

**WB MEMBERS**

AMY SCHULZ  
Sierra College

CARIANNE HUSS  
Employment Development Department

CHRISTINA NICHOLSON  
Whole Person Learning

DANIELA DEVITT  
California Employers Association

JASON BUCKINGHAM  
Golden Sierra Job Training Agency

JEFF SHARP  
Parker's Hot Dogs

KYLE ZIMBELMAN  
County of El Dorado

LAUREL BRENT-BUMB  
El Dorado Chamber of Commerce

MICHAEL SNEAD  
Sierra Consulting Services, Inc.

MICHAEL ZIMMERMAN, *Vice Chair*  
Campus, formerly known as MTI College

NICK GUNN  
The NiVACK Group

RANA GHADBAN  
Roseville Chamber of Commerce

RICK LARKEY, *Chair*  
Associated Resources, LLC

ROBERT KUKS  
SMART, SMW Local Union No.104

ROBIN TRIMBLE  
Rocklin Area Chamber of Commerce

SCOTT ALVORD  
Advanced Development Concepts, LLC

STEVEN CASPERITE  
Placer School for Adults

TINK MILLER  
Placer Independent Resource Services

VIVIAN HERNANDEZ-OBALDIA  
Department of Rehabilitation

VOLMA VOLCY  
Sacramento Central Labor Council  
AFL-CIO

WILLIAM GONZALEZ  
District Council 16

**GOLDEN SIERRA WORKFORCE BOARD  
EXECUTIVE COMMITTEE  
REGULAR MEETING  
AGENDA**

**Thursday, November 16, 2023 @ 12:00 pm**

**Roseville Chamber of Commerce  
650 Douglas Blvd.  
Roseville, CA 95678**

**Teleconference Locations:**

El Dorado Chamber of Commerce  
542 Main Street  
Placerville, CA 95667

*Mission: The Golden Sierra Workforce Board convenes industry leaders and key partners to identify workforce initiatives, create innovative solutions and measure the success of systems' ability to meet industry and workforce needs.*

- I. ROLL CALL AND INTRODUCTION OF GUESTS
- II. APPROVAL OF AGENDA 1-2
- III. CONSENT AGENDA  
All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.
  - a. Approval of Minutes from May 18, 2023 EC Meeting 3-5
  - b. Attendance Log 6
- IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA
- V. EXECUTIVE COMMITTEE MEMBERSHIP 7
- VI. WORKFORCE BOARD MEMBERSHIP 8
- VII. LOCAL AREA SUBSEQUENT DESIGNATION AND LOCAL BOARD RECERTIFICATION PY 2023-2025 9-10
- VIII. REGIONAL UPDATES 11-12
- IX. ONE-STOP OPERATOR
  - Report Out & Direction 13-14

**EQUAL OPPORTUNITY**

Golden Sierra is an equal opportunity employer/program. Auxiliary aids and services are available upon request. Special requests for services, aids and/or special formats need to be made by calling (916)-773-8540 (Voice). TTY users please call the California Relay Service at 711.

X. FUTURE AGENDA ITEMS/NEW BUSINESS

- FY 23-24 Budget Modification

XI. NEXT MEETING

Thursday, January 18, 2024 @ 12:00 p.m.

XII. ADJOURNMENT

**GOLDEN SIERRA WORKFORCE BOARD  
EXECUTIVE COMMITTEE  
REGULAR MEETING  
MINUTES**

**Thursday, May 18, 2023 @ 12:00 pm**

**Golden Sierra Job Training Agency  
Board Room  
115 Ascot Drive, Suite 100  
Roseville, CA 95661**

**Teleconference Locations:**

El Dorado Chamber of Commerce  
542 Main Street  
Placerville, CA 95667

**I. ROLL CALL AND INTRODUCTION OF GUESTS**

Quorum was established and meeting called to order at 12:02 pm by Chair Larkey

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Rick Larkey (Chair)           | <input checked="" type="checkbox"/> Michael Zimmerman (Vice-Chair) |
| <input checked="" type="checkbox"/> Greg Geisler                  | <input type="checkbox"/> Robin Trimble                             |
| <input checked="" type="checkbox"/> Laurel Brent-Bumb             |  |
| <input checked="" type="checkbox"/> Jason Buckingham (Ex-Officio) |  |

GSJTA Staff:

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Melissa Keefe | <input checked="" type="checkbox"/> Lorna Magnussen |
| <input checked="" type="checkbox"/> Lisa Nelson   |   |

One-Stop Operator:

- |  |
|--|
| <input checked="" type="checkbox"/> Michael Indiveri |
|--|

GUESTS: None

**II. APPROVAL OF AGENDA**

**Motion** to approve agenda by Zimmerman, second by Geisler

**Motion** approved unanimously by roll call vote

**III. CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- a. Approval of Minutes from March 22, 2023 Special EC Meeting
- b. Attendance Log

**Motion** to approve consent agenda items a-b by Geisler, second by Zimmerman

**Motion** approved unanimously by roll call vote

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

None

V. FY 2022-2023 AGENCY BUDGET – MODIFICATION 1

Buckingham reported out as outlined in the agenda packet

**Motion** to approve FY 2022-2023 Agency Budget – Modification 1 by Geisler, second by Zimmerman

**Motion** approved unanimously by roll call vote

VI. FY 2023-2024 AGENCY BUDGET – DRAFT

Buckingham reported out as outlined in the agenda packet

**Motion** to approve FY 2023-2024 Agency Budget – Draft by Zimmerman, second by Geisler

**Motion** approved unanimously by roll call vote

VII. FY 2023-2024 MEETING SCHEDULE

Buckingham reported out as outlined in the agenda packet

**Motion** to approve the FY 2023-2024 Meeting Schedule by Brent-Bumb, second by Geisler

**Motion** approved unanimously by roll call vote

VIII. WORKFORCE BOARD MEMBERSHIP

Keefe reported out as outlined in the agenda packet

**Motion** to approve a recommendation to forward to the Governing Body, Workforce Board membership application for Kuks and term renewals for Casperite and Schulz by Brent-Bumb, second by Zimmerman

**Motion** approved unanimously by roll call vote

IX. ONE-STOP OPERATOR

- Annual Evaluation: Buckingham reported out; OSO Evaluation Tool Report & Schedule provided in the agenda packet;

**Motion** to continue use of the One-Stop Operator matrix/framework of current Evaluation Tool Report, by Geisler, second by Zimmerman

**Motion** to continue use of Bi-Annual evaluation schedule, by Geisler, second by Zimmerman

**Motion** to approve a 1-year extension to the current agreement, by Zimmerman, second by Geisler

**Motion(s)** approved unanimously by roll call vote

- Report Out & Direction: Indiveri reported out as outlined in the agenda packet. Information only, no action required

X. REGIONAL UPDATES

Buckingham reported out as outlined in the agenda packet; information only, no action required

XI. FUTURE AGENDA ITEMS/NEW BUSINESS

- September, Agency Budget – Final

XII. NEXT MEETING

Thursday, July 20, 2023 @ 12:00 pm

XIII. ADJOURNMENT

**Motion** to adjourn meeting at 12:28 pm by Larkey

**Motion** approved by Geisler, second by Brent-Bumb

# EXECUTIVE COMMITTEE MEETING

## ATTENDANCE LOG

**11/16/2023**

<b>Date:</b>	<b>7/21/22</b>	<b>9/21/22</b>	<b>11/17/22</b>	<b>12/14/22</b>	<b>3/22/23</b>	<b>5/18/23</b>	<b>Rate</b>
<b>Executive Committee</b>	<b>EC</b>	<b>EC</b>	<b>EC</b>	<b>EC</b>	<b>EC</b>	<b>EC</b>	
<b>Meeting Type</b>	<b>Regular</b>	<b><i>Special</i></b>	<b>Regular</b>	<b><i>Special</i></b>	<b><i>Special</i></b>	<b>Regular</b>	
Rick Larkey- <b>CHAIR</b>	1	1	1	1	1	1	100%
Michael Zimmerman- <b>VICE CHAIR</b>	1	0	1	1	0	1	67%
Daniela Devitt							
Laurel Brent-Bumb	1	1	1	0	1	1	83%
Jason Buckingham	1	0	1	1	1	1	83%
Greg Geisler	1	1	1	1	1	1	100%
Robin Trimble	1	1	1	1	0	0	67%

**GOLDEN SIERRA  
WORKFORCE BOARD  
EXECUTIVE COMMITTEE**

**MEMORANDUM**

**DATE:** November 16, 2023  
**TO:** Executive Committee (EC)  
**FROM:** Rick Larkey, Workforce Board Chairman  
**SUBJECT:** Executive Committee Membership

---

Due to the resignation of Robin Trimble, the Executive Committee was tasked with identifying a suitable replacement to fill the vacancy on the Executive Committee.

Current board membership and attendance was reviewed, interest was solicited and an appropriate member was identified by the Executive Committee Chair. The designee has confirmed acceptance with Golden Sierra staff. The designee has been placed on the November 16, 2023 Workforce Board agenda for approval in accordance with Bylaws Section 6.4. The term for this Executive Committee member will be in alignment with the Chair and Vice Chair Term ending June 30, 2025.

Required membership:

WDB Chairperson	Rick Larkey
WDB Vice Chairperson	Michael Zimmerman
WDB member (business)	Daniela Devitt
WDB member	Laurel Brent-Bumb
WDB member	Designee
Executive Director	Jason Buckingham (ex-officio)
Non-WDB member (6.4.2)	Greg Geisler

---

In accordance with Bylaws Section 6.4 & 6.9.1, the appointment of the Golden Sierra Executive Committee membership shall be approved by the Workforce Board.

6.4. Committee members shall be appointed by the WDB Chairperson, with the approval of the WDB.

6.4.1. Committees may include WDB members.

6.4.2. Committees shall be supplemented by non-WDB members who the WDB has determined have the appropriate experience and expertise.

6.9.1. Executive Committee. The Executive Committee shall consist of six (6) voting members: WDB Chairperson, Vice Chairperson, three (3) additional WDB members, one of which shall be from the business community, and one (1) non-WDB as identified in 6.4.2. The Golden Sierra Executive Director shall sit as an ex-officio non-voting member of the Executive Committee, and will not be used in determining the existence of a quorum. The WDB Chairperson may also invite WDB committee chairpersons to participate in Executive Committee meetings as non-voting members. The membership term shall be the same as the chair term.

**GOLDEN SIERRA  
WORKFORCE BOARD  
EXECUTIVE COMMITTEE**

**MEMORANDUM**

**DATE:** November 16, 2023  
**TO:** Executive Committee (EC)  
**FROM:** Melissa Keefe, Administrative Analyst  
**SUBJECT:** Workforce Board Membership

---

In accordance with 20 CFR 679.310, the Executive Committee is being informed of current vacancies on the Workforce Board and recruitment efforts in place in accordance with Workforce Board notification and recruitment policy.

**Resignation(s):**

Robin Trimble, Chief Executive Officer, Rocklin Chamber of Commerce, resigned 8/1/23

**Application(s):**

None

**Vacancies:**

1- Business Seat vacancy

**Recruitment efforts**

Staff is currently working with Governing Body, Workforce Board and partners to recruit potential replacements. There has been interest from individuals in the business sector and staff are currently assisting them with the application process.



**GOLDEN SIERRA  
WORKFORCE BOARD  
EXECUTIVE COMMITTEE**

**MEMORANDUM**

**DATE:** November 16, 2023  
**TO:** Executive Committee (EC)  
**FROM:** Jason Buckingham, GSJTA Executive Director  
**SUBJECT:** Local Area Subsequent Designation and Local Board Recertification  
PY 2023-2025 Approval

---

In compliance with Employment Development Department [WSD22-14](#), Golden Sierra's *Local Area Subsequent Designation and Local Board Recertification PY 2023-2025* was submitted to the California Workforce Development Board (CWDB) in May of 2023.

On November 2, 2023, Golden Sierra received an approval letter from the CWDB for its *Local Area Subsequent Designation and Local Board Recertification PY 23-25* application packet.

Angelo Farooq, Chair

Gavin Newsom, Governor

November 3, 2023

Golden Sierra Workforce Development Board  
115 Ascot Drive, Suite 100  
Roseville, CA 95661  
Attention: Jason Buckingham

Subject: Approval of Local Area Subsequent Designation and Local Board Recertification PY 23-25

Dear Director Buckingham,

The California Workforce Development Board (CWDB) has received and carefully assessed your Local Area Subsequent Designation and Local Board Recertification PY 23-25 application, in accordance with the criteria established in Workforce Services Directive [WSD22-14](#). We are pleased to inform you that you have received approval through June 30, 2025.

If you have any additional questions, please contact your Regional Advisor.

Sincerely,



Curtis Notsinneh, Acting Executive Director  
California Workforce Development Board

Cc: Gabriel Garcia, Regional Advisor

# Golden Sierra Workforce Board Regional Updates 11/16/23

---

## Sector Specific Convenings:

**Energy, Construction and Utilities** – Valley Vision held a **water related careers advisory on October 27<sup>th</sup>**. Panelists included the CA Department of Water Resources, City of Sacramento, Sacramento Area Water Works Association, and Valley Water. A [recent statewide report](#) released by COE will be featured along with an industry panel discussion. In addition to post-secondary, the event was marketed to high school counselors to increase exposure for these careers.

### [Video Recording](#)

**Information, Communications and Technology** - The advisory for this sector was held on **October 12th at SCOE** with post-event collaboration and networking. The theme “**Building the Full Stack,**” looking at short term stackable credentials in addition to overall skills requested by employers. Panelists include Swinterton, Placer County, CA Department of Technology, City of Roseville and others. We hope to utilize this advisory to more fully develop the career pathways progression charts to ICT occupations begun with the California Workforce Association.

### [Video Recording](#)

**Public Safety** – Valley Vision are considering a focus on **dispatcher occupations** for the next advisory in this sector. Dispatchers’ income averages \$60K a year, and the position is in high demand with no advanced degree required. The advisory is being planned for **spring of 2024** with a potential keynote speaker from the City of Sacramento’s Police Department’s Communications Academy.

## Activities aligned with regional workforce development efforts:

**Community Economic Resilience Fund:** The Summer of Collective Learning series has been completed. The sessions included information from other regions and a brief look at early Brookings data for our region. These learning sessions were designed to build a collective baseline of understanding and verbiage toward building a unified inclusive vision for the region through the CERF process. Awards for sub-regional conveners for each of the five subregions are underway.

**The CERF Leadership Council Nomination Process is underway.** The Leadership Council will play a vital role in advancing Capital Region decision-making during the CERF Planning Phase. The Council will achieve this by: (1) hearing recommendations, (2) applying the CERF core values of inclusivity and equity, and (3) advising on regional strategic planning.

## **CERF Subregional Hub Partners:**

Valley Vision completed the RFP and contracting process for the majority of the Subregional Hub Partners. These partners will oversee the Subregional Committees which will convene monthly to identify subregional priorities and recommendations, as well as conduct community engagement that will inform the regional strategy. **These Hub Partners include:**

- **El Dorado/Placer**
  - Lead: Sierra Business Council
  - Subcontractors: Placer Community Foundation and El Dorado Community Foundation

- **Nevada/Tahoe**
  - Co-Leads: Nevada County Economic Resource Council & Tahoe Prosperity Center
    - Subcontractor: Sierra Business Council
- **Sacramento/Yolo**
  - Business: Sacramento Asian Pacific Chamber of Commerce
  - Community: Civic Thread
    - Subcontractors: Black Artist Foundry and Everyday Impact Consulting
- **Yuba/Sutter**
  - Lead: Civic Thread
  - Subcontractors: Center for Workers' Rights, Yuba-Sutter Economic Development Corporation, and Everyday Impact Consulting
- **Colusa:** In Progress

If you would like to participate in the subregional convenings in your areas you may register for those through the [Subregional Committee Signup Form](#).

**Funding Opportunities:**

The California Department of Rehabilitation (DOR), in coordination with the Foundation for California Community Colleges (FOUNDATION), announces the availability of federal Workforce Innovation and Opportunity Act (WIOA) Title IV Vocational Rehabilitation funds through the Student Training and Employment Program (STEP):

- \$18,000,000 in total sustainable funding available for the three year program
- \$6,000,000 in sustainable funding available for year one
- Annual option for renewal and additional funds over three years

This funding opportunity represents a commitment to supporting projects that provide work experience; job preparation training; job exploration and postsecondary enrollment counseling; and self-advocacy training for students with disabilities (SWD).

Golden Sierra has applied for \$490,000.00 under this project which will build and/or further partnerships with local secondary programs serving SWDs, the Department of Rehabilitation, the Foundation for California Community Colleges and intermediaries with expertise in providing services to SWDs.

The STEP project goals include providing SWDs:

- Job preparation training, including job exploration, workplace readiness skills training and work-based learning experiences
- Year-round paid W2 work-based learning experiences
- Training in self-advocacy and setting personal goals
- Counseling in postsecondary training opportunities
- Career exploration counseling

# OSO PROGRESS REPORT

**To:** Workforce Development Board Executive Committee

**From:** Michael Indiveri, One-Stop Operator (OSO)

**Date:** November 16, 2023

**Subj:** Progress Report

---

## Introduction

This OSO Progress Report is an update on the recent activities and future planning for the MOU One-Stop Partners and the One-Stop Operator. The OSO and the Golden Sierra AJCC MOU Partners conducted their last quarterly meeting on September 13, 2023. It was a Zoom event. The next meeting is scheduled for December 13, 2023. What follows is the summary of the partners in terms of services to their customers/students. The event was attended by Placer School for Adults (PSA), EL Dorado County HHS, Employment Development Department (EDD), State Department of Vocational Rehabilitation (DOR), Placer County CalWORKs/Business Assistance Network, Golden Sierra Job Training Agency (GSJTA), Valley Vision, the WDB Chair Rick Larkey and the OSO. In addition, the OSO's analysis of the latest labor market information focused on important trend lines in the labor market that affect our local employers/businesses and our MOU Partner's services and training offerings.

Use of Terms:

**AJCC:** America's Job Centers of California

**WIOA:** Workforce Innovation and Opportunity Act of 2014

**MOU:** Memorandum of Understanding **between** One-Stop Partners and the Golden Sierra Workforce Development Board (WDB)

**BLS:** The Bureau of Labor Statistics; U.S. Department of Labor (DOL)

## Agenda Highlights

After Roll Call, The OSO gave His remarks regarding two items: the national labor market update, otherwise known as the "monthly jobs report" and the tri-annual *Certification of the Local One-Stop System*. First was the **Labor Market Update**. Both the months of August and September had a 3.8% national unemployment rate. In addition, the BLS reported on October 6 that over 560K net jobs were added for those 2 months. The Sacramento Area job stats tend to be closer to the national figures than the California rates. *Thus, for the near horizon, our local job market should need more workers to fill open job positions.* The October jobs report was released November 3 by DOL. It showed a 'cooling' of the job market from recent highs. 150k net new jobs added in October, with the national unemployment rate ticking up to 3.9%. Wages grew, but at a slower rate, and the labor participation rate stayed steady with a slight tick up.

The next subject concerned the **State Certification of the local AJCC One-Stop system** which occurs every three years, the last time being completed in the Spring of 2021. In this process, the Workforce Board and the local MOU Partners do a self-assessment of the seven **Certification Indicators** that must be addressed. The OSO reported that the State Workforce Services Division of EDD had issued a draft

Directive that said our local review process would have to be completed and submitted to the State by November 1, 2023. This date turned out to be an error. However, we will have to complete this required assessment in the spring of 2024. Over the next months, the OSO will draft a timetable for completing this assessment that offers participation on the part of the WIB and the MOU Partners.

### **Partner Summaries**

The Partners then conducted their Partner Roundtable where they highlighted ongoing and upcoming initiatives, especially those that demonstrate program coordination and integration. **Placer County HHS** gave details of the upcoming **Tri-County Job Fair**. The Job Fair will be both in person and virtual. Employers seeking workers come from many counties in the region. Placer County has seen increases in the General Relief rolls and also in CalWORKs enrollments. **El Dorado County HHS** is now using a hybrid service format, in person and on-line. Staff are back in the office for regular hours to service TANF and CalWORKs customers. Penny Shervey is in charge of their Employment Readiness component, and they have seen increased activity. El Dorado County has appointed a new director for HHS and her name is Olivia Bryon Cooper. **State DOR** reported that they are funding training positions for their adult and youth programs, and they are seeing increased interactions with customers and potential new enrollees. **GSJTA** gave a review of their on-line virtual services and in-person activities. They have added two new program staff to work with customers. The local One-Stop is open Tuesday, Wednesday, and Thursday. They are using Google Goggles for virtual reality to explore different jobs; they are increasing the use of text messages to communicate with customers. **PSA** is off to a strong start this fall, they are “rocking & rolling”. They have full classes in both Auburn and Western Placer County. They have on-line ESL classes, and their Retail Sales and Truck Driving Certificate classes are off to good starts. They are also coordinating their services with GSJTA and Placer County HSS. **State EDD** reported that their Employment Services Division is now fully staffed so that they can coordinate services more effectively with the local One-Stops for job fairs and connecting customers to EDD services. Customer flow is picking up in their main office in Sacramento, and their virtual services are running full board. They have had a recent on-site review from the U.S. Department Labor. The **EDD Labor Market Analyst** gave current stats on Unemployment Insurance usage in the region. The numbers are ticking up but are still at low levels. **Valley Vision** highlighted the many economic and industry data on their website, which is valuable to the MOU Partners in terms of providing employment and training services. They also noted upcoming sessions regarding Health Care, ICT, and Energy sectors. The **WDB Chair** reported on the Talent Pipeline program of the Roseville Chamber, the Placer County Economic Showcase, Sierra College’s on-line services for disabled students linked with Sierra’s Business Advisory Council initiative to hire the disabled, PRIDE’s upcoming Job Fair and an October 26-27 conference at the Wyndham Hotel on autism.

The next meeting of the Yolo WIOA One-Stop Partners will be December 7, 2023, 10:00 am via Zoom.