

GOVERNING BODY MEMBERS

LORI PARLIN, *Chair*
Board of Supervisors
El Dorado County

IRVIN JIM, *Vice Chair*
Board of Supervisors
Alpine County

BONNIE GORE
Board of Supervisors
Placer County

JASON BUCKINGHAM
Executive Director

Golden Sierra Job Training Agency
115 Ascot Drive, Suite 140
Roseville, CA 95661

(916) 773-8540

GOLDEN SIERRA JOB TRAINING AGENCY

**GOVERNING BODY
REGULAR MEETING
AGENDA**

Thursday, September 28, 2023 @ 10:00 am

**Golden Sierra Job Training Agency
Board Room
115 Ascot Drive, Suite 100
Roseville, CA 95661**

- I. ROLL CALL AND INTRODUCTION OF GUESTS
- II. APPROVAL OF AGENDA 1
- III. CONSENT AGENDA
All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.
 - a. Approval of Minutes from May 25, 2023 GB Meeting 2-5
- IV. PUBLIC COMMENT – FOR THOSE ITEMS NOT ON THE AGENDA
- V. FY 2023-2024 AGENCY BUDGET - FINAL 6-11
- VI. HIGH PERFORMING BOARD CERTIFICATION – [WSD22-11](#) 12
- VII. DIRECTOR’S UPDATE 13-16
- VIII. CLOSED SESSION
CONFERENCE WITH LABOR NEGOTIATORS
(Government Code §54957.6)
AGENCY DESIGNATED REPRESENTATIVES:
JASON BUCKINGHAM, DARLENE GALIPO, MELISSA KEEFE
- IX. WIOA SERVICE PROVIDER REPORTS (INFO)
 - a. ADVANCE - Alpine / South Lake Tahoe 17-19
 - b. Golden Sierra Job Training Agency - Placer & El Dorado County 20-21
- X. FUTURE AGENDA ITEMS
 - Conflict of Interest Code
- XI. NEXT MEETING
Friday, November 17, 2023 @ 11:00 am *(note:special date/time)*
- XII. ADJOURNMENT

EQUAL OPPORTUNITY

Golden Sierra is an equal opportunity employer/program. Auxiliary aids and services are available upon request. Special requests for services, aids and/or special formats need to be made by calling (916)-773-8540 (Voice). TTY users please call the California Relay Service at 711.

GOLDEN SIERRA JOB TRAINING AGENCY

**GOVERNING BODY
REGULAR MEETING
MINUTES**

Thursday, May 25, 2023 @ 10:00 am

**Golden Sierra Job Training Agency
Board Room
115 Ascot Dr., Suite 100
Roseville, CA 95661**

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting was called to order at 10:07 pm by Supervisor Parlin

Governing Body:

Bonnie Gore Lori Parlin Irvin Jim

GSJTA Staff:

Jason Buckingham Lorna Magnussen Darlene Galipo

Melissa Keefe Lisa Nelson

Guests: None

II. APPROVAL OF AGENDA

Motion to approve agenda, by Jim, second by Gore

Motion approved unanimously by roll call vote

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

a) Approval of Minutes from March 27, 2023 GB Meeting

Parlin requests the Minutes to be pulled from Agenda for Correction to Item VI

III a. APPROVAL OF MINUTES FROM MARCH 27, 2023 GB MEETING

Correction: Item VI: Strike "Jim Accepted" from the minutes

Motion to approve minutes as amended, by Gore, second by Jim

Motion approved unanimously by roll call vote

IV. PUBLIC COMMENT – FOR THOSE ITEMS NOT ON THE AGENDA

None

V. RESOLUTION 22-03 – FY 2023-2024 AMENDED POSITION ROSTER

Buckingham reported out as outlined in the agenda packet

Motion to approve Resolution 22-03 – FY 2023-2024 Amended Position Roster as presented, by Jim, second by Gore

Motion approved unanimously by roll call vote

VI. RESOLUTION 22-04 – FY 2023-2024 MEETING SCHEDULE

Buckingham reported out as outlined in the agenda packet;

Change July 27th meeting to July 21st @ 11am, and Schedule meeting for November 17th @ 11am

Motion to approve Resolution 22-04 – FY 2023-2024 Meeting Schedule as amended, by Gore, second by Jim

Motion approved unanimously by roll call vote

VII. RESOLUTION 22-05 - FY 2023-2024 SIGNATURE AUTHORITY

Buckingham reported out as outlined in the agenda packet

Motion to approve FY 2023-2024 Signature Authority as presented, by Gore, second by Jim

Motion approved unanimously by roll call vote

VIII. RESOLUTION 22-06 – FY 2023-2024 DRY PERIOD FINANCING

Buckingham reported out as outlined in the agenda packet; Correction to Memo “90-day Cash Cushion”. Correction to Resolution “cash availability for up to 90-days”

Motion to approve Resolution 22-06 – FY 2023-2024 Dry Period Financing as amended, by Jim, second by Gore

Motion approved unanimously by roll call vote

IX. RESOLUTION 22-07 – FY 2022-2023 PENSION ADDITIONAL DISCRETIONARY PAYMENT (ADP)

Buckingham reported out as outlined in the agenda packet. Actuary Report will be available next year

Motion to approve Resolution 22-07 – FY 2022-2023 Pension Additional Discretionary Payment (ADP) as presented, by Gore, second by Jim

Motion approved unanimously by roll call vote

X. FY 2022-2023 AGENCY BUDGET – MODIFICATION 1

Buckingham reported out as outlined in the agenda packet; allocate Prison to Employment (P2E 2.0) funds

Motion to approve the FY 2022-2023 Agency Budget – Modification 1 as presented, by Gore, second by Jim

Motion approved unanimously by roll call vote

XI. FY 2023-2024 AGENCY BUDGET – DRAFT

Buckingham reported out as outlined in the agenda packet

Motion to approve the FY 2023-2024 Agency Budget – Draft as presented, by Jim, second by Gore

Motion approved unanimously by roll call vote

XII. LOCAL AREA SUBSEQUENT DESIGNATION & LOCAL BOARD RECERTIFICATION PY 2023-2025

Buckingham reported out as outlined in the agenda packet

Motion to approve Local Area Subsequent Designation & Local Board Recertification PY 2023-2025 as presented, by Jim, second by Gore

Motion approved unanimously by roll call vote

XIII. WORKFORCE BOARD MEMBERSHIP

Keefe reported out as outlined in the agenda packet; Application: Kuks, Term Renewals: Schulz and Casperite

Motion to approve Workforce Board Membership as presented, by Gore, second by Jim

Motion approved unanimously by roll call vote

XIV. DIRECTOR'S UPDATE

Buckingham reported out as outlined in the agenda packet; no action required

XV. WIOA SERVICE PROVIDER REPORTS

Information & Reports shared in agenda packet; no action required

- a) ADVANCE - Alpine / South Lake Tahoe
- b) Golden Sierra Job Training Agency - Placer & El Dorado County

XVI. CLOSED SESSION - EXECUTIVE DIRECTOR'S EVALUATION AND CONTRACT NEGOTIATION

Parlin called meeting into closed session at 11:13 am

PUBLIC EMPLOYMENT: PERFORMANCE EVALUATION

(GOVERNMENT CODE §54957)

TITLE: EXECUTIVE DIRECTOR'S EVALUATION

Parlin called meeting back into open session at 11:28 am

Parlin reported out of closed session that terms were discussed

XVII. EXECUTIVE DIRECTOR'S COMPENSATION

Parlin reported out - Approval of Executive Director's Compensation of 1-1/2% COLA and 2-1/2% Merit each year for the next 3years.

Motion to approve Executive Director's Compensation as reported out by Parlin, by Gore, second by Jim

Motion approved unanimously by roll call vote

XVIII. FUTURE AGENDA ITEMS

September - Agency Final Budget

XIX. NEXT MEETING

Friday, July 21, 2023 @ 11:00 am (*Note: special date and time*)

XX. ADJOURNMENT

Motion to adjourn at 11:32 am by Gore, second by Jim

Motion approved unanimously

**GOLDEN SIERRA
GOVERNING BODY**

MEMORANDUM

DATE: September 28, 2023
TO: Governing Body (GB)
FROM: Jason Buckingham, GSJTA Executive Director
SUBJECT: FY 2023-2024 Agency Budget - Final

Before the Board for review is the Fiscal Year (FY) 2023-2024 Agency Final Budget. The Final Budget has been developed based on allocated awards for the *Workforce Innovation and Opportunity Act* (WIOA) FY 2023-2024 funding stream as well as related workforce development grants operated by Golden Sierra Job Training Agency. The budget utilizes a priority-based model, approved by the Governing Body, intended to meet the requirements of the awarded grants while funding Agency debt obligations.

The Workforce Board reviewed and approved the Agency Final Budget as outlined above on September 21, 2023.

Budget Introduction and Overview

Golden Sierra Job Training Agency is a Joint Powers Authority (JPA) organized between the counties of Placer, El Dorado and Alpine. The Agency's annual source of funds is the Title 1 award from the *Workforce Innovation and Opportunity Act (WIOA)*. Additionally, the Agency administers miscellaneous grants and awards that complement the WIOA Title 1 objectives and the stated purpose of the JPA.

Approach in Developing the Final Budget for Fiscal Year 2023/2024

The model used to develop the Consortium's annual budget is the Priority Based Budget model. The goal is to develop a budget based on the relationship between program funding levels and expected results from that program. The objectives are to retain cost-efficient and effective ways to meet the requirements of WIOA while providing quality services to participants and meeting the debt obligations of the Agency.

The Fiscal Year 2023/2024 Final Budget:

The funding used to develop the Final budget includes WIOA rollover funding and newly awarded WIOA Title 1 formula fund allocations. Other programs to be administered by the Agency are categorized as Non-Allocation grants. These grants have been awarded via competitive processes. The largest of which is the Regional Equity and Recovery Partnership Grant (RERP) awarded by the California Workforce Development Board, followed by the Prison to Employment 2.0 Grant (P2E 2.0). This funding is being administered by Golden Sierra on behalf of the Capital Region Workforce Boards including SETA, NCCC, and Yolo County. The Agency received additional RERP funding from Sierra College which will directly support the RERP effort within the Golden Sierra Region and received funding via the Quest grant. Furthermore, the Agency continues the effort to close out the National Dislocated Worker Careers Grant for FY 2023/2024.

The High Road Construction Careers- SB1 Grant, the High Road – California Clean Investments Grant, and the Disaster Recovery funding received for the region's fire recovery efforts have all concluded.

The budget meets mandated funding requirements as follows:

- 20% of the Adult and Dislocated Worker funding will support *Direct Training* with a planned assumption of 10% leverage in order to meet the full requirement of 30% with a 20/10 ratio of WIOA cash/leverage.
- 20% of the Youth funding is earmarked to meet the *Youth Work Based Learning (WBL)* requirement as outlined in the WIOA Title I award. To clarify, *Work Based Learning* only includes a participant's enrollment in employment related training such as an On-The-Job Training (OJT) or Work Experience (WEX). It does not include classroom training.
- The remaining cost objectives required of the Title I funding are to maintain a minimum of one *Comprehensive - America's Job Center (AJCC)* in the *Local Area*, strategically utilizing financial resources to meet the debt service required payments for the liabilities of the JPA, and participating in the continued development of both local and regional workforce systems.

Additional Notes – Final Budget FY 2023/2024

Note:

- Board Initiatives in the amount of \$20,000 is included in the Final Budget
- The Final Budget assumes that 25% of the Dislocated Worker funding will be transferred to the Adult funding stream in order to ease access to services by reducing the eligibility documentation requirements for those seeking services. Up to 100% is allowable by law. Traditionally, the Agency has transferred between 70 and 80%. For the Final Budget the Agency is reducing this amount as there are fewer National Dislocated Worker Awards to support the Dislocated Worker efforts. Modifications to this can be made at any point during the fiscal year pending Board approval.

From Schedule 1:

- Total funding is 4.6% greater than the Draft budget presentation. This is primarily a result of having more WIOA allocation funds carrying into FY 23/24 than anticipated as well as being awarded \$200,000 in Non-Allocation funding for the QUEST National Dislocated Worker grant.
- Retiree benefits include \$150,000 for an Additional Discretionary Payment that goes to reduce the Agency's unfunded pension liability.
- Salaries have been increased to incorporate flexibility for pending labor negotiations, and to add temporary assistance in the America's Job Center.
- Services and Supplies have increased in anticipation of costs associated with changing locations due to the agency lease expiring as well as increase in technology services for expanding the agency digital footprint for services and operations.
- Career and Training Services expenditures remain roughly the same with some minor changes in distribution from Draft.
- Board initiatives are discretionary funds made available to the Board that must be used in accordance with WIOA, and any procurement requirements.

Description of Schedules

Schedule 1	<u>Consortium Final Mod 1 2022/2023 to Draft 2023/2024 Budget</u>	Schedule is based on rollover funding, non-allocation carry over, and new awards. Expenditures have been adjusted based on anticipated costs, WIOA spending requirements, and pension debt service requirements and shows a comparison of FY23/24 Draft Budget to the proposed Final Budget for FY23/24
Schedule 2	<u>Consortium Cost Center Detail</u>	
	Consortium Administration:	Includes fiscal management, procurement, and human resource functions.
	Consortium Program Operations:	Includes program oversight and technical assistance to member counties. Staff and consultants have expertise in ADA/EO compliance, program monitoring, WIOA continual refinement, and database management.
	Consortium Rapid Response and Layoff Aversion:	Includes activities related to business outreach, workshop facilitation, and labor exchange. Staff have expertise in helping affected employees return to work as quickly as possible following a layoff and developing early-warning systems to prevent layoffs altogether.
	Consortium Comprehensive One-Stop:	Includes the physical location and related operating expenses of the required job center that offers universal access and comprehensive employment-related programs and services.
	El Dorado County Career and Training Services:	Includes PY 22/23 carry-in funds and PY23/24 WIOA funding to be administered by the Agency.
	Placer County Career and Training Services:	Includes PY 22/23 carry-in funds and PY 23/24 WIOA funding to be administered by the Agency.
	South Lake Tahoe / Alpine County Career and Training Services:	Services awarded to <u>Advance</u> . Includes balance of contract for PY 22/23 and Planned PY 23/24 WIOA funding awarded to Advance
	Non-Allocation Career and Training Services:	<u>Cost Centers listed here are non-routine in nature managed by the Agency:</u> <u>CAREER Grant</u> – Comprehensive and Accessible Reemployment through Equitable Employment Recovery, <u>Ticket to Work</u> – Funds received through the Ticket to Work program for successfully assisting Persons with Disabilities (PWD) find gainful, and long-term employment. <u>RERP Sierra College</u> - Regional Equity and Recovery Partnership Grant funds received by Sierra College and subcontracted to Golden Sierra to support staffing of the RERP efforts <u>QUEST</u> – Quality Jobs, Equity, Strategy, and Training (QUEST) Disaster Recovery National Dislocated Worker Grants. These funds will be utilized to enhance the workforce system’s ongoing efforts to empower America’s unemployed and underemployed workers through worker and business engagement, elevate equity, and connect jobseekers with high-quality jobs.
	Regional Grants	<u>RERP</u> – Regional Equity and Recovery Partnership Grant <u>P2E 2.0</u> - Prison to Employment 2.0
	Board Initiatives	Workforce Board Discretionary Funding
	Surplus Funds	<u>Surplus funds, if available, represent discretionary funding for allocation by the Governing Body and are generally used to reduce pension liabilities.</u>

Approved By:
Executive Committee:
Workforce Board: September 21, 2023
Governing Body

L i n e #		<u>A</u>		<u>B</u>		<u>C</u>		<u>B/A</u>	
		Consortium Fiscal Year 2023/2024 Draft Budget	% of Total Funding	Consortium Fiscal Year 2023/2024 Final Budget	% of Total Funding	Column A less Column B Change Between 2023/2024 Draft Budget to 2023/2024 Final Budget	Percent Change from 2023/2024 Draft Budget to 2023/2024 Final Budget		
Funding Sources:									
1	Carry-In WIOA Allocation	\$ 928,772	13.20%	\$ 1,299,215	17.65%	\$ 370,443		39.89%	SOURCES
2	Awarded WIOA Allocations	\$ 2,781,328	39.52%	\$ 2,581,311	35.07%	\$ (200,017)		-7.19%	
3	Carry-In RR/LA	\$ -	0.00%	\$ -	0.00%	\$ -			
4	Awarded Rapid Response Funds	\$ 278,319	3.95%	\$ 299,337	4.07%	\$ 21,018		7.55%	
5	Awarded Layoff Aversion Funds	\$ 81,879	1.16%	\$ 53,689	0.73%	\$ (28,190)		-34.43%	
6	Non Allocation Awards Carried In	\$ 2,876,069	40.86%	\$ 2,834,450	38.51%	\$ (41,619)		-1.45%	
7	Non-Allocation Awards (New)	\$ 92,000	1.31%	\$ 292,000	3.97%	\$ 200,000		217%	
8	Total Funding Sources PY 24	\$ 7,038,368		\$ 7,360,002		\$ 321,634		4.57%	
Expenditures:									
9	Retiree Benefits	\$ 667,960	9.49%	\$ 667,960	9.08%	\$ -		0.00%	EXPENDITURES
10	Salaries and Benefits	\$ 1,685,506	23.95%	\$ 1,811,591	24.61%	\$ 126,085		7.48%	
11	Services and Supplies	\$ 355,414	5.05%	\$ 460,736	6.26%	\$ 105,322		29.63%	
12	Professional Services	\$ 102,290	1.45%	\$ 120,795	1.64%	\$ 18,505		18.09%	
13	Salaries, Services, and Supplies Total	\$ 2,811,170	39.94%	\$ 3,061,082	41.59%	\$ 249,912		8.89%	
Career & Training Services									
14	Placer County	\$ 327,786	4.66%	\$ 365,997	4.97%	\$ 38,211		11.66%	DIRECT CLIENT EXPENDITURES
15	El Dorado County	273,744	3.89%	231,924	3.15%	(41,820)		-15.28%	
16	SLT & Alpine County	170,000	2.42%	170,000	2.31%	-		0.00%	
17	Non Allocation Carried in From Prev FY	3,500	0.05%	59,734	0.81%	56,234	1606.69%		
18	Non-Allocation Awards (New)	96,568	1.37%	124,985	1.70%	28,417		29%	
19	Regional Contracts	2,023,435	28.75%	1,950,115	26.50%	(73,320)		-3.62%	
20	Career & Training Services Total	\$ 2,895,033	41.13%	\$ 2,902,755	39.44%	\$ 7,722		0.27%	
21	Board Initiatives	\$ 10,000	0.14%	\$ 20,000	0.27%	\$ 10,000		0.00%	WORKFORCE BOARD EXPENDITURES
22	Non allocation Carry-out to New FY	543,393	7.72%	653,398	8.88%	110,005		20.24%	CARRYOUT
23	Allocation carry-out to New FY	\$ 778,772	11.06%	\$ 722,768	9.82%	(56,004)		-7.19%	
24	Carry-out to PY 24 Total	\$ 1,322,165	18.79%	\$ 1,376,166	18.70%	\$ 54,001		4.08%	
25	TOTAL EXPENDITURES	\$ 7,038,368		\$ 7,360,003		\$ 321,635		4.57%	
26	Net Surplus vs (Deficit)	\$ (0)		\$ -		\$ 0			Surplus vs (Deficit)

Surplus reflected in Draft Budget applied to pension per direction from Governing Body

Approved by:
 Executive Committee:
 Workforce Board: September 21, 2023
 Governing Body:

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
	Consortium Admin (WIOA)	Consortium Program Operations (WIOA)	Consortium Rapid Response and Layoff Aversion	Local Area One-Stop Delivery System	El Dorado County Career and Training Services	Placer County Career and Training Services	Alpine County & South Lake Tahoe Career and Training Services	CAREERS NDWG	RERP	P2E 2.0	RERP Sierra College	QUEST DR NDWG	Ticket to Work	Total of all Funding Sources and Expenditures
Funding Sources:														
1	Carry-In Allocation Funds from PY 22	\$ 277,384	\$ 316,331	\$ -	\$ 99,894	\$ 198,042	\$ 322,564	\$ 85,000						\$ 1,299,215
2	Allocation Awards PY 23	\$ 258,132	\$ 982,901	\$ -	\$ 312,373	\$ 326,901	\$ 616,004	\$ 85,000						\$ 2,581,311
3	Awarded Rapid Response Funds PY 24	\$ -	\$ -	\$ 299,337	\$ -	\$ -	\$ -	\$ -						\$ 299,337
4	Awarded Layoff Aversion Funds PY 24			\$ 53,689	\$ -	\$ -	\$ -	\$ -						\$ 53,689
5	Carry-In Non-Allocation from PY 23			\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,367	\$ 1,492,390	\$ 1,134,367		\$ 186,326	\$ 2,834,450
6	Actual Non-Allocation Awards PY 24			\$ -	\$ -	\$ -	\$ -	\$ -				\$ 92,000	\$ 200,000	\$ 292,000
7	Total Funding Sources	\$ 535,516	\$ 1,299,232	\$ 353,026	\$ 412,267	\$ 524,943	\$ 938,568	\$ 170,000	\$ 21,367	\$ 1,492,390	\$ 1,134,367	\$ 92,000	\$ 200,000	\$ 7,360,002
Expenditures:														
Consortium Operations:														
8	Retiree Benefits	\$ -	\$ 466,164	\$ 51,796	\$ -	\$ -	\$ -	\$ -						\$ 517,960
9	Salaries and Benefits	\$ 205,572	\$ 206,200	\$ 244,143	\$ 250,265	\$ 210,947	\$ 412,503	\$ -	\$ 2,831	\$ 88,728	\$ 81,202	\$ 38,500	\$ 70,700	\$ 1,811,591
10	Services and Supplies	\$ 27,022	\$ 229,316	\$ 37,062	\$ 77,051	\$ 5,665	\$ 29,970	\$ -	\$ 17,401	\$ 6,800	\$ 26,134	\$ -	\$ 4,315	\$ 460,736
11	Professional Services	\$ 44,790	\$ 66,373	\$ 5,025	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,607	\$ -	\$ -	\$ 120,795
12	Consortium Operations Total	\$ 277,384	\$ 968,053	\$ 338,026	\$ 330,316	\$ 216,612	\$ 442,473	\$ -	\$ 20,232	\$ 95,528	\$ 108,943	\$ 38,500	\$ 75,015	\$ 2,911,082
Career & Training Services														
Program Year 2022/2023 WIOA/Other - Rebudget														
13	Non-Allocation Awards	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,135	\$ 34,677	\$ 23,922			\$ 59,734
14	Placer County						\$ 62,423							\$ 62,423
15	El Dorado County				\$ 41,958									\$ 41,958
16	SLT and Alpine County				\$ -	\$ -	\$ 85,000							\$ 85,000
Program Year 2023/2024 WIOA/Other														
17	Non-Allocation Awards					\$ -	\$ -					\$ 124,985		\$ 124,985
18	Placer County					\$ 303,574								\$ 303,574
19	El Dorado County				\$ 189,966									\$ 189,966
20	SLT and Alpine County				\$ -	\$ -	\$ 85,000							\$ 85,000
21	Regional Contracts							\$ 1,166,797	\$ 783,318					\$ 1,950,115
22	Career & Training Services Total	\$ -	\$ -	\$ -	\$ -	\$ 231,924	\$ 365,997	\$ 170,000	\$ 1,135	\$ 1,201,474	\$ 807,240	\$ -	\$ 124,985	\$ 2,902,755
23	Board Initiatives	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000
24	PY23 Award Expend in Second Year	\$ 258,132	\$ 196,179	\$ -	\$ 61,951	\$ 76,407	\$ 130,098	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 722,768
25	Future Year Expend Non-Allocation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 195,388	\$ 218,184	\$ 53,500	\$ -	\$ 186,326	\$ 653,398
26	PY 22/23 WIOA Additional Pension Support (ADP)	\$ -	\$ 135,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
27	TOTAL EXPENDITURES	\$ 535,516	\$ 1,299,232	\$ 353,026	\$ 412,267	\$ 524,943	\$ 938,568	\$ 170,000	\$ 21,367	\$ 1,492,390	\$ 1,134,367	\$ 92,000	\$ 200,000	\$ 7,360,003
28	Net Income/(Loss)	\$ -	\$ (0)	\$ -	\$ (0)	\$ 0	\$ (0)	\$ -	\$ -	\$ (0)	\$ -	\$ -	\$ -	\$ 0

July 31, 2023

Golden Sierra Workforce Development Board
Jason Buckingham, Director
115 Ascot Drive, Suite 100
Roseville, CA 95661

SUBJECT: Application for Certification of High Performing Board

Dear Director Buckingham,

The California Workforce Development Board (CWDB) has received and carefully assessed your application for certification as a High Performing Board under the California Unemployment Insurance Code Section 14200.

This letter is to inform you that the Golden Sierra Workforce Development Board met the eligibility requirements for certification. This determination was made by applying the criteria and evaluating the specific requirements included in Workforce Services Directive 22-11, dated April 27, 2023.

Therefore, your application requesting designation as a High Performing Board for the period of July 1, 2023, through June 30, 2026 has been approved.

If you have any questions, please contact your Employment Development Department Regional Advisor.



TIM RAINEY, Executive Director

cc: Lori Parlin, Supervisor – El Dorado County
Gabriel Garcia, Regional Advisor – EDD



Director's Update 9/28/23

Activities that are directly supported by Workforce Boards:

REGIONAL PLAN IMPLEMENTATION:

Digital Inclusion Efforts:

The Digital Inclusion portal registered **78 total users in July and 130 in August** with 187 being new users. Most users access by desktop or laptop (81.3%) with 18.8% accessing with a mobile device. The majority of users were from the cities of Sacramento, Roseville, Elk Grove, Woodland, and North Highlands. They engaged the portal on average over eight minutes in this reporting period and viewed an average of five resources.

Valley Vision has begun assisting with Affordable Connectivity Plan (ACP) enrollment events in the Broadband Consortium area which includes Sacramento, Sutter, Yuba and Yolo counties. VV conducted the first ACP enrollment event in West Sacramento in partnership with Byte Back and Computers 4 Kids. VV will be hosting four additional ACP enrollment events sponsored by the California Emerging Technology Fund (CETF). The goal is to enroll 100 people at every event.

Valley Vision continues to track and coordinate the Greater Sacramento Region efforts and alignment with evolving State of California goals for digital inclusion, as well as track ACP adoption throughout the region. The National Telecommunications and Information Administration (NTIA) announced funding allocation for the Broadband Equity, Access and Deployment program (BEAD) with California receiving the 2nd highest funding allocation at \$1,864,136,508.93. County allocations should be coming out soon.

Sector Specific Strategies:

Energy, Construction and Utilities - A **water-related careers advisory is scheduled for October 27th at 1:30 pm**. Panelists will include the CA Department of Water Resources, City of Sacramento, Sacramento Area Water Works Association, and Valley Water. A [recent statewide report](#) released by COE will be featured along with an industry panel discussion. In addition to post-secondary, the event will be marketed to high school counselors to increase exposure for these careers.

Information, Communications and Technology - The next advisory for this sector will be hybrid on **October 12th at SCOE** with post-event collaboration and networking. The theme is **"Building the Full Stack,"** looking at short-term stackable credentials in addition to overall skills requested by employers. Panelists being pursued include Swinerton, Placer County, CA Department of Technology, and others. We hope to utilize this advisory to more fully develop the career pathways progression charts to ICT occupations begun with CWA. Registration is available [HERE](#).



Health and Life Sciences - This advisory will focus on **Mental and Behavioral Health occupations** and is scheduled for **September 21st from 1 pm to 3 pm at the Yolo County Office of Education**. California

Black Women's Health Project will be participating on the panel as well as providing a keynote address on improving the health of California's 1.2 million Black women and girls. Other employer panelists Valley Vision is working with include La Familia Counseling Center, Yolo County Children's Health Alliance, and El Hogar. Registration is available [HERE](#).

Public Safety – We are considering a focus on **dispatcher occupations** for the next advisory in this sector. Dispatchers' income averages \$60K a year, and the position is in high demand with no advanced degree required. The advisory is being planned for **Spring of 2024** with a potential keynote speaker from the City of Sacramento's Police Department's Communications Academy.

Activities aligned with regional workforce development efforts:

Community Economic Resilience Fund: The second in our Summer of Collective Learning series was held on July 27th and included information from other regions and a brief look at early Brookings data for our region. The presentation recording is available [HERE](#). The third and final session in this series will take place on August 24th at 3 pm with registration available [HERE](#). These learning sessions are designed to build a collective baseline of understanding and verbiage toward building a unified inclusive vision for the region through the CERF process. Awards for sub-regional conveners for each of the five sub regions will be coming shortly.

The CERF Leadership Council Nomination Process is now open. The Leadership Council will play a vital role in advancing Capital Region decision-making during the CERF Planning Phase. The Council will achieve this by: (1) hearing recommendations, (2) applying the CERF core values of inclusivity and equity, and (3) advising on regional strategic planning.

If you would like to nominate yourself or someone else, please review the [Leadership Council Nomination Packet](#) and [complete the online nomination form](#). **The deadline to submit is Friday, September 22, 2023, at 5 pm.**

CERF Sub regional Hub Partners:

Valley Vision completed the RFP and contracting process for the majority of the Sub regional Hub Partners. These partners will oversee the Sub regional Committees which will convene monthly to identify sub regional priorities and recommendations, as well as conduct community engagement that will inform the regional strategy. **These Hub Partners include:**

- **El Dorado/Placer**
 - Lead: Sierra Business Council
 - Subcontractors: Placer Community Foundation and El Dorado Community Foundation



- **Nevada/Tahoe**
 - Co-Leads: Nevada County Economic Resource Council & Tahoe Prosperity Center
 - Subcontractor: Sierra Business Council

- **Sacramento/Yolo**
 - Business: Sacramento Asian Pacific Chamber of Commerce
 - Community: Civic Thread
 - Subcontractors: Black Artist Foundry and Everyday Impact Consulting

- **Yuba/Sutter**
 - Lead: Civic Thread
 - Subcontractors: Center for Workers’ Rights, Yuba-Sutter Economic Development Corporation, and Everyday Impact Consulting

- **Colusa:** In Progress

The Sub regional Committees will launch in September. Additional communications will be released soon that will include the meeting information and primary contact for each sub region.

High Road Training Partnership - Center for Land Based Learning: Valley Vision has begun work with CLBL on their new AgHiRE program to upskill Spanish speaking farm workers to be eligible for supervisory positions at their current employers. Specifically, we are assisting with the creation and distribution of needs assessments to farm operations employers, farmworkers, and farm associations. Additionally, we are assisting with connecting education partners in the development and alignment of curriculum with adult education and community college. The Center’s long term goal is to develop a program that can be adopted into a community college for sustainability.

Regional Indicators:

Recap of Regional Indicators and Previous Discussions

Regional indicator A - *Region has a process to communicate industry workforce needs to supply-side partners*

Valley Vision continues to work on production of “one page” occupational snapshots coming out of the regional industry advisories that can be used by frontline job coaches, caseworkers and high school counselors. We are preparing these fact sheets for previous advisories, and they will be a regular part of materials we create after each event. We encourage you to share with your teams and subcontractors, to increase knowledge of occupational demand and trends by supply side partners. We are open to any feedback on the design and/or information included.



Regional Indicator B - *Region has policies supporting equity and strives to improve job quality through:*

- The advancement of a **uniform quality jobs definition** for potential regional adoption
- Baseline measurements goals for the coming year: **Employed Rate of 73%, Average Annual Earnings of \$47,840 and Increase Percentage with Barriers to Employment Serves to 90%**

Grant Applications:

Golden Sierra is working with a broad partnership of educational entities, employers, service providers, and the Department of Rehabilitation in order to apply for funding under the Department of Rehabilitation's Student Training and Employment Program (STEP) grant opportunity. The STEP program will provide students with disabilities:

- Job preparation training, job exploration, workplace readiness skills training and work-based learning experiences
- Year-round paid W2 work-based learning experiences
- Training in self-advocacy and setting personal goals
- Counseling in postsecondary training opportunities
- Career exploration counseling

Available funding: \$18,000,000

Individual grants: up to \$750,000 annually for each of three years.

SERVICE PROVIDER REPORT

ADVANCE at Lake Tahoe Community College

Report Period: May-June 2023
 Prepared By: Frank Gerdeman

PARTICIPANT STATUS			
	<u>Actual</u>	<u>Goal</u>	<u>% of Goal</u>
Number who received basic career services	109 (5)	100	109%
Number who received individualized career services	51 (5)	50	102%
Number who received training services	18 (2)	15	120%

ACTIVITY SUMMARY

Please note that numbers above are cumulative for the entire contract period. Numbers in parenthesis are those served in Alpine County. We continued to offer services on-campus, at our off-site office, and virtually with a slight increased focus on housing support which remains a significant issue in the Basin. The Barton CNA client/graduate passed her CNA Certification Exam in early May (attached) and our client enrolled in the Heavy Equipment Training program successfully completed and earned his certificate of completion (attached).

PRACTICES WITH PROMISE

Internally, shared/holistic case management remains a valuable asset to our team, including the provision of services under our contract with GSJTA. This continues to include access to behavioral/mental health support services through our partnership with LTCC and TimelyCare. Over 45 total Advance clients have been accessing this service, a number of whom are also enrolled in WIOA. A quick update to our shared use of our career/personality survey (Traitify) shows that the number of administrations by GSJTA staff since July 1, 2022 is now 287, an in-kind value of \$11,480.00.

CHALLENGES/BARRIERS

Housing issues continue to be the primary issue and barrier in stabilizing life for many clients and potential clients in Tahoe. Potential budget reductions in funding for operations and/or client support appear to be an increasing likelihood as we enter the next contract cycle despite the ongoing need in the Basin.

EVENT PARTICIPATION	
<u>Date</u>	<u>Event</u>
5/5/23	CEO Roundtable event South Lake Tahoe
5/17/23	State of the South Shore Panel
6/6/23	Career Day - LTCC
6/20/23	Meet and greet with new Douglas County (NV) County Executive
6/29/23	Presentation to Alpine County HHSA



Barton
Health

The undersigned do hereby confer this

Certificate of Completion

to

Cynthia Arce Garcia

For successfully completing Barton Health's

CDPH Approved Nursing Assistant Program

Awarded
April 20th, 2023

Heather Anderson, LVN, DSD
Program Instructor

Kelli Marshall, RN
Program Director





This is to certify that
Ricardo Zepeda-Hernandez
has successfully completed the

**Certificate of
HEAVY EQUIPMENT OPERATIONS -
LEVEL I**

on this 4th day of May, 2023
at the San Bernardino, CA location.




Campus Director


Instructor

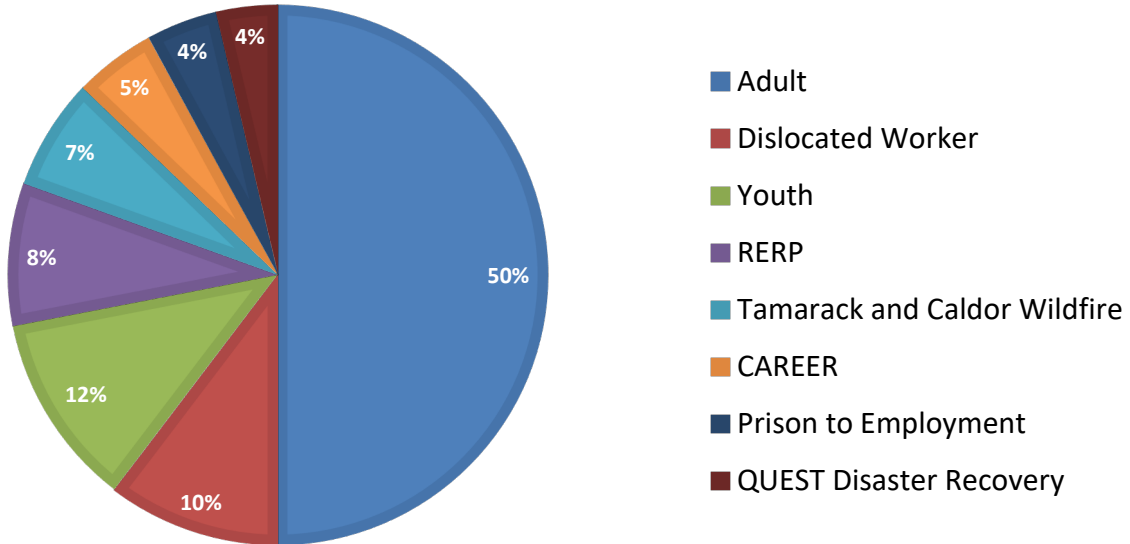
SERVICE PROVIDER REPORT
Golden Sierra Job Training Agency

Report Period: 07/01/23 – 08/31/23

Prepared By: Darlene M. Galipo

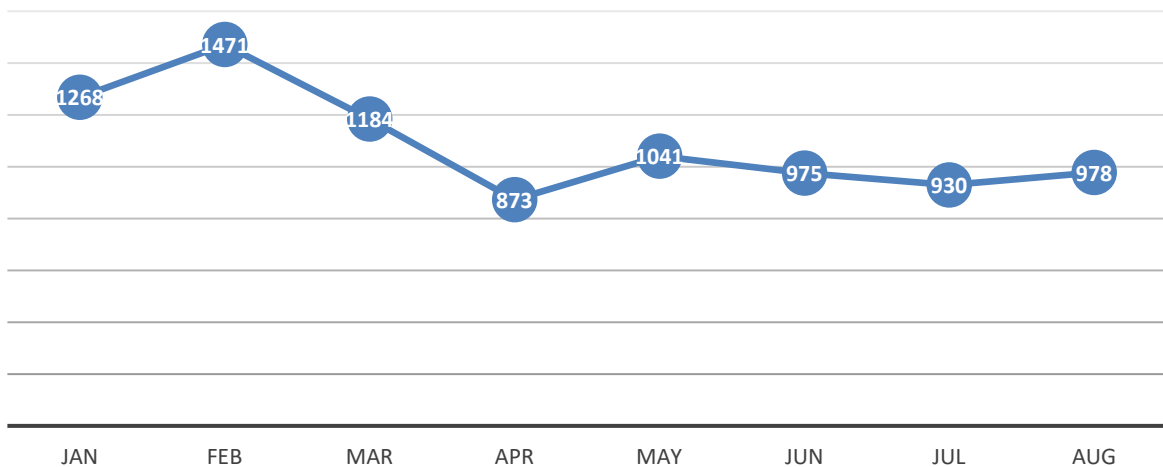
PY23/24: ACTIVE CASES BY GRANT

164 ACTIVE CASES: JULY 1 - AUGUST 30
RECEIVED A GRANT-FUNDED SERVICE



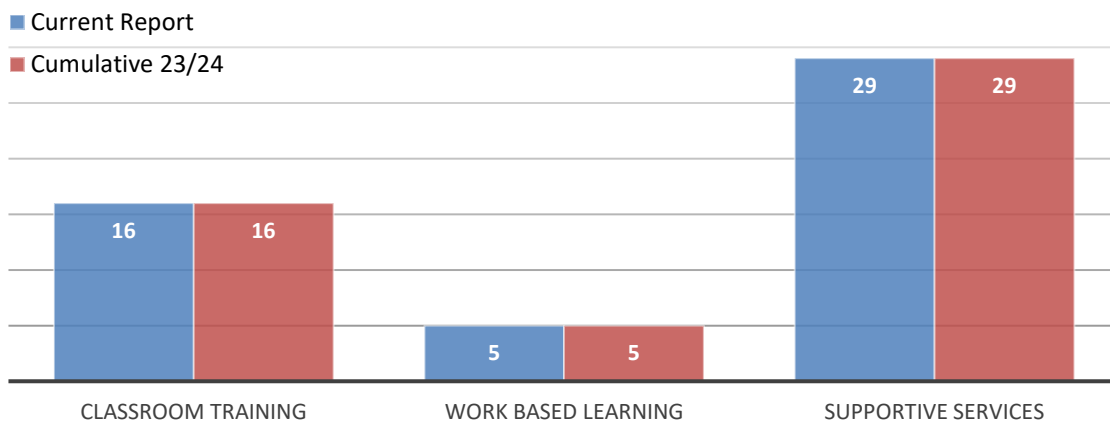
JOB CENTER VISITORS

Visitor Traffic by Month
In-Person + Virtual



SERVICES PROVIDED

Services Provided in 2023/2024



EMPLOYER TESTIMONIAL



To whom it may concern,

The Save Mart Companies has been working with Golden Sierra for several years. Throughout COVID times to current, Golden Sierra and Sara Page has been a champion for the local community of job seekers. Their ability to see different avenues of finding the right job for great candidates goes beyond being a servant leader.

In partnership with Golden Sierra, The Save Mart Companies has participated in growing our business relationship and posting to different types of job fairs. From virtual to onsite hiring events, Sara has been a professional looking to provide great customer service to the business and candidates.

Golden Sierra has hosted a number of community outreach events, socializing on different platforms (job training, FB, etc, facebook etc.) show their ability to work with businesses to provide the right fit and candidates. The Save Mart Companies has been in several constructive business meetings to discuss the needs of the business. Golden Sierra has provided a true partnership in networking and working with other retailers to create onsite job fairs for the community.

We would encourage other businesses to reach out and work with Sara Page at Golden Sierra. They have a wealth of knowledge and experience to assist a candidate in finding the right job that is good fit for a work life balance for both candidate and business owner.

Thank you,

Thomas W. Reardon
Sr. Human Resources Business Partner



also find us on: 1-800-833-8333, 1-800-833-8333
1-800-833-8333, 1-800-833-8333
1-800-833-8333, 1-800-833-8333

“Golden Sierra has hosted a number of community outreach events successfully utilizing social media to engage with job seekers. **They know how to work with businesses to provide good candidates who are the right fit.**”

“The Save Mart Companies has been in several constructive meetings to discuss the needs of the business. **Golden Sierra has provided a true partnership** in networking and working with other retailers to create onsite job fairs for the community.”

CUSTOMER TESTIMONIAL

Since January, Golden Sierra has hosted 15 Career Exploration events using Virtual Reality technology. The young adults pictured here were brought to the job center by their mentor at Compassion Planet. One young man wore a suit to practice for upcoming job interviews. They said the VR goggles were a fun way to learn about the different career pathways. All of them wished this sort of technology was available when they were in high school.



*photo provided with permission