

GOVERNING BODY MEMBERS

LORI PARLIN, *Chair*
Board of Supervisors
El Dorado County

IRVIN JIM, *Vice Chair*
Board of Supervisors
Alpine County

BONNIE GORE
Board of Supervisors
Placer County

JASON BUCKINGHAM
Executive Director

Golden Sierra Job Training Agency
115 Ascot Drive, Suite 140
Roseville, CA 95661

(916) 773-8540

GOLDEN SIERRA JOB TRAINING AGENCY

**GOVERNING BODY
REGULAR MEETING
AGENDA**

Thursday, May 25, 2023 @ 10:00 am

**Golden Sierra Job Training Agency
Board Room
115 Ascot Drive, Suite 100
Roseville, CA 95661**

Revision: Teleconferencing Location Removed:

**~~El Dorado County Administration
Building A
330 Fair Lane
Placerville, CA 95667~~**

- | | | |
|-------|--|-------|
| I. | <u>ROLL CALL AND INTRODUCTION OF GUESTS</u> | |
| II. | <u>APPROVAL OF AGENDA</u> | 1-2 |
| III. | <u>CONSENT AGENDA</u> | |
| | All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion. | |
| | a. Approval of Minutes from March 27, 2023 GB Meeting | 3-5 |
| IV. | <u>PUBLIC COMMENT – FOR THOSE ITEMS NOT ON THE AGENDA</u> | |
| V. | <u>RESOLUTION 22-03 - FY 2023-2024 AMENDED POSITION ROSTER</u> | 6-8 |
| VI. | <u>RESOLUTION 22-04 - FY 2023-2024 MEETING SCHEDULE</u> | 9-11 |
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| VIII. | <u>RESOLUTION 22-06 - FY 2023-2024 DRY PERIOD FINANCING</u> | 14-18 |
| IX. | <u>RESOLUTION 22-07 - FY 2022-2023 PENSION ADDITIONAL DISCRETIONARY PAYMENT (ADP)</u> | 19-20 |
| X. | <u>FY 2022-2023 AGENCY BUDGET – MODIFICATION 1</u> | 21-27 |
| XI. | <u>FY 2023-2024 AGENCY BUDGET - DRAFT</u> | 28-34 |
| XII. | <u>LOCAL AREA SUBSEQUENT DESIGNATION & LOCAL BOARD RECERTIFICATION PY 2023-2025</u> | 35-44 |
| XIII. | <u>WORKFORCE BOARD MEMBERSHIP</u> | 45-49 |

EQUAL OPPORTUNITY

Golden Sierra is an equal opportunity employer/program. Auxiliary aids and services are available upon request. Special requests for services, aids and/or special formats need to be made by calling (916)-773-8540 (Voice). TTY users please call the California Relay Service at 711.

- XIV. DIRECTOR'S UPDATE 50-52
- XV. WIOA SERVICE PROVIDER REPORTS (INFO)
 - a. ADVANCE - Alpine / South Lake Tahoe 53
 - b. Golden Sierra Job Training Agency - Placer & El Dorado County 54-55
- XVI. CLOSED SESSION – EXECUTIVE DIRECTOR'S EVALUATION & CONTRACT NEGOTIATION

PUBLIC EMPLOYMENT: PERFORMANCE EVALUATION
(GOVERNMENT CODE §54957)

TITLE: EXECUTIVE DIRECTOR
- XVII. EXECUTIVE DIRECTOR'S COMPENSATION
- XVIII. FUTURE AGENDA ITEMS
- XIX. NEXT MEETING

Thursday, July 27, 2023 @ 10:00 am
- XX. ADJOURNMENT

GOLDEN SIERRA JOB TRAINING AGENCY

**GOVERNING BODY
REGULAR MEETING
MINUTES**

Monday, March 27, 2023 @ 11:00 am

**Golden Sierra Job Training Agency
Board Room
115 Ascot Dr., Suite 100
Roseville, CA 95661**

Teleconference Locations:
El Dorado County Administration
Building A
330 Fair Lane
Placerville, CA 95667

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting was called to order at 11:05 pm by Supervisor Parlin

Governing Body:

Bonnie Gore Lori Parlin Irvin Jim

GSJTA Staff:

Jason Buckingham Lorna Magnussen

Melissa Keefe Lisa Nelson

Guests:

II. APPROVAL OF AGENDA

Motion to approve agenda by Gore, second by Parlin

Motion approved unanimously by roll call vote

Motion approved unanimously by roll call vote

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

a) Approval of Minutes from November 09, 2022 GB Meeting

b) Approval of Minutes from December 15, 2022 GB Special Meeting

Motion to approve Consent Agenda a-b as presented, by Gore, second by Parlin

Motion approved unanimously by roll call vote

IV. PUBLIC COMMENT – FOR THOSE ITEMS NOT ON THE AGENDA

None

V. FY 2021-2022 FINANCIAL STATEMENTS/SINGLE AUDIT

Jeff Peek, with Clifton, Larson, Allen LLP (CLA) reported as outlined in the agenda packet; Presentation was given, information was shared, “No Findings to Report.”

Motion to accept and approve the FY 2021-2022 Financial Statement/Single Audit by Gore, second by Parlin

Motion approved unanimously by roll call vote

VI. CHAIR & VICE-CHAIR NOMINATIONS

Magnussen reported out as outlined in the agenda packet.

Gore nominated Parlin as Chair; Parlin accepted

Gore nominated Jim as Vice Chair; Jim accepted

Chair and Vice-Chair Nominations to be reviewed in January 2024

Vice Chair, Supervisor Parlin to continue as Chair for the remainder of the meeting.

Motion to accept appointments for FY 2023-2024 as outlined above, by Gore, second by Parlin

Motion approved unanimously by roll call vote

VII. PY 2023-2024 SUBGRANT SIGNATURE AUTHORITY

Buckingham reported out as outlined in the agenda packet, (PY 2023-2024) is Program Year is July 1, 2023 to June 30, 2024

Motion to approve PY 2023-2024 Subgrant Signature Authority by Parlin, second by Jones

Motion approved unanimously by roll call vote

VIII. WORKFORCE BOARD MEMBERSHIP

Magnussen reported out as outlined in the agenda packet; amend to show Radford application has been withdrawn

Motion to approve with amendment, Alvord, Gonzalez, Gunn, and Sharp application(s) by Gore, second by Parlin

Motion approved unanimously by roll call vote

IX. REGIONAL & LOCAL PLAN

Buckingham reported out as outlined in the agenda packet

Motion to approve WIOA Regional & Local Plan PY 2021-2024 2-Year Modification by Gore, second by Parlin

Motion approved unanimously by roll call vote

X. DIRECTOR'S UPDATE

Buckingham reported out as outlined in the agenda packet; no action required

XI. WIOA SERVICE PROVIDER REPORTS

Information & Reports shared in agenda packet; no action required

a. ADVANCE - Alpine / South Lake Tahoe

Golden Sierra Job Training Agency - Placer & El Dorado County

XII. CLOSED SESSION - EXECUTIVE DIRECTOR'S EVALUATION

Parlin called meeting into closed session at 11:35 am

PUBLIC EMPLOYMENT: PERFORMANCE EVALUATION AND EMPLOYMENT AGREEMENT (GOVERNMENT CODE §54957)

TITLE: EXECUTIVE DIRECTOR'S EVALUATION

Parlin called meeting back into open session at 11:55 a.m.

Parlin reported out of closed session that information was shared; continue/carry to next meeting.

XIII. FUTURE AGENDA ITEMS

XIV. NEXT MEETING

Thursday, May 25, 2023 @ 10:00 am

XV. ADJOURNMENT

Motion to adjourn at 11:57 am by Gore, second by Parlin

Motion approved unanimously

GOLDEN SIERRA GOVERNING BODY

MEMORANDUM

DATE: May 25, 2023
TO: Governing Body (GB)
FROM: Jason Buckingham, GSJTA Executive Director
SUBJECT: Resolution 22-03 – Amended Position Roster

Before the Board for review and approval is Resolution 22-03 to approve the amended position roster to incorporate the following changes:

- Fund (1 FTE) Program Analyst position based on department need. Limited term staff have filled this position since January 2022, utilizing allocation funding. The need and sustainability of this position has been well documented during this period.
- Unfund (.5 FTE) Account Clerk series. Funding for this limited term position will be as needed, utilizing special funding.
- Amend roster salaries to include a 1% COLA, effective 6/19/2023, in alignment with the Memorandum of Understanding between Golden Sierra Job training Agency ("Golden Sierra") and the International Union of Operating Engineers, Stationary Local 39, AFL-CIO ("MOU").

The 1% Cost of Living Adjustment ("COLA") increase is available to:

- 1) Golden Sierra employees who are governed by the MOU, and
- 2) Golden Sierra employees who are not subject to the MOU and who have not entered into a written employment contract with Golden Sierra.

This increase is not available to employees who have entered into an employment contract with Golden Sierra. Any employee subject to an employment contract remains bound by the terms of that agreement, which remains the exclusive source of compensation terms for employees subject to those documents.

All position roster changes will be effective 6/19/2023, PP01.

Fiscal Impact:

- Unfunded to Funded – \$81,884
- Funded to Unfunded – (\$28,572)
- Net impact - \$53,312

BEFORE THE GOVERNING BODY
GOLDEN SIERRA JOB TRAINING AGENCY

In the matter of: Resolution to amend the
Golden Sierra Job Training
Agency Allocated Position
Roster effective as of
June 19, 2023.

Resolution No.: **22-03**

Ordinance No.:

First Reading:

The following **Resolution** was duly passed by the Governing
Body of the Golden Sierra Job Training Agency at a regular meeting held

May 25, 2023 by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Lori Parlin, Chair of the Governing Body

Attest:

Melissa Keefe, Clerk of Golden Sierra Governing Body

BE IT HEREBY RESOLVED by the Governing Body of the Golden Sierra Job Training Agency that the Golden Sierra Job Training Agency Positions Allocation Roster are adopted as the document that describes the structure and staffing of the Golden Sierra Job Training Agency.

GOLDEN SIERRA
Job Training Agency

ALLOCATED POSITION ROSTER
Effective June 19, 2023

<u>CLASSIFICATION</u>		<u>SALARY RANGE*</u>		<u># of POSITIONS funded</u>	<u># of POSITIONS unfunded</u>
		<u>From [A]</u>	<u>To [E]</u>		
Account Clerk - I	} Promotional Series	\$ 18.4128	\$ 22.4343	} 1 FTE	} 1 FTE
Account Clerk - II		\$ 20.9121	\$ 25.4793		
Senior Account Clerk		\$ 22.1362	\$ 26.9707		
Accounting Technician		\$ 24.5306	\$ 29.8882		1 FTE
Accountant I	} Promotional Series	\$ 28.7810	\$ 35.0669	} 1 FTE	
Accountant II		\$ 33.3180	\$ 40.5948		
Administrative Clerk - I	} Promotional Series	\$ 15.5828	\$ 18.9863	} 1 FTE	
Administrative Clerk - II		\$ 17.1804	\$ 20.9328		
Senior Administrative Clerk		\$ 18.9415	\$ 23.0784		
Executive Assistant		\$ 23.9989	\$ 29.2403		1 FTE
Program Clerk I	} Promotional Series	\$ 17.1804	\$ 20.9328	} 2 FTE	
Program Clerk II		\$ 18.9415	\$ 23.0784		
Assistant Business and Employment Specialist		\$ 23.2831	\$ 28.3681	7 FTE	
Associate Business and Employment Specialist		\$ 28.3001	\$ 34.4811		
Business and Employment Specialist - Supervisor		\$ 34.3992	\$ 41.9122		1 FTE
Disability Resource Coordinator		\$ 28.3001	\$ 34.4811	1 FTE	
Program Analyst		\$ 28.3001	\$ 34.4811	1 FTE	
Administrative Analyst (Confidential)		\$ 35.0369	\$ 42.6891	1 FTE	
WB Coordinator/Analyst		\$ 36.1192	\$ 44.0077	1 FTE	
Chief Fiscal Officer		\$ 39.3682	\$ 47.9662		1 FTE
Deputy Director		\$ 47.0887	\$ 57.3731	1 FTE	
Executive Director**				1 FTE	
				16.0 FTE	7 FTE

* Employees at Steps E and F for more than 5 years are eligible for a 5% longevity pay increase

** Executive Director position is exempt from the normal salary structure, as the 5% incremental steps do not apply. Salaries for this position are negotiated at time of hire.

**GOLDEN SIERRA
GOVERNING BODY**

MEMORANDUM

DATE: May 25, 2023
TO: Governing Body (GB)
FROM: Jason Buckingham, GSJTA Executive Director
SUBJECT: Resolution 22-04 FY 2023-2024 Meeting Schedule

Approving Resolution Number 22-04 establishes the FY 2023-2024 Governing Body meeting schedule.

The current schedule for FY 2022-2023 is the 4th Thursdays of odd months; 10:00am-12:00pm. (with the exception of November meeting which has been rescheduled avoid conflict with the holiday).

Section 12 (A, B, and C) of the *Second Amended and Restated Joint Exercise of Powers Agreement for Golden Sierra Job Training Agency* states:

Section 12. Meetings of the Governing Body and Workforce Development Board

- A. The Governing Body shall hold regular meetings. It may, by act of the Chairperson of the Governing Body or a majority of the members, provide for special meetings, including meetings held jointly with the WDB.
- B. The date and hour of such regular meetings shall be fixed by resolution of the Governing Body. The place of such regular meetings are specified in the Governing Body Bylaws.
- C. All meetings of the Governing Body and joint meetings with the WDB shall be called, held, noticed and conducted subject to the provisions of the Brown Act.

BEFORE THE GOVERNING BODY
GOLDEN SIERRA JOB TRAINING AGENCY

In the matter of: Governing Body FY 2023-2024
meeting schedule as follows:

Resolution No.: 22-04

Ordinance No.: _____

Fourth Thursday of odd months
@ 10:00 am
(with the exception of the November
meeting which will be rescheduled to
avoid conflict with the holiday)

First Reading: _____

The following Resolution was duly passed by the Governing
Body of the Golden Sierra Job Training Agency at a regular meeting held
May 25, 2023 by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Lori Parlin, Chair of the Governing Body

Attest:

Melissa Keefe, Clerk of Golden Sierra Governing Body

BE IT HEREBY RESOLVED by the Governing Body of the Golden Sierra Job Training Agency that in accordance with the Second Amended and Restated Joint Powers Exercise of Power Agreement Section 12 the FY 2023-2024 meeting schedule has been established.

FY 2023/2024 Meeting Schedule

Month/Year	Governing Body (GB)	Workforce Board (WB)	Executive Committee (EC)
July/2023	7/27/23	7/20/23	7/20/23
August/2023			
September/2023	9/28/23	9/21/23	9/21/23
October/2023			
November/2023	TBD *	11/16/23	11/16/23
December/2023			
January/2024	1/25/24	1/18/24	1/18/24
February/2024			
March/2024	3/28/24	3/21/24	3/21/24
April/2024			
May/2024	5/23/24	5/16/24	5/16/24
June/2024			
Day	4 th Thursday	3 rd Thursday	3 rd Thursday
Frequency	Odd Months	Odd Months	Odd Months
Time	10:00-12:00	1:00-3:00	12:00-1:00
Location	Golden Sierra Office	Roseville Chamber	Roseville Chamber

**November meeting TBD, to avoid conflict with the holiday*

GOLDEN SIERRA GOVERNING BODY

MEMORANDUM

DATE: May 25, 2023
TO: Governing Body (GB)
FROM: Jason Buckingham, GSJTA Executive Director
SUBJECT: Resolution 22-05 FY 2023-2024 Delegated Signature Authority

Before the Board is Resolution 22-05 which authorizes the Executive Director and Deputy Director of Golden Sierra Job Training Agency to execute the following types of agreements pursuant to the terms contained in the Resolution. This authority permits for the following: submit applications, execute revenue contracts, and execute non-monetary cooperative agreements during FY 2023-2024. It also delegates authority to sign leases, grant award agreements, Agency payables and staff employment contracts.

Background: The delegation of signature authority has routinely been granted by the Governing Board and is approved annually. This practice allows for the streamlining of business operations within the Agency. In alignment with specific language in the amended Joint Powers Agreement (JPA) the Governing Board established the initial dollar limits on April 4, 2016.

\$1,000,000 Government Agency contracts/agreements

250,000 Non-Governmental Agencies contracts/agreements

In addition, we are requesting authorization to apply for and accept funds on behalf of the Capital Region Planning Unit for grants in excess of these amounts. Therefore, we request to increase the threshold for these regional initiatives to three million dollars where Golden Sierra Job Training Agency is considered the grant applicant, or fiscal agent.

Specific language contained in the amended JPA:

“Section 7c The Governing Body delegate’s contract approval function, including authority to enter into contracts, to Golden Sierra’s Executive Director for contracts at or below a threshold amount and that are consistent with the purposes of this Agreement. Such threshold amount shall be established by way of a resolution adopted by the Governing Body. Such resolution shall provide that contracts above the threshold amount must be reviewed and approved by the Governing Body prior to execution. Such resolution may provide that the Governing Body may appropriate funds to be approved as a line item on the budget, and may separately authorize the Executive Director to approve and enter into contracts for specified goods or services consistent with the amounts appropriated.”

BEFORE THE GOVERNING BODY
GOLDEN SIERRA JOB TRAINING AGENCY

In the matter of: A resolution granting the Executive Director, Jason Buckingham, and Deputy Director, Darlene Galipo, signatory authority for FY 2023/2024.

Resolution No.: 22-05

Ordinance No.: _____

First Reading: _____

The following Resolution was duly passed by the Governing Body of the Golden Sierra Job Training Agency at a regular meeting held May 25, 2023 by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Lori Parlin, Chair of the Governing Body

Attest:

Melissa Keefe, Clerk of Golden Sierra Governing Body

BE IT HEREBY RESOLVED by the Governing Body of the Golden Sierra Job Training Agency that this Body authorizes and directs the Executive Director, and/or Deputy Director to apply for and accept funds, execute grants, subgrants, amendments and modifications to such grants and subgrants from any governmental entity in an amount not to exceed one million dollars (\$1,000,000 dollars).

Be it also resolved by the Governing Body of the Golden Sierra Job Training Agency that this Body authorizes and directs the Executive Director, and/or Deputy Director to apply for and execute any agreements, amendments, modifications, and other required documents with non-governmental third parties, other than those which specify Governing Body or Workforce Development Board Chairman's signature, up to, but not to exceed two hundred and fifty thousand dollars (\$250,000.00 dollars).

Be it further resolved by the Governing Body of the Golden Sierra Job Training Agency that this Body authorizes the Executive Director, and/or Deputy Director to apply for and accept funds, execute grants, subgrants, amendments and modifications to such grants and subgrants on behalf of the Capital Region Planning Unit from any governmental entity in an amount not to exceed three million dollars (\$3,000,000 dollars)

**GOLDEN SIERRA
GOVERNING BODY**

MEMORANDUM

DATE: May 25, 2023
TO: Governing Body (GB)
FROM: Jason Buckingham, GSJTA Executive Director
SUBJECT: Resolution 22-06 FY 2023-2024 Dry Period Financing

Staff requests approval of the Agency's application to receive \$ 249,049 in Dry Period Financing from Placer County Treasury. This funding will allow the Agency to apply for and receive non-allocation awards that complement our purpose when these awards are received on a reimbursement basis (meaning expenses must be incurred in order to submit invoices to the grantor for reimbursement). Having the availability of this financing will provide flexibility and a 60 day cash cushion while awaiting reimbursement from the grantor. This will eliminate times when the Agency cash for these non-allocation awards are at a negative balance in the Placer County accounting system.

Current awards include:

- Prison 2 Employment (P2E) 2.0
- Regional Equity Recovery Partnerships (Regional)
- Regional Equity Recovery Partnerships (Local)

Should additional funding be awarded and exceed the amount requested, staff will submit revised figures to the board for approval.

BEFORE THE GOVERNING BODY
GOLDEN SIERRA JOB TRAINING AGENCY

In the matter of:	A resolution authorizing the Executive Director and Accountant the authority to apply for dry period financing for up to \$249,049 for FY 2023-2024	Resolution No.: <u>22-06</u>
		Ordinance No.: _____
		First Reading: _____

WHEREAS, during the fiscal year, Golden Sierra Job Training Agency (Agency) has opportunities to accept grant awards that enable the Agency to further offer unique types of participant career services;

WHEREAS, these grant awards require the Agency to incur expenses prior to grant reimbursement claim;

WHEREAS, during the fiscal year, Golden Sierra Job Training Agency (Agency) has opportunities to accept grant awards that enable the Agency to further offer unique types of participant career services;

WHEREAS, these grant awards require the Agency to incur expenses prior to grant reimbursement claim;

WHEREAS, these expenses cause the Agency to exceed cash availability for up to 45 days and \$249,049;

WHEREAS, the Agency requires temporary borrowing of Treasury funds for dry period financing from Placer County for up to \$249,049;

WHEREAS, the Placer County Treasurer is the Agency's Treasurer, all funds of the agency are deposited into the Placer County Treasury and the Agency keeps all its funds in the Placer County Treasury;

WHEREAS, should the Governing Body of the Agency decide to change the Agency Treasurer, any outstanding dry period financing will be due and payable prior to removing any funds from the Placer County Treasury.

WHEREAS, the reimbursement for any grant awards will be deposited in the Placer County Treasury and will be used first to repay any negative balance in the Treasury; and

WHEREAS, the Agency is required by Placer County to complete and submit to the County of Placer an application for Temporary Borrowing of Treasury Funds for Dry Financing;

BE IT HEREBY RESOLVED by the Governing Body of the Golden Sierra Job Training Agency that this Body authorizes and directs the Executive Director, and Accountant, to annually apply for temporary borrowing of Treasury funds for dry period financing via the Placer County Treasury procedures to support specific grants where advance funding is unavailable.

The following Resolution 22-06 was duly passed by the Governing Body of the Golden Sierra Job Training Agency at a regular meeting held May 25, 2023 by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Lori Parlin, Chair of the Governing Body

Attest:

Melissa Keefe, Clerk of Golden Sierra Governing Body

COUNTY OF PLACER
Temporary Borrowing of Treasury Funds for Dry Period Financing
Application

(Pursuant to Resolution #96-22, Adopted Feb. 6, 1996)

Instructions:

1. Complete the following Sections in the spaces provided.
2. Sign the Declarations Section.
3. Attach copy of applicable FY proposed budget for Estimated Revenues.
4. Submit Application to the County Treasurer at least 30 days in advance of the need for funds.

APPLICANT INFORMATION

Department/District Name Golden Sierra Job Training Agency
 Fund/SubFund Numbers & Name FD32641 Golden Sierra Agency Trust
 Contact Name Jason Buckingham/Wais Ahmadi
 Contact Title Executive Director/Accountant
 Phone Number 916-773-8540
 Mailing Address 115 Ascot Drive, Suite 140, Roseville CA 95661

BORROWING INFORMATION


Dry period financing is not available prior to the first day of the fiscal year nor after the last Monday in April of the current fiscal year.

Fiscal Year	<u>2023-2024</u>	
Estimated Maximum Amount	<u>\$ 249,048.91</u>	
Amount Required (Est.)	Date Required (Est.)	Date of Repayment (Est.)
<u>\$ 249,049</u>	<u>July 1, 2023</u>	<u>June 30, 2024</u>

DECLARATIONS

The undersigned hereby declares that he/she is an authorized representative of the above listed fund(s), that he/she has reviewed the Placer County Treasurer's Dry Period Financing (Borrowing) Policy, Resolution No. 96-22, and will comply with all requirements contained therein.

In addition, the undersigned declares that all funds within the district or other political subdivision are in the custody and paid out solely through the Placer County Treasurer's Office.

Applicant Signature 

FOR TREASURER USE ONLY

Maximum Borrowing Limit (85% of anticipated revenue/taxes) \$ 2,386,515.25

Golden Sierra contract needing advanced cash to begin spending
 Grantor does not offer advanced funding

<u>Project Name</u>	<u>Total Agency Award</u>	<u>Award Period</u>	<u># of Project Months</u>	<u>Monthly Cash</u>	<u>Actual need = 90 days 3X of monthly</u>
Prison 2 Employment (P2E) 2.0	\$ 1,165,665	April 1, 2023 - December 31, 2025	33	\$ 35,323	\$ 105,970
Regional Equity Recovery Partnerships - Regional	\$ 1,550,000	February 10, 2023 - October 31, 2025	35	\$ 44,286	\$ 132,857
Regional Equity Recovery Partnerships - Local	\$ 92,000	July 1, 2023 - September 30, 2025	27	\$ 3,407	\$ 10,222
	\$ -		1	\$ -	\$ -
	\$ -		1	\$ -	\$ -
	\$ -		1	\$ -	\$ -
Total Revenue	\$ 2,807,665			83,016	249,049
					\$ 249,049
					Request FY 2024

**GOLDEN SIERRA
GOVERNING BODY**

MEMORANDUM

DATE: May 25, 2023
TO: Governing Body (GB)
FROM: Jason Buckingham, GSJTA Executive Director
SUBJECT: Resolution 22-07 FY 2022-2023 Pension Additional Discretionary Payment (ADP)

Background: In April 2019 the Governing Body authorized the Executive Director, or Deputy Director the authority to submit additional funding to the Agency's Pension liability annually in an amount not to exceed \$150,000 via Resolution 18-02.

In an effort to continue paying down the Agency's Pension liability, staff is requesting approval from the Governing Body to make an additional one-time payment of up to \$150,000 in FY 2022-2023. Resolution 22-07 would authorize the Executive Director or Deputy Director to submit a one-time payment up to \$150,000 towards the Agency's pension liability in FY 2022-2023.

The action would not supersede Resolution 18-02, but be a payment in addition to the amount established in Resolution 18-02.

BEFORE THE GOVERNING BODY
GOLDEN SIERRA JOB TRAINING AGENCY

In the matter of:	Resolution of the Governing Body of Golden Sierra Job Training approving a one-time FY 2022-2023 Pension Additional Discretionary Payment (ADP) up to \$150,000 approved in Resolution 18-02.	Resolution No. <u>22-07</u>
		Ordinance No.: _____
		First Reading: _____

The following Resolution was duly passed by the Governing Body of the Golden Sierra Job Training Agency at a regular meeting held May 25, 2023 by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Lori Parlin, Chair of the Governing Body

Attest:

Melissa Keefe, Clerk of Golden Sierra Governing Body

BE IT HEREBY RESOLVED by the Governing Body of the Golden Sierra Job Training Agency that this Body authorizes the Executive Director, Jason Buckingham, and Deputy Director, Darlene Galipo, to submit a one-time additional payment up to \$150,000 to the Golden Sierra Job Training Agency's Pension Liability beyond the annual actuarial determined required contributions and annual additional payments approved under Resolution 18-02.

**GOLDEN SIERRA
GOVERNING BODY**

MEMORANDUM

DATE: May 25, 2023
TO: Governing Body (GB)
FROM: Jason Buckingham, GSJTA Executive Director
SUBJECT: FY 2022-2023 Agency Budget Modification

Before the Board for review and approval is the Fiscal Year 2022-2023 Agency Budget Modification (Mod 1). The budget modification is necessary to allocate Prison to Employment (P2E 2.0) funds.

The budget modification presented has been reviewed and approved by the Executive Committee and the Workforce Board on May 18, 2023, and the Board recommends approval by the Governing Body.

Budget Introduction and Overview

Golden Sierra Job Training Agency is a Joint Powers Authority (JPA) organized between the counties of Placer, El Dorado and Alpine. The Agency's annual source of funds is the Title 1 award from the *Workforce Innovation and Opportunity Act (WIOA)*. Additionally, the Agency administers miscellaneous grants and awards that complement the WIOA Title 1 objectives and the stated purpose of the JPA.

Approach in Developing the Draft Budget for Fiscal Year 2022/2023

The model used to develop the Consortium's annual budget is the Priority Based Budget model. The goal is to develop a budget based on the relationship between program funding levels and expected results from that program. The objectives are to retain cost-efficient and effective ways to meet the requirements of WIOA while providing quality services to participants and meeting the debt obligations of the Agency.

The Fiscal Year 2022/2023 Final Budget:

The funding used to develop the budget includes rollover funding as well as newly awarded WIOA Title 1 formula fund allocations. Other programs to be administered by the Agency are categorized as Non-Allocation grants. These grants have been awarded via competitive processes. The largest of which is the Regional Equity and Recovery Partnership Grant awarded by the California Workforce Development Board. This funding is being administered by Golden Sierra on behalf of the Capital Region Workforce Boards including SETA, NCCC, and Yolo County. Additional non-allocation funding includes funding related to SB1, fire recovery within the Golden Sierra region, expansion of the agency's virtual footprint, technology supports for clients, and California's High Road Construction Careers, California Climate Investments Initiative.

The Prison to Employment implementation grant, the Disability Employment Accelerator grant, and the Pandemic Assistance Grants have concluded.

The budget meets mandated funding requirements as follows:

- 20% of the Adult and Dislocated Worker funding will support *Direct Training* with a planned assumption of 10% leverage in order to meet the full requirement of 30% with a 20/10 ratio of WIOA cash/leverage.
- 20% of the Youth funding is earmarked to meet the *Youth Work Based Learning (WBL)* requirement as outlined in the WIOA Title I award. To clarify, *Work Based Learning* only includes a participant's enrollment in employment related training such as an On-The-Job Training (OJT) or Work Experience (WEX). It does not include classroom training.
- The remaining cost objectives required of the Title I funding is to maintain a minimum of one *Comprehensive - America's Job Center (AJCC)* in the *Local Area*, strategically utilizing financial resources to meet the debt service required payments for the liabilities of the JPA, and participating in the continued development of both local and regional Workforce Systems.

Additional Notes – Mod 1

Note:

Comparison of Final vs Final - Mod 1 via Schedule 1 shows:

- An increase in new non-allocation funding for the Prison to Employment 2.0 (P2E 2.0) awarded to the Capital Region Planning Unit (Cap RPU).
- The budget Strategy reflects contracts awarded to the partnering Cap Region Workforce Boards in the amount of \$811,248. The Boards include Sacramento Employment and Training Agency (SETA), North Central Counties Consortium (NCCC), and Yolo County.
- Golden Sierra’s Expenditure Strategy is to begin funded services in July 2023 which is Program Year 2023/2024, therefore, we have reflected this funding in the non-allocation carryout which will be “rebudgeted” in the Draft FY 2023/2024 Budget.

Description of Schedules		
<u>Schedule 1</u>	<u>Consortium Final 2021/2022 to Draft 2022/2023 Budget</u>	Schedule is based on rollover funding, non-allocation carry over, and new awards. Expenditures have been adjusted based on anticipated costs, WIOA spending requirements, and pension debt service requirements and shows a comparison of FY21/22 Final Budget to the proposed Draft Budget for FY22/23.
<u>Schedule 2</u>	<u>Consortium Cost Center Detail</u>	
	Consortium Administration:	Includes fiscal management, procurement, and human resource functions.
	Consortium Program Operations:	Includes program oversight and technical assistance to member counties. Staff and consultants have expertise in ADA/EO compliance, program monitoring, WIOA continual refinement, and database management.
	Consortium Rapid Response and Layoff Aversion:	Includes activities related to business outreach, workshop facilitation, and labor exchange. Staff have expertise in helping affected employees return to work as quickly as possible following a layoff and developing early-warning systems to prevent layoffs altogether.
	Consortium Comprehensive One-Stop:	Includes the physical location and related operating expenses of the required job center that offers universal access and comprehensive employment-related programs and services.
	El Dorado County Career and Training Services:	Includes PY 21/22 carry-in funds and PY22/23 WIOA funding to be administered by the Agency.
	Placer County Career and Training Services:	Includes PY 21/22 carry-in funds and PY 22/23 WIOA funding to be administered by the Agency.
	South Lake Tahoe / Alpine County Career and Training Services:	Services awarded to <u>Advance</u> . Includes balance of contract for PY 21/22 and Planned PY 22/23 WIOA funding awarded to Advance.
	Non-Allocation Career and Training Services:	<u>Cost Centers listed here are non-routine in nature managed by the Agency:</u> <u>CAREER Grant</u> – Comprehensive and Accessible Reemployment through Equitable Employment Recovery. : <u>Ticket to Work</u> – Funds received through the Ticket to Work program for successfully assisting Persons with Disabilities (PWD) find gainful, and long-term employment. <u>Tamarack and Caldor Additional Assistance Funds</u> – Provide assistance to those dislocated workers in the River, Bridge, Tamarack, and Caldor fire regions.
	Regional Grants	<u>RRP</u> – Regional Equity and Recovery Partnership Grant <u>HRCC: SB1</u> – High Road Training Project <u>HRCC: CCI</u> – California Climate Investments
	Board Initiatives	Not funded at draft budget, but funded in final budget.
	Surplus Funds	<u>Surplus funds, if available, represent discretionary funding for allocation by the Governing Body and are generally used to reduce pension liabilities.</u>

Approved By:
 Executive Committee:
 Workforce Board:
 Governing Body

L i n e #		A		B		C		B/A
		Consortium Fiscal Year 2022/2023 Final Budget	% of Total Funding	Consortium Fiscal Year 2022/2023 Final Budget - Mod 1	% of Total Funding	Column A less Column B Change Between 2022/2023 Final Budget to 2022/2023 Final Budget - Mod 1	Percent Change from 2022/2023 Final Budget to 2022/2023 Final Budget - Mod 1	
Funding Sources:								
1	Carry-In WIOA Allocation	\$ 996,753	13.77%	\$ 996,753	11.86%	\$ -	0.00%	SOURCES
2	Awarded WIOA Allocations	\$ 2,788,770	38.51%	\$ 2,788,770	33.17%	\$ -	0.00%	
3	Carry-In RR/LA	\$ 58,301	0.81%	\$ 58,301	0.69%	\$ -	0%	
4	Awarded Rapid Response Funds	\$ 278,319	3.84%	\$ 278,319	3.31%	\$ -	0.00%	
5	Awarded Layoff Aversion Funds	\$ 81,879	1.13%	\$ 81,879	0.97%	\$ -	0.00%	
6	Non Allocation Awards Carried In	\$ 1,486,899	20.53%	\$ 1,486,899	17.69%	\$ -	0.00%	
7	Non-Allocation Awards (New)	\$ 1,550,000	21.41%	\$ 2,715,665	32.30%	\$ 1,165,665	75%	
8	Total Funding Sources PY 23	\$ 7,240,921		\$ 8,406,586		\$ 1,165,665	16.10%	
Expenditures:								
9	Retiree Benefits	\$ 699,933	9.67%	\$ 699,933	8.33%	\$ -	0.00%	EXPENDITURES
10	Salaries and Benefits	\$ 1,733,389	23.94%	\$ 1,733,389	20.62%	\$ -	0.00%	
11	Services and Supplies	\$ 432,325	5.97%	\$ 432,325	5.14%	\$ -	0.00%	
12	Professional Services	\$ 135,805	1.88%	\$ 135,805	1.62%	\$ -	0.00%	
13	Salaries, Services, and Supplies Total	\$ 3,001,452	41.45%	\$ 3,001,452	35.70%	\$ -	0.00%	
Career & Training Services								
14	Placer County	\$ 505,479	6.98%	\$ 505,479	6.01%	\$ -	0.00%	DIRECT CLIENT EXPENDITURES
15	El Dorado County	358,042	4.94%	358,042	4.26%	\$ -	0.00%	
16	SLT & Alpine County	238,524	3.29%	238,524	2.84%	\$ -	0.00%	
17	Non Allocation Carried in From Prev FY	64,688	0.89%	64,688	0.77%	\$ -	0.00%	
18	Non-Allocation Awards (New)	16,103	0.22%	16,103	0.19%	\$ -	0%	
19	Regional Contracts	1,843,574	25.46%	2,654,822	31.58%	\$ 811,248	44.00%	
20	Career & Training Services Total	\$ 3,026,410	41.80%	\$ 3,837,658	45.65%	\$ 811,248	26.81%	
21	Board Initiatives	\$ 10,000	0.14%	\$ 10,000	0.12%	\$ -	0.00%	WORKFORCE BOARD EXPENDITURES
22	Non allocation Carry-out to New FY	441,288	6.09%	795,705	9.47%	\$ 354,417	80.31%	CARRYOUT
23	Allocation carry-out to New FY	\$ 761,771	10.52%	\$ 761,771	9.06%	\$ -	0.00%	
24	Carry-out to PY 23 Total	\$ 1,203,059	16.61%	\$ 1,557,476	18.53%	\$ 354,417	29.46%	
25	TOTAL EXPENDITURES	\$ 7,240,921		\$ 8,406,586		\$ 1,165,665	16.10%	
26	Net Surplus vs (Deficit)	\$ -		\$ -		\$ -		Surplus vs (Deficit)

Surplus reflected in Draft Budget applied to pension per direction from Governing Body

Approved by:
 Executive Committee:
 Workforce Board:
 Governing Body:

	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>	<u>G</u>	
	Consortium Admin (WIOA)	Consortium Program Operations (WIOA)	Consortium Rapid Response and Layoff Aversion	Local Area One-Stop Delivery System	El Dorado County Career and Training Services	Placer County Career and Training Services	Alpine County & South Lake Tahoe Career and Training Services	
Funding Sources:								
1	Carry-In Allocation Funds from PY 22	\$ 251,604	\$ 258,812	\$ -	\$ 1,838	\$ 144,041	\$ 225,458	\$ 115,000
2	Allocation Awards PY 23	\$ 278,132	\$ 1,071,905	\$ -	\$ 341,201	\$ 367,200	\$ 645,333	\$ 85,000
3	Carry-In Rapid Response	\$ -	\$ -	\$ 41,392	\$ -	\$ -	\$ -	\$ -
4	Carry-LA	\$ -	\$ -	\$ 16,910	\$ -	\$ -	\$ -	\$ -
5	Awarded Rapid Response Funds PY 23	\$ -	\$ -	\$ 278,319	\$ -	\$ -	\$ -	\$ -
6	Awarded Layoff Aversion Funds PY 23			\$ 81,879	\$ -	\$ -	\$ -	\$ -
7	Carry-In Non-Allocation from PY 22							
8	Actual Non-Allocation Awards PY 23			\$ -	\$ -	\$ -	\$ -	\$ -
9	Total Funding Sources	\$ 529,736	\$ 1,330,717	\$ 418,500	\$ 343,039	\$ 511,241	\$ 870,791	\$ 200,000
Expenditures:								
Consortium Operations:								
10	Retiree Benefits	\$ -	\$ 494,940	\$ 54,993	\$ -	\$ -	\$ -	\$ -
11	Salaries and Benefits	\$ 182,832	\$ 207,139	\$ 325,935	\$ 195,212	\$ 142,267	\$ 239,157	\$ -
12	Services and Supplies	\$ 18,837	\$ 201,012	\$ 17,546	\$ 68,475	\$ 14,541	\$ 35,612	\$ -
13	Professional Services	\$ 49,935	\$ 78,245	\$ 5,025	\$ 2,600	\$ -	\$ -	\$ -
14	Consortium Operations Total	\$ 251,604	\$ 981,336	\$ 403,499	\$ 266,287	\$ 156,808	\$ 274,769	\$ -
Career & Training Services								
Program Year 2021/2022 WIOA/Other - Rebudget								
15	Non-Allocation Awards	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
16	Placer County	-	-	-	-	\$ 149,169	\$ -	\$ -
17	El Dorado County	-	-	-	\$ 87,607	\$ -	\$ -	\$ -
18	SLT and Alpine County	-	-	-	\$ -	\$ -	\$ 100,000	\$ -
Program Year 2022/2023 WIOA/Other								
19	Non-Allocation Awards	-	-	-	-	\$ -	\$ -	\$ -
20	Placer County	-	-	-	\$ -	\$ 317,786	\$ -	\$ -
21	El Dorado County	-	-	-	\$ 193,386	\$ -	\$ -	\$ -
22	SLT and Alpine County	-	-	-	\$ -	\$ -	\$ 100,000	\$ -
23	Regional Contracts							
24	Career & Training Services Total	\$ -	\$ -	\$ -	\$ -	\$ 280,993	\$ 466,955	\$ 200,000
25	Board Initiatives	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -
26	PY23 Award Expend in Second Year	\$ 278,132	\$ 214,381	\$ -	\$ 66,752	\$ 73,440	\$ 129,067	\$ -
27	Future Year Expend Non-Allocation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
28	PY 22/23 WIOA Additional Pension Support (ADP)	\$ -	\$ 135,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -
29	TOTAL EXPENDITURES	\$ 529,736	\$ 1,330,717	\$ 418,499	\$ 343,039	\$ 511,241	\$ 870,791	\$ 200,000
30	Net Income/(Loss)	\$ -	\$ 0	\$ 1	\$ 0	\$ -	\$ 0	\$ -

Approved by:
 Executive Committee:
 Workforce Board:
 Governing Body:

		<u>H</u>	<u>I</u>	<u>N</u>	<u>O</u>		<u>Q</u>	<u>R</u>	
		HRCC: SB1	HRCC:CCI	NDWG CAREERS	Tamarack and Caldor Wildfires AA (PG710029)	RERP (PG710030)	P2E 2.0 (PG710031)	Ticket to Work	Total of all Funding Sources and Expenditures
Funding Sources:									
1	Carry-In Allocation Funds from PY 22	\$ -	\$ -						\$ 996,753
2	Allocation Awards PY 23	\$ -	\$ -						\$ 2,788,771
3	Carry-In Rapid Response	\$ -	\$ -						\$ 41,392
4	Carry-LA	\$ -	\$ -						\$ 16,910
5	Awarded Rapid Response Funds PY 23	\$ -	\$ -						\$ 278,319
6	Awarded Layoff Aversion Funds PY 23	\$ -	\$ -						\$ 81,879
7	Carry-In Non-Allocation from PY 22	\$ 652,363	\$ 205,503	\$ 101,441	\$ 340,688			\$ 186,904	\$ 1,486,899
8	Actual Non-Allocation Awards PY 23			\$ -		\$ 1,550,000	\$ 1,165,665		\$ 2,715,665
9	Total Funding Sources	\$ 652,363	\$ 205,503	\$ 101,441	\$ 340,688	\$ 1,550,000	\$ 1,165,665	\$ 186,904	\$ 8,406,588
	Expenditures:								
	Consortium Operations:								
10	Retiree Benefits	\$ -	\$ -						\$ 549,933
11	Salaries and Benefits	\$ 133,444	\$ 92,535	\$ 9,972	\$ 160,112	\$ 44,784			\$ 1,733,389
12	Services and Supplies	\$ 9,274	\$ 6,557	\$ 31,667	\$ 26,479	\$ 2,325			\$ 432,325
13	Professional Services	\$ -	\$ -						\$ 135,805
14	Consortium Operations Total	\$ 142,718	\$ 99,092	\$ 41,639	\$ 186,591	\$ 47,109	\$ -	\$ -	\$ 2,851,452
	Career & Training Services								
	Program Year 2021/2022 WIOA/Other - Rebudget								
15	Non-Allocation Awards	\$ 6,420		\$ 58,268	\$ -				\$ 64,688
16	Placer County	-	-		\$ 38,525				\$ 187,694
17	El Dorado County	-	-		\$ 77,049				\$ 164,656
18	SLT and Alpine County	-	-		\$ 38,524				\$ 138,524
	Program Year 2022/2023 WIOA/Other								\$ -
19	Non-Allocation Awards	-	-			\$ 16,103			\$ 16,103
20	Placer County	-	-		\$ -				\$ 317,786
21	El Dorado County	\$ -	-		\$ -				\$ 193,386
22	SLT and Alpine County	-	-		\$ -				\$ 100,000
23	Regional Contracts	503,225	106,411			\$ 1,233,938	\$ 811,248		\$ 2,654,822
24	Career & Training Services Total	\$ 509,645	\$ 106,411	\$ 58,268	\$ 154,097	\$ 1,250,041	\$ 811,248	\$ -	\$ 3,837,658
25	Board Initiatives	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
26	PY23 Award Expend in Second Year	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 761,771
27	Future Year Expend Non-Allocation	\$ -	\$ -	\$ 1,534	\$ -	\$ 252,850	\$ 354,417	\$ 186,904	\$ 795,705
28	PY 22/23 WIOA Additional Pension Support (ADP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
29	TOTAL EXPENDITURES	\$ 652,363	\$ 205,503	\$ 101,441	\$ 340,688	\$ 1,550,000	\$ 1,165,665	\$ 186,904	\$ 8,406,586
30	Net Income/(Loss)	\$ (0)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2

Approved by:
 Executive Committee:
 Workforce Board:
 Governing Body:

**GOLDEN SIERRA
GOVERNING BODY**

MEMORANDUM

DATE: May 25, 2023
TO: Governing Body (GB)
FROM: Jason Buckingham, GSJTA Executive Director
SUBJECT: FY 2023-2024 Agency Budget - Draft

Before the Board for review is the Fiscal Year 2023-2024 Agency Budget Draft. The Draft Budget has been developed based on estimated allocation awards for the Workforce Innovation and Opportunity Act (WIOA) FY 2023-2024 funding stream as well as related workforce development grants operated by Golden Sierra Job Training Agency. The budget utilizes a priority-based model, approved by the Governing Body, intended to meet the requirements of the awarded grants while funding Agency debt obligations.

This budget presented was reviewed and approved by the Executive Committee and Workforce Board on May 18, 2023. The Board recommends approval by the Governing Body.

Budget Introduction and Overview

Golden Sierra Job Training Agency is a Joint Powers Authority (JPA) organized between the counties of Placer, El Dorado and Alpine. The Agency's annual source of funds is the Title 1 award from the *Workforce Innovation and Opportunity Act (WIOA)*. Additionally, the Agency administers miscellaneous grants and awards that complement the WIOA Title 1 objectives and the stated purpose of the JPA.

Approach in Developing the Draft Budget for Fiscal Year 2023/2024

The model used to develop the Consortium's annual budget is the Priority Based Budget model. The goal is to develop a budget based on the relationship between program funding levels and expected results from that program. The objectives are to retain cost-efficient and effective ways to meet the requirements of WIOA while providing quality services to participants and meeting the debt obligations of the Agency.

The Fiscal Year 2023/2024 Draft Budget:

The funding used to develop the Draft budget includes estimations of rollover funding as well as estimations on the newly awarded WIOA Title 1 formula fund allocations. Other programs to be administered by the Agency are categorized as Non-Allocation grants. These grants have been awarded via competitive processes. The largest of which is the Regional Equity and Recovery Partnership Grant (RERP) awarded by the California Workforce Development Board, followed by the Prison to Employment 2.0 Grant (P2E 2.0). This funding is being administered by Golden Sierra on behalf of the Capital Region Workforce Boards including SETA, NCCC, and Yolo County. The Agency anticipates the receipt of additional RERP funding from Sierra College which will directly support the RERP effort within the Golden Sierra Region. Furthermore, the Agency continues the effort to close out the National Dislocated Worker Careers Grant for FY 2023/2024.

The High Road Construction Careers, SB1 Grant, High Road - California Clean Investments Grant, and the Disaster Recovery funding received for the region's fire recovery efforts have all concluded.

The budget meets mandated funding requirements as follows:

- 20% of the Adult and Dislocated Worker funding will support *Direct Training* with a planned assumption of 10% leverage in order to meet the full requirement of 30% with a 20/10 ratio of WIOA cash/leverage.
- 20% of the Youth funding is earmarked to meet the *Youth Work Based Learning (WBL)* requirement as outlined in the WIOA Title I award. To clarify, *Work Based Learning* only includes a participant's enrollment in employment related training such as an On-The-Job Training (OJT) or Work Experience (WEX). It does not include classroom training.
- The remaining cost objectives required of the Title I funding are to maintain a minimum of one *Comprehensive - America's Job Center (AJCC)* in the *Local Area*, strategically utilizing financial resources to meet the debt service required payments for the liabilities of the JPA, and participating in the continued development of both local and regional workforce systems.

Additional Notes – Draft Budget FY 2023/2024

Note:

- The Draft Budget for FY 2023/2024 is being presented without having actual carry over figures.
- The funding Notice of Award for FY 2023/2024 has not been published at the time of the development of the budget. For this reason the assumption is that the allocation funding award will match the funds received for 2022/2023.
- The Draft Budget assumes that 75% of the Dislocated Worker funding will be transferred to the Adult funding stream in order to ease access to services by reducing the eligibility documentation requirements for those seeking services. Up to 100% is allowable by law.

From Schedule 1:

- Total funding is reduced by approximately 16%. This is primarily a result of the completion of regional grants and grants related to disaster recovery in FY 2022/2023. Additionally, the Agency was allowed to carry-in to FY 2022/2023 a small amount of Rapid Response/Layoff Aversion funding. This flexibility is not available for FY 2023/2024 at this time. WIOA carry-in from FY2022/2023 is slightly lower than the previous fiscal year. This is a result of having fewer encumbered, or earmarked contracts that carry in to FY 2023/2024.
- Retiree benefits have slightly reduced but the line item does include \$150,000 for an Additional Discretionary Payment that goes to reduce the Agency's unfunded pension liability.
- Salaries have been reduced in alignment with grant funding amounts as well as reflecting reductions from retirements/staff development efforts occurring prior to the end of FY 2022/2023.
- Services and Supplies as well as professional services have been reduced in alignment with grant funding resources.
- Career and Training Services expenditures are reduced primarily related to the reduction of non-allocation and disaster recovery grant funds.

Description of Schedules		
<u>Schedule 1</u>	<u>Consortium Final Mod 1 2022/2023 to Draft 2023/2024 Budget</u>	Schedule is based on rollover funding, non-allocation carry over, and new awards. Expenditures have been adjusted based on anticipated costs, WIOA spending requirements, and pension debt service requirements and shows a comparison of FY22/23 Final Budget Mod 1 to the proposed Draft Budget for FY23/24.
<u>Schedule 2</u>	<u>Consortium Cost Center Detail</u>	
	Consortium Administration:	Includes fiscal management, procurement, and human resource functions.
	Consortium Program Operations:	Includes program oversight and technical assistance to member counties. Staff and consultants have expertise in ADA/EO compliance, program monitoring, WIOA continual refinement, and database management.
	Consortium Rapid Response and Layoff Aversion:	Includes activities related to business outreach, workshop facilitation, and labor exchange. Staff have expertise in helping affected employees return to work as quickly as possible following a layoff and developing early-warning systems to prevent layoffs altogether.
	Consortium Comprehensive One-Stop:	Includes the physical location and related operating expenses of the required job center that offers universal access and comprehensive employment-related programs and services.
	El Dorado County Career and Training Services:	Includes PY 22/23 carry-in funds and PY23/24 WIOA funding to be administered by the Agency.
	Placer County Career and Training Services:	Includes PY 22/23 carry-in funds and PY 23/24 WIOA funding to be administered by the Agency.
	South Lake Tahoe / Alpine County Career and Training Services:	Services awarded to <u>Advance</u> . Includes balance of contract for PY 22/23 and Planned PY 23/24 WIOA funding awarded to Advance.
	Non-Allocation Career and Training Services:	<u>Cost Centers listed here are non-routine in nature managed by the Agency:</u> <u>CAREER Grant</u> – Comprehensive and Accessible Reemployment through Equitable Employment Recovery. <u>Ticket to Work</u> – Funds received through the Ticket to Work program for successfully assisting Persons with Disabilities (PWD) find gainful, and long-term employment. <u>RERP Sierra College</u> - Regional Equity and Recovery Partnership Grant funds received by Sierra College and subcontracted to Golden Sierra to support staffing of the RERP efforts.
	Regional Grants	<u>RERP</u> – Regional Equity and Recovery Partnership Grant <u>P2E 2.0</u> - Prison to Employment 2.0
	Board Initiatives	Workforce Board Discretionary Funding
	Surplus Funds	<u>Surplus funds, if available, represent discretionary funding for allocation by the Governing Body and are generally used to reduce pension liabilities.</u>

Approved By:
 Executive Committee:
 Workforce Board:
 Governing Body

#	Line Item	<u>A</u>		<u>B</u>		<u>C</u>		<u>B/A</u>	
		Consortium Fiscal Year 2022/2023 Final Mod 1	% of Total Funding	Consortium Fiscal Year 2023/2024 Draft Budget	% of Total Funding	Column A less Column B Change Between 2022/2023 Mod 1 Budget to 2023/2024 Draft Final Budget	Percent Change from 2022/2023 Mod 1 Budget to 2023/2024 Final Budget		
Funding Sources:									
1	Carry-In WIOA Allocation	\$ 996,753	11.86%	\$ 928,772	13.20%	\$ (67,981)	-6.82%	SOURCES	
2	Awarded WIOA Allocations	\$ 2,788,770	33.17%	\$ 2,781,328	39.52%	\$ (7,442)	-0.27%		
3	Carry-In RR/LA	\$ 58,301	0.69%	\$ -	0.00%	\$ (58,301)	-100%		
4	Awarded Rapid Response Funds	\$ 278,319	3.31%	\$ 278,319	3.95%	\$ -	0.00%		
5	Awarded Layoff Aversion Funds	\$ 81,879	0.97%	\$ 81,879	1.16%	\$ -	0.00%		
6	Non Allocation Awards Carried In	\$ 1,486,899	17.69%	\$ 2,876,069	40.86%	\$ 1,389,170	93.43%		
7	Non-Allocation Awards (New)	\$ 2,715,665	32.30%	\$ 92,000	1.31%	\$ (2,623,665)	-97%		
8	Total Funding Sources PY 24	\$ 8,406,586		\$ 7,038,368		\$ (1,368,218)	-16.28%		
Expenditures:									
9	Retiree Benefits	\$ 699,933	8.33%	\$ 667,960	9.49%	\$ (31,973)	-4.57%	EXPENDITURES	
10	Salaries and Benefits	\$ 1,733,389	20.62%	\$ 1,685,506	23.95%	\$ (47,883)	-2.76%		
11	Services and Supplies	\$ 432,325	5.14%	\$ 355,414	5.05%	\$ (76,911)	-17.79%		
12	Professional Services	\$ 135,805	1.62%	\$ 102,290	1.45%	\$ (33,515)	-24.68%		
13	Salaries, Services, and Supplies Total	\$ 3,001,452	35.70%	\$ 2,811,170	39.94%	\$ (190,282)	-6.34%		
Career & Training Services									
14	Placer County	\$ 505,479	6.01%	\$ 327,786	4.66%	\$ (177,693)	-35.15%	DIRECT CLIENT EXPENDITURES	
15	El Dorado County	\$ 358,042	4.26%	\$ 273,744	3.89%	\$ (84,298)	-23.54%		
16	SLT & Alpine County	\$ 238,524	2.84%	\$ 170,000	2.42%	\$ (68,524)	-28.73%		
17	Non Allocation Carried in From Prev FY	\$ 64,688	0.77%	\$ 3,500	0.05%	\$ (61,188)	-94.59%		
18	Non-Allocation Awards (New)	\$ 16,103	0.19%	\$ 96,568	1.37%	\$ 80,465	500%		
19	Regional Contracts	\$ 2,654,822	31.58%	\$ 2,023,435	28.75%	\$ (631,387)	-23.78%		
20	Career & Training Services Total	\$ 3,837,658	45.65%	\$ 2,895,033	41.13%	\$ (942,625)	-24.56%		
21	Board Initiatives	\$ 10,000	0.12%	\$ 10,000	0.14%	\$ -	0.00%	WORKFORCE BOARD EXPENDITURES	
22	Non allocation Carry-out to New FY	\$ 795,705	9.47%	\$ 543,393	7.72%	\$ (252,312)	-31.71%	CARRYOUT	
23	Allocation carry-out to New FY	\$ 761,771	9.06%	\$ 778,772	11.06%	\$ 17,001	2.23%		
24	Carry-out to PY 24 Total	\$ 1,557,476	18.53%	\$ 1,322,165	18.79%	\$ (235,311)	-15.11%		
25	TOTAL EXPENDITURES	\$ 8,406,586		\$ 7,038,368		\$ (1,368,218)	-16.28%		
26	Net Surplus vs (Deficit)	\$ -		\$ (0)		\$ (0)		Surplus vs (Deficit)	

Surplus reflected in Draft Budget applied to pension per direction from Governing Body

Approved by:
 Executive Committee:
 Workforce Board:
 Governing Body:

		<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>	<u>G</u>	<u>H</u>
		Consortium Admin (WIOA)	Consortium Program Operations (WIOA)	Consortium Rapid Response and Layoff Aversion	Local Area One-Stop Delivery System	El Dorado County Career and Training Services	Placer County Career and Training Services	Alpine County & South Lake Tahoe Career and Training Services	NDWG CAREERS
Funding Sources:									
1	Carry-In Allocation Funds from PY 22	\$ 278,132	\$ 214,381	\$ -	\$ 6,752	\$ 175,440	\$ 169,067	\$ 85,000	
2	Allocation Awards PY 23	\$ 278,132	\$ 952,947	\$ -	\$ 449,191	\$ 342,429	\$ 673,630	\$ 85,000	
5	Awarded Rapid Response Funds PY 24	\$ -	\$ -	\$ 278,319	\$ -	\$ -	\$ -	\$ -	
6	Awarded Layoff Aversion Funds PY 24			\$ 81,879	\$ -	\$ -	\$ -	\$ -	
7	Carry-In Non-Allocation from PY 23								\$ 3,500
8	Actual Non-Allocation Awards PY 24			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9	Total Funding Sources	\$ 556,264	\$ 1,167,328	\$ 360,198	\$ 455,943	\$ 517,869	\$ 842,697	\$ 170,000	\$ 3,500
	Expenditures:								
	Consortium Operations:								
10	Retiree Benefits	\$ -	\$ 466,164	\$ 51,796	\$ -	\$ -	\$ -	\$ -	
11	Salaries and Benefits	\$ 214,282	\$ 164,508	\$ 254,115	\$ 295,724	\$ 157,133	\$ 348,749	\$ -	
12	Services and Supplies	\$ 24,270	\$ 137,197	\$ 34,262	\$ 80,467	\$ 4,665	\$ 25,982		
13	Professional Services	\$ 39,580	\$ 53,078	\$ 5,025	\$ 3,000	\$ -	\$ -		
14	Consortium Operations Total	\$ 278,132	\$ 820,947	\$ 345,198	\$ 379,191	\$ 161,798	\$ 374,731	\$ -	\$ -
	Career & Training Services								
	Program Year 2022/2023 WIOA/Other - Rebudget								
15	Non-Allocation Awards	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,500
16	Placer County						\$ 40,000	\$ -	
17	El Dorado County					\$ 102,000	\$ -	\$ 85,000	
18	SLT and Alpine County					\$ -	\$ -	\$ -	
	Program Year 2023/2024 WIOA/Other								
19	Non-Allocation Awards	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
20	Placer County					\$ -	\$ 287,786	\$ -	
21	El Dorado County					\$ 171,744	\$ -	\$ -	
22	SLT and Alpine County					\$ -	\$ -	\$ 85,000	
23	Regional Contracts								
24	Career & Training Services Total	\$ -	\$ -	\$ -	\$ -	\$ 273,744	\$ 327,786	\$ 170,000	\$ 3,500
25	Board Initiatives	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -
26	PY23 Award Expend in Second Year	\$ 278,132	\$ 211,381	\$ -	\$ 66,752	\$ 82,327	\$ 140,180	\$ -	\$ -
27	Future Year Expend Non-Allocation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
28	PY 22/23 WIOA Additional Pension Support (ADP)	\$ -	\$ 135,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -
29	TOTAL EXPENDITURES	\$ 556,264	\$ 1,167,328	\$ 360,198	\$ 455,943	\$ 517,869	\$ 842,697	\$ 170,000	\$ 3,500
30	Net Income/(Loss)	\$ -	\$ 0	\$ -	\$ 0	\$ (0)	\$ -	\$ -	\$ -

Approved by:
 Executive Committee:
 Workforce Board:
 Governing Body:

		I	J	K	L	M
		RERP	P2E 2.0	RERP Sierra College	Ticket to Work	Total of all Funding Sources and Expenditures
Funding Sources:						
1	Carry-In Allocation Funds from PY 22					\$ 928,772
2	Allocation Awards PY 23					\$ 2,781,328
5	Awarded Rapid Response Funds PY 24					\$ 278,319
6	Awarded Layoff Aversion Funds PY 24					\$ 81,879
7	Carry-In Non-Allocation from PY 23	\$ 1,530,000	\$ 1,155,665		\$ 186,904	\$ 2,876,069
8	Actual Non-Allocation Awards PY 24			\$ 92,000		\$ 92,000
9	Total Funding Sources	\$ 1,530,000	\$ 1,155,665	\$ 92,000	\$ 186,904	\$ 7,038,368
	Expenditures:					
	Consortium Operations:					
10	Retiree Benefits					\$ 517,960
11	Salaries and Benefits	\$ 111,959	\$ 100,536	\$ 38,500		\$ 1,685,506
12	Services and Supplies	\$ 17,000	\$ 31,571			\$ 355,414
13	Professional Services		\$ 1,607			\$ 102,290
14	Consortium Operations Total	\$ 128,959	\$ 133,714	\$ 38,500	\$ -	\$ 2,661,170
	Career & Training Services					
	Program Year 2022/2023 WIOA/Other - Rebudget					
15	Non-Allocation Awards					\$ 3,500
16	Placer County					\$ 40,000
17	El Dorado County					\$ 187,000
18	SLT and Alpine County					\$ -
	Program Year 2023/2024 WIOA/Other					\$ -
19	Non-Allocation Awards	\$ 35,883	\$ 60,685			\$ 96,568
20	Placer County					\$ 287,786
21	El Dorado County					\$ 171,744
22	SLT and Alpine County					\$ 85,000
23	Regional Contracts	\$ 1,212,187	\$ 811,248			\$ 2,023,435
24	Career & Training Services Total	\$ 1,248,070	\$ 871,933	\$ -	\$ -	\$ 2,895,033
25	Board Initiatives	\$ -	\$ -	\$ -	\$ -	\$ 10,000
26	PY23 Award Expend in Second Year	\$ -	\$ -	\$ -	\$ -	\$ 778,772
27	Future Year Expend Non-Allocation	\$ 152,971	\$ 150,018	\$ 53,500	\$ 186,904	\$ 543,393
28	PY 22/23 WIOA Additional Pension Support (ADP)	\$ -	\$ -	\$ -	\$ -	\$ 150,000
29	TOTAL EXPENDITURES	\$ 1,530,000	\$ 1,155,665	\$ 92,000	\$ 186,904	\$ 7,038,368
30	Net Income/(Loss)	\$ -	\$ -	\$ -	\$ -	\$ 1

Approved by:
 Executive Committee:
 Workforce Board:
 Governing Body:

GOLDEN SIERRA GOVERNING BODY

MEMORANDUM

DATE: May 25, 2023
TO: Governing Body (GB)
FROM: Jason Buckingham, Executive Director
SUBJECT: Local Area Subsequent Designation and Local Board Recertification
PY 2023-2025

Before the Board for review and approval, in compliance with EDD's ([WSD22-14](#)), is the Golden Sierra Workforce Development Board's *Local Area Subsequent Designation and Local Board Recertification PY 2023-2025*.

This recertification packet is similar to the local board recertification submitted in April 2021. As was allowable, an unsigned document was submitted to the State on April 11, 2023 to meet the Draft Directive's (WSDD-245) original April 14, 2023 deadline. A fully signed document will be submitted upon approval in order to meet the May 26, 2023 deadline.

There are membership changes to the Workforce Board, pending approval by the Governing Body. The application will be submitted to the California Workforce Development Board as presented, with the following changes, subsequent to the May 25, 2023 Governing Body approval:

Resignation:

Kevin Ferreira, Sacramento-Sierra's Building and Construction Trades Council, representing Workforce – Labor Organization and Joint Labor, effective May 2, 2023.

Application:

Robert Kuks, Sheet Metal, Air, Rail, Transportation (SMART), Sheet Metal Workers' (SMW) Local Union No. 104.

Highlights or changes from previous application

- Updated reference to current EDD Directives and/or legislation
- Member updates

Staff have reviewed the Application to ensure that the Agency and Board are in compliance:

- Local Board Sustained Fiscal Integrity (Page 6)
- Local Board Assurances (Pages 6-8)

**Local Area Subsequent Designation and
Local Board Recertification
Application
For Program Year 2023-25**

Local Workforce Development Area

Golden Sierra Workforce Development Board

Application for Local Area Subsequent Designation and Local Board Recertification

This application will serve as your request for Local Workforce Development Area (Local Area) subsequent designation and Local Workforce Development Board (Local Board) recertification for Program Year (PY) 2023-25 under the *Workforce Innovation and Opportunity Act* (WIOA).

If the California Workforce Development Board (CWDB) determines the application is incomplete, it will either be returned or held until the necessary documentation is submitted. Please contact your [Regional Advisor](#) for technical assistance or questions related to completing and submitting this application.

Completed applications must be submitted by 5 p.m. on Friday, April 14, 2023, to the CWDB at PolicyUnit@cwdb.ca.gov.

Golden Sierra Workforce Development Board

Name of Local Area

115 Ascot Drive, Suite 140

Mailing Address

Roseville, CA 95661

City, State, ZIP

5/26/2023

Date of Submission

Jason Buckingham

Contact Person

(916) 773-8540

Contact Person's Phone Number

Local Board Membership

The WIOA Section 107(b)(2)(A) through (E) states the requirements for nominating and selecting Local Board members:

1. Provide the names of the individuals appointed for each membership category listed below.
2. Attach a roster for the current Local Board.

Category: Business – WIOA Section 107(b)(2)(A) requires that business members constitute a simple majority of the Local Board, and WIOA Section 107(b)(3) states that the chairperson shall also be a member under this category. Specifically, a majority of the Local Board’s business members shall constitute the following representatives under this membership category:

- Owners of businesses, chief executives or operating officers of businesses, or other business executives or employers with optimum policymaking or hiring authority.
- Representatives of businesses, including small businesses or business organizations.
- Individuals appointed by those who have been nominated by local business organizations and business trade associations.

Please list the Local Board’s business members and identify the chairperson by typing CHAIR after their name:

LOCAL BOARD BUSINESS MEMBERS				
Name	Title	Entity	Appt Date	Term End Date
Rick Larkey, Chair	President and CEO	Associated Resources	7/1/2013	6/30/2025
Michael Zimmerman	Director of Operations	Campus, Formerly MTI College	2/4/2014	6/30/2025
Christina Nicholson	Owner	Whole Person Learning	2/27/2006	6/30/2025
Daniela Devitt	Director, Outreach Dept.	California Employers Association (CEA)	2/1/2012	6/30/2024
Jeff Sharp	Owner	Parker's Hot Dogs of Santa Cruz	3/27/2023	6/30/2026
Laurel Brent-Bumb	Chief Executive Officer	El Dorado Chamber of Commerce	10/3/2001	6/30/2026
Michael Snead	President	Sierra Consulting Services, Inc.	10/7/2020	6/30/2024
Nicolas Gunn	Managing Partner & CEO	The NiVACK Group	3/27/2023	6/30/2026
Rana Ghadban	CEO	Roseville Chamber of Commerce	2/24/2022	6/30/2025
Robin Trimble	Chief Executive Officer	Rocklin Chamber of Commerce	6/7/2017	6/30/2025
Scott Alvord	CEO	Advanced Development Concepts, LLC	3/27/2023	6/30/2026
Susan "Tink" Miller	Executive Director	Placer Independent Resource Services, Inc.	8/9/2001	6/30/2026

Category: Labor – At least 20 percent of the Local Board members shall be labor representatives from the Local Area’s workforce. Specifically, the Local Board shall have labor representatives under this membership category from the following entities (WIOA 107[b][2][B]):

- Labor organizations (for a Local Area in which employees are represented by labor organizations) and who have been nominated by local labor federations, or (for a Local Area in which no employees are represented by such organizations) other representatives of employees.

- A member of a labor organization or a training director from a joint labor-management apprenticeship program, or if no such joint program exists in the area, such a representative of an apprenticeship program in the area, if such a program exists.

Members may be representatives from community-based organizations with demonstrated experience and expertise in addressing the employment needs of individuals with barriers to employment, veterans, or individuals with disabilities; and organizations with demonstrated experience and expertise in addressing the employment, training, or education needs of eligible youth and/or out-of-school youth.

California Unemployment Insurance Code (CUIC) Section 14202(b)(1) further requires and specifies that at least 15 percent of Local Board members shall be representatives of labor organizations unless the local labor federation fails to nominate enough members. For a Local Area in which such organizations represent no employees, other representatives of employees shall be appointed to the Local Board, but any Board that appoints representatives of employees not nominated by local labor federations must demonstrate that no employees are represented by such organizations in the Local Area.

List the Local Board’s labor members:

LOCAL BOARD LABOR MEMBERS				
Name	Title	Entity	Appt Date	Term End Date
Christina Nicholson	Owner	Whole Person Learning	2/27/2006	6/30/2025
Jason Buckingham	Executive Director	Golden Sierra Job Training Agency	5/30/2008	6/30/2024
Kevin Ferreira	Executive Director	Sacramento-Sierra’s Building and Construction Trades	7/1/2018	6/30/2026
Susan "Tink" Miller	Executive Director	Placer Independent Resource Services, Inc.	8/9/2001	6/30/2026
Volma Volcy	Field Director	Sacramento Central Labor Council AFL-CIO	2/6/2019	6/30/2026
William Gonzalez	Business Representative	District Council 16 IUPAT	3/27/2023	6/30/2026
William Reed	District Chair	United Domestic Workers	12/7/2018	6/30/2026

Category: Education – WIOA Section 107[b][2][C] requires that each Local Board include members who represent entities that administer education and training activities in the Local Area. Specifically, the Local Board shall have education representatives under this membership category from the following entities:

- Eligible Title II adult education and literacy providers; and
- Institutions of higher education providing workforce investment activities.

Members may be representatives from local educational agencies and community-based organizations with demonstrated experience and expertise in addressing the education or training needs of individuals with barriers to employment.

List the Local Board’s education members:

LOCAL BOARD EDUCATION MEMBERS				
Name	Title	Entity	Appt Date	Term End Date
Amy Schulz	Dean of CTE	Sierra College	2/5/2020	6/30/2023
Michael Zimmerman	Director of Operations	Campus, Formerly MTI College	2/4/2014	6/30/2025
Steven Casperite	Assistant Principal	Placer School for Adults	7/1/2019	6/30/2023

Category: *Economic and Community Development* – WIOA Sections 107[b][2][D] and [E] require each Local Board to include governmental, economic, and community development representatives under this membership category from the following entities:

- Economic and community development organizations.
- The state’s employment service office under the *Wagner-Peyser Act*.
- Programs carried out under Title I of the federal *Rehabilitation Act*.

A Local Board may have representatives from transportation, housing, and/or public assistance agencies; philanthropic organizations; and/or an individual or representatives of entities determined to be appropriate by the local CEO. List the Local Board’s economic and community development members:

LOCAL BOARD ECONOMIC & COMMUNITY DEVELOPMENT MEMBERS				
Name	Title	Entity	Appt Date	Term End Date
Carrienne Huss	Deputy Division Chief	Employment Development Department	12/3/2020	6/30/2024
Kyle Zimbelman	Economic and Business Relations Mgr	County of El Dorado Economic Development	2/24/2022	6/30/2025
Vivian Hernandez-Obal	Acting Regional Director/District Admin	State Dept. of Rehabilitation	4/22/2022	6/30/2025

Performed Successfully

The Local Area hereby certifies that it has performed successfully, defined as having an Individual Indicator Score of 50% or higher in PY 20-21 OR PY 21-22, as described in Workforce Services Directive *Calculating Local Area Performance and Nonperformance* (WSD20-02) dated September 18, 2020, for the following primary indicators of performance:

- Employment Rate 2nd Quarter After Exit
- Median Earnings

Note: Please report your “performance score” rather than the “adjusted level of performance.”

PY 20-21 Individual Indicator Scores		
Indicators of Performance	Adults	Dislocated Workers
Employment Rate 2 nd Quarter After Exit	94.5%	96.7%
Median Earnings 2 nd Quarter After Exit	\$7,743 or 104.4%	\$9,236 or 111.6%
PY 20-21 Individual Indicator Scores		
Indicators of Performance	Youth	
Employment or Education Rate 2 nd Quarter after Exit	111.3%	
Median Earnings	\$2,324 or 248.2%	

PY 21-22 Individual Indicator Scores		
Indicators of Performance	Adults	Dislocated Workers
Employment Rate 2 nd Quarter After Exit	91.3%	82.2%
Median Earnings 2 nd Quarter After Exit	\$6,246 or 125.4%	\$9,815 or 118.7%
PY 21-22 Individual Indicator Scores		
Indicators of Performance	Youth	
Employment or Education Rate 2 nd Quarter after Exit	98.8%	
Median Earnings	\$1,611 or 232.4%	

Sustained Fiscal Integrity

The Local Area hereby certifies that it has not been found in violation of one or more of the following during PY 20-21 or PY 21-22:

- *Final determination of significant finding(s)* from audits, evaluations, or other reviews conducted by state or local governmental agencies or the Department of Labor identifying issues of fiscal integrity or improperly expended funds due to the willful disregard or failure to comply with any WIOA requirement.
- *Gross negligence* – defined as a conscious and voluntary disregard of the need to use reasonable care, which is likely to cause foreseeable grave injury or harm to persons, property, or both.
- *Failure to observe accepted standards of administration* – Local Areas must have adhered to the applicable uniform administrative requirements set forth in Title 2 *Code of Federal Regulations* (CFR) Part 200.

Certify No Violation:

Engaged in Regional Planning

Engaged in regional planning is defined as participating in and contributing to regional planning, regional plan implementation, and regional performance negotiations. The Local Area hereby certifies that it has participated in and contributed to regional planning and negotiating regional performance measures in the following ways: Golden Sierra continues to be an active and engaged member of the Capital Region Planning Unit. Examples of our participation include:

- Developing regional/local plans and plan modifications for the Capital Region’s Local Workforce Boards
- Convening regional public input and strategic planning meetings with Local Boards and partners
- Conducting regional industry cluster studies and convening regional industry advisory groups
- Creating regional policies, processes, web-sites and outreach strategies
- Coordinating regional grant applications and implementing regional programs/initiatives
- Jointly negotiating regional performance measures with the State
- Convening and participating in monthly Director’s meetings
- Coordinating and participating in the provision of joint staff development efforts

Local Area Assurances

Through PY 23-25, the Local Area assures the following:

- A. It will comply with the applicable uniform administrative requirements, cost principles, and audit requirements (WIOA Section 184[a][2] and [3]).

Highlights of this assurance include the following:

- The Local Area’s procurement procedures will avoid acquisition of unnecessary or duplicative items, software, and subscriptions (in alignment with Title 2 CFR Section 200.318).
- The Local Area will maintain and provide accounting and program records, including supporting source documentation, to auditors at all levels, as permitted by law (Title 2 CFR Section 200.508).

Note that failure to comply with the audit requirements specified in Title 2 CFR Part 200 Subpart F will subject the Local Area to potential cash hold (Title 2 CFR Section 200.338).

B. All financial reporting will be done in compliance with federal and state regulations and guidance.

Highlights of this assurance include the following:

- Reporting will be done in compliance with Workforce Services Directive *Monthly and Quarterly Financial Reporting Requirements* (WSD19-05), dated December 4, 2019.
- All close out reports will comply with the policies and procedures listed in *WIOA Closeout Requirements* (WSD16-05), dated July 29, 2016.

Note that failure to comply with financial reporting requirements will subject the Local Area to potential cash hold (Title 2 CFR Section 200.338).

C. Funds will be spent in accordance with federal and state laws, regulations, and guidance.

Highlights of this assurance include the following:

- The Local Area will meet the requirements of the *CUIC Section 14211*, to spend a minimum of 30 percent of combined total of WIOA Title I adult and dislocated worker formula fund allocations on training services.
- The Local Area will not use funds to assist, promote, or deter union organizing (WIOA Section 181[b][7]).

D. The Local Area will select the America’s Job Center of CaliforniaSM operator(s) through a competitive procurement process, such as a Request for Proposals, unless designated or certified as an operator with the agreement of the local CEO and the Governor (WIOA Section 121[d][2][A] and 107[g][2]).

E. The Local Area will collect, enter, and maintain data related to participant enrollment, activities, and performance necessary to meet all CalJOBSSM reporting requirements and deadlines.

F. The Local Area will comply with the nondiscrimination provisions of WIOA Section 188 and 29 CFR Part 38, including the collection of necessary data.

G. The Local Area will engage in and contribute to, regional planning and regional plan implementation (for example, the Local Area has participated in regional planning meetings and regional plan implementation efforts, and the Local Board and local CEO have reviewed and approved the regional plan and two-year modifications).

- H. The Local Area will participate in regional performance negotiations.
- I. The Local Area will comply with CWDB policies and guidelines, legislative mandates and/or other special provisions as may be required under federal law or policy, including the WIOA or state legislation.
- J. Priority shall be given to veterans, recipients of public assistance, other low-income individuals, and individuals who are basic skills deficient for receipt of career and training services funded by WIOA Adult funding (WIOA Section 134[c][3][E] and *Training and Employment Guidance Letter* [TEGL] 10-09, and TEGL 19-16).

Application Signature Page

Instructions – The local CEO and Local Board Chair must sign and date this form. Electronic signatures are permitted for the PY 23-25 application.

By signing the application below, the local CEO and Local Board Chair request subsequent designation of the Local Area and recertification of the Local Board. Additionally, they agree to abide by the Local Area assurances included in this application.

Local Workforce Development Board Chair

Local Chief Elected Official

Signature

Signature

Rick Larkey

Lori Parlin

Name

Name

Workforce Development Board Chair

Governing Body Chair

Title

Title

Date

Date

**GOLDEN SIERRA
GOVERNING BODY**

MEMORANDUM

DATE: May 25, 2023
TO: Governing Body (GB)
FROM: Melissa Keefe, Administrative Analyst
SUBJECT: Workforce Board Membership

Before the board for review and recommendation are the following Workforce Board membership updates, renewals, and applications.

Resignation(s)/Removal(s):

Kevin Ferreira, Sacramento-Sierra's Building and Construction Trades Council, representing Workforce – Labor Organization and Joint Labor; effective 5/2/2023.

Application(s):

Robert Kuks, Sheet Metal, Air, Rail, Transportation (SMART), Sheet Metal Workers' (SMW) Local Union No. 104.

Renewal(s) – Term date 7/1/23 – 6/30/27:

Amy Schulz, Sierra College, representing Education

Steven Casperite, Placer School for Adults, representing Education

Vacancies:

None.

MEMBERSHIP APPLICATION FORM

Person Nominated: Robert Kuks **Title:** Business Representative

Business Name: SMART, SMW Local Union No. 104

Business Address: 4040 Lennane Drive, Sacramento CA 95834

Telephone: (916) 922-1133 **FAX:** (916) 922-2969 **E-mail:** robertk@smw104.org

Organization submitting nomination: Sacramento Central Labor Council, AFL-CIO
(ie: Chamber of Commerce, Manufacturing Association, etc.)

Contact Person: Fabrizio Sasso **Title:** Executive Director

Business Address: 2617 K St., #175

Telephone: 9167121238 **FAX:** _____ **E-mail:** fabrizio@sacramentolabor.org

(A letter of nomination is required and must be attached to this application or forwarded under separate cover.)

Area of Representation (check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> Business | <input type="checkbox"/> Governmental and Economic and Community Development |
| <input checked="" type="checkbox"/> Workforce | <input type="checkbox"/> Economic & Community Development |
| <input checked="" type="checkbox"/> Labor organizations | <input type="checkbox"/> Wagner-Peyser Representative |
| <input checked="" type="checkbox"/> Joint labor-management apprenticeship program or apprenticeship program | <input type="checkbox"/> Vocational Rehabilitation Representative |
| <input type="checkbox"/> CBO w/Barrier | <input type="checkbox"/> Transportation/Housing/Public Assistance |
| <input type="checkbox"/> Youth | <input type="checkbox"/> Philanthropic Organization |
| <input type="checkbox"/> Education & Training | <input type="checkbox"/> Other |
| <input type="checkbox"/> Adult Education/Literacy Representative | |
| <input type="checkbox"/> Higher Education Representative | |
| <input type="checkbox"/> Local Ed/CBO w/Training Barrier | |



Signature

3/22/2023

Date

I hereby submit my application for membership on the Local Workforce Development Board to Golden Sierra Job Training Agency. I have completed and included the following: narrative questions, conflict of interest and nomination letter.

Return all information to: **Melissa Keefe, Administrative Analyst**

NARRATIVE QUESTIONS

What specific experience/expertise do you possess which would be of value to the Workforce Development Board?

I have current certifications for testing and inspection of HVAC equipment and installation. I am also a delegate on the Northern California Sheet Metal Joint Apprenticeship Training Center Board and has over 150 apprentices registered in our apprenticeship program.

Why would you be a good candidate to serve on the Workforce Development Board?

I want to be apart of the board in working towards successful careers and educating workers to provide the best possible working enviornments for community members.

You may attach additional information, including your resume or biography. Further questions should be directed to Melissa Keefe at Golden Sierra Job Training Agency at (916) 773-8544.

CONFLICT OF INTEREST INFORMATION

1. Does your employer/company provide goods and/or services to Golden Sierra Job Training Agency, or have any plans to provide goods and/or services to Golden Sierra Job Training Agency in the future? Yes No If yes, please describe below:

2. You will be setting policy for and possibly allocating funds to community-based organizations, profit and non-profit corporations, school districts and other governmental entities or program operators. Do you or any member of your immediate family have any affiliation with such entities (i.e., ownership; employment; contractual relationships, including Golden Sierra-funded On-the-Job Training (OJT) program participation; commission, board or committee membership)? Yes No If yes, identify below the name of the entity and the nature of the affiliation. *(Immediate family members are: wife, husband, son, daughter, mother, father, brother, brother-in-law, sister-in-law, father-in-law, mother-in-law, aunt, uncle, niece, nephew, step-parent or step-child.)*

3. Do you, or any member of your immediate family (as defined above), have any ownership interest in any commercial real property that is currently leased/rented by Golden Sierra Job Training Agency? Yes No If yes, please describe such property by size and location.

If your nomination or application is approved, you will be required to file a limited conflict of interest form with Golden Sierra Job Training Agency prior to assumption of Workforce Development Board membership.



Signature of Applicant



Date



SACRAMENTO CENTRAL LABOR COUNCIL AFL - CIO

Embracing Amador, El Dorado, Nevada, Placer, Yolo and Sacramento Counties

Melissa Keefe, Administrative Analyst
Golden Sierra Job Training Agency
115 Ascot Drive, Suite 140
Roseville, CA 95861

March 22, 2023

Dear Ms. Keefe,

The Sacramento Central Labor Council, AFL-CIO, consists of 100 Labor organizations representing over 180,000 workers in the greater Sacramento metropolitan region. We would like to officially nominate Robert Kuks, Business Representative from the Sheetmetal Workers Union (SMART) local 104 to fill the recently vacated labor seat on the Golden Sierra Workforce Board left by Kevin Ferreira.

Mr. Kuks comes recommended as a dedicated advocate for workers and workforce development through his years of his experience working with Local 104 and their joint labor management apprenticeship program. We believe he will add great value to the Golden Sierra Workforce Board and hope you will select him to serve on this board.

Please feel free to contact me if you have any questions. Thank you.

Fabrizio Sasso
Executive Director

Director's Update 5/25/23

Regional Equity and Recovery Partnerships (RERP) Grant:

Golden Sierra, on behalf of the Workforce Boards in the Capital Region completed an application for the Regional Equity Recovery Partnerships grant (RERP). The region was awarded \$1,550,000, which will provide funding for Valley Vision to continue to coordinate activities as the Regional Organizer and provide funding to assist low-income households and English Language Learners earn Industry Identified certifications. The region's application will support previous work done focusing on digital inclusion and will target providing digital literacy skills, access to broadband, and access to equipment. Training will support occupations in multiple sectors. Sierra College and Los Rios Community College districts were also awarded funding under RERP: [Announcement](#)

Golden Sierra continues to coordinate with Sierra College and has met with Folsom Lake Center (Los Rios) to develop strategies that meet the needs of Placer and El Dorado County residents. The colleges are currently in the process of submitting work plans for the use of their awarded RERP funding.

Status for the local boards: Received contract from state. Subcontracts with Valley Vision and the Capital Region Workforce Boards complete.

Prison to Employment 2.0 (P2E 2.0):

The California Workforce Development Board (CWDB) announced the availability of approximately \$19,000,000 in state general funds for the implementation of regional plans to serve the formerly incarcerated and other justice-involved individuals in California (this funding is referred to as the P2E 2.0 Regional Partnership grant). These funds are available to Regional Planning Units (RPUs) and will be awarded based on the strength of the RPU's application and regional factors including recidivism rate, size of the formerly-incarcerated and justice-involved populations, and the RPU's performance under the first cycle of Prison to Employment Initiative grant funding. Golden Sierra and the Capital Region Planning Unit (having had success under the P2E Implementation grant funds) have applied for \$2,000,000 in funding under the P2E 2.0 initiative.

Status: Awarded \$1,111,298.33. Contract received from State. Subcontracts with the Capital Region Workforce Boards have been sent.

The CHIPS and Science Act (CHIPS)

Initial discussions have been occurring related to the region's interest in applying for CHIPS Act funding. Though these conversations are in the preliminary stages, there does appear to be some interest in coordinating efforts around this opportunity. [The CHIPS Act](#) "Creates Helpful Incentives for the Production of Semiconductors". These incentives include funding for the modernization of equipment, retrofitting of facilities, and workforce development among others.

Valley Vision Activities directly supported by the Workforce Boards:

REGIONAL PLAN IMPLEMENTATION:

Digital Inclusion Efforts:

The [Digital Inclusion portal](#) registered **118 users in March** with 70.1% being new users. The highest users of the website were accessing directly (52), through the Capital Regional Digital Inclusion Coalition website (12), Google (9), and SETA/SacramentoWorks (9) and various Los Rios colleges. With the highest number of users from Sacramento County, we also saw users in Yolo, Placer and surrounding areas.

Byte Back is launching their 360 Digital Navigators Program in Sacramento and invites workforce and nonprofit organization team members to participate in free training. The training will equip direct service workers with the skills, resources, and knowledge necessary to support community members with gaining access to the internet and navigating everyday tasks imperative to work, health, education, and life opportunities. This training also teaches the fundamentals of adult learning science, effective teaching strategies, and how to work with someone new to the digital world. The only ask is that within 10-months of completing training the participants will have supported 20 community members with gaining access to the internet and navigating digital tasks. They will be holding their first training cohort from May 8th through May 11th from 11am - 2pm at Valley Vision's office location.

Activities aligned with regional workforce development efforts:

Community Economic Resilience Fund (CERF): Valley Vision is continuing efforts to operationalize the CERF planning grant including identifying consultant and staffing needs, conducting outreach to elected officials, and conducting meetings with interested partners and stakeholders. Two of three Launch Committee meeting have occurred. Golden Sierra is participating in these committee meetings.

Talent Pipeline Management (TPM):

The Roseville Chamber has brought the U.S. Chamber of Commerce Foundation's Talent Pipeline Management (TPM) Academy to the City of Roseville. The TPM process is intended to advance employer leadership in building high-performing talent pipelines. TPM leverages lessons learned from supply chain management, strategies, and tools to help employers and employer associations play the role of an end-customer in a talent supply chain. The TPM framework is delivered through the TPM Academy. TPM facilitates change management and attempts to close the gap between supply and demand, therefore, preparing students and workers for the most in-demand jobs and careers.

Top benefits of TPM include:

- Built on industry best practices
- Authentically employer-led
- Generates granular, actionable data on employer demand
- Provides a structured and agile process for collective action and decision making
- Engages the full spectrum of talent sourcing providers
- Creates shared value, competitiveness, and accountability
- Focused on employer ROI

The TPM effort is supported by the City of Roseville, Kaiser Permanente, and Golden Sierra.



Sector Specific Convenings:

Energy, Construction and Utilities - We are working on a water related careers advisory for fall which may intersect with Ag careers. Although growth in utility related water careers is not extremely high, jurisdictions are reporting continual shortages in finding qualified candidates for these well-paying careers.

Information, Communications and Technology - The next ICT advisory will be hybrid on October 12th at SCOE with post-event collaboration and networking. A theme has been selected, "Building the Full Stack," looking at short term stackable credentials in addition to overall skills requested by employers. Registration is available [HERE](#).

Health and Life Sciences - We are beginning planning toward a Mental and Behavioral health advisory focused on entry and mid-level occupations in the field. There is a large shortage of available candidates including peer counselors/specialists with a projected growth rate in the field of 22% by 2031.

Advanced Manufacturing - This hybrid advisory took place on February 9th. Panelists agreed on a lack of candidates to meet their talent needs and agreed on the need to diversify the industry. They specified that while manufacturing is a male dominated industry, some of the best success stories have been from females. Automation and AI were presented as disrupting and advancing factors in the sector. Candidates expressed a need to work more with high school pipeline programs and provide career exploration in the field. All employers had internship programs and were in need of additional candidates. The recording and presentation are available [HERE](#).

Fire Technology Careers: The **Firefighting Careers** advisory occurred on April 5th, 2023 with 52 registrants and 38 in attendance. The keynote speaker was from the Regional Fire Diversity Committee and panelists included CalFire, US Forest Service, Sac Metro Fire Department, Cosumnes Fire Department and Roseville Fire Dept. This advisory was virtual with 52 registered and 38 in attendance, and concluded with a share out of Los Rios and North community college fire programs. An article on the main takeaways from the advisory is available [HERE](#).

Hospitality, Culinary and Tourism: This hybrid advisory is scheduled for **Thursday, May 11th, 11am to 1pm**, and includes an optional tour of The Central Kitchen for the first 20 registrants, showcasing large scale institutional occupations in the field. The event will include keynote speaker, Margaret Wong, International Business Woman, Entrepreneur and Restaurateur, including restaurants in Sacramento and Napa. She has served on several state and federal commissions, and will speak to trends in the field. Panel outreach is currently in process.

SERVICE PROVIDER REPORT

ADVANCE at Lake Tahoe Community College

Report Period: Mar-Apr 2023
 Prepared By: Frank Gerdeman

PARTICIPANT STATUS			
	<u>Actual</u>	<u>Goal</u>	<u>% of Goal</u>
Number who received basic career services	98 (5)	100	98%
Number who received individualized career services	47 (5)	50	94%
Number who received training services	12 (2)	15	80%

ACTIVITY SUMMARY

Please note that numbers above are cumulative for the entire contract period. Numbers in parenthesis are those served in Alpine County. We continued to offer services on-campus, at our off-site office, and virtually with a slight increased focus on housing support which remains a significant issue in the Basin. We say progress and completion from previously referenced activity as follows – one (1) graduate from the Barton University CNA program, scheduled to take certification test first week of May; one (1) completion of a WEX with local Wedding/Event planner in March, client is being added to company payroll as Operations Manager for late spring/summer/fall 2023; progress towards completion of heavy equipment operator training with completion slated for the first week of May. In addition, we were able to add the CNA program at Barton to the ETPL under local policy and expect to see more individuals accessing this program in the future.

PRACTICES WITH PROMISE

Internally, shared/holistic case management remains a valuable asset to our team, including the provision of services under our contract with GSJTA. This continues to include access to behavioral/mental health support services through our partnership with LTCC and TimelyCare. Over 45 total Advance clients have been accessing this service, a number of whom are also enrolled in WIOA. A quick update to our shared use of our career/personality survey (Traitify) shows that the number of administrations by GSJTA staff since July 1, 2022 is now 258, an in-kind value of \$10,320.00.

CHALLENGES/BARRIERS

Housing issues are increasing as we move into spring. Continuing weather impacts of this historic winter – both outside of not only our control but also that of GSJTA is causing significant delays, closures, and difficulty in moving around our community.

EVENT PARTICIPATION	
<u>Date</u>	<u>Event</u>
3/15/23	Tahoe Chamber Board meeting
3/30/23	College/Career Night Hung A Lel Ti Community Center, Alpine County
3/31/23	TDVE/STVA – Tahoe Chamber meeting
4/7/23	CEO Roundtable – Tahoe Chamber
4/7/23	Meeting with Liberty Utilities to discuss EV Workforce issues/opportunities
4/25/23	Annual Culinary Arts Advisory Board meeting at LTCC
4/25/23	Career Mobility – CCC Economic and Workforce Development meeting North/Far North Regional Consortium

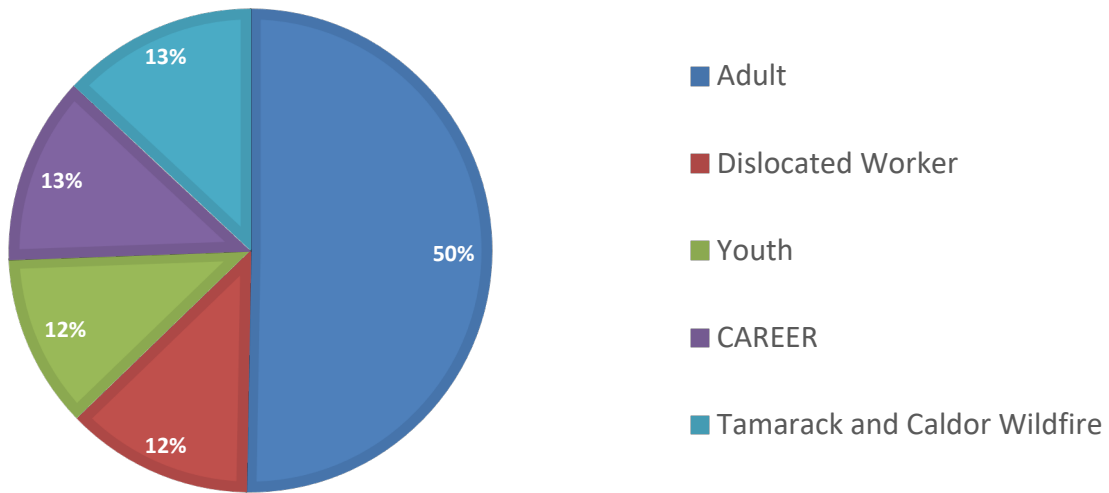
SERVICE PROVIDER REPORT
Golden Sierra Job Training Agency

Report Period: 07/01/22 – 04/30/23

Prepared By: Darlene M. Galipo

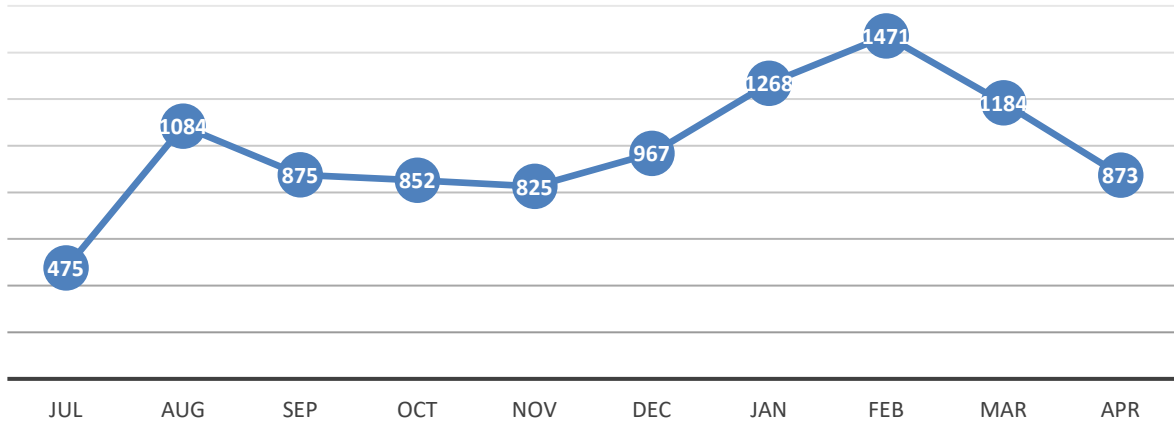
PY22/23: ACTIVE CASES BY GRANT

352 ACTIVE CASES: JULY 1 - APRIL 30
RECEIVED A WIOA-FUNDED SERVICE



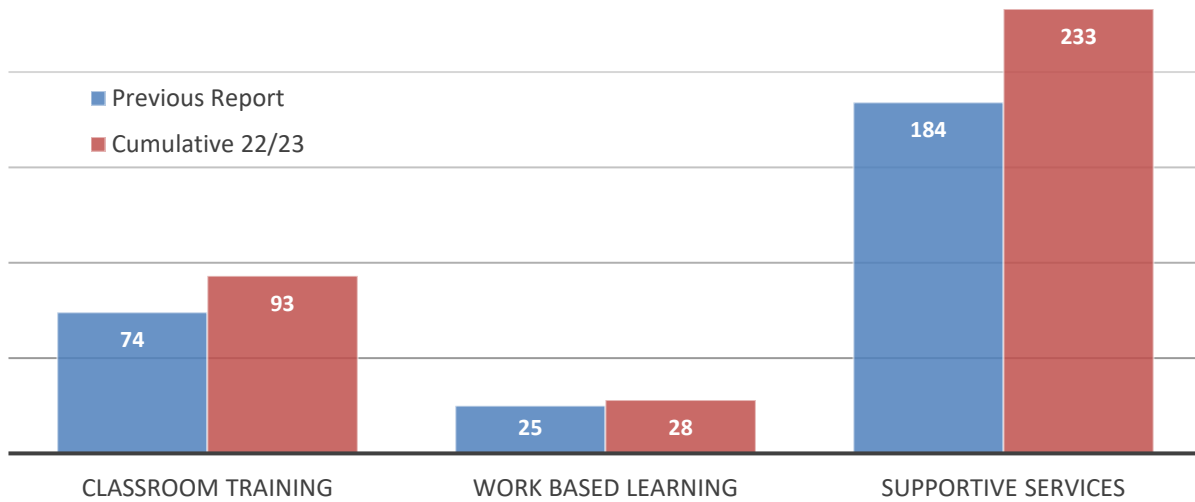
JOB CENTER VISITORS

Visitor Traffic by Month
In-Person + Virtual



SERVICES PROVIDED

WIOA-Funded Services Provided in 2022/2023



EMPLOYER TESTIMONIAL

“The fund was indeed a huge help to my business to afford training costs and fantastic opportunity for Arian to get his engineering career started!”



Mehdi Mohseni, PhD, PE - Principal
Keystone Structural Engineers
970 Reserve Dr, Suite 100, Roseville, CA 95678
Tel: (916) 800-4488 | www.keystonestructural.com

CUSTOMER TESTIMONIAL



Adam was laid off in October 2022. He obtained his Class A license, but struggled to find a permanent, full-time work in his rural hometown. Golden Sierra staff introduced Adam to Campora Propane in Pollock Pines. He was offered a position and started in January 2023, just in time for one of the biggest winter storm seasons in recent history. Adam has gained a lot of valuable driving experience, but he wasn't quite prepared to work in snow and ice. He needed better boots and warmer layers. Golden Sierra provided these items with WIOA supportive service funding. Adam sent his case manager this photo with the following note, **“The tank I needed to fill today was buried in the snow. Thank you so much for the jacket, boots, and socks. I’m working a lot of overtime and I love meeting the great people of El Dorado County.”**

*photo provided with permission