

GOVERNING BODY MEMBERS

SUZANNE JONES, *Chair*
Board of Supervisors
Placer County

LORI PARLIN, *Vice Chair*
Board of Supervisors
El Dorado County

IRVIN JIM
Board of Supervisors
Alpine County

JASON BUCKINGHAM
Executive Director

Golden Sierra Job Training Agency
115 Ascot Drive, Suite 140
Roseville, CA 95661

(916) 773-8540

GOLDEN SIERRA JOB TRAINING AGENCY

**GOVERNING BODY
REGULAR MEETING
AGENDA**

Thursday, January 26, 2023 @ 10:00 am

This meeting is being held in compliance with AB 361 to mitigate the spread of the COVID-19 Pandemic, the Golden Sierra Job Training Agency Governing Body is conducting this meeting on Zoom.

Members of the public are encouraged to participate in the meeting by submitting written comments by email to magnussen@goldensierra.com. Public comments will be accepted until the adjournment of the meeting, distributed to the Governing Body and included in the record.

Public Location:

<https://us02web.zoom.us/j/89775923932?pwd=L284ZkE0dGZkSE5UU1hFYlZYbV4Zz09>

Meeting ID: 897 7592 3932

Passcode: 355791

One tap mobile

+16694449171,,89775923932#,,,,*355791# US

+16699009128,,89775923932#,,,,*355791# US (San Jose)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

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+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Find your local number: <https://us02web.zoom.us/u/kbjPcf0Uoo>

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EQUAL OPPORTUNITY

Golden Sierra is an equal opportunity employer/program. Auxiliary aids and services are available upon request. Special requests for services, aids and/or special formats need to be made by calling (916)-773-8540 (Voice). TTY users please call the California Relay Service at 711.

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GOLDEN SIERRA GOVERNING BODY

MEMORANDUM

DATE: January 26, 2023

TO: Governing Body (GB)

FROM: Lorna Magnussen, WB Analyst

SUBJECT: Brown Act – Teleconference Meeting Pursuant to Government Code Section 54953(e) (Assembly Bill 361)

Before the Board for review and approval is a vote to authorize modified teleconference meetings pursuant to Government Code section 54953(e), as modified by Assembly Bill 361.

Background:

On March 4, 2020, the Governor proclaimed a state of emergency due to the COVID-19 virus pandemic. That proclamation remains valid and applicable statewide today. This state of emergency is scheduled to end on February 28, 2023. On March 17, 2020, the Governor passed Executive Order N-29-20, which authorized modified teleconference meetings for public agency meetings subject to the Brown Act, Government Code section 54950 et seq. Executive Order N-29-20 expired September 30, 2021. Thus, all Brown Act meetings must now comply with the Brown Act without exception.

Traditional Brown Act provisions require all teleconference locations to be listed on the meeting agenda and be open to the public, and a quorum of members to be within the jurisdiction, among other things. As recently amended by Assembly Bill 361 (effective September 16, 2021), Government Code section 54953(e) permits a legislative body to meet via modified teleconference procedures in certain situations and so long as certain procedures are followed. One such situation is where (1) there is a Governor-proclaimed state of emergency and (2) as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

The Board must decide, via majority vote, that such a situation exists. Such a vote is only valid for 30 days. It must be reevaluated and renewed via majority vote, otherwise it expires as a matter of law.

When meeting pursuant to Section 54953(e) the Board and staff are required to take actions to preserve public access and public participation, give notice of the meeting and post agendas as otherwise required, allow members of the public to access the meeting via teleconference, provide details on the agenda on how to access the meeting and give public comment, give an opportunity to comment pursuant to Government Code section 54954.3 and allow a reasonable amount of time during public comment for a person to register, login, and comment, and monitor the line to ensure no disruption hinders access or ability to comment, if there is, take no action until public access is restored.

Facts for Board Consideration:

The Governor's March 4, 2020, proclamation of a state of emergency related to the COVID-19 virus pandemic remains valid and applicable statewide, including within the jurisdiction of Golden Sierra. This state of emergency is scheduled to end on Tuesday, February 28, 2023.

The COVID-19 virus, and its variants, is spread through the air when a person who is carrying the virus, whether he or she is showing symptoms or not, is in close proximity to another person. Further factors for the Board to consider:

- COVID-19 transmission rate in Golden Sierra Job Training Agency jurisdiction exceeds the State's current transmission rate as of January 19, 2023.
- Other Placer County and El Dorado County Brown Act public agencies have voted to meet pursuant to Section 54953(e), also known as AB 361, due to the threat to attendee health and safety from the COVID-19 virus pandemic.
- There is limited meeting room availability that would allow attendees to physically distance from one another.

Board Vote:

Shall the Golden Sierra Governing Body meet via teleconference pursuant to Government Code section 54953(e) because there is a governor-proclaimed state of emergency related to the COVID-19 virus pandemic and conditions of that emergency pose an imminent risk to meeting attendee health and safety and direct staff to take all actions necessary to comply with that section?

- If the Boards vote to approve meeting pursuant to Section 54953(e), the Boards may meet via teleconference for the next 30 days without complying with traditional Brown Act teleconference requirements but instead those requirement in Section 54953(e) that guarantee public access and participation.
- If the Board do not vote to approve meeting pursuant to Section 54953(e), the Board will be required to meet via traditional Brown Act teleconference requirements, or completely in-person.

GOLDEN SIERRA JOB TRAINING AGENCY

**GOVERNING BODY
REGULAR MEETING
MINUTES**

Wednesday, November 09, 2022 @ 4:00 pm

This meeting was held in compliance with AB 361 to mitigate the spread of the COVID-19 Pandemic, the Golden Sierra Job Training Agency Governing Body conducted this meeting on Zoom.

Public Location:

<https://us02web.zoom.us/j/85498001989?pwd=UmVwZ0lIUEd4UjBWBENvWW44MmNpdz09>

Meeting ID: 854 9800 1989

Passcode: 616804

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting was called to order at 4:03 pm by Chair Jones

Governing Body:

- Suzanne Jones (Chair) Lori Parlin (Vice-Chair)
 Irvin Jim

GSJTA Staff:

- Jason Buckingham Lorna Magnussen Lisa Nelson

Guests:

II. APPROVAL OF AGENDA

Motion to approve agenda by Parlin, second by Jones

Motion approved unanimously by roll call vote

III. BROWN ACT – AB 361 BOARD POLICY

The Brown Act AB361 expires on February 28, 2023

Motion to adopt the Brown Act – AB 361 Board Policy by Parlin, second by Jones

Motion approved unanimously by roll call vote

IV. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

a. Approval of Minutes from September 22, 2022 GB Meeting

Motion to approve Consent Agenda item a by Parlin, second by Jones

Motion approved unanimously by roll call vote

V. PUBLIC COMMENT – FOR THOSE ITEMS NOT ON THE AGENDA

None

VI. RESOLUTION 22-02 – MANAGEMENT & CONFIDENTIAL COMPENSATION

Magnussen reported out as outlined in the agenda packet.

Motion to approve Resolution 22-02 Management & Confidential Compensation by Parlin, second by Jones

Motion approved unanimously by roll call vote

VII. DIRECTOR’S UPDATE

Buckingham reported out as outlined in the agenda packet; no action required

VIII. WIOA SERVICE PROVIDER REPORTS (INFO)

Information & Reports shared in agenda packet; no action required

a. ADVANCE - Alpine / South Lake Tahoe

b. Golden Sierra Job Training Agency - Placer & El Dorado County

IX. FUTURE AGENDA ITEMS

- Special Governing Body Meeting, December 15, 2022 @ 10:00 am

X. NEXT MEETING

Thursday, January 26, 2023 @ 10:00 am

XI. ADJOURNMENT

Motion to adjourn at 4:25 pm by Jones, second by Parlin

Motion approved unanimously

GOLDEN SIERRA JOB TRAINING AGENCY

**GOVERNING BODY
SPECIAL MEETING
MINUTES**

Thursday, December 15, 2022 @ 10:00 am

This meeting was held in compliance with AB 361 to mitigate the spread of the COVID-19 Pandemic, the Golden Sierra Job Training Agency Governing Body conducted this meeting on Zoom.

Public Location:

<https://us02web.zoom.us/j/85629547441?pwd=SjA3YkZSK2E1cUo2KzhOdjg3RmQyZz09>

Meeting ID: 856 2954 7441

Passcode: 659742

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting was called to order at 10:02 pm by Chair Jones

Governing Body:

- Suzanne Jones (Chair) Lori Parlin (Vice-Chair)
 Irvin Jim

GSJTA Staff:

- Jason Buckingham Lorna Magnussen Lisa Nelson

Guests:

II. APPROVAL OF AGENDA

Motion to approve agenda by Parlin, second by Jones

Motion approved unanimously by roll call vote

III. BROWN ACT – AB 361 BOARD POLICY

The Brown Act AB361 expires on February 28, 2023

Motion to adopt the Brown Act – AB 361 Board Policy by Jim, second by Parlin

Motion approved unanimously by roll call vote

IV. PUBLIC COMMENT – FOR ITEMS ONLY ON THE AGENDA

None

V. CAREER SERVICES – SOUTH LAKE TAHOE/ALPINE RFP

Magnussen reported out as outlined in the agenda packet.

Motion to approve Career Services-South Lake Tahoe/Alpine RFP, sole source 4-year procurement by Jim, second by Parlin

Motion approved unanimously by roll call vote

VI. NEXT MEETING

Thursday, January 26, 2023 @ 10:00 am

VII. ADJOURNMENT

Motion to adjourn at 10:11 am by Jones

Motion approved unanimously

**GOLDEN SIERRA
GOVERNING BODY**

MEMORANDUM

DATE: January 26, 2023
TO: Governing Body (GB)
FROM: Lorna Magnussen, WB Analyst
SUBJ: Governing Body Chair & Vice-Chair Nominations

In accordance with Golden Sierra Job Training Agency’s JPA and Bylaws, nominations are required for Chair and Vice Chair of the Governing Body for calendar year 2023. This action will take effect at the next meeting.

Joint Powers Agreement (JPA) Section 6 (D)

Chairperson. The Chairperson and Vice Chairperson of the Governing Body shall be selected by the Governing Body from its members. The term of office of the Chairperson and Vice Chairperson shall each be one calendar year.

and;

Governing Body Bylaws Article V Section 1(a)

(a) The Chairperson and Vice Chairperson shall each serve a term of one calendar year, and may succeed themselves if so re-elected.

Chair/Vice Chair history

	Chair	Vice Chair
2020	Katherine Rakow – Alpine	Lori Parlin – El Dorado
2021	Lori Parlin – El Dorado	Suzanne Jones - Placer
2022	Suzanne Jones - Placer	Lori Parlin – El Dorado

**GOLDEN SIERRA
GOVERNING BODY**

MEMORANDUM

DATE: January 26, 2022
TO: Governing Body (GB)
FROM: Lorna Magnussen, WB Analyst
SUBJECT: Workforce Board Membership

In accordance with 20 CFR 679.310 the board is being informed of current vacancies on the Workforce Board and recruitment efforts in place in accordance with Workforce Board notification and recruitment policy, as well as seeking approval for application(s).

Resignation(s):

Britt Randall-Azouz, Azouz Dental Practices, representing Business, resignation effective 03/14/22

Vic Wursten, Pride Industries, representing Business; Workforce-Youth, resignation effective 1/13/23

Application(s):

Vacancies:

2 – Business member

GOLDEN SIERRA WORKFORCE BOARD

MEMORANDUM

DATE: January 26, 2023
TO: Governing Body (GB)
FROM: Jason Buckingham, GSJTA Executive Director
SUBJECT: WIOA Regional & Local Plan PY 2021-2024 2 Year Modification

The Draft Regional & Local 2 Year Plan Modifications were published and open for the required 30 day comment period on January 13, 2023.

[WIOA Local Plan](#)

[WIOA Regional Plan](#)

After the public comment period, the Final Regional & Local Plans will be presented to the Workforce Board for signature at the meeting of March 16, 2023, then forwarded to Governing Body for approval on March 26, 2023.

Signed copies of the Regional & Local Plan will be provided to Sacramento Employment & Training Agency (SETA), for submission on behalf of the Capital Area Regional Planning Unit, by the March 31, 2023 deadline in accordance with EDD Directive [WSD22-05](#).



Director's Update 1/26/23

Regional Equity and Recovery Partnerships (RERP) Grant:

Golden Sierra, on behalf of the Workforce Boards in the Capital Region completed an application for the Regional Equity Recovery Partnerships grant (RERP). The region was awarded \$1,550,000, which will provide funding for Valley Vision to continue to coordinate activities as the Regional Organizer and provide funding to assist low-income households and English Language Learners earn Industry Identified certifications. The region's application will support previous work done focusing on digital inclusion and will target providing digital literacy skills, access to broadband, and access to equipment. Training will support occupations in multiple sectors. Sierra College and Los Rios Community College districts were also awarded funding under RERP: [Announcement](#)

Status for the local boards: Pending contract from state.

Regional Planning Initiative 5.0 (RPI 5.0)

The Capital Region Workforce Boards applied for \$150,000 of RPI 5.0 funding. This funding is intended to support the regional organizer role as well as to enhance regional staff development efforts related to the regional indicators identified in the previously awarded RPI 4.0.

The anticipated outcome of the RPI 5.0 is to progress towards achieving professional development and capacity building for staff and partners to move the needle on the regional indicators and metrics identified by each RPU in RPI 4.0. Applicants are expected to provide training, report on training outcomes, and evaluate the impact of the training on services provided by frontline staff and partners.

Status: Pending award notification

Prison to Employment 2.0 (P2E 2.0):

The California Workforce Development Board (CWDB) announced the availability of approximately \$19,000,000 in state general funds for the implementation of regional plans to serve the formerly incarcerated and other justice-involved individuals in California (this funding is referred to as the P2E 2.0 Regional Partnership grant). These funds are available to Regional Planning Units (RPUs) and will be awarded based on the strength of the RPU's application and regional factors including recidivism rate, size of the formerly-incarcerated and justice-involved populations, and the RPU's performance under the first cycle of Prison to Employment Initiative grant funding. Golden Sierra and the Capital Region Planning Unit having had success under the P2E Implementation grant funds has applied for \$2,000,000 in funding under the P2E 2.0 initiative.

Status: Awarded \$1,111,298.33, pending contract from state

HRCC Update:

Community First conversations, are being scheduled the week of November 7th. An event will be held in West Sacramento on Tuesday the 8th, Placer County on Wednesday the 9th, and Woodland on November 10th. For these three events Valley Vision will be partnering with adult education entities. Valley Vision and The Dorsey Group hosted a virtual one hour meeting on October 26th to share the intent of the community conversations and answer any questions which will be shared with CBO, education partners, and community members. The intent of the community listening sessions is to gain first hand voices on the challenges of access to high road, clean economy careers, and to uplift and record community member voice to be the central component of a second Climate, Justice and Jobs event. This event will be virtual on February 13 and is planned to include an audience of education and training providers, employers, policymakers, and stakeholders.

Adult Education Plan Review (WIOA Title II):

Local Boards are required to coordinate activities with education and training providers within the Local Workforce Development Area (Local Area), as specified under the WIOA Section 107(d)(11) and Title 20 *Code of Federal Regulations* (CFR) 679.370(n). In accordance with WIOA Title II, the Local Boards are required to review all AEFLA applications submitted to the CDE by eligible providers within the Local Area to determine whether the applications are consistent with their Local Plans (Title 20 CFR 679.370[n]) and to submit a recommendation to the CDE. These reviews must be completed by January 24, 2023. Golden Sierra has completed this review for the three required institutions in our jurisdiction. All three plans were found to be in alignment with the local and regional WIOA plans. For more information see: Workforce Services Information Notice [WSIN22-20](#)

Performance:

The California Workforce Development Board recently released its [Annual Report for 2021](#). Performance outcomes for the Boards within the region are listed within the report. Golden Sierra met, or exceeded all measures for the identified program year.

	Employment Rate: Q2		Employment Rate: Q4		Median Earnings: Q2		Credential Attainment		Measurable Skills Gain	
	Negotiated Goal	Actual Performance	Negotiated Goal	Actual Performance	Negotiated Goal	Actual Performance	Negotiated Goal	Actual Performance	Negotiated Goal	Actual Performance
Adult	70.0%	72.6%	66.0%	63.4%	\$7,100	\$7,835	60.0%	58.9%	75.0%	81.1%
DW	70.0%	64.7%	72.5%	66.7%	\$10,724	\$11,656	60.0%	64.7%	70.0%	95.2%
Youth	73.0%	71.4%	71.0%	57.1%	\$3,499	\$3,745	60.0%	66.7%	56.4%	63.6%

*Yellow = met 80% of negotiated goal, Green = Exceeding negotiated goal

SERVICE PROVIDER REPORT

ADVANCE at Lake Tahoe Community College

Report Period: Nov-Dec 2022
 Prepared By: Frank Gerdeman

PARTICIPANT STATUS			
	<u>Actual</u>	<u>Goal</u>	<u>% of Goal</u>
Number who received basic career services	84 (4)	100	84%
Number who received individualized career services	36 (4)	50	72%
Number who received training services	9 (1)	15	60%

ACTIVITY SUMMARY

Please note that numbers above are cumulative for the entire contract period. Numbers in parenthesis are those served in Alpine County. We continued to offer services on-campus, at our off-site office, and virtually with a slight increased focus on housing support which remains a significant issue in the Basin.

PRACTICES WITH PROMISE

Internally, shared/holistic case management remains a valuable asset to our team, including the provision of services under our contract with GSJTA. This continues to include access to behavioral/mental health support services through our partnership with LTCC and TimelyCare We are also working with industry training partners, like Barton health to facilitate their joining the ETPL with several of their relaunched health care career training opportunities. In addition, our shared Career interest resource continues to be used by Golden Sierra staff a total of 159 administrations since July an in-kind value of \$6,390.00.

CHALLENGES/BARRIERS

The impact of recent EDD policy decisions to prohibit the use of NV ETPL programs seems to have been resolved and we look forward to reconnecting local clients to opportunities in NV..

EVENT PARTICIPATION	
<u>Date</u>	<u>Event</u>
11/4/22	Tahoe Chamber CEO Roundtable – discussion on employer needs/issues
11/10/22	Partner meeting with California Conservation Corps re Culinary Apprenticeship options
11/21/22	Discussion with DoL and OCTAE on unique model and challenges (incl recent ETPL issues)
11/29-30/22	Coalition for Workforce Development Summit – Las Vegas
12/2/22	Tahoe Chamber CEO Roundtable
12/5/22	Forestry work experience/internship meeting LTCC
12/13/22	Alpine Economic Development Advisory Committee

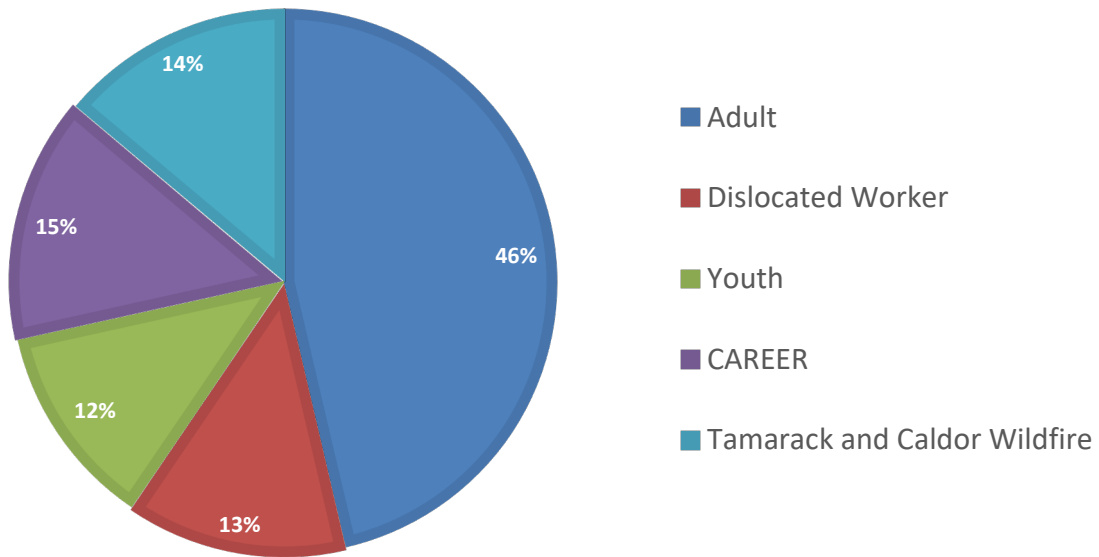
SERVICE PROVIDER REPORT
Golden Sierra Job Training Agency

Report Period: 07/01/22 – 12/31/22

Prepared By: Darlene M. Galipo

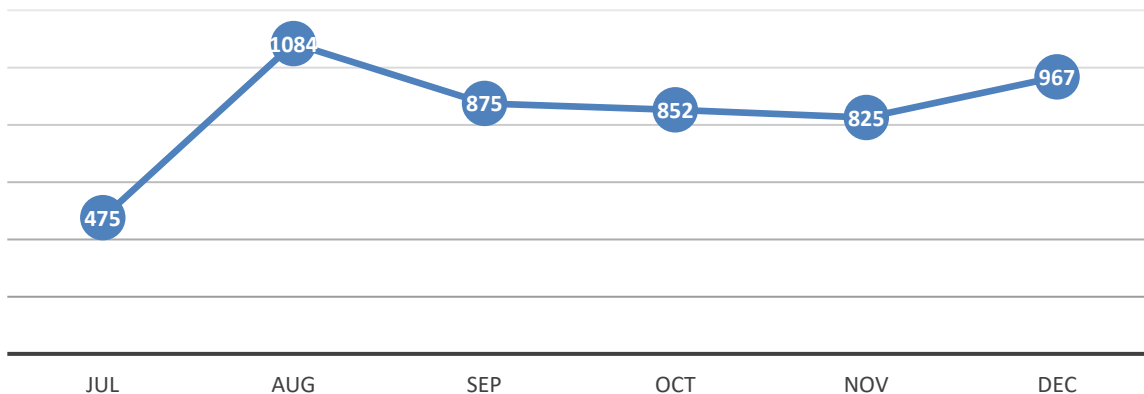
PY22/23: ACTIVE CASES BY GRANT

ACTIVE CASES: JULY 1 - DECEMBER 31
RECEIVED A WIOA-FUNDED SERVICE



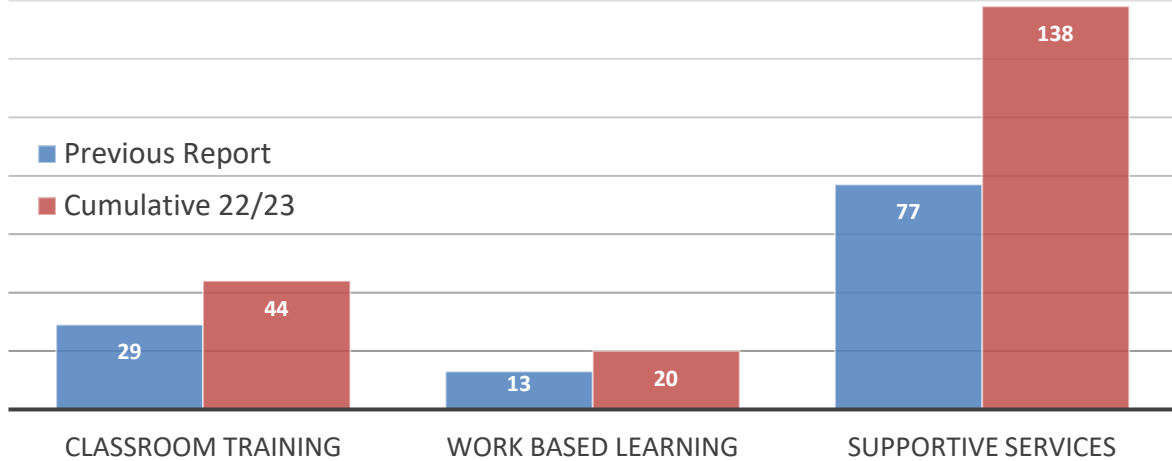
JOB CENTER VISITORS

Visitor Traffic by Month
In-Person + Virtual



SERVICES PROVIDED

WIOA-Funded Services Provided in 2022/2023



NEW!

VIRTUAL REALITY CAREER EXPLORATION

COME EXPLORE CAREERS & DISCOVER YOUR FUTURE!

These hands-on simulations showcase different career paths that allow you to explore and discover career options, giving you a virtual experience of what it's like to work in these different jobs, and ultimately get on a path to a well-paying job!

FEATURED INDUSTRIES:

- * Manufacturing
- * Hospitality & Tourism
- * Skilled Trades
- * Public Safety
- * Automotive
- * Warehousing & Logistics

Register for your **FREE 45 minute session today!**

NEXT SESSION: JAN 24TH FROM 2-4:30 PM
AT THE ROSEVILLE JOB CENTER
115 ASCOT DRIVE, SUITE 100, ROSEVILLE, CA 95661

[REGISTER HERE](#)

Virtual Reality Career Exploration

We are launching a pilot program using the latest VR technology to help individuals of all ages explore careers. The hands-on simulations expose users to a variety of in-demand jobs.

Upcoming event information will be posted on the Golden Sierra website.

<https://goldensierra.com/calendar/>