

GOLDEN SIERRA JOB TRAINING AGENCY

**GOVERNING BODY
REGULAR MEETING
MINUTES**

Monday, March 27, 2023 @ 11:00 am

**Golden Sierra Job Training Agency
Board Room
115 Ascot Dr., Suite 100
Roseville, CA 95661**

Teleconference Locations:
El Dorado County Administration
Building A
330 Fair Lane
Placerville, CA 95667

I. **ROLL CALL AND INTRODUCTION OF GUESTS**

Quorum was established and meeting was called to order at 11:05 pm by Supervisor Parlin

Governing Body:

Bonnie Gore Lori Parlin Irvin Jim

GSJTA Staff:

Jason Buckingham Lorna Magnussen

Melissa Keefe Lisa Nelson

Guests:

II. **APPROVAL OF AGENDA**

Motion to approve agenda by Gore, second by Parlin

Motion approved unanimously by roll call vote

Motion approved unanimously by roll call vote

III. **CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

a) Approval of Minutes from November 09, 2022 GB Meeting

b) Approval of Minutes from December 15, 2022 GB Special Meeting

Motion to approve Consent Agenda a-b as presented, by Gore, second by Parlin

Motion approved unanimously by roll call vote

IV. PUBLIC COMMENT – FOR THOSE ITEMS NOT ON THE AGENDA

None

V. FY 2021-2022 FINANCIAL STATEMENTS/SINGLE AUDIT

Jeff Peek, with Clifton, Larson, Allen LLP (CLA) reported as outlined in the agenda packet; Presentation was given, information was shared, “No Findings to Report.”

Motion to accept and approve the FY 2021-2022 Financial Statement/Single Audit by Gore, second by Parlin

Motion approved unanimously by roll call vote

VI. CHAIR & VICE-CHAIR NOMINATIONS

Magnussen reported out as outlined in the agenda packet.

Gore nominated Parlin as Chair; Parlin accepted

Gore appointed Jim as Vice Chair

Chair and Vice-Chair Nominations to be reviewed in January 2024

Vice Chair, Supervisor Parlin to continue as Chair for the remainder of the meeting.

Motion to accept appointments for FY 2023-2024 as outlined above, by Gore, second by Parlin

Motion approved unanimously by roll call vote

VII. PY 2023-2024 SUBGRANT SIGNATURE AUTHORITY

Buckingham reported out as outlined in the agenda packet, (PY 2023-2024) is Program Year is July 1, 2023 to June 30, 2024

Motion to approve PY 2023-2024 Subgrant Signature Authority by Parlin, second by Jones

Motion approved unanimously by roll call vote

VIII. WORKFORCE BOARD MEMBERSHIP

Magnussen reported out as outlined in the agenda packet; amend to show Radford application has been withdrawn

Motion to approve with amendment, Alvord, Gonzalez, Gunn, and Sharp application(s) by Gore, second by Parlin

Motion approved unanimously by roll call vote

IX. REGIONAL & LOCAL PLAN

Buckingham reported out as outlined in the agenda packet

Motion to approve WIOA Regional & Local Plan PY 2021-2024 2-Year Modification by Gore, second by Parlin

Motion approved unanimously by roll call vote

X. DIRECTOR'S UPDATE

Buckingham reported out as outlined in the agenda packet; no action required

XI. WIOA SERVICE PROVIDER REPORTS

Information & Reports shared in agenda packet; no action required

a. ADVANCE - Alpine / South Lake Tahoe

Golden Sierra Job Training Agency - Placer & El Dorado County

XII. CLOSED SESSION - EXECUTIVE DIRECTOR'S EVALUATION

Parlin called meeting into closed session at 11:35 am

PUBLIC EMPLOYMENT: PERFORMANCE EVALUATION AND EMPLOYMENT AGREEMENT (GOVERNMENT CODE §54957)

TITLE: EXECUTIVE DIRECTOR'S EVALUATION

Parlin called meeting back into open session at 11:55 a.m.

Parlin reported out of closed session that information was shared; continue/carry to next meeting.

XIII. FUTURE AGENDA ITEMS

XIV. NEXT MEETING

Thursday, May 25, 2023 @ 10:00 am

XV. ADJOURNMENT

Motion to adjourn at 11:57 am by Gore, second by Parlin

Motion approved unanimously