

GOLDEN SIERRA JOB TRAINING AGENCY

**GOVERNING BODY
REGULAR MEETING
MINUTES**

Wednesday, March 27, 2024 @ 10:00 am

**Golden Sierra Job Training Agency
Board Room
115 Ascot Dr., Suite 100
Roseville, CA 95661**

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting was called to order at 10:00 am by Supervisor Parlin

Governing Body:

Bonnie Gore Lori Parlin Irvin Jim

GSJTA Staff:

Jason Buckingham Melissa Keefe Lisa Nelson
 Darlene Galipo

Guests: Jeff Peek, Clifton Larson, Allen LLP (CLA)

II. APPROVAL OF AGENDA

Motion to approve agenda, by Gore, second by Parlin

Motion approved unanimously

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

a. Approval of Minutes from January 25, 2024 GB Meeting

Parlin requested the minutes be pulled and corrected to read "Unanimously" and not by Roll Call Vote

Motion to approve Consent Agenda as amended, by Gore, second by Parlin

Motion approved unanimously

IV. PUBLIC COMMENT – FOR THOSE ITEMS NOT ON THE AGENDA

None

V. FY 2022-2023 FINANCIAL STATEMENTS / SINGLE AUDIT

Jeff Peek, with Clifton, Larson, Allen LLP (CLA) reported as outlined in the agenda packet; Presentation was given, information was shared, “No Findings to Report.”

Motion to accept and approve the FY 2022-2023 Financial Statement/Single Audit by Gore, second by Parlin

Motion approved unanimously

VI. PY 2024-2025 SUBGRANT SIGNATURE AUTHORITY

Galipo reported out as outlined in the agenda packet.

Motion to approve PY 2024-2025 Subgrant Signature Authority as outlined in the agenda packet, by Gore, second by Parlin

Motion approved unanimously

VII. RESOLUTION 23-05 – AMEND POSITION ROSTER

Galipo reported out as outlined in the agenda packet

Motion to approve amended position roster as presented, by Gore, second by Parlin

Motion approved unanimously

VIII. WORKFORCE BOARD MEMBERSHIP

Keefe reported out as outlined in the agenda packet; Application Jeff Richard

Motion to approve Workforce Board Membership as presented, by Gore, second by Parlin

Motion approved unanimously

IX. DIRECTOR'S UPDATE

Galipo reported out as outlined in the agenda packet; no action required

X. WIOA SERVICE PROVIDER REPORTS

Information & Reports shared in agenda packet; no action required

a. ADVANCE - Alpine / South Lake Tahoe

b. Golden Sierra Job Training Agency – Placer & El Dorado County

XI. FUTURE AGENDA ITEMS

- FY 24-25 Agency Budget - Draft
- FY 24-25 Meeting Schedule
- FY 24-25 Dry Period Financing
- FY 24-25 Delegated Signature Authority
- Executive Director's Evaluation (closed session)
- Amend Conflict of Interest Code
- Future Joint EC/GB Meeting

XII. NEXT MEETING

Thursday, May 30, 2024 @ 10:00 am

Supervisor Parlin unavailable Thursday May 23rd @ 10:00 am, new date was established via email prior to this meeting

XIII. ADJOURNMENT

Motion to adjourn at 10:35 am by Parlin, second by Gore

Motion approved unanimously