

GOLDEN SIERRA JOB TRAINING AGENCY

**GOVERNING BODY
REGULAR MEETING
MINUTES**

Thursday, May 25, 2023 @ 10:00 am

**Golden Sierra Job Training Agency
Board Room
115 Ascot Dr., Suite 100
Roseville, CA 95661**

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting was called to order at 10:07 pm by Supervisor Parlin

Governing Body:

Bonnie Gore Lori Parlin Irvin Jim

GSJTA Staff:

Jason Buckingham Lorna Magnussen Darlene Galipo

Melissa Keefe Lisa Nelson

Guests: None

II. APPROVAL OF AGENDA

Motion to approve agenda, by Jim, second by Gore

Motion approved unanimously by roll call vote

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

a) Approval of Minutes from March 27, 2023 GB Meeting

Parlin requests the Minutes to be pulled from Agenda for Correction to Item VI

III a. APPROVAL OF MINUTES FROM MARCH 27, 2023 GB MEETING

Correction: Item VI: Strike "Jim Accepted" from the minutes

Motion to approve minutes as amended, by Gore, second by Jim

Motion approved unanimously by roll call vote

IV. PUBLIC COMMENT – FOR THOSE ITEMS NOT ON THE AGENDA

None

V. RESOLUTION 22-03 – FY 2023-2024 AMENDED POSITION ROSTER

Buckingham reported out as outlined in the agenda packet

Motion to approve Resolution 22-03 – FY 2023-2024 Amended Position Roster as presented, by Jim, second by Gore

Motion approved unanimously by roll call vote

VI. RESOLUTION 22-04 – FY 2023-2024 MEETING SCHEDULE

Buckingham reported out as outlined in the agenda packet;

Change July 27th meeting to July 21st @ 11am, and Schedule meeting for November 17th @ 11am

Motion to approve Resolution 22-04 – FY 2023-2024 Meeting Schedule as amended, by Gore, second by Jim

Motion approved unanimously by roll call vote

VII. RESOLUTION 22-05 - FY 2023-2024 SIGNATURE AUTHORITY

Buckingham reported out as outlined in the agenda packet

Motion to approve FY 2023-2024 Signature Authority as presented, by Gore, second by Jim

Motion approved unanimously by roll call vote

VIII. RESOLUTION 22-06 – FY 2023-2024 DRY PERIOD FINANCING

Buckingham reported out as outlined in the agenda packet; Correction to Memo “90-day Cash Cushion”. Correction to Resolution “cash availability for up to 90-days”

Motion to approve Resolution 22-06 – FY 2023-2024 Dry Period Financing as amended, by Jim, second by Gore

Motion approved unanimously by roll call vote

IX. RESOLUTION 22-07 – FY 2022-2023 PENSION ADDITIONAL DISCRETIONARY PAYMENT (ADP)

Buckingham reported out as outlined in the agenda packet. Actuary Report will be available next year

Motion to approve Resolution 22-07 – FY 2022-2023 Pension Additional Discretionary Payment (ADP) as presented, by Gore, second by Jim

Motion approved unanimously by roll call vote

X. FY 2022-2023 AGENCY BUDGET – MODIFICATION 1

Buckingham reported out as outlined in the agenda packet; allocate Prison to Employment (P2E 2.0) funds

Motion to approve the FY 2022-2023 Agency Budget – Modification 1 as presented, by Gore, second by Jim

Motion approved unanimously by roll call vote

XI. FY 2023-2024 AGENCY BUDGET – DRAFT

Buckingham reported out as outlined in the agenda packet

Motion to approve the FY 2023-2024 Agency Budget – Draft as presented, by Jim, second by Gore

Motion approved unanimously by roll call vote

XII. LOCAL AREA SUBSEQUENT DESIGNATION & LOCAL BOARD RECERTIFICATION PY 2023-2025

Buckingham reported out as outlined in the agenda packet

Motion to approve Local Area Subsequent Designation & Local Board Recertification PY 2023-2025 as presented, by Jim, second by Gore

Motion approved unanimously by roll call vote

XIII. WORKFORCE BOARD MEMBERSHIP

Keefe reported out as outlined in the agenda packet; Application: Kuks, Term Renewals: Schulz and Casperite

Motion to approve Workforce Board Membership as presented, by Gore, second by Jim

Motion approved unanimously by roll call vote

XIV. DIRECTOR'S UPDATE

Buckingham reported out as outlined in the agenda packet; no action required

XV. WIOA SERVICE PROVIDER REPORTS

Information & Reports shared in agenda packet; no action required

- a) ADVANCE - Alpine / South Lake Tahoe
- b) Golden Sierra Job Training Agency - Placer & El Dorado County

XVI. CLOSED SESSION - EXECUTIVE DIRECTOR'S EVALUATION AND CONTRACT NEGOTIATION

Parlin called meeting into closed session at 11:13 am

PUBLIC EMPLOYMENT: PERFORMANCE EVALUATION

(GOVERNMENT CODE §54957)

TITLE: EXECUTIVE DIRECTOR'S EVALUATION

Parlin called meeting back into open session at 11:28 am

Parlin reported out of closed session that terms were discussed

XVII. EXECUTIVE DIRECTOR'S COMPENSATION

Parlin reported out - Approval of Executive Director's Compensation of 1-1/2% COLA and 2-1/2% Merit each year for the next 3years.

Motion to approve Executive Director's Compensation as reported out by Parlin, by Gore, second by Jim

Motion approved unanimously by roll call vote

XVIII. FUTURE AGENDA ITEMS

September - Agency Final Budget

XIX. NEXT MEETING

Friday, July 21, 2023 @ 11:00 am (*Note: special date and time*)

XX. ADJOURNMENT

Motion to adjourn at 11:32 am by Gore, second by Jim

Motion approved unanimously