

Facts for Board Consideration:

The Governor's March 4, 2020, proclamation of a state of emergency related to the COVID-19 virus pandemic remains valid and applicable statewide, including within the jurisdiction of Golden Sierra.

The COVID-19 virus, and its variants, is spread through the air when a person who is carrying the virus, whether he or she is showing symptoms or not, is in close proximity to another person. Further factors for the Board to consider:

- COVID-19 transmission rate in Golden Sierra Job Training Agency jurisdiction at or above the State's current transmission rate of 22.4% as of January 11, 2022.
- Other Placer County, El Dorado County Brown Act public agencies have voted to meet pursuant to Section 54953(e), also known as AB 361, due to the threat to attendee health and safety from the COVID-19 virus pandemic.
- There is limited meeting room availability that would allow attendees to physically distance from one another.

Board Vote:

Shall the Golden Sierra Workforce Board meet via teleconference pursuant to Government Code section 54953(e) because there is a governor-proclaimed state of emergency related to the COVID-19 virus pandemic and conditions of that emergency pose an imminent risk to meeting attendee health and safety and direct staff to take all actions necessary to comply with that section?

- If the Board votes to approve meeting pursuant to Section 54953(e), the Board may meet via teleconference for the next 30 days without complying with traditional Brown Act teleconference requirements but instead those requirement in Section 54953(e) that guarantee public access and participation.
- If the Board does not vote to approve meeting pursuant to Section 54953(e), the Board will be required to meet via traditional Brown Act teleconference requirements, or completely in-person.

**GOLDEN SIERRA WORKFORCE BOARD
REGULAR MEETING
MINUTES**

Thursday, November 18, 2021 @ 1:00 pm

In response to the Governor's Executive Order N-29-20 relating to the COVID-19 Pandemic, the Golden Sierra Job Training Agency Workforce Board is conducting this meeting on Zoom.

Public Location:

<https://us02web.zoom.us/j/88677404531?pwd=d1FSaEo3cFpYekhBTHBVUT15S0JVZz09>

Meeting ID: 886 7740 4531

Passcode: 879749

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and the meeting was called to order by Chair Larkey at 1:05 pm. Resignations of David Luke, Sherri Conway and Jamie Brown were announced for the record.

- | | | |
|---|---|--|
| <input checked="" type="checkbox"/> Rick Larkey (Chair) | <input type="checkbox"/> Michael Zimmerman (Vice-Chair) | |
| <input type="checkbox"/> Amy Schulz | <input checked="" type="checkbox"/> Jason Buckingham | <input checked="" type="checkbox"/> Robin Trimble |
| <input type="checkbox"/> Bonnie Davis | <input checked="" type="checkbox"/> John Tweedt* | <input checked="" type="checkbox"/> Steven Casperite |
| <input checked="" type="checkbox"/> Britt Azouz* | <input checked="" type="checkbox"/> Kevin Ferreira | <input checked="" type="checkbox"/> Tink Miller |
| <input type="checkbox"/> Carianne Huss | <input checked="" type="checkbox"/> Laurel Brent-Bumb | <input checked="" type="checkbox"/> Vic Wursten |
| <input checked="" type="checkbox"/> Christina Nicholson | <input checked="" type="checkbox"/> Michael Snead* | <input checked="" type="checkbox"/> Volma Volcy* |
| <input checked="" type="checkbox"/> Daniella Devitt* | <input checked="" type="checkbox"/> Paul Castro | <input type="checkbox"/> William Reed |

GSJTA Staff:

- Lorna Magnussen Lisa Nelson

One-Stop Operator:

- Michael Indiveri

Guests: Cara Welch-EDD, Jeff Richard-EDD, Caitlin Blockus-Valley Vision

**Denotes late arrival or early departure*

II. APPROVAL OF AGENDA

Motion to approve agenda as presented, by Miller, second by Casperite

Motion approved unanimously by roll call vote

III. BROWN ACT – AB 361 BOARD POLICY

Motion to adopt AB 361 Board Policy as presented, by Volcy, second by Nicholson

Motion approved unanimously by roll call vote

IV. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- a) Approval of Minutes from September 16, 2021 WB Meeting
- b) Review of Minutes from September 16, 2021 EC Meeting
- c) Attendance Log

Motion to approve consent agenda items a-c as presented, by Miller, second by Castro

Motion approved unanimously by roll call vote

V. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

- Brent-Bumb: El Dorado County Chamber is a regional distribution center offering N95 masks, as well as other PPE for those in need.
- Brent-Bumb: El Dorado County Job Fair was very successful with over 60 Employers and over 70 job-seekers in attendance. Second Job Fair is already in process.
- Larkey: enrollment open for BIA Bootcamp; partnered with Golden Sierra.

**Devitt arrived @ 1:10pm*

VI. FY 2021-2022 AGENCY BUDGET – MODIFICATION 1

Buckingham reported out as outlined in the agenda packet.

Motion to approve recommendation for FY 2021-2022 Agency Budget – Modification 1, by Brent-Bumb, second by Miller

Motion approved unanimously by roll call vote

**Snead arrived @ 1:15pm*

VII. AJCC CERTIFICATION-CONTINUOUS IMPROVEMENT PLAN (CIP) TIMELINE APPROVAL

Buckingham reported out as outlined in the agenda packet.

Motion to approve AJCC Certification-Continuous Improvement Plan Timeline, by Casperite, second by Miller

Motion approved unanimously by roll call vote

VIII. PRESENTATION – DIGITAL LITERACY ACTION PLAN, VALLEY VISION

Caitlin Blockus, Valley Vision - presentation was given followed by Q&A session.

**Azouz and Volcy departed @ 1:35pm*

IX. WORKFORCE & ECONOMIC RECOVERY UPDATE

COVID-19/FIRE RECOVERY [BRIDGE, CALDOR, RIVER, & TAMARACK]

Buckingham reported out, roundtable discussion took place.

- Job Fairs have been held to help address recruitment needs related to COVID-19 recovery. Tri-County Job Fair, El Dorado, Placer and Lake Tahoe.
- Huge surge in applications for CalWORKs and CalFresh
- Factors contributing to lack of recruitment include moving out of state/relocation, switching industries/occupations
- National Dislocated Worker Grant (NDWG) funding may be available to address fire recovery. Additional Assistance funding may also be available through WIOA. Application pending
- Starting discussion with Tahoe Prosperity Center regarding forestry workforce needs analysis.

X. REGIONAL UPDATES

Buckingham reported out.

- Digital Literacy: Regional Directors will be reviewing digital assessment tool by NorthStar.
- High Road Construction Careers – California Climate Investments (HCCC-CCI) project with the assistance of Valley Vision is collaborating with community colleges to address contract education needs and employer engagement.
- High Road Construction Careers – SB1 (HCCC-SB1) (MC3) – 35 enrolled and completed course
- CAREER Grant awarded to region.

XI. ONE-STOP OPERATOR

Indiveri reported out as outlined in the agenda packet. Next MOU Partners Quarterly meeting is December 15, 2021.

- Report Out
- AJCC Certification – Continuous Improvement Plan (CIP) “Priority Areas of Focus” Update

**Tweedt departed @ 2:15pm*

XII. FUTURE AGENDA ITEMS/NEW BUSINESS

- LMID Report - Cara Welch, EDD
- Budget Modification
- Nomination Committee
- Placer County Analysis report out

XIII. NEXT MEETING

Thursday, January 20, 2022 @ 1:00 pm

XIV. ADJOURNMENT

Motion to adjourn meeting at 2:18 pm by Brent-Bumb, second by Devitt

Motion approved unanimously

**GOLDEN SIERRA WORKFORCE BOARD
EXECUTIVE COMMITTEE
REGULAR MEETING
MINUTES**

Thursday, November 18, 2021 @ 12:00 pm

This meeting is being held in compliance with AB 361 to mitigate the spread of the COVID-19 Pandemic, the Golden Sierra Job Training Agency Executive Committee is conducting this meeting on Zoom.

Public Location:

<https://us02web.zoom.us/j/88323781335?pwd=VTI5cWh2NXpScmVWQlZpS1ZjK2hEUT09>

Meeting ID: 883 2378 1335

Passcode: 442269

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting called to order at 12:04 pm by Chair Larkey

<input checked="" type="checkbox"/> Rick Larkey (Chair)	<input type="checkbox"/> Michael Zimmerman (Vice-Chair)
<input checked="" type="checkbox"/> Greg Geisler	<input checked="" type="checkbox"/> Jason Buckingham <input checked="" type="checkbox"/> John Tweedt*
<input checked="" type="checkbox"/> Laurel Brent-Bumb	<input checked="" type="checkbox"/> Robin Trimble

GSJTA Staff:

Lorna Magnussen
 Lisa Nelson

One-Stop Operator:

Michael Indiveri

II. APPROVAL OF AGENDA

Motion to approve agenda by Brent-Bumb, second by Geisler

Motion approved unanimously by roll call vote

III. BROWN ACT – AB 361 BOARD POLICY

Motion to approve AB 361 Board policy by Trimble, second by Brent-Bumb

Motion approved unanimously by roll call vote

IV. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- a) Approval of Minutes from September 16, 2021 EC Meeting
- b) Attendance Log

Motion to approve consent agenda items a-b by Brent-Bumb, second by Geisler

Motion approved unanimously by roll call vote

V. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

Brent-Bumb expressed gratitude for support with the Elevate El Dorado County Job Fair; it was a success with over 70 job seekers. Second Job Fair is already in process.

El Dorado County Chamber is a regional distribution center for N95 masks and other PPE for COVID-19 or fire victims.

VI. WORKFORCE BOARD MEMBERSHIP

Magnussen reported out as outlined in the agenda packet.

VII. FY 2021-2022 AGENCY BUDGET – MODIFICATION 1

Buckingham reported out as outlined in agenda packet.

Motion to approve recommendation for FY 2021-2022 Agency Budget – Modification 1, by Brent-Bumb, second by Geisler

Motion approved unanimously by roll call vote

VIII. WORKFORCE & ECONOMIC RECOVERY UPDATE

COVID-19/FIRE RECOVERY [BRIDGE, CALDOR, RIVER, & TAMARACK]

Buckingham reported out, roundtable discussion took place.

- Job Fairs have been held to help address recruitment needs related to COVID-19 recovery. Tri-County Job Fair, El Dorado, Placer and Lake Tahoe.
- Huge surge in applications for CalWORKs and CalFresh
- Factors contributing to lack of recruitment include moving out of state/relocation, switching industries/occupations
- National Dislocated Worker Grant (NDWG) funding may be available to address fire recovery. Additional Assistance funding may also be available through WIOA. Application pending
- Starting discussion with Tahoe Prosperity Center regarding forestry workforce needs analysis.

IX. ONE-STOP OPERATOR

Indiveri reported out as outlined in the agenda packet

- Report Out & Direction
- AJCC Certification – Continuous Improvement Plan (CIP) “Priority Areas Of Focus” Update
- 120 Day Evaluation

X. FUTURE AGENDA ITEMS/NEW BUSINESS

- WB Applications
- Budget Modifications
- Governing Body with Executive Committee joint meeting discussion

XI. NEXT MEETING

Thursday, January 20, 2022 @ 12:00 pm

XII. ADJOURNMENT

Motion to adjourn meeting at 12:51 pm by Trimble, second by Geisler

Motion approved unanimously

WORKFORCE BOARD MEETING

ATTENDANCE LOG

01/20/2022

Date:	1/21/21	3/18/21	5/20/21	7/15/21	9/6/21	11/18/21	
WORKFORCE BOARD	WB	WB	WB	WB	WB	WB	
<u>Meeting Type</u>	Regular	Regular	Regular	Regular	Regular	Regular	RATE
Amy Schulz	1	1	0	1	1	0	67%
Bonnie Davis			0	0	0	0	0%
Britt Randall-Azouz	1	0	0	0	0	1	33%
Carianne Huss	1	1	1	1	1	0	83%
Christina Nicholson	1	1	1	1	1	1	100%
Daniela Devitt	1	0	1	0	1	1	67%
Jason Buckingham	1	1	1	1	1	1	100%
John Tweedt	1	1	1	1	1	1	100%
Kevin Ferreira	0	0	0	1	0	1	33%
Laurel Brent-Bumb	1	1	1	1	1	1	100%
Michael Snead	1	1	1	1	1	1	100%
Michael Zimmerman	1	1	1	0	1	0	67%
Paul Castro	1	1	0	1	1	1	83%
Rick Larkey	1	1	1	1	1	1	100%
Robin Trimble	1	1	1	1	0	1	83%
Steven Casperite	1	1	0	1	1	1	83%
Susan "Tink" Miller	1	1	1	1	1	1	100%
Victor Wursten	1	1	0	0	0	1	50%
Volma Volcy	0	1	1	1	0	1	67%
William Reed	1	1	1	1	1	0	83%

GOLDEN SIERRA WORKFORCE BOARD

MEMORANDUM

DATE: January 20, 2022
TO: Golden Sierra Workforce Development Board
FROM: Rick Larkey, Workforce Board Chair
SUBJ: Appoint and Populate Nomination Committee

Today's action is to appoint a nomination committee and solicit 3 members, other than the chair, to serve on this committee. As stated in 4.21, the 3 members should represent as many counties as possible.

Serving on the Nomination Committee would consist of 2-3 (1) hour meetings; some of these meetings may be accomplished via teleconference.

Extracted from current Bylaws:

4.21 NOMINATING COMMITTEE

No later than March of each election year, a nominating committee shall be appointed by the Chairperson.

The committee shall consist of the Chairperson and three WDB members with as many counties being represented as possible.

No WDB member who wishes to run for election shall sit on the nominating committee.

4.22 DUTIES OF THE NOMINATING COMMITTEE

The nominating committee shall poll WDB members for prospective nominees.

It shall be the duty of the nominating committee to interview each of the candidates prior to placing their names on the ballot and secure their pledges to serve faithfully if elected.

At least twenty (20) calendar days prior to the WDB meeting where elections are to occur, the committee shall mail a list of all nominees to each WIB member. [April 29, 2022]

The nominating committee shall then present names to the WDB no later than June of each election year. [May 19, 2022]

ONE-STOP OPERATOR MEMO

To: Workforce Development Board Executive Committee

From: Michael Indiveri, One-Stop Operator (OSO)

Date: January 20, 2022

Subj: Progress Report

Introduction

This One-Stop Operator (OSO) Progress Report will report out the MOU Partner's Quarterly Meeting held on December 15, 2021, covering the following agenda items: OSO Remarks on labor market highlights (LMI) and the results from the WDB Questionnaire: Partner Agency Roundtable and the MOU/CSA updates.

Use of terms.

AJCC: America's Job Centers of California

WIOA: Workforce Innovation and Opportunity Act of 2014

MOU: Memorandum of Understanding **between** One-Stop Partners and the Golden Sierra Workforce Development Board (WDB)

BLS: The Bureau of Labor Statistics; U.S. Department of Labor

OSO Remarks:

In attendance and in contact with the OSO for this meeting was Placer County HHS, Placer School for Adults (PSA), Golden Sierra Job Training Agency (GSJTA), State of California Employment Development Department (EDD), Advance-South Lake Tahoe College, Sierra College, and the chair of the Golden Sierra WDB.

LMI Highlights: Nationwide over the last 4 months nationwide and in California job creation has been strong and consistent. The U.S. has nearly recovered the total lost jobs from the height of the Covid-19 pandemic, and weekly Unemployment Claims (UI) are at record lows. A bright spot is that the labor participation rate is moving upward as more folks are returning to look for or take jobs. Other latest trends are more problematic for businesses and employers.

Wage increases for service and retail jobs are raising the cost of business; former service workers are more selective in taking jobs and the Quit Rate is at new highs. Underlying the current labor market conditions is the U.S Dept of Labor's BLS has been experiencing data collection delays with businesses.

Results of the WDB Questionnaire: The three highest rankings were:

Customer referral process between MOU Partners.

Applicant referrals that meet employers and job seeker needs.

There should be regular cross training of MOU Partner service staff.

Discussion of these results among the partners ensued. The OSO and the Partners agreed that these items are service integration issues.

The Partners discussed the need for a formal customer referral process or form all can use. There are various tracking platforms (such as Community Pro or Cal Jobs) that track referrals. The OSO will ask the Partners if they believe the current referral mechanisms are doing the job. The Continuous Plan Timetable was shared by the OSO with the group. It was decided that June would be a better choice to have the in-person staff cross training. The OSO will be contacting Valley Vision for a future presentation for a future Quarterly Meeting.

MOU Partner Updates

Placer County HHS: Katie introduced Lisa Soto as a key member of their Placer County Employment Service team. It was reported that most of their Cal Works and employer services are conducted virtually. There has been a limited rollout of some eligibility sites. There is an active Job Connections service. There is still a strong demand from employers for job applicants.

EDD: Over the summer and fall they conducted targeted job fairs in outdoor venues. They have been planning more in person services over the winter as their staff returns to in person attendance. They were also anticipating staffing the One-Stops. Starting soon non-vaccinated staff will be tested for Covid. They are establishing Unemployment Insurance Navigators to assist customers.

GSJTA: The Roseville Career Center is open to customers only by appointment. Almost all of their services are virtual. Attendance at the last orientation was disappointing. Since the last meeting they have logged approximately 1,000 customer contacts. Employers are still in search of referrals.

PSA: Currently classroom staff is over 90% vaccinated, classified staff is 65% plus vaccinated. Class attendance is holding up. Classes are both in-person and online. They are anticipating an upturn in attendance this coming spring. They are currently coordinating various construction training offerings.

Advance-South Lake Tahoe: Frank reported on the recent heavy snows that have hit the region. The campus was closed for several days with 17 hours of lost power. They are ramping up in-person services and class attendance. There are mask requirements for all inside activities. Because of industry demand their Culinary Apprenticeship program is growing. Frank then shared several of the issues affecting the workforce and economy in the basin. These include the cost of housing for the workforce and the rate of vaccination in the basin, currently estimated at 53%.

All partners agreed that their plans to expand in-person customer service was impacted by the Delta variant. The current Omicron news brings in more complexity for future planning.

MOU/CSA: Darlene gave an update on the status of the agreements. The current MOU and Cost Sharing Agreements run to the end of June 30, 2022. She will be contacting the partners on updating the agreements with any changes and the specific timelines.