

GOVERNING BODY MEMBERS

LORI PARLIN, *Chair*
Board of Supervisors
El Dorado County

BONNIE GORE, *Vice Chair*
Board of Supervisors
Placer County

IRVIN JIM
Board of Supervisors
Alpine County

JASON BUCKINGHAM
Executive Director

Golden Sierra Job Training Agency
115 Ascot Drive, Suite 140
Roseville, CA 95661

(916) 773-8540

GOLDEN SIERRA JOB TRAINING AGENCY

**GOVERNING BODY
REGULAR MEETING
AGENDA**

Wednesday, March 27, 2024 @ 10:00 am

**Golden Sierra Job Training Agency
Board Room
115 Ascot Drive, Suite 100
Roseville, CA 95661**

- I. ROLL CALL AND INTRODUCTION OF GUESTS
- II. APPROVAL OF AGENDA 1-2
- III. CONSENT AGENDA
All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.
 - a. Approval of Minutes from January 25, 2024 GB Meeting 3-5
- IV. PUBLIC COMMENT – FOR THOSE ITEMS NOT ON THE AGENDA
- V. FY 2022-2023 FINANCIAL STATEMENTS / SINGLE AUDIT 6
Jeff Peek, Clifton Larson, Allen, LLP (CLA)
- VI. PY 2024-2025 SUBGRANT SIGNATURE AUTHORITY 7
- VII. RESOLUTION 23-05 - AMEND POSITION ROSTER 8-10
- VIII. WORKFORCE BOARD MEMBERSHIP 11-15
- IX. DIRECTOR'S UPDATE 16-18
- X. WIOA SERVICE PROVIDER REPORTS (INFO)
 - a. ADVANCE - Alpine / South Lake Tahoe 19
 - b. GSJTA - Placer & El Dorado County 20-25

EQUAL OPPORTUNITY

Golden Sierra is an equal opportunity employer/program. Auxiliary aids and services are available upon request. Special requests for services, aids and/or special formats need to be made by calling (916)-773-8540 (Voice). TTY users please call the California Relay Service at 711.

XI. FUTURE AGENDA ITEMS

- FY 24-25 Agency Budget - Draft
- FY 24-25 Meeting Schedule
- FY 24-25 Dry Period Financing
- FY 24-25 Delegated Signature Authority
- Executive Director's Evaluation (closed session)
- Amend Conflict of Interest Code
- Future Joint WB/GB Meeting

XII. NEXT MEETING

Thursday, May 23, 2024 @ 10:00 am

XIII. ADJOURNMENT

GOLDEN SIERRA JOB TRAINING AGENCY

**GOVERNING BODY
REGULAR MEETING
MINUTES**

Thursday, January 25, 2024 @ 1:00 pm

**Golden Sierra Job Training Agency
Board Room
115 Ascot Dr., Suite 100
Roseville, CA 95661**

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting was called to order at 1:07 pm by Supervisor Parlin

Governing Body:

Bonnie Gore Lori Parlin Irvin Jim

GSJTA Staff:

Jason Buckingham Melissa Keefe Lisa Nelson
 Darlene Galipo

Guests: None

II. APPROVAL OF AGENDA

Motion to approve agenda, by Gore, second by Parlin

Motion approved unanimously by roll call vote

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

a. Approval of Minutes from November 17, 2023 GB Meeting

Motion to approve Consent Agenda as presented, by Gore, second by Parlin

Motion approved unanimously by roll call vote

IV. PUBLIC COMMENT – FOR THOSE ITEMS NOT ON THE AGENDA

None

V. CHAIR AND VICE CHAIR NOMINATIONS EFFECTIVE 2024

Keefe reported out as outlined in the agenda packet.

Gore nominated Parlin to continue as Chair; Parlin accepted

Parlin nominated Gore as Vice Chair, Gore accepted

Motion to accept appointments for FY 2024-2025 as outlined above, by Gore, second by Parlin

Motion approved unanimously by roll call vote

VI. WORKFORCE BOARD MEMBERSHIP

Keefe reported out as outlined in the agenda packet; Correction to memo: remove (s) from Richards, correct spelling Jeff Richard, Application Beingessner Jr.

Motion to approve Workforce Board Membership as presented, by Gore, second by Parlin

Motion approved unanimously by roll call vote

VII. FY 2023-2024 AGENCY BUDGET - MODIFICATION

Buckingham reported out as outlined in the agenda packet; appropriating STEP Grant Award

Motion to approve FY 2023-2024 Agency Budget Modification 1, as presented, by Gore, second by Parlin

Motion approved unanimously by roll call vote

VIII. STEP GRANT AWARD

Buckingham reported out as outlined in the agenda packet

Motion to approve and award STEP Grant contract to Meristem, Inc., as presented, by Gore, second by Parlin

Motion approved unanimously by roll call vote

IX. RESOLUTION 23-04 – PEMHCA RATE

Buckingham reported out as outlined in the agenda packet; Resolution 23-04 replaces Resolution 23-02

Motion to approve Resolution 23-04 – PEMHCA Rate, as presented, by Gore, second by Parlin

Motion approved unanimously by roll call vote

X. DIRECTOR'S UPDATE

Buckingham reported out as outlined in the agenda packet; no action required

XI. WIOA SERVICE PROVIDER REPORTS

Information & Reports shared in agenda packet; no action required

- a. ADVANCE - Alpine / South Lake Tahoe
- b. Golden Sierra Job Training Agency – Placer & El Dorado County

XII. FUTURE AGENDA ITEMS

- a. Conflict of Interest
- b. Amended Position Roster
- c. Executive Director's Evaluation (closed session)
- d. Signature Authority
- e. Future Joint Meeting with Executive Committee requested

XIII. NEXT MEETING

Thursday, March 28, 2024 @ 10:00 am

Supervisor Gore unavailable Thursday March 28th; @ 10:00 am, tentative new date Wednesday March 27, 2024 @ 10:00 am (Gore and Parlin to confirm)

XIV. ADJOURNMENT

Motion to adjourn at 1:58 am by Gore, second by Parlin

Motion approved unanimously

**GOLDEN SIERRA
GOVERNING BODY**

MEMORANDUM

DATE: March 27, 2024
TO: Governing Body (GB)
FROM: Jason Buckingham, GSJTA Executive Director
SUBJECT: FY 2022-2023 Financial Statements/Single Audit

For your review and approval is the *SAS No. 114 Required Auditor's Communication with Those Charged with Governance letter* and the *Combined Annual Financial Reports for Fiscal Year 2022-2023*. The reports are the result of the annual financial audit completed by the firm Clifton Larson Allen LLP (CLA).

The Combined Annual Financial Reports can be reviewed by sections:

- Independent Auditors' Report to the Governing Board
- Management's Discussion and Analysis
- Basic Financial Statements
- Required Supplementary Information
- Single Audit Reports and Schedules

There were no Financial Statement or Single Audit Findings reported.

Documents can be accessed using the links below:

- 1) SAS 114 Required [Auditor's Communication with Those Charged with Governance letter](#)
- 2) [Combined Annual Financial Reports for Fiscal Year 2022-2023](#)

**GOLDEN SIERRA
GOVERNING BODY**

MEMORANDUM

DATE: March 27, 2024
TO: Governing Body (GB)
FROM: Jason Buckingham, GSJTA Executive Director
SUBJECT: PY 2024-2025 Subgrant Signature Authority

Staff is requesting the Governing Body authorize signature authority for the Executive Director to sign the New Program Year PY 2024-2025 subgrant agreements not to exceed \$3,500,000. The dollar estimate for this request is based on the most recent subgrant award from PY 2023-2024 (AA411006) in the amount \$2,934,335.00 and inflated to allow for the potential of additional funding awarded.

Background:

The State of California's *Employment Development Department* (EDD) acts as the Agency's pass through for the annual *Workforce Innovation and Opportunity Act* (WIOA) funds. The policies and procedures for this agreement require immediate action from our office. Execution of the agreement and submittal back to the EDD office ensures the newly awarded funds will be made available in a timely fashion. Current signature authority for the Executive Director rests at \$1,000,000 for governmental entities.

**GOLDEN SIERRA
GOVERNING BODY**

MEMORANDUM

DATE: March 27, 2024
TO: Governing Body (GB)
FROM: Jason Buckingham, GSJTA Executive Director
SUBJECT: Resolution 23-05 – Amend Position Roster

Before the board for review and approval is Resolution 23-05, amended Allocated Position Roster. The changes to the Position Roster were necessary to unfund the position of Workforce Board Analyst.

The Workforce Board Analyst position is currently filled by an Extra Help CalPERS retired annuitant and as such, requires placement in an unfunded status. Extra Help positions are temporary (part or full time) positions set for a maximum of 1,000 hours for a fiscal year. There is no accrual of seniority or benefits, such as sick leave, or health insurance.

BEFORE THE GOVERNING BODY
GOLDEN SIERRA JOB TRAINING AGENCY

In the matter of: Resolution to amend the
Golden Sierra Job Training
Agency Allocated Position
Roster to be effective
March 28, 2024.

Resolution No.: 23-05

Ordinance No.: _

First Reading: _

The following Resolution was duly passed by the Governing

Body of the Golden Sierra Job Training Agency at a regular meeting held

March 27, 2024 by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Lori Parlin, Chair of the Governing Body

Attest:

Melissa Keefe, Clerk of the Governing Body

BE IT HEREBY RESOLVED by the Governing Body of the Golden Sierra Job Training Agency that the Golden Sierra Job Training Agency Positions Allocation Roster are adopted as the document that describes the structure and staffing of the Golden Sierra Job Training Agency.

GOLDEN SIERRA

Job Training Agency

ALLOCATED POSITION ROSTER

Effective March 27, 2024

CLASSIFICATION		SALARY RANGE*		# of POSITIONS FUNDED	# of POSITIONS UNFUNDED	
		From [A]	To [E]			
Account Clerk I	}	19.35	24.20	2 FTE	1 FTE	
Account Clerk II		Promotional Series	20.91			26.10
Account Clerk III			23.20			29.05
Accounting Technician		24.54	29.89		1 FTE	
Accountant I	}	28.79	35.07	1 FTE		
Accountant II		Promotional Series	33.32			40.60
Administrative Clerk I	}	16.30	20.40	1 FTE		
Administrative Clerk II		Promotional Series	19.35			24.20
Administrative Clerk III			20.91			26.10
Executive Assistant		24.00	29.25		1 FTE	
Program Clerk I	}	19.35	24.20	1 FTE	2 FTE	
Program Clerk II		Promotional Series	20.91			26.10
Business and Employment Specialist I		23.29	28.37	7 FTE		
Business and Employment Specialist II		28.31	34.49			
Business and Employment Specialist Supervisor		34.40	41.92		1 FTE	
Disability Resource Coordinator		28.31	34.49	1 FTE		
Program Analyst		28.31	34.49	1 FTE		
Administrative Analyst (Confidential)**		35.04	42.69	1 FTE		
WB Coordinator/Analyst		36.12	44.01		.5 FTE	
Chief Fiscal Officer		39.37	47.97		1 FTE	
Deputy Director		47.09	57.38	1 FTE		
Executive Director***				1 FTE		
				17 FTE	7.5 FTE	

* Employees at Steps E and F for more than 5 years are eligible for a 5% longevity pay increase

** Includes 5% Confidential Supplemental Compensation

*** Executive Director position is exempt from the normal salary structure, as the 5% incremental steps do not apply. Salaries for this position are negotiated at time of hire.

**GOLDEN SIERRA
GOVERNING BODY**

MEMORANDUM

DATE: March 27, 2024
TO: Governing Body (GB)
FROM: Melissa Keefe, Administrative Analyst
SUBJECT: Workforce Board Membership

In accordance with 20 CFR 679.310 the board is being informed of current vacancies on the Workforce Board and recruitment efforts in place in accordance with Workforce Board notification and recruitment policy, as well as seeking approval for application(s).

The Executive Committee is scheduled to review and make recommendations to the Governing Body for the applications outlined below. At this time, we are seeking the Governing Body's conditional approval pending the Executive Committee's formal recommendations.

Resignation(s):

Robert Kuks, Business Representative, SMW Local Union No. 104, representing Workforce-Labor/Joint Labor, resignation effective 03/07/2024.

Laurel Brent-Bumb, CEO, El Dorado County Chamber of Commerce, representing Business, resignation effective 3/13/2024.

Application(s):

Jeff Richard, Cluster Manager, Employment Development Department representing Government/Economic and Community Development, Wagner Peyser

Vacancies:

- 1 – Workforce-Labor/Joint Labor vacancy
- 1 – Business vacancy

Recruitment Efforts:

The Sacramento Central Labor Council (SCLC) is in the process of assisting Golden Sierra to identify a replacement for the Joint Labor vacancy.

Laurel Brent-Bumb is in the process of assisting Golden Sierra to identify a replacement located within El Dorado County.

MEMBERSHIP APPLICATION FORM

Person Nominated: Jeff Richard **Title:** Cluster Manager

Business Name: Employment Development Department

Business Address: 2901 50th Street, Sacramento, CA 95817

Telephone: 916-227-2015 **FAX:** 916-227-0211 **E-mail:** jeff.richard@edd.ca.gov

Organization submitting nomination: Employment Development Department
(ie: Chamber of Commerce, Manufacturing Association, etc.)

Contact Person: Shelly Tarver **Title:** Chief, NWSD

Business Address: 2901 50th Street, Sacramento, CA 95817

Telephone: 916-227-0291 **FAX:** 916-227-0286 **E-mail:** shelly.tarver@edd.ca.gov

(A letter of nomination is required and must be attached to this application or forwarded under separate cover.)

Area of Representation (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> Business | <input type="checkbox"/> Governmental and Economic and Community Development |
| <input type="checkbox"/> Workforce | <input type="checkbox"/> Economic & Community Development |
| <input type="checkbox"/> Labor organizations | <input checked="" type="checkbox"/> Wagner-Peyser Representative |
| <input type="checkbox"/> Joint labor-management apprenticeship program or apprenticeship program | <input type="checkbox"/> Vocational Rehabilitation Representative |
| <input type="checkbox"/> CBO w/Barrier | <input type="checkbox"/> Transportation/Housing/Public Assistance |
| <input type="checkbox"/> Youth | <input type="checkbox"/> Philanthropic Organization |
| <input type="checkbox"/> Education & Training | <input type="checkbox"/> Other |
| <input type="checkbox"/> Adult Education/Literacy Representative | |
| <input type="checkbox"/> Higher Education Representative | |
| <input type="checkbox"/> Local Ed/CBO w/Training Barrier | |



Signature

2/8/24

Date

I hereby submit my application for membership on the Local Workforce Development Board to Golden Sierra Job Training Agency. I have completed and included the following: narrative questions, conflict of interest and nomination letter.

Return all information to: **Melissa Keefe, Administrative Analyst**

NARRATIVE QUESTIONS

What specific experience/expertise do you possess which would be of value to the Workforce Development Board?

I am currently the Employment Program Manager III, responsible for the day-to-day workforce service delivery in this region. This is my fourth year with the Employment Development Department (EDD) and in this role. My background is in leadership, change management and recruiting.

Why would you be a good candidate to serve on the Workforce Development Board?

It would be an honor to serve on the board. As the EDD leader tasked with service delivery in this region, I have an understanding of the local opportunities and challenges the region faces. I am committed to serving this community and have collaborated with other areas leaders to link employers and job seekers. In 2018, I became a Golden Sierra and EDD Customer, that experience inspired me towards a career in workforce development and continuing commitment to help others.

You may attach additional information, including your resume or biography. Further questions should be directed to Melissa Keefe at Golden Sierra Job Training Agency at (916) 773-8544.

CONFLICT OF INTEREST INFORMATION

1. Does your employer/company provide goods and/or services to Golden Sierra Job Training Agency, or have any plans to provide goods and/or services to Golden Sierra Job Training Agency in the future? Yes No If yes, please describe below:

2. You will be setting policy for and possibly allocating funds to community-based organizations, profit and non-profit corporations, school districts and other governmental entities or program operators. Do you or any member of your immediate family have any affiliation with such entities (i.e., ownership; employment; contractual relationships, including Golden Sierra-funded On-the-Job Training (OJT) program participation; commission, board or committee membership)? Yes No If yes, identify below the name of the entity and the nature of the affiliation. *(Immediate family members are: wife, husband, son, daughter, mother, father, brother, brother-in-law, sister-in-law, father-in-law, mother-in-law, aunt, uncle, niece, nephew, step-parent or step-child.)*

3. Do you, or any member of your immediate family (as defined above), have any ownership interest in any commercial real property that is currently leased/rented by Golden Sierra Job Training Agency? Yes No If yes, please describe such property by size and location.

If your nomination or application is approved, you will be required to file a limited conflict of interest form with Golden Sierra Job Training Agency prior to assumption of Workforce Development Board membership.



Signature of Applicant

2/8/24

Date



March 11, 2024

Golden Sierra Workforce Development Board
115 Ascot Drive, Suite 140
Roseville, CA 95661

Dear Members of the Golden Sierra Workforce Development Board:

With great pleasure, I offer my nomination for Jeff Richard to serve on the Golden Sierra Workforce Development Board as the Employment Development Department's (EDD) Wagner-Peyser representative.

As a Cluster Manager with the EDD Workforce Services Branch, Jeff has demonstrated exceptional dedication and expertise in workforce development. Jeff's leadership in spearheading service delivery initiatives has been exemplary and his understanding of the local workforce landscape, cultivated through extensive experience and collaboration with various stakeholders, uniquely positions him to contribute significantly to the board's objectives.

Having worked alongside Jeff, I have observed an unwavering commitment to bridging the gap between employers and job seekers, resulting in impactful partnerships that drive positive outcomes for the local workforce development area. In addition, Jeff advocates for equity, diversity, and inclusion, recognizing the transformative potential of harnessing our community's collective strengths to address complex workforce challenges. His passion for empowering individuals to achieve their full potential in the workforce system is deeply rooted in his own experience as a previous customer of Golden Sierra and the EDD.

I am confident that Jeff will bring invaluable insights, dedication, and leadership to the Golden Sierra Workforce Development Board, contributing to its mission to "*Convene industry leaders and key partners to identify workforce innovative solutions and measure the success of systems' ability to meet industry and workforce needs.*"

Thank you for considering Jeff Richard's nomination. I wholeheartedly endorse his application and am certain he will serve with distinction and integrity.

Sincerely,

Shelly Tarver

Shelly Tarver
Chief, Northern Workforce Services Division
Employment Development Department



Director's Update 3/27/24

Activities directly supported by Workforce Boards:

REGIONAL PLAN IMPLEMENTATION:

Digital Inclusion:

Valley Vision (VV) continues to champion the cause of digital inclusion through conversations and presentations with the state and federal agencies. VV has been supporting grant applications to address connectivity, device and/or skills solutions. The moDat digital literacy portal is currently hosted in English, Spanish and Pashto, expanding digital inclusion resources. The VV team will be participating in a strategic planning session to guide next steps in supporting regional digital inclusion within available resources and constraints.

<https://digitalinclusionsac.org/>

<http://capitalregion.modat.org/>

Sector Specific Strategies:

Non-Traditional and Youth Apprenticeship Event: This event, Nurturing Talent and Building Bridges, took place on February 6th and had 77 in attendance, 38 in person and 39 online and in-person. The objective was to share information on youth and adult apprenticeship funding opportunities and provide connection opportunities for partners interested in participating in collaborative efforts along specific industry sectors or occupational clusters. The event included a keynote speaker from the *Department of Apprenticeship Standards* (DAS), a panel of organizations working in non-traditional and youth apprenticeships currently, and breakout rooms by areas of interest. The DAS speaker shared the recent announcement of *California Youth Apprenticeship* (COYA) funding as well as other funding areas. Breakout sessions included mental and behavioral health, public sector careers, ECE and educational pathways and green jobs. Attendees were interested in collaborating together to advance efforts and consistently shared capacity challenges, union issues, and lack of employer engagement as the primary obstacles to advancing more apprenticeships, especially for youth.

Energy - Golden Sierra has been working with Arbor Energy. Arbor's business model offers unique solutions to energy generation utilizing biomass. They are looking to develop a facility in Placer County that would generate roughly 350 construction jobs (early 2025 - 2026), with 35 on site staff, and 20 transportation jobs.

<https://arbor.co/>

Public Safety – The Public Safety Spring advisory on dispatchers in public safety careers was scheduled for March 28th from 1pm-3pm, however, the event has been moved to April 4th. Dispatchers’ income averages \$60K a year, and the position is in high demand with no advanced degree required. The advisory will have a keynote speaker from the *Commission on Peace Officer Standards and Training* (POST) and panelists are being secured from county and city police and fire dispatch services, and potentially the State of California Governor’s Office of Emergency Services.

[Register here:](#)

Funding Opportunity

Golden Sierra and Sacramento Employment and Training Agency (SETA) submitted a joint application for the *Opportunity Young Adult Career Pathway Solicitation* (OYA Career Pathway). The OYA Career Pathway grants are intended to design and implement projects that focus on creating pathways to success that test and demonstrate program strategies to improve employment outcomes and reduce persistent economic inequities for OYA 18-28 years of age. Golden Sierra would be targeting Allied Health as a primary pathway program. Applications were due February 5, 2024. Award notice is pending.

Regional Indicators:

Regional indicator A - *Region has a process to communicate industry workforce needs to supply-side partners*

Valley Vision continues to produce in depth meeting proceeding reports as well as one page job highlights that can be used to inform supply side partners. These products are available here by industry cluster. We recently presented to Sacramento County Office of Education’s advisory on the occupational training needs identified during the last six months of advisories. Other presentations have included to Golden Sierra’s Partners, Sacramento Works Site Supervisors, and the Adult Education Consortium.

Regional Indicator B - *Region has policies supporting equity and strives to improve job quality*

SETA/Sacramento Works has adopted a job quality definition. There are also criteria being developed through the *California Jobs First* (CJF) process that may provide additional guidance and measures for regional job quality. Terms advancing in the CJF research are quality jobs and promising jobs.

Quality jobs are defined as positions that pay an annualized wage that affords working families self-sufficiency and financial stability without safety net transfers while building some savings, offers employer-provided health insurance, and are durable or lead to another quality job over the next ten years.

Promising jobs are defined as positions that do not provide a self-sufficiency wage and / or benefits, but do offer workers pathways to a quality job within the next 10 years. Promising jobs affords nuance in understanding economic potential and the labor market, recognizing that gaining experience and moving across occupations and sectors over time are intermediary career steps for workers to secure quality jobs at all levels of educational attainment.

Quality jobs and promising jobs together comprise the region’s pool of opportunity jobs, meaning that they offer residents the potential to achieve financial economic success.

Performance:

The State Workforce Board recently published the *Workforce Innovation and Opportunity Act* (WIOA) Title I performance outcomes for Program Year 2022. The following chart details these results compared to the negotiated target outcomes:

	Employment Rate: Q2		Employment Rate: Q4		Median Earnings: Q2		Credential Attainment		Measurable Skills Gain	
	Negotiated Goal	Actual Performance	Negotiated Goal	Actual Performance	Negotiated Goal	Actual Performance	Negotiated Goal	Actual Performance	Negotiated Goal	Actual Performance
ADULT	73.0%	72.6%	70.0%	74.1%	\$8,374	\$7,845	63.0%	79.4%	79.0%	88.6%
DW	68.0%	92.9%	70.0%	74.1%	\$10,400	\$6,600	65.0%	88.2%	75.0%	83.3%
YOUTH	70.0%	82.1%	60.0%	83.3%	\$4,248	\$6,025	65.0%	100.0%	63.0%	80.0%

Once the state extracts the outcomes from the CalJOBS dataset, it then applies a Statistical Adjustment Model (SAM) to determine whether or not a local area has successfully met its goals. A score of 50% or better indicates success. The following chart details the Agency’s WIOA Title I “adjusted level of performance” showing that we exceeded performance in every area.

Performance Scores	Adult	Dislocated Worker	Youth
Employment 2 nd Quarter After Exit	94.4%	124.6%	128.4%
Employment 4 th Quarter After Exit	97.2%	106.0%	174.6%
Median Earnings	124.7%	57.8%	151.5%
Credential Attainment	131.8%	199.0%	110.1%
Measurable Skill Gains	112.5%	141.4%	112.0%

It is important to note that these outcomes only account for enrolled WIOA Title I participants and it does not account for the services offered through non-Title I activities, or unenrolled services offered through the *Golden Sierra One Stop Career Center* and our partner centers.

Strategic Planning

The Agency is working with the Executive Committee of the Workforce Board to develop a new unified strategic plan. The Committee intends to utilize the current “Board Initiatives” line item of the budget to procure a facilitator who will assist the Board in identifying 2-3 goals to accomplish in the next 12-18 months. The Board is comprised of members from the business sector, Labor, and the public sector. Over the last year there has been substantial turnover. This turnover presents an opportunity to revisit and set new goals ensuring the membership receives value from its participation. We expect the facilitator will perform goal setting sessions and provide ongoing support to ensure continued movement toward success.

SERVICE PROVIDER REPORT

ADVANCE at Lake Tahoe Community College

Report Period: Jan - Feb 2024

Prepared By: Frank Gerdeman

PARTICIPANT STATUS			
	<u>Actual</u>	<u>Goal</u>	<u>% of Goal</u>
Number who received basic career services	91	100	91%
Number who received individualized career services	36 (2)	50	72%
Number who received training services	11(2)	15	73%

ACTIVITY SUMMARY

Please note that numbers above are cumulative for the entire contract period. Numbers in parenthesis are those served in Alpine County. We continued to offer services on-campus, at our off-site office, and virtually with a slight increased focus on housing support which remains a significant issue in the Basin. Ongoing support for Fire Academy and EMT students continues through our partnership with LTCC as they begin the second term of this year's program.

PRACTICES WITH PROMISE

Internally, shared/holistic case management remains a valuable asset to our team, including the provision of services under our contract with GSJTA. This continues to include access to behavioral/mental health support services through our partnership with LTCC and TimelyCare. The ongoing shared use of our career/personality survey (Traitify) shows that the number of administrations by GSJTA staff since July 1, 2022 is now 373, an in-kind value of \$14,920.00. In addition, we partnered with LTCC Forestry program to create on-line support resources for English language learners in the context of the college's new Forestry Certificate and Degree program, increasing the opportunities to expand opportunities for non-native English speakers and diversify the forestry workforce.

CHALLENGES/BARRIERS

Housing issues continue to be the primary issue and barrier in stabilizing life for many clients and potential clients in Tahoe though the first 68 units of workforce housing at Sugar Pine Village should be open for occupation by late summer/early fall of this year. Given ongoing budget concerns at the Federal level, potential reductions in funding for operations and/or client support appear to be an increasing likelihood as we enter the next contract cycle despite the ongoing need in the Basin.

EVENT PARTICIPATION	
<u>Date</u>	<u>Event</u>
1/4/24	CTE Collaboration meeting and site visit to TMCC in Reno
1/5/24	Tahoe Chamber CEO Roundtable
1/8/24	ETPL coordination meeting with Monterey County and Equus
1/8/24	NPD Alpine County LTCC enrollment session/support
1/22/24	NPD client support meetings Washoe Trial TANF (Alpine)
2/2/24	Tahoe Chamber CEO Roundtable
2/7/24	Coordination meeting(s) with WSU on May Hospitality Courses for incumbent (local) workers
2/7/24	NPD client support meetings Alpine
2/28/24	NPD client support meetings Alpine

Service Provider Report

**Golden Sierra
Job Training Agency**

Prepared by Darlene M. Galipo

Report Period

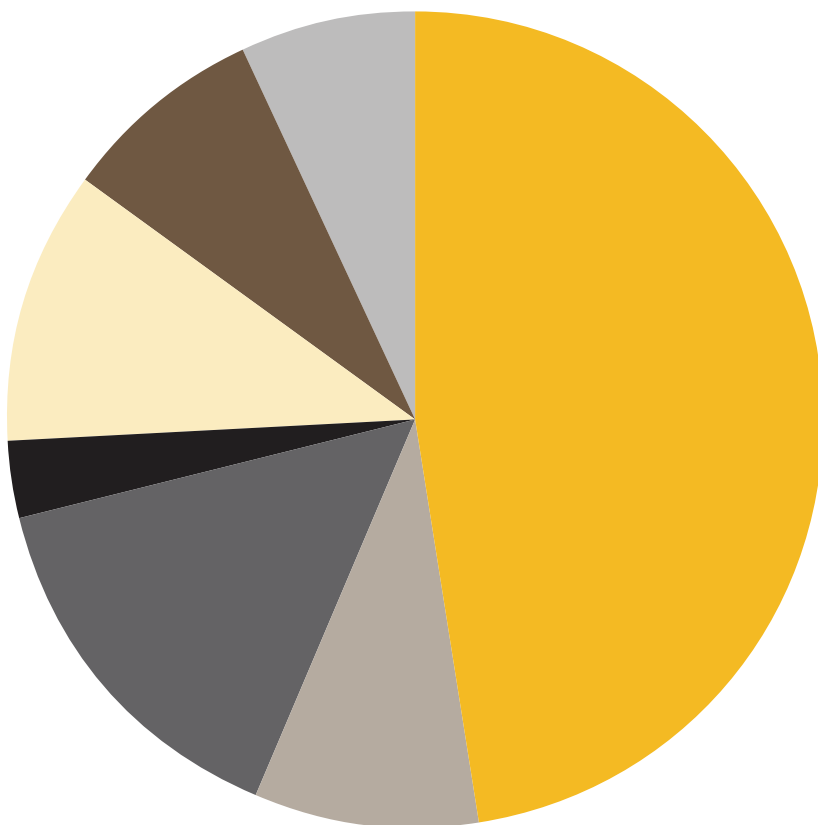
07/01/23 – 2/29/24



Active Cases

July 1, 2023 to February 29, 2024

	Active	% of Total
● Adult	117	48%
● Dislocated Work	22	9%
● Youth	37	15%
● CAREER	7	3%
● QUEST Disaster Recovery	27	11%
● RERP	19	8%
● Prison to Employment	16	7%

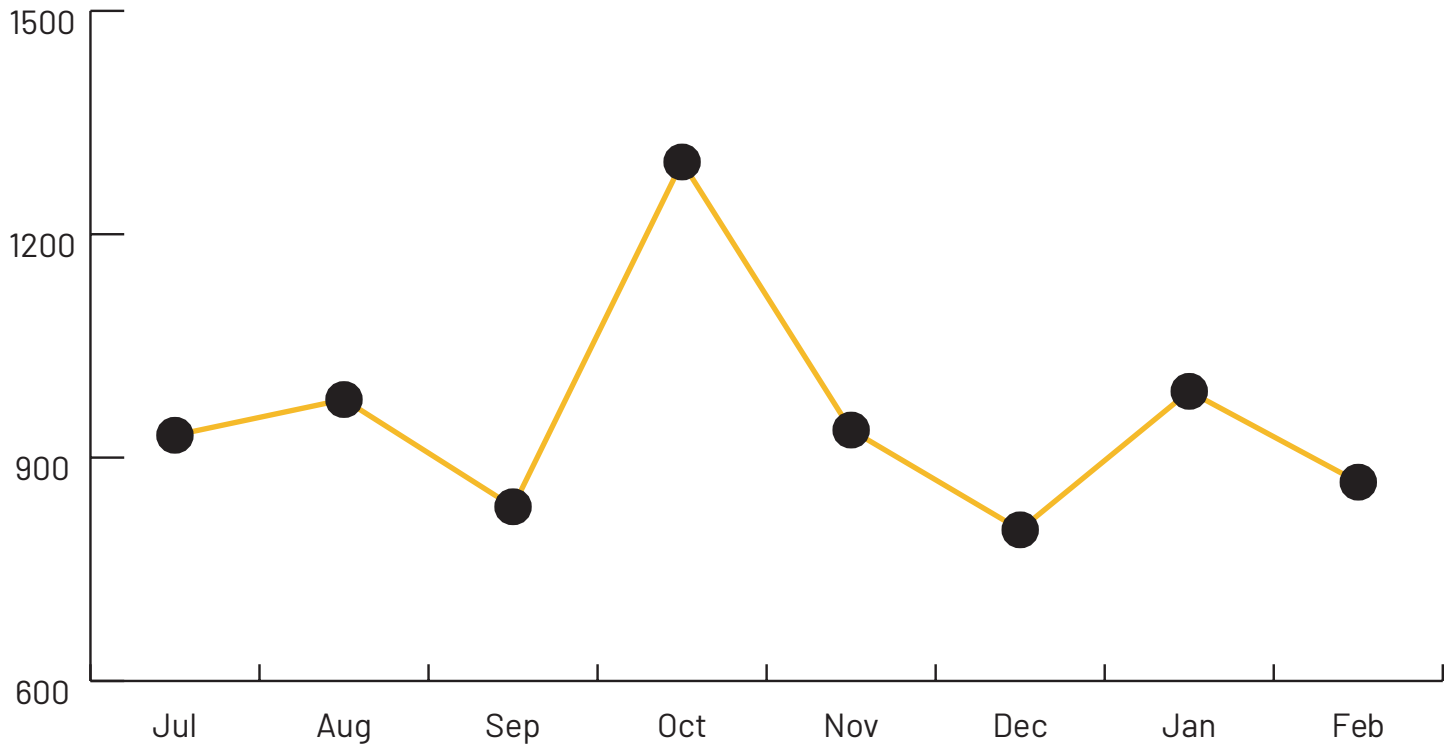


Total: 245

These are individuals who received a grant-funded service during the report period.

Job Center Traffic

Virtual and In-Person



Services Provided

	Previous Report	Cumulative 23/24
Classroom Training	52	75
Work Based Learning	19	22
Supportive Services	83	134

Customer Testimonial

“I just wanted to take a moment to let you know how much I appreciate the work that your office has done and continues to do to assist me in getting back into the workforce.

From the very beginning, everyone I’ve worked with is communicative, responsive, and professional.

Tammy and Jessica have helped me with a lot of things, and I have felt heard and seen. More than anything, my self-esteem has been built up and my confidence restored as I move forward. These ladies really deserve a special thank you. I have two interviews already set up and it is truly your office that deserves the credit. Thank you again for all your team does!”

Kelsey C.



Customer Success Story

Scott found himself in need of retraining after experiencing a layoff from the lending industry in May 2022. He knew he needed to develop a new skill set in order to secure lasting employment. After weeks of research and career planning, Scott selected the DroneAviate program to work towards becoming a Certified FAA Drone Pilot. WIOA Dislocated Worker funding covered Scott's tuition, exam fees, and transportation costs. It wasn't easy, but Scott was able to complete his training program and pass his licensure exam. Scott is now fully engaged in the job search process and credits his case manager, Jan Paul, for helping him gain access to the exciting field of drone flying.

**photos shared with permission*



Community Engagement

Young men from Compassion Planet visited the career center for a customized job search workshop. They each left with master applications, cover letters, and resumes. One young man secured a full-time job within the week! Compassion Planet continues to be a great partner and source of referrals for the WIOA Youth program.