

**GOLDEN SIERRA WORKFORCE BOARD  
EXECUTIVE COMMITTEE  
SPECIAL MEETING  
MINUTES**

**Tuesday, February 27, 2024 @ 11:00 am**

**Golden Sierra Job Training Agency  
Board Room  
115 Ascot Drive, Suite 100  
Roseville, CA 95661**

**Teleconference Locations:  
Hapuna Resort Business Center  
62-100 Kauna'oa Dr.  
Waimea, HI 96743**

**I. ROLL CALL AND INTRODUCTION OF GUESTS**

Quorum was established and meeting called to order at 12:05 pm by Chair Larkey

<input checked="" type="checkbox"/> Rick Larkey (Chair)	<input type="checkbox"/> Michael Zimmerman (Vice-Chair)
<input checked="" type="checkbox"/> Greg Geisler	<input checked="" type="checkbox"/> Daniela Devitt
<input type="checkbox"/> Laurel Brent-Bumb	<input checked="" type="checkbox"/> Steven Casperite
<input checked="" type="checkbox"/> Jason Buckingham (Ex-Officio)	

GSJTA Staff:

Melissa Keefe  
 Lisa Nelson

One-Stop Operator:

Michael Indiveri

GUESTS: None

**II. APPROVAL OF AGENDA**

**Motion** to approve agenda by Geisler, second by Casperite

**Motion** approved unanimously by roll call vote

**III. PUBLIC COMMENT – FOR ITEMS ONLY ON THE AGENDA**

None

**IV. STRATEGIC PLAN DESIGN AND PROCUREMENT**

Buckingham reported out as outlined in the agenda packet, Roundtable discussion occurred to define the scope of work for the strategic plan procurement.

**Motion** to approve development of scope of work for a strategic plan consultant procurement to include a long-term strategic plan of 12-18 months in lieu of a 1-day Workforce Board member retreat; by Casperite, second by Geisler

**Motion** approved unanimously by roll call vote

V. NEXT MEETING

Thursday, March 21, 2024 @ 12:00 pm

VI. ADJOURNMENT

**Motion** to adjourn meeting at 11:54 pm by Larkey

**Motion** approved by Geisler, second by Casperite