

GOVERNING BODY MEMBERS

LORI PARLIN, *Chair*  
Board of Supervisors  
El Dorado County

BONNIE GORE, *Vice Chair*  
Board of Supervisors  
Placer County

IRVIN JIM  
Board of Supervisors  
Alpine County

JASON BUCKINGHAM  
Executive Director

Golden Sierra Job Training Agency  
115 Ascot Drive, Suite 140  
Roseville, CA 95661

(916) 773-8540

**GOLDEN SIERRA JOB TRAINING AGENCY**

**GOVERNING BODY  
REGULAR MEETING  
AGENDA**

**Thursday, May 30, 2024 @ 10:00 am**

**Golden Sierra Job Training Agency  
Board Room  
115 Ascot Drive, Suite 100  
Roseville, CA 95661**

- I. ROLL CALL AND INTRODUCTION OF GUESTS
- II. APPROVAL OF AGENDA 1-2
- III. CONSENT AGENDA  
All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.
  - a. Approval of Minutes from March 27, 2024 GB Meeting 3-5
- IV. PUBLIC COMMENT – FOR THOSE ITEMS NOT ON THE AGENDA
- V. RESOLUTION 23-06 - FY 2024-2025 MEETING SCHEDULE 6-8
- VI. RESOLUTION 23-07 - FY 2024-2025 SIGNATURE AUTHORITY 9-10
- VII. RESOLUTION 23-08 - FY 2023-2024 DRY PERIOD FINANCING 11-15
- VIII. RESOLUTION 23-09 - FY 2024-2025 PENSION ADDITIONAL DISCRETIONARY PAYMENT (ADP) 16-17
- IX. FY 2024-2025 AGENCY BUDGET - DRAFT 18-24
- X. WORKFORCE BOARD MEMBERSHIP 25-29
- XI. DIRECTOR'S UPDATE 30-34
- XII. WIOA SERVICE PROVIDER REPORTS (INFO)
  - a. ADVANCE - Alpine / South Lake Tahoe 35
  - b. GSJTA - Placer & El Dorado County 36-39

**EQUAL OPPORTUNITY**

Golden Sierra is an equal opportunity employer/program. Auxiliary aids and services are available upon request. Special requests for services, aids and/or special formats need to be made by calling (916)-773-8540 (Voice). TTY users please call the California Relay Service at 711.

XIII. CLOSED SESSION – EXECUTIVE DIRECTOR’S EVALUATION

PUBLIC EMPLOYMENT: PERFORMANCE EVALUATION  
(GOVERNMENT CODE §54957)

TITLE: EXECUTIVE DIRECTOR

XIV. FUTURE AGENDA ITEMS

- FY 2024-2025 Agency Budget – Final (Sept.)
- OPEB – Actuarially Determined Contribution (ADC)
- Future Joint WB/GB Meeting

XV. NEXT MEETING

Thursday, July 25, 2024 @ 10:00 am

XVI. ADJOURNMENT

**GOLDEN SIERRA JOB TRAINING AGENCY**

**GOVERNING BODY  
REGULAR MEETING  
MINUTES**

**Wednesday, March 27, 2024 @ 10:00 am**

**Golden Sierra Job Training Agency  
Board Room  
115 Ascot Dr., Suite 100  
Roseville, CA 95661**

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting was called to order at 10:00 am by Supervisor Parlin

Governing Body:

Bonnie Gore                       Lori Parlin                       Irvin Jim

GSJTA Staff:

Jason Buckingham               Melissa Keefe               Lisa Nelson  
 Darlene Galipo

Guests: Jeff Peek, Clifton Larson, Allen LLP (CLA)

II. APPROVAL OF AGENDA

**Motion** to approve agenda, by Gore, second by Parlin

**Motion** approved unanimously

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

a. Approval of Minutes from January 25, 2024 GB Meeting

Parlin requested the minutes be pulled and corrected to read "Unanimously" and not by Roll Call Vote

**Motion** to approve Consent Agenda as amended, by Gore, second by Parlin

**Motion** approved unanimously

IV. PUBLIC COMMENT – FOR THOSE ITEMS NOT ON THE AGENDA

None

V. FY 2022-2023 FINANCIAL STATEMENTS / SINGLE AUDIT

Jeff Peek, with Clifton, Larson, Allen LLP (CLA) reported as outlined in the agenda packet; Presentation was given, information was shared, “No Findings to Report.”

**Motion** to accept and approve the FY 2022-2023 Financial Statement/Single Audit by Gore, second by Parlin

**Motion** approved unanimously

VI. PY 2024-2025 SUBGRANT SIGNATURE AUTHORITY

Galipo reported out as outlined in the agenda packet.

**Motion** to approve PY 2024-2025 Subgrant Signature Authority as outlined in the agenda packet, by Gore, second by Parlin

**Motion** approved unanimously

VII. RESOLUTION 23-05 – AMEND POSITION ROSTER

Galipo reported out as outlined in the agenda packet

**Motion** to approve amended position roster as presented, by Gore, second by Parlin

**Motion** approved unanimously

VIII. WORKFORCE BOARD MEMBERSHIP

Keefe reported out as outlined in the agenda packet; Application Jeff Richard

**Motion** to approve Workforce Board Membership as presented, by Gore, second by Parlin

**Motion** approved unanimously

IX. DIRECTOR’S UPDATE

Galipo reported out as outlined in the agenda packet; no action required

X. WIOA SERVICE PROVIDER REPORTS

Information & Reports shared in agenda packet; no action required

a. ADVANCE - Alpine / South Lake Tahoe

b. Golden Sierra Job Training Agency – Placer & El Dorado County

XI. FUTURE AGENDA ITEMS

- FY 24-25 Agency Budget - Draft
- FY 24-25 Meeting Schedule
- FY 24-25 Dry Period Financing
- FY 24-25 Delegated Signature Authority
- Executive Director's Evaluation (closed session)
- Amend Conflict of Interest Code
- Future Joint EC/GB Meeting

XII. NEXT MEETING

Thursday, May 30, 2024 @ 10:00 am

Supervisor Parlin unavailable Thursday May 23rd @ 10:00 am, new date was established via email prior to this meeting

XIII. ADJOURNMENT

**Motion** to adjourn at 10:35 am by Parlin, second by Gore

**Motion** approved unanimously

**GOLDEN SIERRA  
GOVERNING BODY**

**MEMORANDUM**

**DATE:** May 30, 2024  
**TO:** Governing Body (GB)  
**FROM:** Jason Buckingham, GSJTA Executive Director  
**SUBJECT:** Resolution 23-06 - FY 2024-2025 Meeting Schedule

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Approving Resolution Number 23-06 establishes the FY 2024-2025 Governing Body meeting schedule.

The current schedule for FY 2023-2024 is the 4th Thursdays of odd months; 10:00am-12:00pm. (with the exception of November meeting which has been rescheduled to avoid conflict with the holiday).

Section 12 (A, B, and C) of the *Second Amended and Restated Joint Exercise of Powers Agreement for Golden Sierra Job Training Agency* states:

Section 12. Meetings of the Governing Body and Workforce Development Board

- A. The Governing Body shall hold regular meetings. It may, by act of the Chairperson of the Governing Body or a majority of the members, provide for special meetings, including meetings held jointly with the WDB.
- B. The date and hour of such regular meetings shall be fixed by resolution of the Governing Body. The place of such regular meetings are specified in the Governing Body Bylaws.
- C. All meetings of the Governing Body and joint meetings with the WDB shall be called, held, noticed and conducted subject to the provisions of the Brown Act.

**BEFORE THE GOVERNING BODY**  
**GOLDEN SIERRA JOB TRAINING AGENCY**

In the matter of: Governing Body FY 2024-2025  
meeting schedule as follows:

Resolution No.: 23-06

Ordinance No.: \_\_\_\_\_

Fourth Thursday of even  
months @ 10:00 am  
(with the exception of the November  
meeting which will be rescheduled to  
avoid conflict with the holiday)

First Reading: \_\_\_\_\_

The following Resolution was duly passed by the Governing  
Body of the Golden Sierra Job Training Agency at a regular meeting held  
May 30, 2024 by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

\_\_\_\_\_  
Lori Parlin, Chair of the Governing Body

Attest:

\_\_\_\_\_  
Melissa Keefe, Clerk of Golden Sierra Governing Body

BE IT HEREBY RESOLVED by the Governing Body of the Golden Sierra Job  
Training Agency that in accordance with the Second Amended and Restated  
Joint Powers Exercise of Power Agreement Section 12 the FY 2024-2025  
meeting schedule has been established.

# FY 2024/2025 Meeting Schedule

Month/Year	Governing Body (GB)	Workforce Board (WB)	Executive Committee (EC)
July/2024	<b>7/25/24</b>	<b>7/18/24</b>	<b>7/18/24</b>
August/2024			
September/2024	<b>9/26/24</b>	<b>9/19/24</b>	<b>9/19/24</b>
October/2024			
November/2024	<b>TBD *</b>	<b>11/21/24</b>	<b>11/21/24</b>
December/2024			
January/2025	<b>1/23/25</b>	<b>1/16/25</b>	<b>1/16/25</b>
February/2025			
March/2025	<b>3/27/25</b>	<b>3/20/25</b>	<b>3/20/25</b>
April/2025			
May/2025	<b>5/22/25</b>	<b>5/15/25</b>	<b>5/15/25</b>
June/2025			
Day	4 <sup>th</sup> Thursday	3 <sup>rd</sup> Thursday	3 <sup>rd</sup> Thursday
Frequency	Odd Months	Odd Months	Odd Months
Time	10:00-12:00	1:00-3:00	12:00-1:00
Location	<b>Golden Sierra Office</b>	<b>Roseville Chamber</b>	<b>Roseville Chamber</b>

*\*November meeting TBD, to avoid conflict with the holiday*



# GOLDEN SIERRA GOVERNING BODY

## MEMORANDUM

**DATE:** May 30, 2024  
**TO:** Governing Body (GB)  
**FROM:** Jason Buckingham, GSJTA Executive Director  
**SUBJECT:** Resolution 23-07 FY 2024-2025 Delegated Signature Authority

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Before the Board is Resolution 23-07 which authorizes the Executive Director and Deputy Director of Golden Sierra Job Training Agency to execute the following types of agreements pursuant to the terms contained in the Resolution. This authority permits for the following: submit applications, execute revenue contracts, and execute non-monetary cooperative agreements during FY 2024-2025. It also delegates authority to sign leases, grant award agreements, Agency payables and staff employment contracts.

**Background:** The delegation of signature authority has routinely been granted by the Governing Board and is approved annually. This practice allows for the streamlining of business operations within the Agency. In alignment with specific language in the amended Joint Powers Agreement (JPA) the Governing Board established the initial dollar limits on April 4, 2016.

\$1,000,000 Government Agency contracts/agreements

250,000 Non-Governmental Agencies contracts/agreements

In addition, we are requesting authorization to apply for and accept funds on behalf of the Capital Region Planning Unit for grants in excess of these amounts. Therefore, we request to increase the threshold for these regional initiatives to three million dollars where Golden Sierra Job Training Agency is considered the grant applicant, or fiscal agent.

Specific language contained in the amended JPA:

“Section 7c The Governing Body delegate’s contract approval function, including authority to enter into contracts, to Golden Sierra’s Executive Director for contracts at or below a threshold amount and that are consistent with the purposes of this Agreement. Such threshold amount shall be established by way of a resolution adopted by the Governing Body. Such resolution shall provide that contracts above the threshold amount must be reviewed and approved by the Governing Body prior to execution. Such resolution may provide that the Governing Body may appropriate funds to be approved as a line item on the budget, and may separately authorize the Executive Director to approve and enter into contracts for specified goods or services consistent with the amounts appropriated.”

**BEFORE THE GOVERNING BODY**  
**GOLDEN SIERRA JOB TRAINING AGENCY**

In the matter of: A resolution granting the Executive Director, Jason Buckingham, and Deputy Director, Darlene Galipo, Signatory Authority for FY 2024-2025.

Resolution No.: 23-07

Ordinance No.: \_\_\_\_\_

First Reading: \_\_\_\_\_

The following Resolution was duly passed by the Governing Body of the Golden Sierra Job Training Agency at a regular meeting held May 30, 2024 by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

\_\_\_\_\_  
Lori Parlin, Chair of the Governing Body

Attest:

\_\_\_\_\_  
Melissa Keefe, Clerk of Golden Sierra Governing Body

BE IT HEREBY RESOLVED by the Governing Body of the Golden Sierra Job Training Agency that this Body authorizes and directs the Executive Director, and/or Deputy Director to apply for and accept funds, execute grants, subgrants, amendments and modifications to such grants and subgrants from any governmental entity in an amount not to exceed one million dollars (\$1,000,000 dollars).

Be it also resolved by the Governing Body of the Golden Sierra Job Training Agency that this Body authorizes and directs the Executive Director, and/or Deputy Director to apply for and execute any agreements, amendments, modifications, and other required documents with non-governmental third parties, other than those which specify Governing Body or Workforce Development Board Chairman's signature, up to, but not to exceed two hundred and fifty thousand dollars (\$250,000.00 dollars).

Be it further resolved by the Governing Body of the Golden Sierra Job Training Agency that this Body authorizes the Executive Director, and/or Deputy Director to apply for and accept funds, execute grants, subgrants, amendments and modifications to such grants and subgrants on behalf of the Capital Region Planning Unit from any governmental entity in an amount not to exceed three million dollars (\$3,000,000 dollars).

**GOLDEN SIERRA  
GOVERNING BODY**

**MEMORANDUM**

**DATE:** May 30, 2024  
**TO:** Governing Body (GB)  
**FROM:** Jason Buckingham, GSJTA Executive Director  
**SUBJECT:** Resolution 23-08 FY 2024-2025 Dry Period Financing

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Staff requests approval of the Agency's application to receive \$307,083 in Dry Period Financing from Placer County Treasury. This funding will allow the Agency to apply for and receive non-allocation awards that complement our purpose when these awards are received on a reimbursement basis (meaning expenses must be incurred in order to submit invoices to the grantor for reimbursement).

Having the availability of this financing will provide flexibility and a 90 day cash cushion while awaiting reimbursement from the grantor. This will eliminate times when the Agency cash for these non-allocation awards are at a negative balance in the Placer County accounting system.

Current awards include:

- Prison 2 Employment (P2E) 2.0
- Regional Equity Recovery Partnerships (Regional)
- Regional Equity Recovery Partnerships (Local)
- Student Training and Employment Program (STEP)

Should additional funding be awarded and exceed the amount requested, staff will submit revised figures to the board for approval.

**BEFORE THE GOVERNING BODY**  
**GOLDEN SIERRA JOB TRAINING AGENCY**

In the matter of: A resolution authorizing the Executive Director and Accountant the authority to apply for dry period financing for up to \$307,083 for FY 2024-2025

Resolution No.: 23-08

Ordinance No.: \_\_\_\_\_

First Reading: \_\_\_\_\_

WHEREAS, during the fiscal year, Golden Sierra Job Training Agency (Agency) has opportunities to accept grant awards that enable the Agency to further offer unique types of participant career services;

WHEREAS, these grant awards require the Agency to incur expenses prior to grant reimbursement claim;

WHEREAS, during the fiscal year, Golden Sierra Job Training Agency (Agency) has opportunities to accept grant awards that enable the Agency to further offer unique types of participant career services;

WHEREAS, these grant awards require the Agency to incur expenses prior to grant reimbursement claim;

WHEREAS, these expenses cause the Agency to exceed cash availability for up to 90 days and \$307,083;

WHEREAS, the Agency requires temporary borrowing of Treasury funds for dry period financing from Placer County for up to \$307,083;

WHEREAS, the Placer County Treasurer is the Agency's Treasurer, all funds of the agency are deposited into the Placer County Treasury and the Agency keeps all its funds in the Placer County Treasury;

WHEREAS, should the Governing Body of the Agency decide to change the Agency Treasurer, any outstanding dry period financing will be due and payable prior to removing any funds from the Placer County Treasury.

WHEREAS, the reimbursement for any grant awards will be deposited in the Placer County Treasury and will be used first to repay any negative balance in the Treasury; and

WHEREAS, the Agency is required by Placer County to complete and submit to the County of Placer an application for Temporary Borrowing of Treasury Funds for Dry Financing;

BE IT HEREBY RESOLVED by the Governing Body of the Golden Sierra Job Training Agency that this Body authorizes and directs the Executive Director, and Accountant, to annually apply for temporary borrowing of Treasury funds for dry period financing via the Placer County Treasury procedures to support specific grants where advance funding is unavailable.

The following Resolution 23-08 was duly passed by the Governing Body of the Golden Sierra Job Training Agency at a regular meeting held May 30, 2024 by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

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Lori Parlin, Chair of the Governing Body

Attest:

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Melissa Keefe, Clerk of Golden Sierra Governing Body

# COUNTY OF PLACER

## Temporary Borrowing of Treasury Funds for Dry Period Financing Application

(Pursuant to Resolution #96-22, Adopted Feb. 6, 1996)

**Instructions:**

1. Complete the following Sections in the spaces provided.
2. Sign the Declarations Section.
3. Attach copy of applicable FY proposed budget for Estimated Revenues.
4. Submit Application to the County Treasurer at least 30 days in advance of the need for funds.

<b>APPLICANT INFORMATION</b>
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Department/District Name	<u>Golden Sierra Job Training Agency</u>
Fund/SubFund Numbers & Name	<u>FD32641 Golden Sierra Agency Trust</u>
Contact Name	<u>Jason Buckingham/Wais Ahmadi</u>
Contact Title	<u>Executive Director/Accountant</u>
Phone Number	<u>916-773-8540</u>
Mailing Address	<u>115 Ascot Drive, Suite 140, Roseville CA 95661</u>

<b>BORROWING INFORMATION</b>
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Dry period financing is not available prior to the first day of the fiscal year nor after the last Monday in April of the current fiscal year.

Fiscal Year	<u>2024-2025</u>	
Estimated Maximum Amount	<u>\$ 307,083.00</u>	
Amount Required (Est.)	Date Required (Est.)	Date of Repayment (Est.)
	<u>July 1, 2024</u>	<u>June 30, 2025</u>

<b>DECLARATIONS</b>
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The undersigned hereby declares that he/she is an authorized representative of the above listed fund(s), that he/she has reviewed the Placer County Treasurer's Dry Period Financing (Borrowing) Policy, Resolution No. 96-22, and will comply with all requirements contained therein.

In addition, the undersigned declares that all funds within the district or other political subdivision are in the custody and paid out solely through the Placer County Treasurer's Office.

Applicant Signature

<b>FOR TREASURER USE ONLY</b>
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Maximum Borrowing Limit (85% of anticipated revenue/taxes)	\$	\$	<u>2,781,149.85</u>
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Golden Sierra contract needing advanced cash to begin spending  
 Grantor does not offer advanced funding

<u>Project Name</u>	<u>Total Agency Award</u>	<u>Award Period</u>	<u># of Project Months</u>	<u>Monthly Cash</u>	<u>Actual need = 90 days 3X of monthly</u>
Prison 2 Employment (P2E) 2.0	\$ 1,165,665	April 1, 2023 - December 31, 2025	33	\$ 35,323	\$ 105,970
Regional Equity Recovery Partnerships - Regional	\$ 1,550,000	February 10, 2023 - October 31, 2025	35	\$ 44,286	\$ 132,857
Regional Equity Recovery Partnerships - Local	\$ 92,000	July 1, 2023 - September 30, 2025	27	\$ 3,407	\$ 10,222
Student Training and Employment Program (STEP)	\$ 464,276	January 22, 2024 - December 31, 2026	24	\$ 19,345	\$ 58,035
<b>Total Revenue</b>	<b>\$ 3,271,941</b>			<b>102,361</b>	<b>307,083</b>
					<b>\$ 307,083</b>

Request FY 2025

**GOLDEN SIERRA  
GOVERNING BODY**

**MEMORANDUM**

**DATE:** May 30, 2024  
**TO:** Governing Body (GB)  
**FROM:** Jason Buckingham, GSJTA Executive Director  
**SUBJECT:** Resolution 23-09 FY 2024-2025 Pension Additional Discretionary Payment (ADP)

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Background: In April 2019 the Governing Body authorized the Executive Director, or Deputy Director the authority to submit additional funding to the Agency's Pension liability annually in an amount not to exceed \$150,000 via Resolution 18-02.

In an effort to continue paying down the Agency's Pension liability, and in order to meet the State's fund utilization requirement, staff is requesting approval from the Governing Body to make an additional one-time payment of up to \$150,000 in FY 2024-2025. Resolution 23-09 would authorize the Executive Director or Deputy Director to submit a one-time payment not to exceed \$150,000 towards the Agency's pension liability in FY 2024-2025, if needed.

The action would not supersede Resolution 18-02, but be a payment in addition to the amount established in Resolution 18-02.



**BEFORE THE GOVERNING BODY  
GOLDEN SIERRA JOB TRAINING AGENCY**

In the matter of:	Resolution of the Governing Body of Golden Sierra Job Training approving a one-time FY 2024-2025 Pension Additional Discretionary Payment (ADP) up to \$150,000 approved in Resolution 18-02.	Resolution No. <u>23-09</u>
		Ordinance No.: _____
		First Reading: _____

The following Resolution was duly passed by the Governing Body of the Golden Sierra Job Training Agency at a regular meeting held May 30, 2024 by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

\_\_\_\_\_  
Lori Parlin, Chairman Governing Body

Attest:

\_\_\_\_\_  
Melissa Keefe, Clerk of Golden Sierra Governing Body

BE IT HEREBY RESOLVED by the Governing Body of the Golden Sierra Job Training Agency that this Body authorizes the Executive Director, Jason Buckingham, and Deputy Director, Darlene Galipo, to submit a one-time additional payment up to \$150,000 to the Golden Sierra Job Training Agency's Pension Liability beyond the annual actuarial determined required contributions and annual additional payments approved under Resolution 18-02.

**GOLDEN SIERRA  
GOVERNING BODY**

**MEMORANDUM**

**DATE:** May 30, 2024  
**TO:** Governing Body (GB)  
**FROM:** Jason Buckingham, GSJTA Executive Director  
**SUBJECT:** Fiscal Year 2024-2025 Agency Budget – Draft

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Before the Executive Committee for review is the Fiscal Year (FY) 2024-2025 Agency Budget - Draft. The budget has been developed based on estimated allocation awards for the *Workforce Innovation and Opportunity Act* (WIOA) FY 2024-2025 funding stream as well as related workforce development grants operated by Golden Sierra Job Training Agency. The budget utilizes a priority-based model, approved by the Governing Body, intended to meet the requirements of the awarded grants while funding Agency debt obligations.

This budget presented was reviewed and approved by the Executive Committee and Workforce Board on May 16, 2024. The Board recommends approval by the Governing Body.

### ***Budget Introduction and Overview***

Golden Sierra Job Training Agency is a Joint Powers Authority (JPA) organized between the counties of Placer, El Dorado and Alpine. The Agency's annual source of funds is the Title I award from the *Workforce Innovation and Opportunity Act (WIOA)*. Additionally, the Agency administers miscellaneous grants and awards that complement the WIOA Title I objectives and the stated purpose of the JPA.

### ***Approach in Developing the Draft Budget for Fiscal Year 2024/2025***

The model used to develop the Consortium's annual budget is the Priority Based Budget model. The goal is to develop a budget based on the relationship between program funding levels and expected results from that program. The objectives are to retain cost-efficient and effective ways to meet the requirements of WIOA while providing quality services to participants and meeting the debt obligations of the Agency.

#### **The Fiscal Year 2024/2025 Draft Budget:**

The funding used to develop the Draft budget includes estimations of rollover funding as well as estimations on the newly awarded WIOA Title I formula fund allocations. Other programs to be administered by the Agency are categorized as Non-Allocation grants. These grants have been awarded via competitive processes. The largest of which is the Regional Equity and Recovery Partnership Grant (RERP) awarded by the California Workforce Development Board, followed by the Prison to Employment 2.0 Grant (P2E 2.0). This funding is being administered by Golden Sierra on behalf of the Capital Region Workforce Boards including SETA, NCCC, and Yolo County. The Agency received additional RERP funding from Sierra College which will directly support the RERP effort within the Golden Sierra Region. In FY 2023/2024 the Agency received funding for the Student Transition Employment Program (STEP). We expect \$339,276 to be spent in fiscal year 2024/2025.

#### **The budget meets mandated funding requirements as follows:**

- 20% of the Adult and Dislocated Worker funding will support *Direct Training* with a planned assumption of 10% leverage in order to meet the full requirement of 30% with a 20/10 ratio of WIOA cash/leverage.
- 20% of the Youth funding is earmarked to meet the *Youth Work Based Learning (WBL)* requirement as outlined in the WIOA Title I award. To clarify, *Work Based Learning* only includes a participant's enrollment in employment related training such as an On-The-Job Training (OJT) or Work Experience (WEX). It does not include classroom training.
- The remaining cost objectives required of the Title I funding are to maintain a minimum of one *Comprehensive - America's Job Center (AJCC)* in the *Local Area*, strategically utilize financial resources to meet the debt service required payments for the liabilities of the JPA, and participate in the continued development of both local and regional workforce systems.

### **Additional Notes – Draft Budget FY 2024/2025**

**Note:**

- The funding Notice of Award for FY 2024/2025 has not been published at the time of the development of the budget. The assumption is that the allocation funding award may reflect a 5% reduction of the funds received for 2023/2024.
- The Draft Budget for FY 2024/2025 is being presented utilizing estimated carryover figures.
- The Draft Budget assumes that approximately 55% of the Dislocated Worker funding will be transferred to the Adult funding stream in order to ease access to services by reducing the eligibility documentation requirements for those seeking services. Up to 100% is allowable by law.

**From Schedule 1:**

- Total funding is reduced by approximately 20%. This is primarily a result of nearing the end of regional, National Dislocated Worker and recovery grants, and no new non-allocation grants being awarded. There is one pending application. WIOA carry-in from FY2023/2024 is slightly lower than the previous fiscal year. This is a result of having fewer encumbered, or earmarked contracts that carry in to FY 2024/2025.
- Retiree benefits reflect an increase due to a number of factors; 1) recent retirement and the change in Agency health care contributions in alignment with the Agency's collective bargaining agreement at an estimate of \$30,000, and 2) increased pension formula costs that accounts for \$55,000.
- Salaries and benefits reflect an increase due to a number of factors associated with the Agency's collective bargaining agreement. The largest being; 1) health care contributions at an estimate of \$35,000, and 2) merits and cost of living adjustments at an estimate of \$25,000.
- Services and Supplies as well as professional services have been reduced in alignment with grant funding resources.
- Career and Training Services expenditures are reduced in alignment with the anticipated 5% reduction in grant funding, as well as the reduction of non-allocation grant funds.

<b>Description of Schedules</b>		
<b><u>Schedule 1</u></b>	<b><u>Consortium Final Mod 1 2023/2024 to Draft 2024/2025 Budget</u></b>	Schedule is based on rollover funding, non-allocation carry over, and new awards. Expenditures have been adjusted based on anticipated costs, WIOA spending requirements, and pension debt service requirements and shows a comparison of FY23/24 Final Budget Mod 1 to the proposed Draft Budget for FY24/25
<b><u>Schedule 2</u></b>	<b><u>Consortium Cost Center Detail</u></b>	
	Consortium Administration:	Includes fiscal management, procurement, and human resource functions.
	Consortium Program Operations:	Includes program oversight and technical assistance to member counties. Staff and consultants have expertise in ADA/EO compliance, program monitoring, WIOA continual refinement, and database management.
	Consortium Rapid Response and Layoff Aversion:	Includes activities related to business outreach, workshop facilitation, and labor exchange. Staff have expertise in helping affected employees return to work as quickly as possible following a layoff and developing early-warning systems to prevent layoffs altogether.
	Consortium Comprehensive One-Stop:	Includes the physical location and related operating expenses of the required job center that offers universal access and comprehensive employment-related programs and services.
	El Dorado County Career and Training Services:	Includes PY23/24 carry-in funds and PY24/25 WIOA funding to be administered by the Agency.
	Placer County Career and Training Services:	Includes PY23/24 carry-in funds and PY24/25 WIOA funding to be administered by the Agency.
	South Lake Tahoe / Alpine County Career and Training Services:	Services awarded to <u>Advance</u> . Includes balance of contract for PY23/24 and Planned PY24/25 WIOA funding awarded to Advance
	Non-Allocation Career and Training Services:	<u>Cost Centers listed here are non-routine in nature managed by the Agency:</u> <u>Ticket to Work</u> – Funds received through the Ticket to Work program for successfully assisting Persons with Disabilities (PWD) find gainful, and long-term employment. <u>RERP Sierra College</u> - Regional Equity and Recovery Partnership Grant funds received by Sierra College and subcontracted to Golden Sierra to support staffing of the RERP efforts <u>STEP</u> - DOR Student Transitional Employment Program. W2 work experience for students with disabilities (SWD)
	Regional Grants	<u>RERP</u> – Regional Equity and Recovery Partnership Grant <u>P2E 2.0</u> - Prison to Employment 2.0
	Board Initiatives	Workforce Board Discretionary Funding
	Surplus Funds	<u>Surplus funds, if available, represent discretionary funding for allocation by the Governing Body and are generally used to reduce pension liabilities.</u>

Approved By:  
 Executive Committee: May 16, 2024  
 Workforce Board: May 16, 2024  
 Governing Body

L i n e  #		<u>A</u>		<u>B</u>		<u>C</u>		<u>B/A</u>	
		Consortium Fiscal Year 2023/2024 Final Mod 1	% of Total Funding	Consortium Fiscal Year 2024/2025 Draft Budget	% of Total Funding	Column A less Column B Change Between 2023/2024 Final Mod 1 Budget to 2024/2025 Draft Budget	Percent Change from 2023/2024 Mod 1 Budget to 2024/2025 Draft Budget		
<b>Funding Sources:</b>									
1	Carry-In WIOA Allocation	\$ 1,299,215	16.60%	\$ 1,209,002	19.37%	\$ (90,213)		-6.94%	<b>SOURCES</b>
2	Awarded WIOA Allocations	\$ 2,581,311	32.99%	\$ 2,452,244	39.29%	\$ (129,067)		-5.00%	
3	Carry-In RR/LA	\$ -	0.00%	\$ -	0.00%	\$ -			
4	Awarded Rapid Response Funds	\$ 299,337	3.83%	\$ 284,370	4.56%	\$ (14,967)		-5.00%	
5	Awarded Layoff Aversion Funds	\$ 53,689	0.69%	\$ 51,005	0.82%	\$ (2,684)		-5.00%	
6	Non Allocation Awards Carried In	\$ 2,834,450	36.23%	\$ 2,244,690	35.97%	\$ (589,760)		-20.81%	
7	Non-Allocation Awards (New)	\$ 756,276	9.67%	\$ -	0.00%	\$ (756,276)		-100%	
8	<b>Total Funding Sources</b>	<b>\$ 7,824,278</b>		<b>\$ 6,241,311</b>		<b>\$ (1,582,967)</b>		<b>-20.23%</b>	
<b>Expenditures:</b>									
9	Retiree Benefits	\$ 667,960	8.54%	\$ 751,082	12.03%	\$ 83,122		12.44%	<b>EXPENDITURES</b>
10	Salaries and Benefits	\$ 1,846,492	23.60%	\$ 1,899,609	30.44%	\$ 53,117		2.88%	
11	Services and Supplies	\$ 461,336	5.90%	\$ 407,358	6.53%	\$ (53,978)		-11.70%	
12	Professional Services	\$ 120,795	1.54%	\$ 129,510	2.08%	\$ 8,715		7.21%	
13	<b>Salaries, Services, and Supplies Total</b>	<b>\$ 3,096,583</b>	<b>39.58%</b>	<b>\$ 3,187,559</b>	<b>51.07%</b>	<b>\$ 90,976</b>		<b>2.94%</b>	
<b>Career &amp; Training Services</b>									
14	Placer County	\$ 365,997	4.68%	\$ 203,149	3.25%	\$ (162,848)		-44.49%	<b>DIRECT CLIENT EXPENDITURES</b>
15	El Dorado County	\$ 231,924	2.96%	\$ 125,959	2.02%	\$ (105,965)		-45.69%	
16	SLT & Alpine County	\$ 170,000	2.17%	\$ 165,750	2.66%	\$ (4,250)		-2.50%	
17	Non Allocation Carried in From Prev FY	\$ 59,734	0.76%	\$ 334,998	5.37%	\$ 275,264		460.82%	
18	Non-Allocation Awards (New)	\$ 321,622	4.11%	\$ -	0.00%	\$ (321,622)		-100%	
19	Regional Contracts	\$ 1,950,115	24.92%	\$ 1,256,244	20.13%	\$ (693,871)		-35.58%	
20	<b>Career &amp; Training Services Total</b>	<b>\$ 3,099,392</b>	<b>39.61%</b>	<b>\$ 2,086,100</b>	<b>33.42%</b>	<b>\$ (1,013,292)</b>		<b>-32.69%</b>	
21	<b>Board Initiatives</b>	<b>\$ 20,000</b>	<b>0.26%</b>	<b>\$ 30,000</b>	<b>0.48%</b>	<b>\$ 10,000</b>		<b>0.00%</b>	<b>WORKFORCE BOARD EXPENDITURES</b>
22	Non allocation Carry-out to New FY	\$ 885,536	11.32%	\$ 251,026	4.02%	\$ (634,510)		-71.65%	<b>CARRYOUT</b>
23	Allocation carry-out to New FY	\$ 722,768	9.24%	\$ 686,628	11.00%	\$ (36,140)		-5.00%	
24	<b>Carry-out to PY 24 Total</b>	<b>\$ 1,608,304</b>	<b>20.56%</b>	<b>\$ 937,654</b>	<b>15.02%</b>	<b>\$ (670,650)</b>		<b>-41.70%</b>	
25	<b>TOTAL EXPENDITURES</b>	<b>\$ 7,824,279</b>		<b>\$ 6,241,311</b>		<b>\$ (1,582,968)</b>		<b>-20.23%</b>	
26	<b>Net Surplus vs (Deficit)</b>	<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>			Surplus vs (Deficit)

Surplus reflected in Draft Budget applied to pension per direction from Governing Body

Approved by:  
 Executive Committee: May 16, 2024  
 Workforce Board: May 16, 2024  
 Governing Body:

		<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>	<u>G</u>
		Consortium Admin (WIOA)	Consortium Program Operations (WIOA)	Consortium Rapid Response and Layoff Aversion	Local Area One-Stop Delivery System	El Dorado County Career and Training Services	Placer County Career and Training Services	Alpine County & South Lake Tahoe Career and Training Services
<b>Funding Sources:</b>								
1	Carry-In Allocation Funds from PY 24	\$ 258,132	\$ 362,743		\$ 225,754	\$ 117,726	\$ 159,647	\$ 85,000
2	Allocation Awards PY 25	\$ 245,224	\$ 931,853	\$ -	\$ 294,269	\$ 336,329	\$ 563,819	\$ 80,750
5	Awarded Rapid Response Funds PY 25	\$ -	\$ -	\$ 284,370	\$ -	\$ -	\$ -	\$ -
6	Awarded Layoff Aversion Funds PY 25			\$ 51,005	\$ -	\$ -	\$ -	\$ -
7	Carry-In Non-Allocation from PY 24							
8	Actual Non-Allocation Awards PY 25				\$ -	\$ -	\$ -	\$ -
9	<b>Total Funding Sources</b>	<b>\$ 503,356</b>	<b>\$ 1,294,596</b>	<b>\$ 335,375</b>	<b>\$ 520,023</b>	<b>\$ 454,055</b>	<b>\$ 723,466</b>	<b>\$ 165,750</b>
<b>Expenditures:</b>								
<b>Consortium Operations:</b>								
10	Retiree Benefits	\$ -	\$ 540,974	\$ 60,108	\$ -	\$ -	\$ -	\$ -
11	Salaries and Benefits	\$ 181,815	\$ 240,862	\$ 188,336	\$ 332,865	\$ 250,084	\$ 337,727	\$ -
12	Services and Supplies	\$ 18,429	\$ 133,287	\$ 79,014	\$ 95,304	\$ 4,690	\$ 59,733	
13	Professional Services	\$ 57,888	\$ 45,020	\$ 6,000	\$ 3,000	\$ -	\$ -	
14	<b>Consortium Operations Total</b>	<b>\$ 258,132</b>	<b>\$ 960,143</b>	<b>\$ 333,458</b>	<b>\$ 431,169</b>	<b>\$ 254,774</b>	<b>\$ 397,460</b>	<b>\$ -</b>
<b>Career &amp; Training Services</b>								
<b>Program Year 2023/2024 WIOA/Other - Rebudget</b>								
15	Non-Allocation Awards	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
16	Placer County	-	-	-	-	-	\$ 40,416	\$ -
17	El Dorado County	-	-	-	-	\$ 29,000	-	-
18	SLT and Alpine County	-	-	-	-	-	-	\$ 85,000
<b>Program Year 2024/2025 WIOA/Other</b>								
19	Non-Allocation Awards	-	-	-	-	\$ -	\$ -	\$ -
20	Placer County	-	-	-	-	\$ -	\$ 162,733	\$ -
21	El Dorado County	-	-	-	-	\$ 96,959	\$ -	\$ -
22	SLT and Alpine County	-	-	-	-	\$ -	\$ -	\$ 80,750
23	<b>Regional Contracts</b>							
24	<b>Career &amp; Training Services Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 125,959</b>	<b>\$ 203,149</b>	<b>\$ 165,750</b>
25	<b>Board Initiatives</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
26	<b>PY 25 Award Expend in Second Year</b>	<b>\$ 245,224</b>	<b>\$ 186,371</b>	<b>\$ -</b>	<b>\$ 58,854</b>	<b>\$ 73,322</b>	<b>\$ 122,857</b>	<b>\$ (0)</b>
27	<b>Future Year Expend Non-Allocation</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
28	<b>PY 25 WIOA Additional Pension Support (ADP)</b>	<b>\$ -</b>	<b>\$ 148,083</b>	<b>\$ 1,917</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
29	<b>TOTAL EXPENDITURES</b>	<b>\$ 503,356</b>	<b>\$ 1,294,596</b>	<b>\$ 335,375</b>	<b>\$ 520,023</b>	<b>\$ 454,055</b>	<b>\$ 723,466</b>	<b>\$ 165,750</b>
30	<b>Net Income/(Loss)</b>	<b>\$ -</b>	<b>\$ (0)</b>	<b>\$ (0)</b>	<b>\$ 0</b>	<b>\$ (0)</b>	<b>\$ (0)</b>	<b>\$ 0</b>

Approved by:  
 Executive Committee: May 16, 2024  
 Workforce Board: May 16, 2024  
 Governing Body:

		<u>H</u>	<u>I</u>	<u>J</u>	<u>K</u>	<u>L</u>	<u>M</u>
		RERP	P2E 2.0	RERP Sierra College	STEP	Ticket to Work	Total of all Funding Sources and Expenditures
<b>Funding Sources:</b>							
1	Carry-In Allocation Funds from PY 24						\$ 1,209,002
2	Allocation Awards PY 25						\$ 2,452,244
5	Awarded Rapid Response Funds PY 25						\$ 284,370
6	Awarded Layoff Aversion Funds PY 25						\$ 51,005
7	Carry-In Non-Allocation from PY 24	\$ 1,025,166	\$ 636,976	\$ 56,946	\$ 339,276	\$ 186,326	\$ 2,244,690
8	Actual Non-Allocation Awards PY 25						\$ -
9	<b>Total Funding Sources</b>	<b>\$ 1,025,166</b>	<b>\$ 636,976</b>	<b>\$ 56,946</b>	<b>\$ 339,276</b>	<b>\$ 186,326</b>	<b>\$ 6,241,311</b>
	<b>Expenditures:</b>						
	<b>Consortium Operations:</b>						
10	Retiree Benefits						\$ 601,082
11	Salaries and Benefits	\$ 120,476	\$ 130,787	\$ 46,696	\$ 69,961		\$ 1,899,609
12	Services and Supplies	\$ 9,622	\$ 6,079		\$ 1,200		\$ 407,358
13	Professional Services		\$ 1,607		\$ 15,995		\$ 129,510
14	<b>Consortium Operations Total</b>	<b>\$ 130,098</b>	<b>\$ 138,473</b>	<b>\$ 46,696</b>	<b>\$ 87,156</b>	<b>\$ -</b>	<b>\$ 3,037,559</b>
	<b>Career &amp; Training Services</b>						
	<b>Program Year 2023/2024 WIOA/Other - Rebudget</b>						
15	Non-Allocation Awards	\$ 38,560	\$ 44,318		\$ 252,120		\$ 334,998
16	Placer County						\$ 40,416
17	El Dorado County						\$ 29,000
18	SLT and Alpine County						\$ 85,000
	<b>Program Year 2024/2025 WIOA/Other</b>						\$ -
19	Non-Allocation Awards						\$ -
20	Placer County						\$ 162,733
21	El Dorado County						\$ 96,959
22	SLT and Alpine County						\$ 80,750
23	<b>Regional Contracts</b>	<b>\$ 830,768</b>	<b>\$ 425,476</b>				<b>\$ 1,256,244</b>
24	<b>Career &amp; Training Services Total</b>	<b>\$ 869,328</b>	<b>\$ 469,794</b>	<b>\$ -</b>	<b>\$ 252,120</b>	<b>\$ -</b>	<b>\$ 2,086,100</b>
25	<b>Board Initiatives</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,000</b>
26	<b>PY 25 Award Expend in Second Year</b>	<b>\$ -</b>	<b>\$ -</b>			<b>\$ -</b>	<b>\$ 686,628</b>
27	<b>Future Year Expend Non-Allocation</b>	<b>\$ 25,741</b>	<b>\$ 28,709</b>	<b>\$ 10,250</b>	<b>\$ -</b>	<b>\$ 186,326</b>	<b>\$ 251,026</b>
28	<b>PY 25 WIOA Additional Pension Support (ADP)</b>	<b>\$ -</b>	<b>\$ -</b>			<b>\$ -</b>	<b>\$ 150,000</b>
29	<b>TOTAL EXPENDITURES</b>	<b>\$ 1,025,166</b>	<b>\$ 636,976</b>	<b>\$ 56,946</b>	<b>\$ 339,276</b>	<b>\$ 186,326</b>	<b>\$ 6,241,311</b>
30	<b>Net Income/(Loss)</b>	<b>\$ -</b>	<b>\$ 0</b>	<b>\$ -</b>	<b>\$ (0)</b>	<b>\$ -</b>	<b>\$ (0)</b>

Approved by:  
 Executive Committee: May 16, 2024  
 Workforce Board: May 16, 2024  
 Governing Body:



**GOLDEN SIERRA  
GOVERNING BODY**

**MEMORANDUM**

**DATE:** May 30, 2024  
**TO:** Governing Body (GB)  
**FROM:** Melissa Keefe, Administrative Analyst  
**SUBJECT:** Workforce Board Membership

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In accordance with 20 CFR 679.310 the board is being informed of current vacancies on the Workforce Board and recruitment efforts in place in accordance with Workforce Board notification and recruitment policy, as well as seeking approval for application(s).

The Executive Committee reviewed and made a formal recommendation to the Governing Body regarding the Workforce Board membership at its May 16, 2024 meeting. At this time, we are seeking the Governing Body's approval for the application and renewals outlined below.

**Application(s):**

- Eric Henkel, District Union Representative, United Food and Commercial Workers (UFCW 8, Golden State), representing Workforce-Labor

**Renewal(s) – Term date 7/1/24 – 6/30/28:**

- Daniela Devitt, California Employers Association, representing Business
- Michael Snead, Sierra Consulting Services, Inc., representing Business
- Jason Buckingham, Golden Sierra Job Training Agency, representing Workforce Innovation and Opportunity Act (WIOA)

**Vacancies:**

1 – Business vacancy

**Recruitment Efforts:**

Golden Sierra is working to identify a business representative replacement located within El Dorado County.

## MEMBERSHIP APPLICATION FORM

Person Nominated: Eric Henkel Title: District Union Rep.

Business Name: UFCW-8GS

Business Address: 2200 Professional Dr. Suite 100 Roseville, CA 95661

Telephone: 530-409-2318 FAX: \_\_\_\_\_ E-mail: ehenkel@ufcw8.org

Organization submitting Sacramento Central Labor Council  
nomination: \_\_\_\_\_  
(ie: Chamber of Commerce, Manufacturing Association, etc.)

Contact Person: Fabrizio Sasso Title: Executive Director

Business Address: 2617 K Street, Suite 175 Sacramento, CA 95816

Telephone: (916) 927-9772 FAX: \_\_\_\_\_ E-mail: fabrizio@sacramentolabor.org

(A letter of nomination is required and must be attached to this application or forwarded under separate cover.)

### Area of Representation (check all that apply):

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Business   | <input type="checkbox"/> Governmental and Economic and Community Development |
| <input checked="" type="checkbox"/> Workforce  | <input type="checkbox"/> Economic & Community Development                    |
| <input checked="" type="checkbox"/> Labor organizations  | <input type="checkbox"/> Wagner-Peyser Representative                        |
| <input type="checkbox"/> Joint labor-management apprenticeship program or apprenticeship program | <input type="checkbox"/> Vocational Rehabilitation Representative            |
| <input type="checkbox"/> CBO w/Barrier   | <input type="checkbox"/> Transportation/Housing/Public Assistance            |
| <input type="checkbox"/> Youth   | <input type="checkbox"/> Philanthropic Organization                          |
| <input type="checkbox"/> Education & Training  | <input type="checkbox"/> Other   |
| <input type="checkbox"/> Adult Education/Literacy Representative                                 |  |
| <input type="checkbox"/> Higher Education Representative   |  |
| <input type="checkbox"/> Local Ed/CBO w/Training Barrier   |  |

Eric Henkel  
Signature

3/6/24  
Date

I hereby submit my application for membership on the Local Workforce Development Board to Golden Sierra Job Training Agency. I have completed and included the following: narrative questions, conflict of interest and nomination letter.

Return all information to: **Melissa Keefe, Administrative Analyst**

### NARRATIVE QUESTIONS

**What specific experience/expertise do you possess which would be of value to the Workforce Development Board?**

I have dedicated my life to labor and social justice. I was the former President of the San Joaquin/ Calaveras CLC, President of NVLF San Joaquin Chapter, NVLF- executive board member, organizer, and possess strong desire to learn more.

**Why would you be a good candidate to serve on the Workforce Development Board?**

I have a brief understanding of the WDB from my time with the Labor council and working with past and current representatives of the WDB in San Joaquin/ Calaveras and Stanislaus Tuolumne CLC

**You may attach additional information, including your resume or biography. Further questions should be directed to Melissa Keefe at Golden Sierra Job Training Agency at (916) 773-8544.**

CONFLICT OF INTEREST INFORMATION

1. Does your employer/company provide goods and/or services to Golden Sierra Job Training Agency, or have any plans to provide goods and/or services to Golden Sierra Job Training Agency in the future? Yes  No  If yes, please describe below:
2. You will be setting policy for and possibly allocating funds to community-based organizations, profit and non-profit corporations, school districts and other governmental entities or program operators. Do you or any member of your immediate family have any affiliation with such entities (i.e., ownership; employment; contractual relationships, including Golden Sierra-funded On-the-Job Training (OJT) program participation; commission, board or committee membership)? Yes  No  If yes, identify below the name of the entity and the nature of the affiliation. (Immediate family members are: wife, husband, son, daughter, mother, father, brother, brother-in-law, sister-in-law, father-in-law, mother-in-law, aunt, uncle, niece, nephew, step-parent or step-child.)
3. Do you, or any member of your immediate family (as defined above), have any ownership interest in any commercial real property that is currently leased/rented by Golden Sierra Job Training Agency? Yes  No  If yes, please describe such property by size and location.

If your nomination or application is approved, you will be required to file a limited conflict of interest form with Golden Sierra Job Training Agency prior to assumption of Workforce Development Board membership.

  
\_\_\_\_\_  
Signature of Applicant

5/6/24  
\_\_\_\_\_  
Date



SACRAMENTO CENTRAL LABOR COUNCIL AFL - CIO  
*Embracing Amador, El Dorado, Nevada, Placer, Yolo and Sacramento Counties*

Melissa Keefe, Administrative Analyst  
Golden Sierra Job Training Agency  
115 Ascot Drive, Suite 140  
Roseville, CA 95861

May 6, 2024

Dear Ms. Keefe,

On behalf of the Sacramento Central Labor Council, AFL-CIO, we would like to officially support Eric Henkel of the United Food & Commercial Workers Local 8 to fill the current vacant labor seat on the Golden Sierra Workforce Board.

Mr. Henkel comes recommended as a dedicated advocate for workers and workforce development through his years of his experience working with UFCW 8. We believe he will add great value to the Golden Sierra Workforce Board and hope you will select him to serve on this board.

Please feel free to contact me if you have any questions. Thank you.

Respectfully,

Fabrizio Sasso  
Executive Director

## Director's Update 5-30-24

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### WORKFORCE INNOVATION AND OPPORTUNITY ACT REAUTHORIZATION:

On April 9, 2024 the House passed the Bipartisan [HR 6655 A Stronger Workforce for America Act](#). HR 6655, if passed, will reauthorize the Workforce Innovation and Opportunity Act (WIOA) and make several changes including:

- **Changing the state planning requirements**
- **Modifying the functions of the local boards**
- **Modifying the local planning process:** Modify the required elements of the local plan to ensure the analysis of economic conditions and workforce needs of the region are continually assessed using real-time labor market information, remove the requirement on local boards to submit an update to the four-year local plan after two years, and include analysis of the opportunity youth in the local area and the service needs of this population.
- **Performance Accountability:** Several changes but, of note is revising the “effectiveness in serving employers” indicator to measure percentage of participants that exited the program having completed on-the-job training, incumbent worker training, employer-directed skills development, or an apprenticeship – or for participants in the youth program, the percentage who completed paid or unpaid work experiences.
- **Expanding the use of virtual services:** Makes changes to the AJCC Operator and allows greater flexibility in the use of affiliated centers and virtual access.
- **Mandated training requirement:** The legislation requires that local workforce development boards allocate a minimum of 50% of their funding to direct training activities.
- **Expansion of the Governor's set aside Fund:** The proposal to increase the Governor's set-aside fund to support a "critical industries fund" with the intention of prioritizing critical sectors.
- **Re-designation of Local Workforce Development Areas:** The State would be required to re-designate local service delivery areas every eight years ensuring alignment with economic and labor market regions. The first re-designation would take place the third year after the law passes.
- **Career Services:**
  - Basic and Individual – Basic provided by Wagner-Peyser
  - Pulls Business Services out of Career Services into its own category
  - Increases the use of Incumbent worker Training from 10% to 30%

If passed, HR6655 would go into effect the first year after its passage. [A full section-by-section summary can be found here.](#)



**Valley Vision (VV) Activities directly supported by the regional Workforce Boards:**

**REGIONAL PLAN IMPLEMENTATION/REGIONAL EQUITY AND RECOVERY PARTNERSHIP (RERP) EFFORTS:**

- **Digital Inclusion:**

VV continues to work on digital skills and digital literacy initiatives. They are proposing an event in fall focused on AI and the implications, especially to priority populations. As the manager of the Connected Capital Area Broadband Consortium (CCABC), VV continues to coordinate efforts to fill critical broadband infrastructure gaps and improve access in homes, schools, and businesses.

**Sector Specific Strategies:**

**Roseville Chamber's Talent Pipeline Management:**

VV continues to collaborate with the region on multiple Talent Pipeline Management (TPM) collaboratives. Current efforts include Chamber supported employer collaboratives in Construction, Healthcare, Hospitality and IT with a Manufacturing collaborative that launched in April, 2024. We have also participated in early conversations regarding interest in employer collaboratives in Biomass, Forest Resilience occupations and BioTech. VV is at the table at most cohorts and is working to connect them to [We Prosper Together](#).

**Energy, Construction and Utilities:**

The spring cross sector advisory for ICT and ECU on careers in Telecommunications was held on April 19th and was a hybrid event. The event was at the CRC Winn Center from 10AM-1PM. ATT, MasTec North America, Apex Site Solutions, and CalTrans were employers on the advisory panel. Karen Ekersley from the California Public Utilities Commission (CPUC) gave a keynote address on Broadband Infrastructure Investments: Overview and Opportunities. The recording and slide deck can be found [here](#). After the event, Apex Site Solutions connected VV with NATE (The Communications Infrastructure Contractors Association) to discuss Tower Technician & Career Pathway Progression, and VV will be facilitating introductions to the community colleges for introductions to relevant CTE instructors.

**Information, Communications and Technology:**

In addition to the cross sector advisory previously mentioned with ICT and ECU on careers in broadband infrastructure, an AgTech advisory occurred on April 26th, and an advisory on AI is being planned for the fall of 2024.

**Health and Life Sciences:**

VV is working to align efforts with the healthcare TPM employer collaborative. The collaborative has surfaced a few priority positions to develop direct consultation to training institutions in order to develop the talent pool in the region. VV is seeking to hold an advisory based on the employer collaborative recommendations.

Specific technician positions have been discussed including surgical technician/surgical technologist and radiological technicians. Additionally, we are assisting Folsom Lake College with a Healthcare Summit planned for June 28th to facilitate conversations between hospital representatives and college representatives to further advance middle skill career pipeline training with an emphasis on lab tech and radiology tech positions. Discussions are anticipated on meeting the needs for clinical placements and other potential barriers and opportunities.

**Agriculture, Water and Environmental Technology (AgWET) and Manufacturing:**

This spring semester cross tech advisory on AgTech with a focus on Robotic Harvesting, Welding and Maintenance was held on April 26th from 9am-11am online. Superior Farms, Del Monte Foods, Tomra, the California League of Food Producers and Blue Diamond were panelists. The slide deck and an MP3 recording of the event can be found [here](#).

**Public Safety:**

The Public Safety Spring advisory on dispatchers in public safety careers was held on April 4th from 1pm-3pm. Jennifer Dwyer, Manager of the Public Dispatcher for Safety program at POST (Peace Officer Standards and Training) delivered a keynote address "Behind the Call." The employer panel had representatives from Placer County, the City of Roseville, the City of Sacramento, the Sacramento Regional Fire and Communications Center. The recording and slide deck can be [found here](#).

**Hospitality, Culinary and Tourism:**

The HCT Spring Advisory was held on May 10th from 10AM - 12 PM, and was virtual with 55 registered attendees. The advisory focused on technology advancements and Point of Sale systems. Thunder Valley Casino, Residence Inn Marriott, Tahoe Investment Capital and Stewardship, CEC, and SactoMoFo were on the employer panel. The recording and slide deck can be [found here](#).



## VV ACTIVITIES ALIGNED WITH WORKFORCE DEVELOPMENT EFFORTS

### California Jobs First/We Prosper Together:

On May 16th, we hosted an extended Leadership Council meeting where representatives from each of the subregions presented information on the opportunities and barriers in their counties. These presentations and corresponding reports, due later this month, will help further guide the sector and inclusionary strategies prioritized by We Prosper Together as this effort moves into the Catalyst phase. The below graphic showcases the key activities of the Catalyst phase and the breakdown of funding. VV will play a similar role as during the planning phase, including fiscal agent, program hub, project manager, and supporting governance and other project components.



### The Inclusive Economy Poll:

VV's most recent public opinion poll focused on the economic well-being of our eight county region, identical to the We Prosper Together footprint. The poll provides a snapshot of experiences, perspectives, and viewpoints related to economic opportunity, access, well-being, and awareness. The poll was created to understand community perspectives and experiences to guide the development of a regional economic roadmap. The [Rockefeller Inclusive Economic Indicators](#), a framework for economic inclusion, informed the creation of the poll's themes and questions. According to this framework, an inclusive economy is Equitable, Accessible, Growing, Stable, and Sustainable. The poll was created to support the efforts of We Prosper Together and is the most recent release as part of VV's public opinion polling series in partnership with Sacramento State's Institute for Social Research. Read the full report [here](#).

### High road Training Partnership (HRTTP) AgHiRE Program:

VV continues to support Center for Land Based Learning (CLBL) in their HRTTP grant to upskill farmworkers. The Kick Off event resulted in multiple employers joining an advisory committee to refer employees to the program and help refine program components to match their skill needs. VV's support includes coordinating ongoing advisory meetings, and conducting additional in depth interviews with farm operators and farm worker advocacy



groups and support organizations.

#### Public Sector Careers:

VV continues to serve in a leadership capacity for the Innovative Pathways to Public Sector (IPPS) initiative of ILG. Additionally, we continue to support Los Rios CCD on building pathways into public sector careers utilizing their revamped BusTech certificates. With Josef Preciado moving over to SMUD for employment, this initiative with Los Rios has a new grant manager, Heidi Bennett, and is currently being reviewed and restructured for maximum effectiveness in the remaining portion of this grant which wraps up this year. A high attention is being paid to the ability to track outcomes of students once completing BusTech pathways to determine the effectiveness of their entry into employment and wages achieved.

#### Regional Indicators:

##### **Regional indicator A**

##### ***Region has a process to communicate industry workforce needs to supply-side partners***

VV continues to hold advisories and produce in-depth meeting proceeding reports as well as one page job highlights that can be used to inform supply side partners. These products are available [here](#) by industry cluster. VV provides informational presentations of key findings from the advisories or other relevant workforce topics educating workforce board members, job center staff and other supply-side partners.

##### **Regional Indicator B**

##### ***Region has policies supporting equity and strives to improve job quality***

The CJF/We Prosper Together process has landed on the following definitions for job quality. **Quality jobs** are defined as positions that pay an annualized wage that affords working families self-sufficiency and financial stability without safety net transfers while building some savings, offers employer-provided health insurance, and are durable or lead to another quality job over the next ten years. **Promising jobs** are defined as positions that do not provide a self-sufficiency wage and / or benefits, but do offer workers pathways to a quality job within the next 10 years. Quality jobs and promising jobs together comprise the region's pool of **opportunity jobs**, meaning that they offer residents the potential to achieve financial economic self-sufficiency.

Additionally, a wage threshold has been established for each subregion which could be used to measure the percentage of participants achieving self-sufficiency in the Capital Region.

## SERVICE PROVIDER REPORT

### ADVANCE at Lake Tahoe Community College

Report Period: Mar-Apr 2024

Prepared By: Frank Gerdeman

PARTICIPANT STATUS			
	<u>Actual</u>	<u>Goal</u>	<u>% of Goal</u>
Number who received basic career services	113	100	113%
Number who received individualized career services	41 (3)	50	82%
Number who received training services	12(3)	15	80%

**ACTIVITY SUMMARY**

Please note that numbers above are cumulative for the entire contract period. Numbers in parenthesis are those served in Alpine County. We continued to offer services on-campus, at our off-site office, and virtually with a slight increased focus on housing support which remains a significant issue in the Basin. Ongoing support for Fire Academy and EMT students continues through our partnership with LTCC as they wrap up the second term of this year’s program. Two of the three WIOA supported clients completed the Fire Academy at the end of March. The third didn’t enroll for winter due to personal reasons but did earn credit for the first half at the end of December and will be allowed to return for the second term next year if desired. One client started the Medical Assistant training through Barton Education and will complete in late June.

**PRACTICES WITH PROMISE**

Internally, shared/holistic case management remains a valuable asset to our team, including the provision of services under our contract with GSJTA. This continues to include access to behavioral/mental health support services through our partnership with LTCC and TimelyCare. Our shared use of Traitify with the entire Golden Sierra Job Training Agency region continues to be of value as do other local and state-wide partnerships, most notably with the California Conservation Corps.

**CHALLENGES/BARRIERS**

Housing issues continue to be the primary issue and barrier in stabilizing life for many clients and potential clients in Tahoe though the first 68 units of workforce housing at Sugar Pine Village should be open for occupation by late summer/early fall of this year. Given ongoing budget concerns at the Federal level, potential reductions in funding for operations and/or client support appear to be an increasing likelihood as we enter the next contract cycle despite the ongoing need in the Basin.

EVENT PARTICIPATION	
<u>Date</u>	<u>Event</u>
3/7/24	Meeting with Arbor Tech related to training program design/support
3/11/24	Community/Workforce Housing Meeting hosted by SLT
3/12/24	California Jobs First Initiative Meeting (Tahoe Basin specific focus)
3/21/24	Alpine County Health and Wellness Coalition meeting
4/2/24	Tahoe Chamber Annual Meeting
4/16/24	Catalyst Committee Meeting (Prosperity Center-Envision Tahoe Plan)
4/22-23/24	GSJTA Monitoring Visit - SLT
4/26/24	Alpine County in-person appointments

# Service Provider Report

**Golden Sierra  
Job Training Agency**

Prepared by Darlene M. Galipo

**Report Period**

07/01/23 – 4/30/24



# Active Cases

July 1, 2023 to April 30, 2024

	Active	% of Total
● Adult	135	46%
● Dislocated Work	32	11%
● Youth	43	15%
● CAREER	7	2%
● QUEST Disaster Recovery	29	10%
● RERP	27	9%
● Prison to Employment	22	7%

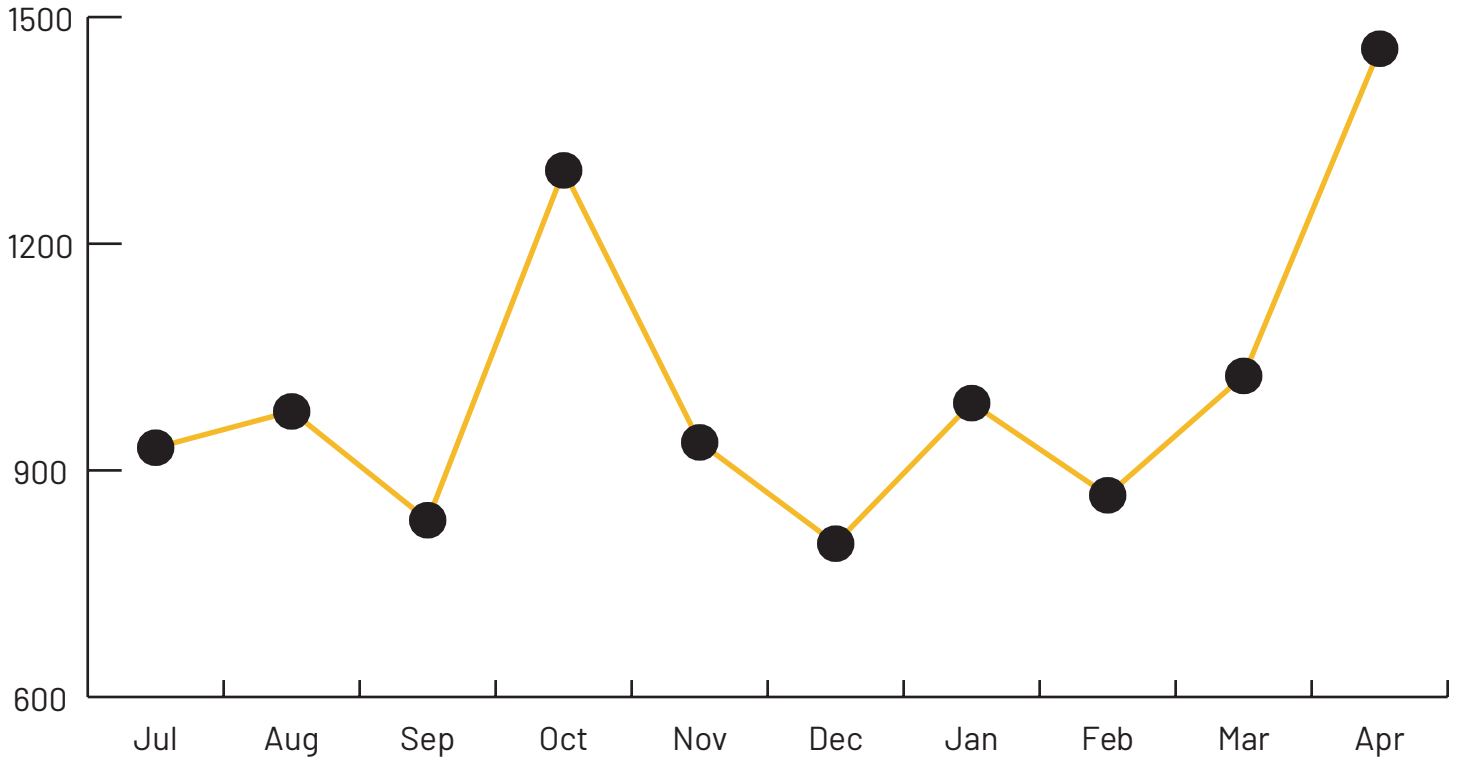


**Total: 295**

These are individuals who received a grant-funded service during the report period.

# Job Center Traffic

## Virtual and In-Person



# Services Provided

	Previous Report	Cumulative 23/24
Classroom Training	75	108
Work Based Learning	22	31
Supportive Services	134	194

# Customer Testimonial

**“I was first introduced to Golden Sierra Job Training Agency at a job fair. From that first encounter, I learned about the wide range of services offered and I am grateful that I took advantage of the opportunity.**

Darlene, my dedicated case worker, was instrumental in helping me navigate through the challenges of job hunting. She consistently provided me with job leads, conducted mock interviews, and connected me with resources that allowed me to continuously improve my skills. Metrix Learning enabled me to continue enhancing my skills through online courses.

During my interviews, I applied the knowledge gained from



these courses, including a modern approach to PR with a social media press release. This strategy impressed one of my interviewers and undoubtedly contributed to my success in securing employment.

While I have now found a job, I will always be grateful for the support, incentives, motivation, and encouragement provided by Darlene. She was an invaluable resource throughout my journey, and I will certainly miss her guidance. However, I take comfort in knowing that Golden Sierra will continue to be there for others who are on their path to success. Thank you, Darlene, and thank you, Golden Sierra, for your unwavering support and dedication.”

Rosalinda B.