

GOVERNING BODY MEMBERS

LORI PARLIN, *Chair*
Board of Supervisors
El Dorado County

IRVIN JIM, *Vice Chair*
Board of Supervisors
Alpine County

BONNIE GORE
Board of Supervisors
Placer County

JASON BUCKINGHAM
Executive Director

Golden Sierra Job Training Agency
115 Ascot Drive, Suite 140
Roseville, CA 95661

(916) 773-8540

GOLDEN SIERRA JOB TRAINING AGENCY

**GOVERNING BODY
REGULAR MEETING
AGENDA**

Thursday, January 25, 2024 @ 1:00 pm

**Golden Sierra Job Training Agency
Board Room
115 Ascot Drive, Suite 100
Roseville, CA 95661**

- I. ROLL CALL AND INTRODUCTION OF GUESTS
- II. APPROVAL OF AGENDA 1
- III. CONSENT AGENDA
All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.
 - a. Approval of Minutes from November 17, 2023 GB Meeting 2-4
- IV. PUBLIC COMMENT – FOR THOSE ITEMS NOT ON THE AGENDA
- V. CHAIR AND VICE-CHAIR NOMINATIONS EFFECTIVE 2024 5
- VI. WORKFORCE BOARD MEMBERSHIP 6-10
- VII. FY 2023-2024 AGENCY BUDGET – MODIFICATION 11-17
- VIII. STEP GRANT AWARD 18-19
- IX. RESOLUTION 23-04 – PEMHCA RATE 20-22
- X. DIRECTOR’S UPDATE 23-30
- XI. WIOA SERVICE PROVIDER REPORTS (INFO)
 - a. ADVANCE - Alpine / South Lake Tahoe 31
 - b. GSJTA - Placer & El Dorado County 32-35
- XII. FUTURE AGENDA ITEMS
 - a. Conflict of Interest
 - b. Amended Position Roster
 - c. Executive Director’s Evaluation (closed session)
 - d. Signature Authority
 - e. Future Joint Meeting
- XIII. NEXT MEETING
Thursday, March 28, 2024 @ 10:00 am
- XIV. ADJOURNMENT

EQUAL OPPORTUNITY

Golden Sierra is an equal opportunity employer/program. Auxiliary aids and services are available upon request. Special requests for services, aids and/or special formats need to be made by calling (916)-773-8540 (Voice). TTY users please call the California Relay Service at 711.

GOLDEN SIERRA JOB TRAINING AGENCY

**GOVERNING BODY
REGULAR MEETING
MINUTES**

Friday, November 17, 2023 @ 11:00 am

**Golden Sierra Job Training Agency
Board Room
115 Ascot Dr., Suite 100
Roseville, CA 95661**

Teleconferencing Locations:

**El Dorado County Administration
Building A
330 Fair Lane
Placerville, CA 95667**

**Placer County Administration
1211 Pleasant Grove Blvd, Ste. #100
Roseville, CA 95678**

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting was called to order at 11:07 am by Supervisor Parlin

Governing Body:

Bonnie Gore Lori Parlin Irvin Jim

GSJTA Staff:

Jason Buckingham Melissa Keefe Lisa Nelson

Guests: None

II. APPROVAL OF AGENDA

Motion to approve agenda, by Gore, second by Parlin

Motion approved unanimously by roll call vote

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

a) Approval of Minutes from September 28, 2023 GB Meeting

Motion to approve Consent Agenda as presented, by Gore, second by Parlin

Motion approved unanimously by roll call vote

IV. PUBLIC COMMENT – FOR THOSE ITEMS NOT ON THE AGENDA

None

V. CLOSED SESSION

Parlin called meeting into closed session at 11:10am

VI. CONFERENCE WITH LABOR NEGOTIATORS

(Government Code §54957.6)

AGENCY DESIGNATED REPRESENTATIVES:
JASON BUCKINGHAM, DARLENE GALIPO, MELISSA KEEFE

Parlin called meeting back into open session at 11:19am

Parlin reported out of closed session that direction was given for Labor Negotiations.

VII. RESOLUTION 23-01 – 2023-2026 MOU

Buckingham reported out as outlined in the agenda packet

Motion to approve Resolution 23-01 – 2023-2026 MOU as presented, by Gore, second by Parlin

Motion approved unanimously by roll call vote

VIII. RESOLUTION 23-02 – PEMHCA RATE

Buckingham reported out as outlined in the agenda packet

Motion to approve Resolution 23-02 – PEMHCA Rate as presented, by Gore, second by Parlin

Motion approved unanimously by roll call vote

IX. RESOLUTION 23-03 – AMENDED POSITION ROSTER

Buckingham reported out as outlined in the agenda packet

Motion to approve Resolution 23-03 – Amended Position Roster as presented, by Gore, second by Parlin

Motion approved unanimously by roll call vote

X. DIRECTOR'S UPDATE

Buckingham reported out as outlined in the agenda packet; no action required

XI. LOCAL AREA SUBSEQUENT DESIGNATION AND LOCAL BOARD RECERTIFICATION PY 2023-2025

Buckingham reported out as outlined in the agenda packet; no action required

XII. WIOA SERVICE PROVIDER REPORTS

Information & Reports shared in agenda packet; no action required

- a) ADVANCE - Alpine / South Lake Tahoe
- b) Golden Sierra Job Training Agency – Placer & El Dorado County

XIII. FUTURE AGENDA ITEMS

Conflict of Interest Code

- Amended Position Roster
- Chair/Vice-Chair Nomination
- FY 23-24 Budget Modification
- Future Joint Meeting with Executive Committee requested

XIV. NEXT MEETING

Thursday, January 25, 2024 @ 1:00 pm (Note: special time)

XV. ADJOURNMENT

Motion to adjourn at 11:48 am by Parlin, second by Gore

Motion approved unanimously

GOLDEN SIERRA GOVERNING BODY

MEMORANDUM

DATE: January 25, 2024
TO: Governing Body (GB)
FROM: Melissa Keefe, Administrative Analyst
SUBJ: Governing Body Chair & Vice-Chair Nominations

In accordance with Golden Sierra Job Training Agency's JPA and Bylaws, nominations are required for Chair and Vice Chair of the Governing Body for calendar year 2024. This action will take effect at the next meeting.

Joint Powers Agreement (JPA) Section 6 (D)

Chairperson. The Chairperson and Vice Chairperson of the Governing Body shall be selected by the Governing Body from its members. The term of office of the Chairperson and Vice Chairperson shall each be one calendar year.

and;

Governing Body Bylaws Article V Section 1(a)

(a) The Chairperson and Vice Chairperson shall each serve a term of one calendar year, and may succeed themselves if so re-elected.

Chair/Vice Chair history

	Chair	Vice Chair
2020	Katherine Rakow – Alpine	Lori Parlin – El Dorado
2021	Lori Parlin – El Dorado	Suzanne Jones - Placer
2022	Suzanne Jones - Placer	Lori Parlin – El Dorado
2023	Lori Parlin – El Dorado	Irvin Jim – Alpine County

**GOLDEN SIERRA
GOVERNING BODY**

MEMORANDUM

DATE: January 25, 2024
TO: Governing Body (GB)
FROM: Melissa Keefe, Administrative Analyst
SUBJECT: Workforce Board Membership

In accordance with 20 CFR 679.310 the board is being informed of current vacancies on the Workforce Board and recruitment efforts in place in accordance with Workforce Board notification and recruitment policy, as well as seeking approval for application(s).

The Executive Committee is scheduled to review and make recommendations to the Governing Body for the application outlined below. At this time, we are seeking the Governing Body's conditional approval pending the Executive Committee's formal recommendations.

Resignation:

Carianne Huss, EDD, Deputy Division Chief - representing Government/Economic and Community Development, Wagner Peyser, resignation effective 12/05/2023.

Application(s):

Todd Beingessner, Accounting Manager, Quick Quack Car Wash, representing Business.

Vacancies:

The EDD is currently in the process of appointing a suitable replacement for the Government/Economic and Community Development, Wagner Peyser, representative. In the interim, the proxy for Carianne Huss (Jeff Richards) will be attending the Workforce Board meetings in her place.

MEMBERSHIP APPLICATION FORM

Person Nominated: Todd Beingessner Jr. **Title:** Accounting Manager

Business Name: Quick Quack Car Wash

Business Address: 6020 West Oaks Blvd, Ste #300 Rocklin, CA 95765

Telephone: 916-847-6224 **FAX:** _____ **E-mail:** TBEINGESSNER@DONTDRIVEDIRTY.COM

Organization submitting nomination: Roseville Area Chamber of Commerce
(ie: Chamber of Commerce, Manufacturing Association, etc.)

Contact Person: Rana Ghadban **Title:** CEO

Business Address: 650 Douglas Blvd, Roseville, CA 95678

Telephone: 916-783-8136 **FAX:** _____ **E-mail:** rana@rosevilleareachamber.com

(A letter of nomination is required and must be attached to this application or forwarded under separate cover.)

Area of Representation (check all that apply):

- | | |
|--|---|
| <input checked="" type="checkbox"/> Business | <input type="checkbox"/> Governmental and Economic and Community Development |
| <input type="checkbox"/> Workforce | <input type="checkbox"/> Economic & Community Development |
| <input type="checkbox"/> Labor organizations | <input type="checkbox"/> Wagner-Peyser Representative |
| <input type="checkbox"/> Joint labor-management apprenticeship program or apprenticeship program | <input type="checkbox"/> Vocational Rehabilitation Representative |
| <input type="checkbox"/> CBO w/Barrier | <input type="checkbox"/> Transportation/Housing/Public Assistance |
| <input type="checkbox"/> Youth | <input type="checkbox"/> Philanthropic Organization |
| <input type="checkbox"/> Education & Training | <input type="checkbox"/> Other |
| <input type="checkbox"/> Adult Education/Literacy Representative | |
| <input type="checkbox"/> Higher Education Representative | |
| <input type="checkbox"/> Local Ed/CBO w/Training Barrier | |

Todd Beingessner
Signature

01/03/2024
Date

I hereby submit my application for membership on the Local Workforce Development Board to Golden Sierra Job Training Agency. I have completed and included the following: narrative questions, conflict of interest and nomination letter.

Return all information to:

Melissa Keefe, Administrative Analyst
Golden Sierra Job Training Agency
115 Ascot Drive, Suite 140
Roseville, CA 95661

NARRATIVE QUESTIONS

What specific experience/expertise do you possess which would be of value to the Workforce Development Board?

From 2008 to 2015, I had the privilege of being a Program Case Manager and Job Developer for the North State Building Industry Foundation. I managed the day-to-day operations of the Summer Youth Employment Program (SYEP) for two years and the On-the-Job Training (OJT) Program for 5 years, both of which were funded by the Sacramento Employment & Training Agency (SETA).

Why would you be a good candidate to serve on the Workforce Development Board?

I'm honored to be considered for the opportunity to serve on the Workforce Development Board. In my time as a Case Manager, I really enjoyed being able to help businesses and individuals connect with skilled workers and access gainful employment, respectively. Being a part of leading the NSBIF's OJT program was truly an on-the-job training experience for me, as I gained insight into not only skills that were valuable in an office setting, but also into the soft skills that employers valued. I've continued to carry these things with me, even after I graduated and moved into a career in the Accounting profession for the past 9 years.

You may attach additional information, including your resume or biography. Further questions should be directed to Melissa Keefe at Golden Sierra Job Training Agency at (916) 773-8544.

CONFLICT OF INTEREST INFORMATION

1. Does your employer/company provide goods and/or services to Golden Sierra Job Training Agency, or have any plans to provide goods and/or services to Golden Sierra Job Training Agency in the future? Yes No If yes, please describe below:

2. You will be setting policy for and possibly allocating funds to community-based organizations, profit and non-profit corporations, school districts and other governmental entities or program operators. Do you or any member of your immediate family have any affiliation with such entities (i.e., ownership; employment; contractual relationships, including Golden Sierra-funded On-the-Job Training (OJT) program participation; commission, board or committee membership)? Yes No If yes, identify below the name of the entity and the nature of the affiliation. *(Immediate family members are: wife, husband, son, daughter, mother, father, brother, brother-in-law, sister-in-law, father-in-law, mother-in-law, aunt, uncle, niece, nephew, step-parent or step-child.)*

3. Do you, or any member of your immediate family (as defined above), have any ownership interest in any commercial real property that is currently leased/rented by Golden Sierra Job Training Agency? Yes No If yes, please describe such property by size and location.

If your nomination or application is approved, you will be required to file a limited conflict of interest form with Golden Sierra Job Training Agency prior to assumption of Workforce Development Board membership.

Todd Beingsner

Signature of Applicant

01/03/2024

Date

January 7, 2024

To Whom it May Concern:

It is with great pleasure that I write you today to nominate Todd Beingessner for the Golden Sierra Workforce Development Board. Todd's unique perspective as the accounting manager for Quick Quack Car Wash will make him a valuable voice on our Board. He is a valued member of the Roseville Area Chamber of Commerce and is active in the business community.

Todd has valuable experience when it comes to workforce development. From 2008 to 2015, he worked with North State Building Industry Foundation as a program case manager and job developer. This work along with his passion to help others has given him a perspective on what it takes to connect businesses and workers.

I strongly endorse Todd's nomination for the Golden Sierra Workforce Development Board and believe his experience will make him the ideal candidate. His business acumen, along with his community engagement, will bring a valuable perspective to the Board.

Sincerely,



Rana Ghadban

CEO

Roseville Area Chamber of Commerce

**GOLDEN SIERRA
GOVERNING BODY**

MEMORANDUM

DATE: January 25, 2024
TO: Governing Body (GB)
FROM: Jason Buckingham, Executive Director
SUBJ: FY 2023-2024 Agency Budget Modification 1

Before the Board for review and approval is Fiscal Year 2023-2024 Agency Budget Modification 1. The budget modification is necessary to allocate Student Training and Employment Program (STEP) Grant funds.

The budget modification was reviewed and approved by the Executive Committee and Workforce Board on January 18, 2024.

Budget Introduction and Overview

Golden Sierra Job Training Agency is a Joint Powers Authority (JPA) organized between the counties of Placer, El Dorado and Alpine. The Agency's annual source of funds is the Title 1 award from the *Workforce Innovation and Opportunity Act (WIOA)*. Additionally, the Agency administers miscellaneous grants and awards that complement the WIOA Title 1 objectives and the stated purpose of the JPA.

Approach in Developing the Final Budget for Fiscal Year 2023/2024

The model used to develop the Consortium's annual budget is the Priority Based Budget model. The goal is to develop a budget based on the relationship between program funding levels and expected results from that program. The objectives are to retain cost-efficient and effective ways to meet the requirements of WIOA while providing quality services to participants and meeting the debt obligations of the Agency.

The Fiscal Year 2023/2024 Final Budget:

The funding used to develop the Final budget includes WIOA rollover funding and newly awarded WIOA Title 1 formula fund allocations. Other programs to be administered by the Agency are categorized as Non-Allocation grants. These grants have been awarded via competitive processes. The largest of which is the Regional Equity and Recovery Partnership Grant (RERP) awarded by the California Workforce Development Board, followed by the Prison to Employment 2.0 Grant (P2E 2.0). This funding is being administered by Golden Sierra on behalf of the Capital Region Workforce Boards including SETA, NCCC, and Yolo County. The Agency received additional RERP funding from Sierra College which will directly support the RERP effort within the Golden Sierra Region and received funding via the Quest grant. Furthermore, the Agency continues the effort to close out the National Dislocated Worker Careers Grant for FY 2023/2024.

The High Road Construction Careers- SB1 Grant, the High Road – California Clean Investments Grant, and the Disaster Recovery funding received for the region's fire recovery efforts have all concluded.

The budget meets mandated funding requirements as follows:

- 20% of the Adult and Dislocated Worker funding will support *Direct Training* with a planned assumption of 10% leverage in order to meet the full requirement of 30% with a 20/10 ratio of WIOA cash/leverage.
- 20% of the Youth funding is earmarked to meet the *Youth Work Based Learning (WBL)* requirement as outlined in the WIOA Title I award. To clarify, *Work Based Learning* only includes a participant's enrollment in employment related training such as an On-The-Job Training (OJT) or Work Experience (WEX). It does not include classroom training.
- The remaining cost objectives required of the Title I funding are to maintain a minimum of one *Comprehensive - America's Job Center (AJCC)* in the *Local Area*, strategically utilizing financial resources to meet the debt service required payments for the liabilities of the JPA, and participating in the continued development of both local and regional workforce systems.

Modification 1

Modification 1 adds funding for the Student Training and Employment Program (STEP). Golden Sierra applied for \$490,286 for the Department of Rehabilitation STEP grant and was awarded \$464,276. The amount is reflected as new non-allocation funding in Schedule 1, and as the STEP Cost Center, Column M, in Schedule 2. We expect \$232,138 to be spent this fiscal year with \$232,138 carrying into FY24/25.

Additional Notes – Final Budget FY 2023/2024

Note:

- Board Initiatives in the amount of \$20,000 is included in the Final Budget
- The Final Budget assumes that 25% of the Dislocated Worker funding will be transferred to the Adult funding stream in order to ease access to services by reducing the eligibility documentation requirements for those seeking services. Up to 100% is allowable by law. Traditionally, the Agency has transferred between 70 and 80%. For the Final Budget the Agency is reducing this amount as there are fewer National Dislocated Worker Awards to support the Dislocated Worker efforts. Modifications to this can be made at any point during the fiscal year pending Board approval.

From Schedule 1:

- Total funding is 4.6% greater than the Draft budget presentation. This is primarily a result of having more WIOA allocation funds carrying into FY 23/24 than anticipated as well as being awarded \$200,000 in Non-Allocation funding for the QUEST National Dislocated Worker grant.
- Retiree benefits include \$150,000 for an Additional Discretionary Payment that goes to reduce the Agency's unfunded pension liability.
- Salaries have been increased to incorporate flexibility for pending labor negotiations, and to add temporary assistance in the America's Job Center.
- Services and Supplies have increased in anticipation of costs associated with changing locations due to the agency lease expiring as well as increase in technology services for expanding the agency digital footprint for services and operations.
- Career and Training Services expenditures remain roughly the same with some minor changes in distribution from Draft.
- Board initiatives are discretionary funds made available to the Board that must be used in accordance with WIOA, and any procurement requirements.

Approved by:
Executive Committee: January 18, 2024
Workforce Board: January 18, 2024
Governing Body:

Description of Schedules

Schedule 1	<u>Consortium Final Budget 23/24 to Final Budget – Mod 1 2023/2024</u>	Schedule is based on rollover funding, non-allocation carry over, and new awards. Expenditures have been adjusted based on anticipated costs, WIOA spending requirements, and pension debt service requirements and shows a comparison of FY23/24 Draft Budget to the proposed Final Budget for FY23/24
Schedule 2	<u>Consortium Cost Center Detail</u>	
	Consortium Administration:	Includes fiscal management, procurement, and human resource functions.
	Consortium Program Operations:	Includes program oversight and technical assistance to member counties. Staff and consultants have expertise in ADA/EO compliance, program monitoring, WIOA continual refinement, and database management.
	Consortium Rapid Response and Layoff Aversion:	Includes activities related to business outreach, workshop facilitation, and labor exchange. Staff have expertise in helping affected employees return to work as quickly as possible following a layoff and developing early-warning systems to prevent layoffs altogether.
	Consortium Comprehensive One-Stop:	Includes the physical location and related operating expenses of the required job center that offers universal access and comprehensive employment-related programs and services.
	El Dorado County Career and Training Services:	Includes PY 22/23 carry-in funds and PY23/24 WIOA funding to be administered by the Agency.
	Placer County Career and Training Services:	Includes PY 22/23 carry-in funds and PY 23/24 WIOA funding to be administered by the Agency.
	South Lake Tahoe / Alpine County Career and Training Services:	Services awarded to <u>Advance</u> . Includes balance of contract for PY 22/23 and Planned PY 23/24 WIOA funding awarded to Advance
	Non-Allocation Career and Training Services:	<p><i><u>Cost Centers listed here are non-routine in nature managed by the Agency:</u></i></p> <p><u>CAREER Grant</u> – Comprehensive and Accessible Reemployment through Equitable Employment Recovery.</p> <p><u>Ticket to Work</u> – Funds received through the Ticket to Work program for successfully assisting Persons with Disabilities (PWD) find gainful and long-term employment.</p> <p><u>RERP Sierra College</u> - Regional Equity and Recovery Partnership Grant funds received by Sierra College and subcontracted to Golden Sierra to support staffing of the RERP efforts</p> <p><u>QUEST</u> – Quality Jobs, Equity, Strategy, and Training (QUEST) Disaster Recovery National Dislocated Worker Grants. These funds will be utilized to enhance the workforce system’s ongoing efforts to empower America’s unemployed and underemployed workers through worker and business engagement, elevate equity, and connect jobseekers with high-quality jobs.</p> <p><u>STEP</u> – DOR Student Training and Employment Program. W2 work experience for students with disabilities (SWD)</p> <p><u>RERP</u> – Regional Equity and Recovery Partnership Grant</p>
	Regional Grants	<u>P2E 2.0</u> - Prison to Employment 2.0
	Board Initiatives	Workforce Board Discretionary Funding
	Surplus Funds	<u>Surplus funds, if available, represent discretionary funding for allocation by the Governing Body and are generally used to reduce pension liabilities.</u>

Approved by:
 Executive Committee: January 18, 2024
 Workforce Board: January 18, 2024
 Governing Body:

		Consortium Fiscal Year 2023/2024 Final Budget		Consortium Fiscal Year 2023/2024 Final Budget - Mod 1		Column A less Column B Change Between 2023/2024 Final Budget to 2023/2024 Final Budget - Mod 1		Percent Change from 2023/2024 Final Budget to 2023/2024 Final Budget - Mod 1	
			% of Total Funding		% of Total Funding				
Funding Sources:									
	Carry-In WIOA Allocation	\$ 1,299,215	17.65%	\$ 1,299,215	16.60%	\$ -		0.00%	
	Awarded WIOA Allocations	\$ 2,581,311	35.07%	\$ 2,581,311	32.99%	\$ -		0.00%	
	Carry-In RR/LA	\$ -	0.00%	\$ -	0.00%	\$ -			
	Awarded Rapid Response Funds	\$ 299,337	4.07%	\$ 299,337	3.83%	\$ -		0.00%	
	Awarded Layoff Aversion Funds	\$ 53,689	0.73%	\$ 53,689	0.69%	\$ -		0.00%	
	<i>Non Allocation Awards Carried In</i>	\$ 2,834,450	38.51%	\$ 2,834,450	36.23%	\$ -		0.00%	
	Non-Allocation Awards (New)	\$ 292,000	3.97%	\$ 756,276	9.67%	\$ 464,276		159%	
	Total Funding Sources PY 24	\$ 7,360,002		\$ 7,824,278		\$ 464,276		6.31%	
Expenditures:									
	Retiree Benefits	\$ 667,960	9.08%	\$ 667,960	8.54%	\$ -		0.00%	
	Salaries and Benefits	\$ 1,811,591	24.61%	\$ 1,846,492	23.60%	\$ 34,901		1.93%	
	Services and Supplies	\$ 460,736	6.26%	\$ 461,336	5.90%	\$ 600		0.13%	
	Professional Services	\$ 120,795	1.64%	\$ 120,795	1.54%	\$ -		0.00%	
	Salaries, Services, and Supplies Total	\$ 3,061,082	41.59%	\$ 3,096,583	39.58%	\$ 35,501		1.16%	
Career & Training Services									
	Placer County	\$ 365,997	4.97%	\$ 365,997	4.68%	\$ -		0.00%	
	El Dorado County	231,924	3.15%	231,924	2.96%	\$ -		0.00%	
	SLT & Alpine County	170,000	2.31%	170,000	2.17%	\$ -		0.00%	
	Non Allocation Carried in From Prev FY	59,734	0.81%	59,734	0.76%	\$ -		0.00%	
	Non-Allocation Awards (New)	124,985	1.70%	321,622	4.11%	\$ 196,637		157%	
	Regional Contracts	1,950,115	26.50%	1,950,115	24.92%	\$ -		0.00%	
	Career & Training Services Total	\$ 2,902,755	39.44%	\$ 3,099,392	39.61%	\$ 196,637		6.77%	
	Board Initiatives	\$ 20,000	0.27%	\$ 20,000	0.26%	\$ -		0.00%	
	Non allocation Carry-out to New FY	653,398	8.88%	885,536	11.32%	\$ 232,138		35.53%	
	Allocation carry-out to New FY	\$ 722,768	9.82%	\$ 722,768	9.24%	\$ -		0.00%	
	Carry-out to PY 24 Total	\$ 1,376,166	18.70%	\$ 1,608,304	20.56%	\$ 232,138		16.87%	
	TOTAL EXPENDITURES	\$ 7,360,003		\$ 7,824,279		\$ 464,276		6.31%	
	Net Surplus vs (Deficit)	\$ (0)		\$ -		\$ 0			Surplus vs (Deficit)
									Surplus reflected in Draft Budget applied to pension per direction from Governing Body

Approved by:
 Executive Committee: January 18, 2024
 Workforce Board: January 18, 2024
 Governing Body:

	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>	<u>G</u>	<u>H</u>	
	Consortium Admin (WIOA)	Consortium Program Operations (WIOA)	Consortium Rapid Response and Layoff Aversion	Local Area One-Stop Delivery System	El Dorado County Career and Training Services	Placer County Career and Training Services	Alpine County & South Lake Tahoe Career and Training Services	CAREERS NDWG	
Funding Sources:									
1	Carry-In Allocation Funds from PY 22	\$ 277,384	\$ 316,331	\$ -	\$ 99,894	\$ 198,042	\$ 322,564	\$ 85,000	
2	Allocation Awards PY 23	\$ 258,132	\$ 982,901	\$ -	\$ 312,373	\$ 326,901	\$ 616,004	\$ 85,000	
3	Awarded Rapid Response Funds PY 24	\$ -	\$ -	\$ 299,337	\$ -	\$ -	\$ -	\$ -	
4	Awarded Layoff Aversion Funds PY 24			\$ 53,689	\$ -	\$ -	\$ -	\$ -	
5	Carry-In Non-Allocation from PY 23							\$ 21,367	
6	Actual Non-Allocation Awards PY 24			\$ -	\$ -	\$ -	\$ -	\$ -	
7	Total Funding Sources	\$ 535,516	\$ 1,299,232	\$ 353,026	\$ 412,267	\$ 524,943	\$ 938,568	\$ 170,000	\$ 21,367
Expenditures:									
Consortium Operations:									
8	Retiree Benefits	\$ -	\$ 466,164	\$ 51,796	\$ -	\$ -	\$ -	\$ -	
9	Salaries and Benefits	\$ 205,572	\$ 206,200	\$ 244,143	\$ 250,265	\$ 210,947	\$ 412,503	\$ -	\$ 2,831
10	Services and Supplies	\$ 27,022	\$ 229,316	\$ 37,062	\$ 77,051	\$ 5,665	\$ 29,970	\$ 17,401	
11	Professional Services	\$ 44,790	\$ 66,373	\$ 5,025	\$ 3,000	\$ -	\$ -	\$ -	
12	Consortium Operations Total	\$ 277,384	\$ 968,053	\$ 338,026	\$ 330,316	\$ 216,612	\$ 442,473	\$ -	\$ 20,232
Career & Training Services									
Program Year 2022/2023 WIOA/Other - Rebudget									
13	Non-Allocation Awards	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,135
14	Placer County	-	-	-	-	\$ 62,423	\$ -	-	
15	El Dorado County	-	-	-	\$ 41,958	\$ -	\$ -	-	
16	SLT and Alpine County	-	-	-	\$ -	\$ -	\$ 85,000	-	
Program Year 2023/2024 WIOA/Other									
17	Non-Allocation Awards	-	-	-	-	\$ -	\$ -	\$ -	
18	Placer County	-	-	-	-	\$ 303,574	\$ -	-	
19	El Dorado County	-	-	-	\$ 189,966	\$ -	\$ -	-	
20	SLT and Alpine County	-	-	-	-	\$ -	\$ 85,000	-	
21	Regional Contracts								
22	Career & Training Services Total	\$ -	\$ -	\$ -	\$ -	\$ 231,924	\$ 365,997	\$ 170,000	\$ 1,135
23	Board Initiatives	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -
24	PY24 Award Expend in Second Year	\$ 258,132	\$ 196,179	\$ -	\$ 61,951	\$ 76,407	\$ 130,098	\$ -	\$ -
25	Future Year Expend Non-Allocation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
26	PY 23/24 WIOA Additional Pension Support (ADP)	\$ -	\$ 135,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -
27	TOTAL EXPENDITURES	\$ 535,516	\$ 1,299,232	\$ 353,026	\$ 412,267	\$ 524,943	\$ 938,568	\$ 170,000	\$ 21,367
28	Net Income/(Loss)	\$ -	\$ (0)	\$ -	\$ (0)	\$ 0	\$ (0)	\$ -	\$ -

Approved by:
 Executive Committee: January 18, 2024
 Workforce Board: January 18, 2024
 Governing Body:

		<u>I</u>	<u>J</u>	<u>K</u>	<u>L</u>	<u>M</u>	<u>N</u>	<u>O</u>
		RERP	P2E 2.0	RERP Sierra College	QUEST DR NDWG	STEP	Ticket to Work	Total of all Funding Sources and Expenditures
Funding Sources:								
1	Carry-In Allocation Funds from PY 22							\$ 1,299,215
2	Allocation Awards PY 23							\$ 2,581,311
3	Awarded Rapid Response Funds PY 24							\$ 299,337
4	Awarded Layoff Aversion Funds PY 24							\$ 53,689
5	Carry-In Non-Allocation from PY 23	\$ 1,492,390	\$ 1,134,367				\$ 186,326	\$ 2,834,450
6	Actual Non-Allocation Awards PY 24			\$ 92,000	\$ 200,000	\$ 464,276		\$ 756,276
7	Total Funding Sources	\$ 1,492,390	\$ 1,134,367	\$ 92,000	\$ 200,000	\$ 464,276	\$ 186,326	\$ 7,824,278
	Expenditures:							
	Consortium Operations:							
8	Retiree Benefits							\$ 517,960
9	Salaries and Benefits	\$ 88,728	\$ 81,202	\$ 38,500	\$ 70,700	\$ 34,901		\$ 1,846,492
10	Services and Supplies	\$ 6,800	\$ 26,134		\$ 4,315	\$ 600		\$ 461,336
11	Professional Services		\$ 1,607					\$ 120,795
12	Consortium Operations Total	\$ 95,528	\$ 108,943	\$ 38,500	\$ 75,015	\$ 35,501	\$ -	\$ 2,946,583
	Career & Training Services							
	Program Year 2022/2023 WIOA/Other - Rebudget							
13	Non-Allocation Awards	\$ 34,677	\$ 23,922					\$ 59,734
14	Placer County							\$ 62,423
15	El Dorado County							\$ 41,958
16	SLT and Alpine County							\$ 85,000
	Program Year 2023/2024 WIOA/Other							\$ -
17	Non-Allocation Awards				\$ 124,985	\$ 196,637		\$ 321,622
18	Placer County							\$ 303,574
19	El Dorado County							\$ 189,966
20	SLT and Alpine County							\$ 85,000
21	Regional Contracts	\$ 1,166,797	\$ 783,318					\$ 1,950,115
22	Career & Training Services Total	\$ 1,201,474	\$ 807,240	\$ -	\$ 124,985	\$ 196,637	\$ -	\$ 3,099,392
23	Board Initiatives	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000
24	PY24 Award Expend in Second Year	\$ -						\$ 722,768
25	Future Year Expend Non-Allocation	\$ 195,388	\$ 218,184	\$ 53,500		\$ 232,138	\$ 186,326	\$ 885,536
26	PY 23/24 WIOA Additional Pension Support (ADP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
27	TOTAL EXPENDITURES	\$ 1,492,390	\$ 1,134,367	\$ 92,000	\$ 200,000	\$ 464,276	\$ 186,326	\$ 7,824,279
28	Net Income/(Loss)	\$ (0)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0

Approved by:
 Executive Committee: January 18, 2024
 Workforce Board: January 18, 2024
 Governing Body:

GOLDEN SIERRA GOVERNING BODY

MEMORANDUM

DATE: January 25, 2024
TO: Governing Body (GB)
FROM: Jason Buckingham, Executive Director
SUBJ: Student Training and Employment (STEP) Grant RFQ results and recommendation

BACKGROUND:

The California Department of Rehabilitation (DOR), in coordination with the Foundation for California Community Colleges (FOUNDATION), announced the availability of up to \$18,000,000 in federal Workforce Innovation and Opportunity Act (WIOA) Title IV Vocational Rehabilitation funds for the Student Training and Employment Program (STEP). The STEP funding will be used to design, develop, and implement projects that provide work experience and job preparation training for students with disabilities. Golden Sierra applied for, and was awarded \$464,276.

Sustainable funding is available for three years with an annual renewal option and potential additional funds available in years two and three. The estimated period of performance for year one is 03/01/2024 to 02/28/2025.

RECOMMENDATION:

In order to efficiently meet the goals of the STEP project Golden Sierra released a Request for Quotes (RFQ) to procure service providers having specific subject matter expertise. The following item is presented to the board for discussion and action regarding the results of the competitive procurement for the STEP Grant RFQ.

RFQ released: December 4, 2023
RFQ closed: January 3, 2024

Responses & rating

Appropriate outreach occurred using Public Notices and email distribution lists.

2 bidders submitted responsive quotes
3 raters have completed the rating process

Bidder 1 – PRIDE Industries – requested \$67,241
 Bidder 2 – Meristem, Inc. – requested \$305,387.40

Possible Points	PRIDE Industries		
	Raters		
	1	2	3
100	93	95	88
Average	92		

Possible Points	Meristem		
	Raters		
	1	2	3
100	98	99	92
Average	96.3		

All proposals must meet 80% of the 100 program points to be considered responsive.

Based on these outcomes staff recommends awarding Meristem, Inc. \$299,000 to provide direct services to students with disabilities (SWDs) and act as a subcontractor to help administer the (STEP) grant.

Attachments:

[Golden Sierra RFQ](#)

[Meristem, Inc. Proposal](#)

[PRIDE Industries Proposal](#)

**GOLDEN SIERRA
GOVERNING BODY**

MEMORANDUM

DATE: January 25, 2024
TO: Governing Body (GB)
FROM: Jason Buckingham, Executive Director
SUBJ: PEMHCA Resolution 23-04

The following benefit change is being presented for adoption by Resolution 23-04 Public Employees' Medical and Hospital Care Act (PEMHCA), and based upon an affirmative vote by members of Stationary Engineers Local 39 on November 8, 2023.

Resolution 23-04 replaces Resolution 23-02, approved on November 17, 2023. Resolution 23-04 includes updated language stipulating Golden Sierra's employer contribution to healthcare for each employee or annuitant will be up to \$850 per month of 100% single party coverage only:

- (1) (a) That the employer contribution for each employee or annuitant shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members, in a health benefits plan up to **a maximum of 100% Single Party Basic/Supplemental not to exceed \$850.00 per month**, plus administrative fees and Contingency Reserve Fund assessments effective March 1, 2024;

Resolution 23-04 sets the amount of the employer's contribution for calendar year 2024. The \$850.00 represents the employer's contribution for each employee or annuitant (self alone), plus administrative fees and contingency reserve fund assessment.

This is based on CalPERS 2024 rate, and consistent with proposed MOU. Golden Sierra pays the employee or annuitant only portion not to exceed \$850.00.

BEFORE THE GOVERNING BODY
GOLDEN SIERRA JOB TRAINING AGENCY

In the matter of:	Resolution of the Governing Body of Golden Sierra Job Training Agency to Fix the employer contribution at an equal amount for employees and annuitants under the Public Employees Medical and Hospital Care Act (PEMHCA).	Resolution No. <u>23-04</u>
		Ordinance No.: _____
		First Reading: _____

BE IT HEREBY RESOLVED by the Governing Body of the Golden Sierra Job Training Agency that this Body authorizes:

- WHEREAS, (1) Golden Sierra Job Training is a contracting agency under Government Code Section 22920 and subject to the Public Employees' Medical and Hospital Care Act (the "Act"); and
- WHEREAS, (2) Government Code Section 22892(a) provides that a contracting agency subject to Act shall fix the amount of the employer contribution by resolution; and
- WHEREAS, (3) Government Code Section 22892(b) provides that the employer contribution shall be an equal amount for both employees and annuitants, but may not be less than the amount prescribed by Section 22892(b) of the Act; and
- RESOLVED, (a) That the employer contribution for each employee or annuitant shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members, in a health benefits plan up to a maximum of 100% Single Party Basic/Supplemental not to exceed \$850 per month, plus administrative fees and Contingency Reserve Fund assessments; and be it further
- RESOLVED, (b) Golden Sierra Job Training has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above; and be it further
- RESOLVED, (c) That the participation of the employees and annuitants of Golden Sierra Job Training shall be subject to determination of its status as an "agency or instrumentality of the state or political subdivision of a State" that is eligible to participate in a governmental plan within the meaning of Section 414(d) of the Internal Revenue Code, upon publication of final Regulations pursuant to such Section. If it is determined that

Golden Sierra Job Training would not qualify as an agency or instrumentality of the state or political subdivision of a State under such final Regulations, CalPERS may be obligated, and reserves the right to terminate the health coverage of all participants of the employer.

RESOLVED, (d) That the Governing Body appoint and direct, and it does hereby appoint and direct, Clerk to the Governing Body to file with the Board a verified copy of this resolution, and to perform on behalf of Golden Sierra Job Training all functions required of it under the Act.

Resolution 23-04 was duly passed by the Governing Body of the Golden Sierra Job Training Agency at a regular meeting held

January 25, 2024 _____ by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Lori Parlin, Chair of the Governing Body

Attest:

Melissa Keefe, Clerk of the Governing Body



Director's Update 1/25/24

Activities directly supported by Workforce Boards:

REGIONAL PLAN IMPLEMENTATION:

Digital Inclusion:

The Digital Inclusion portal registered 137 total users in December with 137 being new users. Most users continue to access via desktop or laptop (93.4%) with 6.6% accessing with a mobile device. The majority of users accessing the site did so through direct link, Google, SacramentoWorks, or a Los Rios affiliated college. Golden Sierra will be working on increasing knowledge of, and access to the digital portal over the coming year. An in-depth report of 2023 activities of the Capital Region Coalition for Digital Inclusion is attached separately.

Sector Specific Strategies:

Electrician Training Mapping:

Valley Vision has been working with SMUD, SACOG, Sacramento Metropolitan Air District and others on gathering more specific detail on the rapidly expanding need for green jobs in the region. The need for additional electricians is a consistent theme across a variety of green jobs. We are beginning an effort to inventory current regional electrician training programs to compare with current and projected demands to identify potential gaps in training needs and access.

Energy, Construction and Utilities - A **water related careers advisory** was held on October 27th. It was a hybrid event with the in person portion of the advisory at Folsom Lake College. 47 individuals registered and panelists include the CA Department of Water Resources, the City of Sacramento and the California Water Resources Board. The keynote speaker was from [Valley Water](#) who shared data on the Association of California of Water Agencies' DEI efforts. A [recent statewide report](#) released by COE was featured along with the industry panel discussion. The event recording and meeting proceedings can be found [here](#).

Information, Communications and Technology - This advisory was held on October 12th hybrid at SCOE with post-event collaboration and networking. The event looked at short term stackable credentials in addition to overall skills requested by employers. Panelists included the City of Roseville, Placer County, Microsoft, CA Dept of Technology and Swinterton. The event had 70 registered participants. The report proceedings and recording of the event can be found [here](#). Planning is underway for a **cross sector advisory for ICT and ECU on careers in Broadband infrastructure careers** with a tentative date set for March 8th. Additionally, we are looking forward to the fall of 2024 ICT advisory on careers in website and graphic design careers.



Health and Life Sciences - Valley Vision is working to align efforts with the healthcare TPM employer collaborative. The collaborative has surfaced a few priority positions to develop direct consultation to training institutions in order to develop the talent pool in the region. Valley Vision is seeking to hold an advisory based on the employer collaborative recommendations. Specific technician positions have been discussed including surgical technician/surgical technologist.

Agriculture, Natural Resources and Environmental and Manufacturing – A focus on **Biomass careers** is the emerging topic for a cross sector advisory with Advanced Manufacturing. This growing sector combines agriculture with circular economy manufacturing opportunities.

Public Safety – The Public Safety Spring advisory on **dispatchers in public safety careers is scheduled for March 28th from 1pm-3pm**. Dispatchers income averages \$60K a year, and the position is in high demand with no advanced degree required. The advisory will have a keynote speaker from the Commission on Peace Officer Standards and Training (POST) and panelists are being secured from county and city police and fire dispatch services, and potentially CA Governor's Office of Emergency Services.

Funding Opportunity

Golden Sierra and SETA are working on a joint application for the Opportunity Young Adult Career Pathway Solicitation (OYA Career Pathway). The OYA Career Pathway grants are intended to design and implement projects that focus on creating pathways to success that test and demonstrate program strategies to improve employment outcomes and reduce persistent economic inequities for OYA 18-28 years of age. Golden Sierra would be targeting Allied health as a primary pathway program. Applications are due February 5, 2024.

Activities aligned with regional workforce development efforts:

California Jobs First (formerly CERF): The region's new brand [We Prosper Together](#) and website has been launched. This brand is intended to live beyond the CJF program to identify a collaborative regional vision and sustained effort for inclusive economic development. The Leadership Council nominations have been completed with representation from each of the boards. The first Leadership Council meeting took place Thursday, January 18th. Cities GPS, affiliated with Brookings, is consistently updating and adding to the research compilation that will soon be available open source to the region. For reference, the November presentation of research data can be found [here](#).

Livability Summit and Report: Valley Vision's [signature event](#) occurred on October 30th at the SAFE Convention Center. The event shared [the latest research](#) from our most recent survey of the region's residents, as well as included keynote speakers and a presentation on the progress of the California Jobs First initiative in our region. Key themes included the importance of affordability and livable wages as contributors to quality of life, the lack of child and elder care, housing affordability and availability, and continued mental health concerns especially for communities of color and younger people.

Regional Indicators:

Regional indicator A - Region has a process to communicate industry workforce needs to supply-side partners

Valley Vision continues to produce in depth meeting proceeding reports as well as one page job highlights that can be used to inform supply side partners. We recently presented to Sacramento County Office of Education's advisory on the occupational training needs identified during the last six months of advisories. Other presentations have included to Golden Sierra's Partners, Sacramento Works Site Supervisors, and the Adult Education Consortium.

Regional Indicator B - Region has policies supporting equity and strives to improve job quality

SETA/Sacramento Works has adopted a job quality definition. There are also criteria being developed through the CJF process that may provide additional guidance and measures for regional job quality. Terms advancing in the CJF research are quality jobs and promising jobs.

- **Quality jobs** are defined as positions that pay an annualized wage that affords working families self-sufficiency and financial stability without safety net transfers while building some savings, offers employer-provided health insurance, and are durable or lead to another quality job over the next ten years.
- **Promising jobs** are defined as positions that do not provide a self-sufficiency wage and/or benefits, but do offer workers pathways to a quality job within the next 10 years. Promising jobs affords nuance in understanding economic potential and the labor market, recognizing that gaining experience and moving across occupations and sectors over time are intermediary career steps for workers to secure quality jobs at all levels of educational attainment.

Quality jobs and promising jobs together comprise the region's pool of **opportunity jobs**, meaning that they offer residents the potential to achieve financial economic self-sufficiency.

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Status Report on 2023 Activities of the Capital Region Coalition for Digital Inclusion January 12, 2024

The following provides an update on the activities conducted by Valley Vision as manager of the Capital Region Coalition for Digital Inclusion (CRCDI) during 2023. Sometimes these activities are conducted as co-convenor with the Connected Capital Area Broadband Consortium, which Valley Vision also manages on behalf of Sacramento, Sutter, Yolo and Yuba counties through funding from the CPUC to accelerate investment in broadband infrastructure for unserved and underserved areas of the Capital Region. Infrastructure, access and adoption are all linked holistically in this approach.

Liaison with the State and Federal Agencies on Digital Equity Planning:

- Planned and hosted California’s Broadband for All Digital Equity and Broadband Equity, Access and Deployment (BEAD) Planning Workshop for the Greater Sacramento Region on May 11. The event was held in collaboration with the CPUC, California Dept. of Technology (CDT) and the California Emerging Technology Fund (CETF) as one of 17 regional workshops convened across the state as part of the process to develop the two state plans which have been submitted in draft for review by the National Telecommunications and Information Administration (NTIA – U.S. Dept. of Commerce). Approval of these plans will unlock approximately \$1.8 billion to the state for BEAD infrastructure funds, and approximately \$4 million in digital equity funds. The event involved extension planning and engagement with local elected officials, Internet Service Providers, community partners and residents and provided an opportunity for more than 160 participants to contribute vital input on regional needs and priorities for the state’s plans. The information was widely disseminated by Valley Vision through its e-newsletters and updates provided on the progress of the state planning process.
- Staff also participated in CDT outcomes work groups for the State Digital Equity Plan.
- Staff reviewed the State draft Plan and will be providing input to the CDT; staff also meets on the regular basis with the federal NTIA’s California representatives on federal digital equity planning initiatives.
- In support of the State's active efforts towards achieving digital equity, the Coalition is listed on the State's Digital Equity Ecosystem Map (DEEM) Tool. The DEEM Tool is an asset inventory of programs and organizations that promote digital equity and are able to support implementation of the State's Digital Equity Plan as funding becomes available.
- Staff participated in a forum held by Congresswoman Matsui in April in collaboration with the CPUC, CDT and NTIA on federal and state broadband and digital equity funding programs. Valley Vision coordinated on an ongoing basis with the Congressional delegation on these issues, including through the Metro Chamber’s Cap to Cap program. We developed policy issues papers on regional needs and priorities and met with representatives from FCC Commissioner Starks’ chief of staff, and NTIA, on the Affordable Connectivity Program (ACP) and BEAD and Digital Equity Plans.

Fund Development for the following programs for digital equity:

- Valley Vision secured a \$50,000 grant from AT&T in December 2023 for purchase of devices and a community resource lab for parents at Leataata Floyd Elementary School in Sacramento, to support adult digital literacy efforts and provide computer resources for underserved families. This grant will support the implementation of a major broadband access and adoption pilot for the public housing community of Marina Vista/Alder Grove, serving more than 700 low-income housing. Valley Vision worked with the city of Sacramento and Sacramento Housing and Redevelopment Agency to secure ARPA funding of \$1.4 million to provide free Wi-Fi to residents for five years, and worked in 2023 with project partners including technology providers to implement the project, which should be operational in early 2024. This pilot has potential for replication.
- Valley Vision secured a \$20,000 grant from US Bank to support the CRCDI MoDAT portal in 2024; and a \$5,000 grant from Kaiser Permanente to support ACP enrollment activities in Yolo County.
- Valley Vision secured a \$25,000 grant from CETF to implement 4 ACP enrollment events, through funding from the FCC. See next bullet for detail.
- SMUD also provided \$5,000 to support the Coalition.

Digital Navigator Programs/ Affordable Connectivity Programs:

- Through the CETF funding, Valley Vision hosted 3 Affordable Connectivity Program enrollment events across Sacramento and Yolo County, providing community members the opportunity to learn more about and enroll in ACP, along with sharing additional digital inclusion resources, such as the [Capital Region Digital Inclusion Portal](#). The Affordable Connectivity Program (ACP) is a federal benefits program, which provides households a \$30 monthly discount towards their internet service bill. ACP is a priority of the Coalition, with prior quarterly meetings featuring a call to action towards ACP and a toolkit for organizations to share this information. Valley Vision has assisted local partners to adapt the resources into information flyers in multiple languages and coordinated with them to disseminate the information to thousands of households in the two counties. The three events were: 1) a community resource fair with United Way, the city of Sacramento, and Robla Unified School District; 2) a community event with Yolo County Children's Alliance in West Sacramento; and 3) a device give away event with AT&T and Human I-T, which provided 500 computers to participants from several nonprofit groups. Additionally, Valley Vision coordinated another ACP enrollment event in the summer of 2023 in West Sacramento with Computers for Kids. Valley Vision is coordinating with Yolo County on an outreach strategy, which includes a partnership with 211 to assist with enrollment.
- At the ACP enrollment event on October 7 with United Way, the Coalition was presented a Resolution from the City of Sacramento acknowledging Digital Inclusion Week, an annual week focused on highlighting and uplifting digital inclusion resources and efforts across the country.
- Valley Vision coordinated with CETF on an ACP data tracker of ACP eligibility and enrollment in the region by county, to track progress on enrollment. There are significant variations and Valley Vision provided the information to each county to explore strategies to increase enrollment. Information was reported in our E-Connection digital newsletter.
- Valley Vision supported the establishment of Byte Back, a national program, to set up its first operations in California in Sacramento, with a partnership for Valley Vision to provide office space and connections to regional CBOs to work with them to train digital navigators. Byte Back assisted us with ACP enrollment events.
- Valley Vision assisted CSU Sacramento in its efforts to advance implementation of its NTIA grant of \$3 million under the NTIA Connecting Minority Communities grant, to train students to become

digital navigators and assist CBOs including United Way and La Familia with the digital literacy and adoption efforts. The goal is for students from the Lemon Hill area and other digitally underserved areas to become trusted ambassadors to their communities. This project was developed based on the CRCDI analysis of the most in need neighborhoods, and the leadership of CRCDI Steering Committee member Dr. Yvonne Harris, with Valley Vision assisting Sac State on the proposal, along with support from CETF, which provided technical assistance and digital literacy training tools. It is in a coalition with CSU Chico for evaluation and Merced College for peer implementation. The University has had internal administrative and staffing challenges, but is ready to move forward. Valley Vision will be a subgrantee to assist in partnership development and coordination.

CRCDI Portal/MoDAT Portal:

- CRCDI collaborates with MoHuman to host the region’s digital inclusion resources portal (see link above). Funding support came from CETF, AT&T, and Union Bank in 2023.
- We met with MoHuman on a regular basis to review the portal monthly report on usage, including total, new and returning users, locations, and so forth, and discuss strategies to increase outreach and usage. Additional resources are needed for this activity, including working with the resource organizations to update their information.

Coalition meetings:

- There were two Coalition meetings held the first part of 2023; the meetings were deferred in the second half of the year due to focusing on ACP enrollment activities, fund development activities, and project implementation, and given limited staff and funding resources. The second Coalition meeting featured CDT and CETF speakers providing updates on the state digital equity planning process and resources.

State Legislative activities:

- Valley Vision/CRCDI participated in CETF’s statewide Digital Equity Coalition. Activities included participating in a statewide Digital Equity Day in January 2023, at the State Capitol, meeting with legislators and co-hosting a reception with legislators and state agency officials.
- Staff served as an ongoing resource for legislative inquiries on regional input for the state’s new Digital Equity Bill of Rights enacted in late 2023, and for other digital equity and broadband legislation.

Other Activities:

- Valley Vision provided a monthly E-Connection e-newsletter on broadband and digital inclusion issues and resources to 1,400 recipients, including information on CRCDI activities and links to the MoDAT portal.
- Valley Vision/CRCDI is a member of the National Digital Inclusion Alliance and attended the annual conference in Texas, enriching the knowledge base for fostering best practices implementation. CETF supported this effort.
- We consulted with Next Century Cities, a national group serving cities, on best practices for digital inclusion and broadband planning.
- Staff participated in monthly meetings of the California Digital Equity Coalition convened by CETF, reporting on regional activities, sharing best practices with other regions, and coordinating on legislative initiatives related to digital equity.
- Valley Vision met with potential partners such as Next Gen to identify partnership and joint funding opportunities for digital inclusion projects.

Next Steps:

- Convene the CRCDI Steering Committee to update the Committee membership and conduct a planning process for 2024 activities and focus.
- Explore a possible funding and organizational model such as that of the Cleaner Air Partnership for restructuring and revenue generation.
- Identify funding sources to provide for staffing and project activities, including supporting funding and project development for Coalition members. This would include proposal development
- Continue to implement, and support development of digital equity projects, including the Connecting Minority Communities program, ACP enrollment events, etc.

For additional information, please contact:

Trish Kelly, Managing Director, trish.kelly@valleyvision.org

Navreet Hundal, Project Associate, Navreet.hundal@valleyvision.org

SERVICE PROVIDER REPORT

ADVANCE at Lake Tahoe Community College

Report Period: Nov - Dec 2023

Prepared By: Frank Gerdeman

PARTICIPANT STATUS			
	<u>Actual</u>	<u>Goal</u>	<u>% of Goal</u>
Number who received basic career services	76	100	76%
Number who received individualized career services	27 (2)	50	54%
Number who received training services	8 (1)	15	53%

ACTIVITY SUMMARY

Please note that numbers above are cumulative for the entire contract period. Numbers in parenthesis are those served in Alpine County. We continued to offer services on-campus, at our off-site office, and virtually with a slight increased focus on housing support which remains a significant issue in the Basin. Client support continued to assist with a recent graduate of the Sierra Academy of Style (enrollment supported by ADVANCE dollars as Title I funds were not available for use in Nevada at that time) who has now launched her own business, with Title I support. Ongoing support for Fire Academy and EMT students also continues through our partnership with LTCC.

PRACTICES WITH PROMISE

Internally, shared/holistic case management remains a valuable asset to our team, including the provision of services under our contract with GSJTA. This continues to include access to behavioral/mental health support services through our partnership with LTCC and TimelyCare. The ongoing shared use of our career/personality survey (Traitify) shows that the number of administrations by GSJTA staff since July 1, 2022 is now 322, an in-kind value of \$12,880.00.

CHALLENGES/BARRIERS

Housing issues continue to be the primary issue and barrier in stabilizing life for many clients and potential clients in Tahoe. Potential budget reductions in funding for operations and/or client support appear to be an increasing likelihood as we enter the next contract cycle despite the ongoing need in the Basin.

EVENT PARTICIPATION	
<u>Date</u>	<u>Event</u>
11/3/23	Tahoe Chamber CEO Roundtable
11/7-8/23	Forestry Employment Summit
11/8/23	NPD Client meeting(s) Alpine County
11/16/23	NPD client meeting(s) Alpine County

Service Provider Report

**Golden Sierra
Job Training Agency**

Prepared by Darlene M. Galipo

Report Period

07/01/23 – 12/31/23



Active Cases

July 1, 2023 to December 31, 2023

	Active	% of Total
● Adult	97	47%
● Dislocated Work	20	10%
● Youth	34	16%
● CAREER	7	3%
● QUEST Disaster Recovery	22	11%
● RERP	16	8%
● Prison to Employment	12	6%

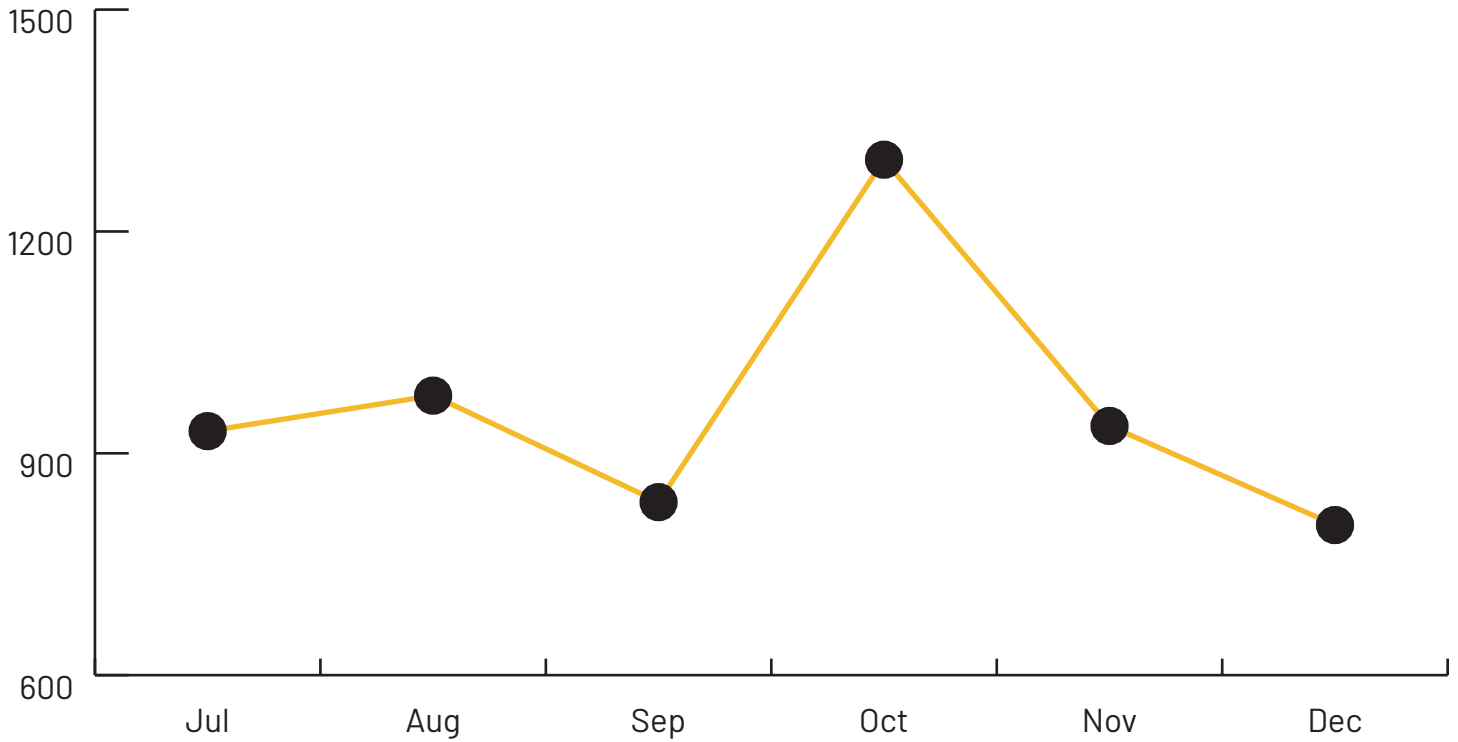


Total: 208

These are individuals who received a grant-funded service during the report period.

Job Center Traffic

Virtual and In-Person



Services Provided

	Previous Report	Cumulative 23/24
Classroom Training	28	52
Work Based Learning	6	19
Supportive Services	64	83



Customer Success Story

Participant "D" reached out to Golden Sierra a few months ago in hopes of finding resources to help him establish a new career. He lost his job as a property manager in February 2023. He was struggling to find employment with good wages and benefits. He was living on his family's property and performing maintenance services in exchange for housing. As a long-term unemployed individual, he qualified for the QUEST grant and was able to enroll at Dave's School of Truck Driving at the beginning of November. He has a guaranteed job lined up with a local family business. He can start working as a "Hot Shot Driver" (official job title) as soon as he obtains his license.

**photos shared with permission*