



**Job Announcement -- Workforce Case Manager**

Position is open until filled, with review of applications beginning on October 18, 2021  
Anticipated start date of mid-January / as soon as possible

Calaveras Healthy Impact Product Solutions and Sierra Institute for Community and Environment seek a full-time Workforce Case Manager to advance their forest restoration workforce development and training program. The Workforce Case Manager position will be integral to the High Road Training Partnership, a joint effort between Calaveras Healthy Impact Product Solutions, Sierra Institute for Community and Environment and Big Sandy Rancheria, Greenville Rancheria, Hung-a-lel-ti, and Mechoopda Maidu tribal partners to advance tribal forest restoration crew capacity through workforce training opportunities.



**Job Duties**

The Workforce Case Manager will work directly with Tribal crew members to connect them to healthcare, legal, financial, and other social support entities needed to successfully work on forest restoration crews and to advance professionally.



Restoration crews participating in this partnership are geographically dispersed among several counties including Shasta, Modoc, Alpine, Mono, Tuolumne, Mariposa, Fresno, Butte and Tehama. The Case Manager will troubleshoot crews' transportation issues.



This position has been developed to support crew members through social, health, interpersonal, and economic challenges. The partnership is seeking someone with experience in Tribal and social issues, and with proven dedication and commitment to supporting Tribal communities.



This is an in-person position and will involve substantial travel. A flexible schedule is a plus. The position will require full time work for the first three months.

The right person will have most of the following:



- Dedication to advancing workforce development and social welfare among multiple Tribes
- Experience in Tribal clinics, and with mental health, public health mentorship, and youth mentorship
- Experience with SUD recovery, education, prevention, treatment
- Financial literacy and excellent writing and communication skills
- Experience in leadership development
- Knowledge of child support and spousal support systems

- Experience with domestic violence issues, including interventions, support, counseling and anger management
- Experience facilitating access to legal support, knowledge of justice system & probation
- Experience with county; school; state; municipal organizations; legal aid; housing authorities, and financial aid
- Ability to advocate within the Tribal context

**Desireable Qualifications:**

- Active tribal member or leader preferred
- Familiarity with environmental restoration (e.g., forest, meadow, watershed, and cultural site restoration work)
- Commitment to social, economic and environmental justice
- Familiarity with HIPAA

**Minimum qualifications:**

- HS diploma or equivalent
- Valid California drivers' license
- Proof of car insurance
- Demonstrated history of public service such as in health & human services, education, social work, justice system, rehabilitation
- At minimum 3 years' experience
- High tolerance for the unexpected and tragic
- Willingness to work flexible hours

**Compensation –**

Competitive wages and benefits based on experience, skills, and proficiencies.

This position is open until filled.

To apply, email a letter of interest and your resume to [wp-chips@hotmail.com](mailto:wp-chips@hotmail.com) with “CASE MANAGER” in the subject line.