

GOLDEN SIERRA JOB TRAINING AGENCY

GOVERNING BODY REGULAR MEETING MINUTES

Friday, April 22, 2022 @ 10:00 am

This meeting was held in compliance with AB 361 to mitigate the spread of the COVID-19 Pandemic, the Golden Sierra Job Training Agency Governing Body conducted this meeting on Zoom.

Public Location:

<https://us02web.zoom.us/j/82440300229?pwd=dElwSENJWXJHR1UwWjlrSjlzb0NqZz09>

Meeting ID: 824 4030 0229

Passcode: 964654

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting was called to order at 10:02 am by Chair Jones

Governing Body:

- Suzanne Jones (Chair) Lori Parlin (Vice-Chair)
 Irvin Jim

GSJTA Staff:

- Jason Buckingham Lorna Magnussen Lisa Nelson

GUESTS: Jeff Peek, CLA

II. APPROVAL OF AGENDA

Motion to approve agenda by Parlin, second by Jones

Motion approved unanimously by roll call vote

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- Approval of Minutes from February 24, 2022 GB/EC Joint Meeting

Motion to approve consent agenda by Parlin, second by Jones

Motion approved unanimously by roll call vote

IV. BROWN ACT - AB 361 BOARD POLICY

Motion to adopt Brown Act – AB 361 Board Policy by Parlin, second by Jones

Motion approved unanimously by roll call vote

V. PUBLIC COMMENT – FOR THOSE ITEMS NOT ON THE AGENDA

None

VI. FY 2021-2022 FINANCIAL STATEMENTS/SINGLE AUDIT

Jeff Peek, CLA (Clifton Larson Allen LLP) - reported out as outlined in the agenda packet; presentation was given. Financial Statement opinion is "Unmodified" (best opinion). Internal Control Opinion is "No Findings to Report".

Motion to accept and approve the FY 2021-2022 Financial Statements/Single Audit by Parlin, second by Jones

Motion approved unanimously by roll call vote

VII. RESOLUTION 21-03 – POSITION ROSTER

Magnussen reported out as outlined in the agenda packet

Motion to approve Resolution 21-03 by Parlin, second by Jones

Motion approved unanimously by roll call vote

VIII. RESOLUTION 21-04 – PENSION ADDITIONAL DISCRETIONARY PAYMENT

Buckingham reported out as outlined in the agenda packet

Motion to approve Resolution 21-04 by Parlin, second by Jones

Motion approved unanimously by roll call vote

IX. PY 2022-2023 SUBGRANT SIGNATURE AUTHORITY

Buckingham reported out as outlined in the agenda packet

Motion to approve PY 2022-2023 Subgrant Signature Authority by Parlin, second by Jones

Motion approved unanimously by roll call vote

X. FY 21-22 AGENCY BUDGET – MODIFICATION 2

Buckingham reported out as outlined in the agenda packet

Motion to approve FY 21-22 Agency Budget – Modification 2 by Parlin, second by Jones

Motion approved unanimously by roll call vote

XI. MEMORANDUM OF UNDERSTANDING (MOU)

Magnussen reported out as outlined in the agenda packet

Motion to approve Memorandum of Understanding (MOU) by Parlin, second by Jones

Motion approved unanimously by roll call vote

XII. WORKFORCE BOARD MEMBERSHIP

Magnussen reported out as outlined in the agenda packet

Motion to approve Hernandez-Obaldia application by Parlin, second by Jones

Motion approved unanimously by roll call vote

XIII. DIRECTOR'S UPDATE

Buckingham reported out as outlined in the agenda packet; no action required

XIV. WIOA SERVICE PROVIDER REPORTS (INFO)

Information & Reports shared in agenda packet; no action required

- ADVANCE - Alpine / South Lake Tahoe
- Golden Sierra Job Training Agency - Placer & El Dorado County

XV. CLOSED SESSION – EXECUTIVE DIRECTOR'S EVALUATION

Jones called meeting into closed session at 10:44 am

PUBLIC EMPLOYMENT: PERFORMANCE EVALUATION
(GOVERNMENT CODE §54957)

TITLE: EXECUTIVE DIRECTOR

Jones called meeting back into open session at 11:03 am

Jones reported out of closed session that information was shared; continue/carry to next meeting.

XVI. FUTURE AGENDA ITEMS

- Draft Budget 2022-2023
- Meeting Schedule
- Position Roster – MOU COLA
- WB Renewals and Applications
- Signature Authority
- Dry Period Financing
- Continued Executive Director Evaluation

XVII. NEXT MEETING

Thursday, June 23, 2022 @ 10:00 am

XVIII. ADJOURNMENT

Motion to adjourn at 11:05am by Jones

Motion approved unanimously