

WB MEMBERS

- AMY SCHULZ
Sierra College
- BRITT AZOUZ
Azouz Dental Practices
- CARIANNE HUSS
Employment Development Department
- CHRISTINA NICHOLSON
Whole Person Learning
- DANIELA DEVITT
California Employers Association
- DAVID LUKE
Department of Rehabilitation
- ERIC COOPER
California Indian Manpower Consortium
- ERIC ULRICH
Hacker Lab
- JAMIE BROWN
JB Real Estate Group-Premier Property Management
- JASON BUCKINGHAM
Golden Sierra Job Training Agency
- JOHN TWEEDT
District Council 16
- KEVIN FERREIRA
Sacramento Sierra Building & Construction Trade Council
- LAUREL BRENT-BUMB
El Dorado Chamber of Commerce
- MICHAEL SNEAD
Sierra Consulting Services Inc.
- MICHAEL ZIMMERMAN, *Vice Chair*
MTI College
- PAUL CASTRO
California Human Development
- RICK LARKEY, *Chair*
North State Building Industry Foundation
- ROBIN TRIMBLE
Rocklin Area Chamber of Commerce
- SHERRI CONWAY
Placer County Office of Economic Development
- STEVEN CASPERITE
Placer School for Adults
- TINK MILLER
Placer Independent Resource Services
- VIC WURSTEN
PRIDE Industries
- VOLMA VOLCY
Sacramento Central Labor Council AFL-CIO
- WILLIAM REED
United Domestic Workers of America

**GOLDEN SIERRA WORKFORCE BOARD
REGULAR MEETING
AGENDA**

Thursday, January 21, 2021 – 1:00 PM

In response to the Governor's Executive Order N-29-20 relating to the COVID-19 Pandemic, the Golden Sierra Job Training Agency Workforce Board is conducting this meeting on Zoom.

Members of the public are encouraged to participate in the meeting by submitting written comments by email to magnussen@goldensierra.com. Public comments will be accepted until the adjournment of the meeting, distributed to the Workforce Board and included in the record.

Public Location:

<https://us02web.zoom.us/j/84233237659?pwd=aThJa1ZraXdrajZMQ2w1S3RjWVVRZz09>
Meeting ID: 842 3323 7659
Passcode: 675277

Members of the public may join the meeting by clicking the link above or typing the meeting address above into their web browser, or listen to the meeting on

One tap mobile

+16699009128,,84233237659#,,,,*675277# US (San Jose)
+13462487799,,84233237659#,,,,*675277# US (Houston)

Dial by your location

+1 669 900 9128 US (San Jose)
+1 346 248 7799 US (Houston)
+1 253 215 8782 US (Tacoma)
+1 646 558 8656 US (New York)
+1 301 715 8592 US (Washington D.C.)
+1 312 626 6799 US (Chicago)

Mission: The Golden Sierra Workforce Board convenes industry leaders and key partners to identify workforce initiatives, create innovative solutions and measure the success of systems' ability to meet industry and workforce needs.

- I. ROLL CALL AND INTRODUCTION OF GUESTS
- II. APPROVAL OF AGENDA 1-2
- III. CONSENT AGENDA
All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.
 - a) Approval of Minutes from November 19, 2020 WB Meeting 3-6
 - b) Review of Minutes from November 19, 2020 EC Meeting 7-9
 - c) Attendance Log 10
- IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

EQUAL OPPORTUNITY

Golden Sierra is an equal opportunity employer/program. Auxiliary aids and services are available upon request. Special requests for services, aids and/or special formats need to be made by calling (916)-773-8540 (Voice). TTY users please call the California Relay Service at 711.

- V. FY 2020-2021 AGENCY BUDGET – MODIFICATION 1 11-19
- VI. PRESENTATION – LABOR MARKET INFORMATION (LMID)
Cara Welch, EDD Labor Market Information Division
- VII. PRESENTATION – DIGITAL LITERACY – VALLEY VISON
- VIII. LOCAL PLAN & DISCUSSIONS
- IX. LEGISLATIVE UPDATE 20-22
- X. HIGH PERFORMING BOARD CERTIFICATION – [WSD19-12](#) 23-29
- XI. ONE-STOP OPERATOR REPORT OUT 30-32
- XII. FUTURE AGENDA ITEMS/NEW BUSINESS
• Presentation – Broadband Access Report
- XIII. NEXT MEETING
Thursday, March 18, 2021 – 1:00 pm
- XIV. ADJOURNMENT

**GOLDEN SIERRA WORKFORCE BOARD
REGULAR MEETING
MINUTES**

Thursday, November 19, 2020 – 1:00 PM

In response to the Governor's Executive Order N-29-20 relating to the COVID-19 Pandemic, the Golden Sierra Job Training Agency Workforce Board is conducting this meeting on Zoom.

Public Location:

<https://us02web.zoom.us/j/81816987979?pwd=UDdZaUZCbWJGS1dtMUVvdEU5d2Zadz09>

Meeting ID: 818 1698 7979

Passcode: 192972

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and the meeting was called to order by Chair Larkey at 1:03pm.

<input checked="" type="checkbox"/> Rick Larkey (Chair)	<input checked="" type="checkbox"/> Michael Zimmerman (Vice-Chair)	
<input checked="" type="checkbox"/> Amy Schulz	<input checked="" type="checkbox"/> Jason Buckingham	<input type="checkbox"/> Steven Casperite
<input checked="" type="checkbox"/> Britt Azouz	<input checked="" type="checkbox"/> John Tweedt*	<input checked="" type="checkbox"/> Tink Miller
<input checked="" type="checkbox"/> Christina Nicholson*	<input type="checkbox"/> Kevin Ferreira	<input checked="" type="checkbox"/> Vic Wursten
<input checked="" type="checkbox"/> Daniella Devitt*	<input checked="" type="checkbox"/> Laurel Brent-Bumb*	<input type="checkbox"/> Volma Volcy*
<input checked="" type="checkbox"/> David Luke	<input type="checkbox"/> Michael Snead	<input checked="" type="checkbox"/> William Reed
<input type="checkbox"/> Eric Cooper	<input type="checkbox"/> Paul Castro	
<input checked="" type="checkbox"/> Eric Ulrich	<input checked="" type="checkbox"/> Robin Trimble	
<input checked="" type="checkbox"/> Jamie Brown*	<input checked="" type="checkbox"/> Sherri Conway	

GSJTA Staff:

Lorna Magnussen
 Lisa Nelson

One-Stop Operator:

Michael Indiveri

Guests: Cara Welch, Carianne Huss, Jeff Richard, Don Ashton, Nichole Williamson, Michelle Grellus

**Denotes late arrival or early departure*

II. APPROVAL OF AGENDA

Motion to approve agenda as presented, by Reed, second Miller

Motion approved unanimously

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- a) Approval of Minutes from September 17, 2020 WB Meeting
- b) Review of Minutes from September 17, 2020 EC Meeting
- c) Attendance Log

Motion to approve consent agenda items a-c as presented, by Miller, second Brent-Bumb

Motion approved unanimously

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

Brent-Bumb, El Dorado County has a lot of Free PPE supplies available for local businesses with up to 100 employees.

*Devitt entered at 1:08pm

V. ALPINE COUNTY UPDATE
– NICHOLE WILLIAMSON, HEALTH & HUMAN SERVICES DIRECTOR

Williamson reported out on Alpine County's COVID-19 impacts and response.

*Brown entered at 1:12pm

VI. EL DORADO COUNTY UPDATE
– DON ASHTON, CHIEF ADMINISTRATIVE OFFICER

Ashton reported out on El Dorado County's COVID-19 impacts and response.

VII. PLACER COUNTY UPDATE
– SHERRI CONWAY, ECONOMIC DEVELOPMENT DIRECTOR

Placer reported out on Placer County's COVID-19 impacts and response. Presentation was given.

Combined discussion pertaining to reports outs given by each county lead to recommendation to form an ad-hoc to further address issues & concerns. Those interested were instructed to reach out to Buckingham.

Topics included:

- what next if going out of business
- how to stay in business
- how to look for workers
- Education/Childcare/Work balance

*Tweedt departed at 1:50pm

VIII. BOARD INITIATIVES

Buckingham provided updates on the following:

1. Local Plan and Procurement
2. Digital Literacy Action Plan
3. Future of Work and Workplace expectations
4. Promotional Marketing/Campaign

IX. EXECUTIVE COMMITTEE MEMBERSHIP APPROVAL

Proposed Executive Committee membership outlined in agenda packet.

Motion to approve recommendations by Miller, second by Devitt

Motion approved unanimously

X. WORKFORCE BOARD MEMBERSHIP & RECRUITMENT

Magnussen reported out as outlined in the agenda packet.

XI. REGIONAL UPDATES

Buckingham provided updates as follows:

Handouts distributed: 1) GSWDG Regional Update 11/19/2020, 2) Retain California (2 flyers), 3) Better Together, 4) Capital Region Workforce Boards (Book of Lists) and 5) Capital Region Workforce Boards (Comstock's)

Promotional/Branding and Awareness – Valley Vision has been working on our behalf to increase awareness of the WIOA services offered in our region. On December 1 Valley Vision is hosting a webinar discussing workforce services to vulnerable communities. Advertisements will be placed in The Business Journal, The Business Journal Book of Lists, and Comstock's

Regional / Local Plan – Process running concurrently, calendar has been developed that includes dates for public input.

Regional Grants:

1. Prison to Employment Grant, expenditures lower than anticipated largely due to the Pandemic. 28 months left; 30% of funds have been spent to date; enrollment goals have been met.
2. SB1, fully executed contract has been received, working on subcontracts. Thanks to our partners (Sierra College and Placer School for Adults) MC3 classes will be offered in the spring with day and evening courses available in Placer County, Still coordinating the schedule for El Dorado County. SB1 grant ends August 2022.
3. High Road Training Partnership Grant, building training strategies for clean energy jobs, working with Valley Vision to develop and support their application, asking for \$350,000
4. RETAIN Grant, the project aims to strengthen the capacity to better serve people with disabilities with Stay-at-Work/Return-to-Work strategies.

Digital Literacy:

1. Burning Glass has submitted first round of data, Valley Vision will report out during the Board's January meeting. This Data focuses on occupations with high risk of automation and cross walking to more resilient occupations.
2. Metrix Learning Platform to deliver online, anytime, training in a broad array of topics, currently there are 5,000+ courses that will be available free of charge to anyone in the region. Only cost will be for certification/testing fees if required.

XII. ONE-STOP OPERATOR REPORT OUT

Indiveri reported out as outlined in the agenda packet, next meeting December 16, 2020 at 2pm via Zoom.

*Brent-Bumb departed at 2:20pm

XIII. FUTURE AGENDA ITEMS/NEW BUSINESS

- Education/Childcare/Workforce Balance report out [future]
- Broadband access presentation [January 2021]
- Digital Literacy presentation by Valley Vision [January 2021]
- Budget Modification [January 2021]
- Local/Regional Plan Public Update [January 2021]
- Legislative update [March 2021]

XIV. NEXT MEETING

Thursday, January 21, 2021 – 1:00 pm

XV. ADJOURNMENT

Motion to adjourn meeting at 2:30pm by Miller, second by Larkey

Motion approved unanimously

**GOLDEN SIERRA WORKFORCE BOARD
EXECUTIVE COMMITTEE
REGULAR MEETING
MINUTES**

Thursday, November 19, 2020 @ 12:00 PM

In response to the Governor's Executive Order N-29-20 relating to the COVID-19 Pandemic, the Golden Sierra Job Training Agency Executive Committee is conducting this meeting on Zoom.

Public Location:

<https://us02web.zoom.us/j/83255688826?pwd=SUd2U0dlQ0VPVVN1TmFhdmNvcE03QT09>

Passcode: 460947

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting called to order at 12:03pm by Chair Larkey

<input checked="" type="checkbox"/> Rick Larkey (Chair)	<input checked="" type="checkbox"/> Michael Zimmerman (Vice-Chair) *
<input checked="" type="checkbox"/> Greg Geisler	<input checked="" type="checkbox"/> Jason Buckingham <input checked="" type="checkbox"/> John Tweedt
<input checked="" type="checkbox"/> Laurel Brent-Bumb *	<input checked="" type="checkbox"/> Robin Trimble

GSJTA Staff:

Lorna Magnussen
 Lisa Nelson

One-Stop Operator:

Michael Indiveri

II. APPROVAL OF AGENDA

Motion to approve agenda by Trimble, second by Geisler

Motion approved unanimously

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- Approval of Minutes from September 17, 2020 EC Meeting
- Attendance Log

Motion to approve consent agenda items under one blanket motion by Trimble, second by Zimmerman

Motion approved unanimously

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

Indiveri - Jenny Wilson with El Dorado County Health and Human Services will be retiring December 14, 2020.

Brent-Bumb, El Dorado County has a lot of Free PPE supplies available for local businesses with up to 100 employees.

V. WORKFORCE BOARD MEMBERSHIP & RECRUITMENT

Magnussen reported out as outlined in agenda packet.

Motion to recommend Carianne Huss application to be forwarded to Governing Body for approval, by Zimmerman, second by Brent-Bumb

Motion approved unanimously

VI. BOARD INITIATIVES

Buckingham reported out as outlined in the agenda packet

1. Local Plan and Procurement
2. Digital Literacy Action Plan
3. Future of Work and Workplace experience
4. Promotional Marketing/Campaign

VII. REGIONAL UPDATES

Buckingham reported out as outlined in the agenda packet

Promotional/Branding and Awareness – In addition to local efforts, Valley Vision (acting as the regional organizer) has been working on our behalf on increasing awareness of the services offered in the Capital Region. On December 1, Valley Vision will be hosting a webinar relating to the services offered and how Workforce Boards reach underserved communities. In addition, advertisements will be placed in the Business Journal, The Business Journal Book of Lists, and Comstock's over the coming months.

Regional / Local Plan – Process running concurrently, calendar has been developed that includes dates for public input.

Regional Grants:

1. Prison to Employment Grant, expenditures lower than anticipated largely due to the Pandemic. 28 months left; 30% of funds have been spent to date; enrollment goals have been met.
2. SB1, fully executed contract has been received, working on subcontracts. Thanks to our partners, Sierra College and Placer School for Adults MC3, classes will be offered in the spring with day and evening courses available in Placer County, Still coordinating the schedule for El Dorado County. SB1 grant ends August 2022.

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4. RETAIN Grant, the project aims to strengthen the capacity to better serve people with disabilities with Stay-at-Work/Return-to-Work strategies.

Digital Literacy:

1. Burning Glass has submitted first round of data, Valley Vision will report out during the Board's January meeting. This Data focuses on occupations with high risk of automation and cross walking to more resilient occupations.
2. Metrix Learning Platform to deliver online, anytime, training in a broad array of topics, currently there are 5,000+ courses that will be available free of charge to anyone in the region. Only cost will be for certification/testing fees if required.

VIII. ONE-STOP OPERATOR

- 60 DAY EVALUATION

Buckingham reported out on 60-day OSO evaluation tool, report enclosed in Agenda Packet for review; Indiveri provided clarification when needed.

- REPORT OUT & DIRECTION

Indiveri reported out as outlined in the Agenda Packet, next meeting December 16, 2020 at 2pm via Zoom.

IX. FUTURE AGENDA ITEMS/NEW BUSINESS

- WB Membership
- Budget Modification
- 120 day One Stop Operator evaluation

X. NEXT MEETING

Thursday, January 21, 2021 @ 12:00 pm

XI. ADJOURNMENT

Motion to adjourn meeting at 12:58pm by Geisler, second by Larkey

Motion approved unanimously

ATTENDANCE LOG

01/21/2021

WORKFORCE BOARD

Date:	5/21/20	7/16/20	9/17/20	11/19/20	
WORKFORCE BOARD	WB	WB	WB	WB	
Meeting Type	Regular	Regular	Regular	Regular	RATE
Amy Schulz	1	1	1	1	100%
Britt Randall				1	100%
Christina Nicholson	1	0	1	1	75%
Daniela Devitt	1	1	1	1	100%
David Luke	1	1	0	1	75%
Eric Cooper	0	0	0	0	0%
Eric Ulrich	0	0	0	1	25%
Jamie Brown				1	100%
Jason Buckingham	1	1	1	1	100%
John Tweedt	0	0	1	1	50%
Kevin Ferreira	0	0	0	0	0%
Laurel Brent-Bumb	1	1	0	1	75%
Michael Snead				0	0%
Michael Zimmerman	1	1	1	1	100%
Paul Castro	1	1	1	0	75%
Rick Larkey	1	1	1	1	100%
Robin Trimble	1	1	0	1	75%
Sherri Conway	1	1	0	1	75%
Steven Casperite	1	1	1	0	75%
Susan "Tink" Miller	1	1	1	1	100%
Victor Wursten	1	1	0	1	75%
Volma Volcy	1	0	1	0	50%
William Reed	1	1	1	1	100%

GOLDEN SIERRA WORKFORCE BOARD

MEMORANDUM

DATE: January 21, 2021
TO: Workforce Board (WB)
FROM: Jason Buckingham, GSJTA Executive Director
SUBJ: FY 2020-2021 Agency Budget Modification

Before the Board for review is the Agency Fiscal Year 2020-2021 Mod. 1 Budget. The budget modification is necessary to incorporate additional allocation funding as well as specific line item changes as detailed in narrative.

It is anticipated that the Executive Committee will review and approve for recommendation on January 21, 2021, prior to the Workforce Board.

The Action requested is to make a recommendation to the Governing Body to approve the Mod. 1 Budget for 2020-2021.

Budget Introduction and Overview

Golden Sierra Job Training Agency is a Joint Powers Authority (JPA) organized between the counties of Placer, El Dorado and Alpine. The Agency's annual source of funds is the Title 1 award from the *Workforce Innovation and Opportunity Act (WIOA)*. Additionally, the Agency administers miscellaneous grants and awards that complement the WIOA Title 1 objectives and the stated purpose of the JPA.

Approach in Developing the Final Budget for Fiscal Year 2020/2021

The model used to develop the Consortium's annual budget is the Priority Based Budget model. The goal is to develop a budget based on the relationship between program funding levels and expected results from that program. The objectives are to retain cost-efficient and effective ways to meet the requirements of the *Workforce Innovation and Opportunity Act (WIOA)* while providing quality services to participants and meeting the debt obligations of the Agency.

The Fiscal Year 2020/2021 Final Budget:

The funding used to develop the budget represents rollover funding from the *Workforce Innovation and Opportunity Act (WIOA)* Title 1 formula fund allocations, Subgrant AA011006 and the new allocation communicated to the Consortium by the Employment Development Department (EDD) via the Workforce Services Information Notice (WSIN) WSIN19-45. Other programs to be administered by the Agency are categorized as Non-Allocation grants. These grants have been awarded via competitive processes. The largest of which include the Prison to Employment Initiative and the SB1 High Road Training Project being awarded by the California Workforce Development Board. This funding is being administered by Golden Sierra on behalf of the Capital Region Workforce Boards including SETA, NCCC, and Yolo County. Additional non-allocation funding includes funding related to pandemic emergency response, and services to individuals with disabilities.

The budget meets mandated funding requirements as follows:

20% of the Adult and Dislocated Worker funding will support *Direct Training* with a planned assumption of 10% leverage in order to meet the full requirement of 30% with a 20/10 ratio of WIOA cash/leverage.

20% of the Youth funding is earmarked to meet the *Youth Work Based Learning (WBL)* requirement as outlined in the WIOA Title I award. To clarify, *Work Based Learning* only includes a participant's enrollment in employment related training such as an On-The-Job Training (OJT) or Work Experience (WEX). It does not include classroom training. Seventy percent of the earmarked WBL funding is planned to support career services for eligible WBL participants in the program.

The remaining cost objectives required of the Title I funding is to maintain a minimum of one *Comprehensive - America's Job Center (AJC)* in the *Local Area* while strategically utilizing financial resources to meet the debt service required payments for the liabilities of the Joint Powers Authority (JPA) while participating in the continued development of both local and regional *Workforce Systems*.

Approved By:
Executive Committee:
Workforce Board:
Governing Body

Allocation Funding Changes

- WSIN19-45 plans for a slight increase in Adult, Dislocated Worker and Youth funding for 2020/2021 over fiscal year 2019/2020. The increase is just under 2%
- Due to Covid-19, Rapid Response was extended, and the Funds Utilization Requirements have been lifted allowing a greater carryover than would normally be allowed
- Rapid Response and Layoff Aversion allocations have been updated to reflect actual awards for 2020/2021 with a slight decrease over 2019/2020
- The Agency has been able to reduce costs in staffing as well as services and supplies from PY19/20
- There is a slight increase in funding for Advance bringing their total award for PY20/21 to \$100,000 (an approx. \$25,000 increase from Draft)
- There is a new line item for the Workforce Board which allows the board to implement \$50,000 worth of initiatives as it sees fit. This is a \$20,000 increase from Draft.
- Included in the budget is a transfer of 80% of the Dislocated Worker funding to the Adult funding stream. This is flexibility allowed in the law that increases access to funds for participants and eases eligibility documentation for the community.
- Services and Supplies, and Professional Services increase slightly from Draft in order to accommodate virtual service models due to the pandemic, WIOA plan development, and contracting as a part of regional grant administration.

Additional Notes

There are several changes to the historical presentation. Perhaps most notable is that all salaries have been separated out from client services. This has been done for the sake of transparency as it allows for a clear review of direct client expenditures. However, it does skew the comparison from FY 19/20 to FY20/21. It does not skew the presentation of Draft to Final.

The Budget presentation has been reduced to two schedules; schedules 1, and 2. This is largely due to Placer County's transition to a new countywide system. We anticipate greater changes to schedule 2 (Cost Center Detail) to be presented at a later date.

The budget presentation from the workforce Board to the Governing Body include minor non material changes from year end close out. These include:

1. DEA 6 budget presented to Workforce Board = \$350,000. As presented to Governing Body \$349,940 = (\$40)
2. P2E Support Services presented to Workforce Board = \$567,422. As presented to Governing Body \$567,544 = +\$122
3. TET budget required salary charges of \$1521 reducing program funding from additional TET award in FY 20/21. \$19,000 – \$1521 = \$17,479. This increased staffing by \$1521 as well.

The agency procured the Workforce Board's One-Stop Operator as required by law and has included costs for that service in Professional Services.

The impact of Covid 19, the lifting of funds utilization, and the roll as regional grant administrator has presented us with a unique opportunity in that it provided us with enough funding to increase funding for activities such as the Board Initiatives, career and training services, and funding the Advance contract at \$100,000.

Approved By:
Executive Committee:
Workforce Board:
Governing Body

Modification 1 (January 21, 2021)

Modification 1 to the FY20/21 Final Budget includes the following:

From Schedule 1:

1. Schedule 1 reflects Rapid Response money moving from Allocation Carryover to Rapid Response Carryover. This is to an error identifying funds at the end of the FY19/20 program year. \$90,576 were identified as WIOA allocation for Carryover per the County System which were later identified as Rapid Response/Layoff Aversion funds via the state reports.
2. Salaries and Benefits were increased by \$72,893 in order to comport with the bargaining agreement as well as to hire two limited term business outreach staff who will be funded by the Rapid Response funding identified in 1
3. Services and Supplies increased by \$13,300 due to increased demand on equipment and maintenance related to a virtual infrastructure
4. Professional services was decreased by \$33,500. This is related to the planned vs actual expenditures correlated to the procurement and provision of virtual services.
5. Total increase in expenditures = \$52,693 offset by reducing carryover for 2021/2022 which assists us in making the Funds Utilization requirement for 2020/2021.

Schedule 2 reflects the details from schedule 1 (Columns D-G):

1. Sources: Admin reflects a reduction of funds from carry-in in order to redistribute those funds in other cost centers
2. Sources: Rapid Response/Layoff Aversion Carry-in from Operations and One-Stop have been moved entirely into the Rapid Response/Layoff Aversion cost centers
3. Expenditures (Lines 9-13): funds moved accordingly by cost center to reflect the changes mentioned in Schedule 1 above
4. No change to Training Expenditures (Lines 14-36)
5. Award expended in second year (line 29): Reduced by \$52,693 in order to meet expense demands and help with meeting the Funds Utilization Requirement.
6. Extra Pension Support (line 27): Distributed amongst Operations and Rapid Response/Layoff Aversion as appropriate,

Approved By:
Executive Committee:
Workforce Board:
Governing Body

Description of Schedules

Schedule 1 **Consortium Draft to Final Budget**

Schedule is based on estimated rollover funding, non-allocation carry over, and new awards. Expenditures have been adjusted based on anticipated cost increases, WIOA spending requirements, and pension debt service requirements and shows a comparison of FY20/21 draft Budget to the proposed Final Budget for FY2020/2021

Schedule 2 **Consortium Cost Center Detail**

- Consortium Administration: Includes fiscal management, procurement, and human resource functions.
- Consortium Program Operations: Includes program oversight and technical assistance to member counties. Staff and consultants have expertise in ADA/EO compliance, program monitoring, WIOA continual refinement, and database management.
- Consortium Rapid Response and Layoff Aversion: Includes activities related to business outreach, workshop facilitation, and labor exchange. Staff have expertise in helping affected employees return to work as quickly as possible following a layoff and developing early-warning systems to prevent layoffs altogether.
- Consortium Comprehensive One-Stop: Includes the physical location and related operating expenses of the required job center that offers universal access and comprehensive employment-related programs and services.
- El Dorado County Career and Training Services: Includes PY 19/20 carry-in funds and PY20/21 WIOA funding to be administered by the Agency.
- Placer County Career and Training Services: Includes PY 19/20 carry-in funds and PY 20/21 WIOA funds to be administered by the Agency staff.
- South Lake Tahoe / Alpine County Career and Training Services: Includes balance of contract for PY 19/20 carry-in funds. Services awarded to Advance. Planned PY 20/21 WIOA funding scheduled to be awarded to Advance
- Non-Allocation Career and Training Services: Cost Centers listed here are non-routine in nature managed by the Agency:

 - The Disability Employment Accelerator– purpose is for the Agency to provide Work based learning opportunities for college students with disabilities
 - Trade and Economic Transition (TET) National Dislocated Worker Grant (NDWG)
 - The Prison to Employment Grant – Implementation Supportive Services
 - The Prison to Employment Grant – Implementation Direct Services

Approved By:
 Executive Committee:
 Workforce Board:
 Governing Body

SB1 – High Road Training Project

Covid-19 25% Additional Assistance provides financial support services for those suffering wage loss due to the Pandemic

Covid-19 National Dislocated Worker Grant (NDWG) Provides rapid reemployment services, training and SS for those who suffered job loss due to the Pandemic

Board Initiatives: Includes discretionary funding for Workforce Board Initiatives which must be spent by June 30, 2022

Surplus Funds Surplus funds, if available, represent discretionary funding for allocation by the Governing Body

Approved By:
Executive Committee:
Workforce Board:
Governing Body

		<u>A</u>		<u>B</u>		<u>C</u>		<u>B/A</u>	
		Consortium Fiscal Year 2020/2021		Consortium Fiscal Year 2020/2021 Final Budget - Mod 1		Column A less Column B Change Between Fiscal Year 20/21 Final Budget to 20/21 Final Budget - Mod 1		Percent Change from Fiscal Year 20/21 Final Budget to FY 20/21 Final Budget - Mod 1	
L i n e #		Final Budget	% of Total Funding	Final Budget - Mod 1	% of Total Funding	Budget - Mod 1			
	Funding Sources:								
1	Carry-In WIOA Allocation	\$ 1,282,495	17.93%	\$ 1,191,919	16.66%	\$ (90,576)		-7.06%	SOURCES
2	Awarded WIOA Allocations	\$ 2,523,548	35.27%	\$ 2,523,548	35.27%	\$ -		0.00%	
3	Carry-In RR/LA	\$ 56,696	0.79%	\$ 147,272	2.06%	\$ 90,576		159.76%	
4	Awarded Rapid Response Funds	\$ 239,112	3.34%	\$ 239,112	3.34%	\$ -		0.00%	
5	Awarded Layoff Aversion Funds	\$ 56,758	0.79%	\$ 56,758	0.79%	\$ -		0.00%	
6	Non Allocation Awards Carried In	\$ 1,127,108	15.75%	\$ 1,127,108	15.75%	\$ -		0.00%	
7	Non-Allocation Awards (New)	\$ 1,868,960	26.12%	\$ 1,868,960	26.12%	\$ -		0.00%	
8	Total Funding Sources PY 20	\$ 7,154,677		\$ 7,154,677		\$ -		0.00%	
	Expenditures:								
9	Retiree Benefits	\$ 751,903	10.73%	\$ 751,903	10.73%	\$ -		0.00%	EXPENDITURES
10	Salaries and Benefits	\$ 1,308,200	18.68%	\$ 1,381,093	19.72%	\$ 72,893		5.57%	
11	Services and Supplies	\$ 321,496	4.59%	\$ 334,796	4.78%	\$ 13,300		4.14%	
12	Professional Services	\$ 209,846	3.00%	\$ 176,346	2.52%	\$ (33,500)		-15.96%	
13	Salaries, Services, and Encumbrances Total	\$ 2,591,445	37.00%	\$ 2,644,138	37.75%	\$ 52,693		2.03%	
	Career & Training Services								
14	Placer County	\$ 492,718	7.03%	\$ 492,718	7.03%	\$ -		0.00%	DIRECT CLIENT EXPENDITURES
15	EI Dorado County	316,232	4.51%	316,232	4.51%	-		0.00%	
16	So Tahoe & Alpine County	173,445	2.48%	173,445	2.48%	-		0.00%	
17	Non Allocation Carried in From Prev FY	160,687	2.29%	160,687	2.29%	-		0.00%	
18	Non-Allocation Awards (New)	169,033	2.41%	169,033	2.41%	-		0.00%	
19	Career & Training Services Total	\$ 3,011,719	43.00%	\$ 3,011,719	43.00%	\$ -		0.00%	
20	Board Initiatives	\$ 50,000	0.71%	\$ 50,000	0.71%	\$ -		0.00%	WORKFORCE BOARD EXPENDITURES
	Non allocation Carry-out to New FY	434,625	6.20%	434,625	6.20%	\$ -		0.00%	
21	Allocation carry-out to New FY	\$ 916,888	13.09%	\$ 864,195	12.34%	\$ (52,693)		-5.75%	CARRYOUT
	Carry-out to PY 21 Total	\$ 1,351,513	19.29%	\$ 1,298,820	18.54%	\$ (52,693)		-3.90%	
22	TOTAL EXPENDITURES	\$ 7,004,677		\$ 7,004,677		\$ -		0.00%	
23	Net Surplus vs (Deficit)	\$ 150,000		\$ 150,000		\$ -		0.00%	Surplus vs (Deficit) Surplus for GB distribution. Used to reduce pension liability.

Approved by:
 Executive Committee:
 Workforce Board:
 Governing Board:

	A	B	C	D	E	F	G
	Consortium Admin (WIOA)	Consortium Program Operations (WIOA)	Consortium Rapid Response and Layoff Aversion	Local Area One-Stop Delivery System	El Dorado County Career and Training Services	Placer County Career and Training Services	Alpine County & South Lake Tahoe Career and Training Services
Funding Sources:							
1	Carry-In Allocation Funds from PY 20	\$ 182,522	\$ 357,175		\$ 42,129	\$ 168,640	\$ 73,445
2	Allocation Awards PY 21	252,356	958,948	-	302,825	341,835	100,000
3	Carry-In Rapid Response/LA	-	-	147,273	-	-	-
4	Awarded Rapid Response Funds PY 21	-	-	239,112	-	-	-
6	Awarded Layoff Aversion Funds PY 21	-	-	56,758	-	-	-
	Carry-In Non-Allocation from PY 20						
7	Actual Non-Allocation Awards PY 21						
8	Total Funding Sources	\$ 434,878	\$ 1,316,123	\$ 443,143	\$ 344,954	\$ 510,475	\$ 173,445
Expenditures:							
Consortium Operations:							
9	Retiree Benefits	\$ -	\$ 676,713	\$ 75,190	\$ -	\$ -	\$ -
10	Salaries and Benefits	131,652	62,040	217,648	136,754	116,125	217,301
11	Services and Supplies	11,753	146,813	56,758	83,926		3,000
12	Professional Services	27,566	89,280	26,000	33,500		
13	Consortium Operations Total	\$ 170,971	\$ 974,846	\$ 375,596	\$ 254,180	\$ 116,125	\$ 220,301
Career & Training Services							
Program Year 2019/2020 WIOA/Other - Rebudget							
14	Non-Allocation Awards	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15	Placer County	-	-	-	-	226,242	-
16	El Dorado County	-	-	-	141,676	-	-
17	Alpine County	-	-	-	-	-	73,445
Program Year 2020/2021 WIOA/Other							
18	Non-Allocation Awards	-	-	-	-	\$ -	\$ -
19	Placer County	-	-	-	\$ -	266,476	\$ -
20	El Dorado County	-	-	-	\$ 174,556	\$ -	\$ -
21	Alpine County	-	-	-	\$ -	\$ -	100,000
Regional Contracts							
22	Career & Training Services Total	\$ -	\$ -	\$ -	\$ 316,232	\$ 492,718	\$ 173,445
23	Regional Contracts						
24	Board Initiatives	\$ -	\$ -	\$ 20,000	\$ 18,202	\$ -	\$ 11,798
25	PY20 Award Expend in Second Year	\$ 263,907	\$ 206,277	\$ 32,547	\$ 72,572	\$ 78,118	\$ 210,774
26	Future Year Expend Non-Allocation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
27	Recommend PY 19/20 WIOA Additional Pension Support	\$ -	\$ 135,000	\$ 15,000	\$ -	\$ -	\$ -
28	TOTAL EXPENDITURES	\$ 434,878	\$ 1,316,123	\$ 443,143	\$ 344,954	\$ 510,475	\$ 173,445
29	Net Incurr Funding primarily from unobligated and unsp	\$ (0)	\$ 0	\$ -	\$ -	\$ (0)	\$ (0)

Approved by:
 Executive Committee:
 Workforce Board:
 Governing Board:

	H	I	J	K	L	M	N	O
	SB1 High Road	Trade and Economic Transition National Dislocated Worker Grant	DEA 6	Gov's Addition Asst	Covid-NDWG	Prison to Employment Implementation Supportive Services	Prison to Employment Implementation Direct Services	Total of all Funding Sources and Expenditures
Funding Sources:								
1 Carry-In Allocation Funds from PY 20	0	0	0	0	0	0	0	\$ 1,191,919
2 Allocation Awards PY 21	0	0	0	0	0	0	0	\$ 2,523,547
3 Carry-In Rapid Response/LA	0	0	0	0	0	0	0	147,273
4 Awarded Rapid Response Funds PY 21	0	0	0	0	0	0	0	239,112
6 Awarded Layoff Aversion Funds PY 21	0	0	0	0	0	0	0	56,758
7 Carry-In Non-Allocation from PY 20		25627.05		23969	154452	567543.44	355517	1,127,108
7 Actual Non-Allocation Awards PY 21	1,500,000	19,000	349,960					1,868,960
8 Total Funding Sources	\$ 1,500,000	\$ 44,627	\$ 349,960	\$ 23,969	\$ 154,452	\$ 567,543	\$ 355,517	\$ 7,154,677
Expenditures:								
Consortium Operations:								
9 Retiree Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 751,903
10 Salaries and Benefits	130,848	1,521	108,671	-	74,452	102,341	81,740	1,381,093
11 Services and Supplies	7,075	-	5,187	-	-	15,284	5,000	334,796
12 Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	176,346
13 Consortium Operations Total	\$ 137,923	\$ 1,521	\$ 113,858	\$ -	\$ 74,452	\$ 117,625	\$ 86,740	\$ 2,644,138
Career & Training Services								
Program Year 2019/2020 WIOA/Other - Rebudget								
14 Non-Allocation Awards		\$ 25,627		\$ 23,969	\$ 80,000	\$ 31,091		\$ 160,687
15 Placer County	-	-	-	-	-	-	-	226,242
16 El Dorado County	-	-	-	-	-	-	-	141,676
17 Alpine County	-	-	-	-	-	-	-	73,445
Program Year 2020/2021 WIOA/Other								
18 Non-Allocation Awards	66,697	17,479	84,857	-	-	-	-	169,033
19 Placer County	-	-	-	-	-	-	-	266,476
20 El Dorado County	-	-	-	-	-	-	-	174,556
21 Alpine County	-	-	-	-	-	-	-	100,000
Regional Contracts	1,012,000					418,827	268,777	1,699,604
22 Career & Training Services Total	\$ 1,078,697	\$ 43,106	\$ 84,857	\$ 23,969	\$ 80,000	\$ 449,918	\$ 268,777	\$ 3,011,719
23 Regional Contracts								-
24 Board Initiatives	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
25 PY20 Award Expend in Second Year	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 864,195
26 Future Year Expend Non-Allocation	\$ 283,380	\$ -	\$ 151,245	\$ -	\$ -	\$ -	\$ -	\$ 434,625
27 Recommend PY 19/20 WIOA Additional Pension Support	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
28 TOTAL EXPENDITURES	\$ 1,500,000	\$ 44,627	\$ 349,960	\$ 23,969	\$ 154,452	\$ 567,543	\$ 355,517	\$ 7,154,677
29 Net Incurr Funding primarily from unobligated and unsp	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0	\$ -	\$ (0)

Approved by:
 Executive Committee:
 Workforce Board:
 Governing Board:

**GOLDEN SIERRA
WORKFORCE BOARD**

MEMORANDUM

DATE: January 21, 2021
TO: Workforce Board (WB)
FROM: Jason Buckingham, GSJTA Executive Director
SUBJECT: 2021 Legislative Watch Update

Attached please find the current legislative watch list. The watch list is composed of known pieces of state legislation that have been introduced in 2021 and that may have an impact on the Golden Sierra Region's local workforce development system partners.

Senate
SB 4: Communications: California Advanced Services Fund SB 61: Workforce training programs: supportive services: SB 74: Keep California Working Act
Assembly
Nothing of note at time of publication

Full text for each Bill can be found at:
<https://leginfo.legislature.ca.gov/>

SB 4

As introduced, Gonzalez. Communications: California Advanced Services Fund:

Comments/Summary:

This bill would require the Public Utilities Commission, in approving CASF infrastructure projects, to instead prioritize projects in unserved areas, as defined, where internet connectivity is available only at speeds at or below 10 megabits per second (mbps) downstream and one mbps upstream or areas with no internet connectivity, with a goal of achieving at least 100 mbps downstream. This bill would authorize moneys appropriated for purposes of CASF program to be used to match or leverage federal moneys for internet infrastructure and adoption, as specified. The bill would delete the commission's authorization to collect \$330,000,000 for deposit into the CASF beginning January 1, 2018, and continuing through the 2022 calendar year, thereby authorizing the commission to collect an unspecified amount for an unspecified duration to fund the accounts within the CASF.

Recommended Position: Watch

Link to full text:

https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220SB4

SB 61

As introduced, Hurtado. Workforce training programs: supportive services:

This bill would require the California Workforce Development Board to establish and administer the Lifting Families Out of Poverty Supportive Services Program. The bill would require the board, upon appropriation by the Legislature for that purpose, to make \$50,000,000 in grants available to consortia, composed of combinations of local workforce development boards, community colleges, or other stakeholders, that apply for funding to provide supportive services, as defined, and are approved in accordance with the bill.

The bill would require the California Workforce Development Board to develop criteria, policies, and guidelines for the award of supportive service grant funds to a consortium consistent with the bill. The bill would require a consortium to apply for a grant by submitting a plan with prescribed elements to the board, and would authorize the board to approve the submitted plan and award grant funds to a consortium. The bill would require the board to develop necessary policies to ensure that grants awarded are consistent with the intent of these provisions.

The bill would also require the board, as part of the supportive services program described above, to develop High Road Training Partnerships or other similar programs to address the displacement of workers, including farmworkers in the southern central valley and youth who are in or out of school who are individuals with a barrier to employment, as specified. The bill would also authorize a High Road Training Partnership or other similar workforce training program to focus on the healthcare industry, which could include the evaluation of a region's provider network adequacy to meet the needs of the community. The bill would require a consortium that receives a grant to report annually to the board how it used supportive service funds in sufficient detail to determine what services qualified as support services and how much funding went to each category of service.

Comments:

SB 61 is a reboot of AB 1111 which CWA worked on extensively over the 2020 session, the author has brought it back unchanged. At the moment the bill is incomplete and still needs work, and the H RTP component is troubling.

Recommended Position: Watch

Link to full text:

https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220SB61

SB 74:

As introduced, Borgeas. Keep California Working Act

Existing law establishes the Office of Small Business Advocate within the Governor's Office of Business and Economic Development for the purpose of advocating for the causes of small business and to provide small businesses with the information they need to survive in the marketplace.

This bill, the Keep California Working Act, would establish the Keep California Working Grant Program. The act would require the Small Business Advocate to administer the program and award grants, of an unspecified amount, to small businesses and nonprofit organizations that have experienced economic hardship resulting from the COVID-19 pandemic. The act would appropriate \$2.6 billion dollars to the Office of Small Business Advocate for those purposes.

This bill would declare that it is to take effect immediately as an urgency statute

Comments:

This bill appropriates 2.6 billion in general fund dollars for grants for qualifying small businesses and nonprofits. Heavy support from a broad bipartisan coalition of Senators.

Recommendation: Watch

Link to full text:

http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220SB74

12/01/2020

Jason Buckingham
Golden Sierra Job Training Agency
115 Ascot Drive, Suite 100
Roseville, CA 95661

SUBJECT: Application for Certification of High Performing Board

Dear Director Buckingham,

The California Workforce Development Board has received and carefully assessed your application for certification as a High Performing Board under the California Unemployment Insurance Code Section 14200.

This letter is to inform you that Golden Sierra Job Training Agency met the eligibility requirements outlined in [Workforce Services Directive WSD19-12](#). Therefore, your application requesting designation as a High Performing Board for the period of July 1, 2020, through June 30, 2023 has been approved.

If you have any questions, please contact your Employment Development Department Regional Advisor.



TIM RAINEY, Executive Director
California Workforce Development Board

cc: Gabriel Garcia, Regional Advisor



High Performing Board Application

Local Workforce Development Board

Golden Sierra Job Training Agency

In order to be considered for High Performing Board certification, a completed application and documentation must be submitted to the California Workforce Development Board (CWDB) no later than 5:00 p.m. on Friday, May 15, 2020.

1. Deliverable: Performed Successfully

Complete the table below to show that the Local Workforce Development Board (Local Board) met the definition of Performed Successfully for Program Year (PY) 2018-19 as outlined in the Directive.

Indicators	Adults	Dislocated Workers	Youth	Indicators
Employment Rate 2nd Quarter After Exit	81.3%	89.5%	78.4%	Employment or Education Rate 2nd Quarter After Exit
Median Earnings 2nd Quarter After Exit	\$6,913	\$15,600	BASELINE	Median Earnings

2. Deliverable: Approved Regional and Local Plan

Attach a copy of the 2018 Regional Plan Modification and Local Plan Modification approval letters from the CWDB that confirm the Local Board's adherence to the planning requirements outlined in [Workforce Services Directive \(WSD\) WSD18-01](#).

ATTACHED

3. Deliverable: WIOA Training Expenditure Requirement

Did the Local Board meet the *Workforce Innovation and Opportunity Act (WIOA)* Training Expenditure Requirements established in [WSD18-10](#) for PY 2018-19?

Select one of the following options:

YES NO

4. Deliverable: WIOA Youth Funding Requirement

Did the Local Board meet the WIOA Youth Funding Requirements established in [WSD17-07](#) for PY 2018-19?

Select one of the following options:

YES NO

5. Deliverable: Business Services Plan

Attach a narrative (no more than 2 pages) detailing the Local Board's business service plan. The narrative must explain how the business service plan integrates local business and labor involvement with workforce initiatives by addressing the following items:

1. The Local Board's efforts to partner with businesses and labor to identify the following:
 - Workforce training and educational barriers to attract jobs in the relevant regional economy.
 - Existing skill gaps reducing the competitiveness of local businesses in the relevant regional economies.
 - Potential emerging industries which would likely contribute to job growth in the relevant regional economy if investments were made for training and educational programs.
2. The use of an electronic system for both businesses and job seekers to communicate job opportunities.
3. The Local Board subcommittee or workgroup comprised of business representatives who represent both the leading industries in the relevant regional economy and potential emerging sectors which further develop and make recommendations for the business service plan.
4. The Local Board's efforts to work with their regional planning units to align industry engagement and create regional career pathways.

Golden Sierra Workforce Development Board - Business Services Plan Narrative:

Attach a narrative (no more than 2 pages) detailing the Local Board's business service plan. The narrative must explain how the business service plan integrates local business and labor involvement with workforce initiatives by addressing the following items:

1. The Local Board's efforts to partner with businesses and labor to identify the following: Workforce training and educational barriers to attract jobs in the relevant regional economy.
Existing skill gaps reducing the competitiveness of local businesses in the relevant regional economies.
Potential emerging industries which would likely contribute to job growth in the relevant regional economy if investments were made for training and educational programs.

The Golden Sierra Workforce Development Board's (GSWDB) mission is to convene industry leaders and key partners to identify workforce initiatives, create innovative solutions, and measure the success of systems' ability to meet industry and workforce needs. Its Vision is a fully integrated workforce system that capitalizes on the expertise of industry and workforce partners to continuously meet the needs of business, and facilitate pathways to success for students, workers and job seekers.

The GSWDB partnerships with business and labor are paramount to the success of its Mission and Vision statement. These relationships assist in identifying workforce and educational barriers, skills gaps, and emerging industries in several ways. Following the direction of the Governor, via the State Workforce Plan, the GSWDB works regionally through the Capital Region Planning Unit (Cap RPU) conducting various initiatives which assist in these regards. In an effort to efficiently engage business, the Cap RPU work with Valley Vision (VV), a Capital Region think tank, as one of the key facilitators of these discussions. Leveraging sources such as WIOA, and Strong Workforce, VV facilitate conversations which have led to the Capital Region Workforce Action Plan.

The Strong Workforce Program complements VV's partnership with the region's four workforce boards. These regional planning efforts streamline and strengthen employer participation and leadership in regional industry sector initiatives as well as align education and workforce investments to the changing needs of the economy and workforce. In addition, VV provides capacity support for the Sacramento Valley Manufacturing Initiative (SVMI). The SVMI is an industry-lead collaboration to build and sustain a robust manufacturing sector in the Sacramento region by informing and supporting education and training providers about the needs of the 21st century manufacturing workforce. Startup funds for this initiative were provided, in part, by the regional Workforce Boards.

The Capital Region Workforce Action Plan builds upon a region-wide "Next Economy" economic analysis and identifies promising industry clusters for the Capital region to target for job creation and economic growth. Cluster assessment data and reports have been completed for the Advanced Manufacturing; Food and Agriculture; Health Services and Life Sciences; Information and Communications Technology; Energy, Construction, and Utilities; Hospitality, Tourism, and Recreation; Clean Economy; Education and Knowledge Creation industries.

The GSWDB helped coordinate the activities of the Capital Region Workforce Plan within the Golden Sierra Region. This plan, as discussed, builds upon the last comprehensive Economic Development Strategy (CEDS) known within the Capital Region as the "Next Economy". The Workforce Plan will become the region's most up to date CEDS plan.

Golden Sierra Workforce Development Board - Business Services Plan Narrative:

VV also coordinates the Future of Work project on behalf of the regional Workforce Boards. Future Focus is an initiative designed to inform workforce practitioners, education, and economic developers on the impacts of technological changes to the Capital Region businesses and job seekers. These changes include items such as automation, artificial intelligence, and the block chain. Ultimately, the Future Focus work is intended to identify specific industries most likely to be impacted by these changes however, more importantly we want to identify the occupations impacted so that potential layoffs may be averted by providing relevant skills. Important discoveries have already been made which include the importance of digital literacy skills amongst those occupations likely to be suffer job loss. The Future Focus project has proven to provide critical information in light of the current Covid-19 pandemic.

Regionally, the Workforce Boards in the Cap RPU convene monthly meetings to coordinate several activities. Among these activities are business services, regional grant applications, and partnerships with Labor. The results of our Labor partnerships have produced an MOU between the four Workforce Boards and the two regional Building Trades Councils. This agreement outlines our intent to partner to ensure efforts are coordinated regarding our recruitment and training for local trade apprenticeship programs.

2. The use of an electronic system for both businesses and job seekers to communicate job opportunities.

In compliance with WSD16-23, GSWDB utilizes the CalJobs system for labor exchange purposes. CalJobs is used to track Wagner-Peyser and WIOA participant information and is also used by the business and job seeker communities to communicate available employment opportunities.

3. The Local Board subcommittee or workgroup comprised of business representatives who represent both the leading industries in the relevant regional economy and potential emerging sectors which further develop and make recommendations for the business service plan.

In order to maintain efficiencies, the GSWDB does not utilize regular standing committees outside of an Executive Committee. Instead, the GSWDB relies on ad hoc committees as necessary. For example, related to the demand for a residential construction workforce the Board instituted a Construction Training Initiative (CTI) ad hoc which was comprised of construction education stakeholders and was informed by several regional contractors as well as the North State Builders Industry Association. The CTI group discussed the formation of a regional construction training center, and the alignment of the various construction training programs available outside of the formal labor organizations. Prior to the formation of the CTI several other ad hoc committees had been formed which included a planning ad-hoc, an integrated business engagement ad hoc, and integrated training & best practices ad hoc.

4. The Local Board's efforts to work with their regional planning units to align industry engagement and create regional career pathways.

The GSWDB, partners with the Capital Region Workforce Boards to develop the Regional Plan and for several other purposes. As discussed above, our partnership enables efficiencies within the regional workforce, education, and economic development partnerships. One example of our efforts to align industry engagement are our regional branding efforts. Regional initiatives such as Future Focus, are branded on behalf of the Capital Region Workforce Boards. Another example of this is the "Better Together" campaign which is an outreach initiative focused on eliminating confusion. It is a no wrong door approach to gain access to the services available to businesses through the Capital Region's Workforce Boards. This campaign features a web portal that routes inquiries to the appropriate Workforce Board staff regardless of where the inquiry originates.

July 18, 2019

EMAIL TO: buckingham@goldensierra.com

RE: Local Plan Modification

Dear Jason Buckingham:

The Local Plan Modifications submitted on behalf of the Golden Sierra Local Workforce Development Board (Local Board) have been reviewed and evaluated for compliance with the Regional and Local Plan Two-Year Modification requirements outlined in [Workforce Services Directive WSD18-01](#).

On behalf of the California Workforce Development Board (CWDB), your Local Plan Modification has been approved. I want to thank you for your efforts to meet the goals outlined in the California Workforce Development Strategic Plan by facilitating a planning process that ensures greater coordination and collaboration with our strategic partners.

We also wanted to note areas in which reviewers noted that your plan exceeded the minimum requirements:

Competitive Integrated Employment Partnership:

- Describing the ways AJCC staff have gained knowledge or training about serving individuals with ID/DD and the additional programs and resources available in the area.

English Language Learners, the Foreign Born and Refugees Partnership:

- Describing how local/regional partners will braid resources and coordinate service delivery to people English learners, the foreign born and refugees, including increasing access to sector pathway programs, supportive services and retention efforts.

If you have any questions, please contact Kiana Martinez at kiana.martinez@cwdb.ca.gov.

Sincerely,



Tim Rainey, Executive Director

Michael Rossi, Chair ■ Tim Rainey, Executive Director ■ Gavin Newsom, Governor

April 30, 2019

Dear Ms. Kathy Kossick,

The Regional Plan Modifications submitted on behalf of the Capital Regional Planning Unit (RPU) have been reviewed and evaluated for compliance with the regional planning requirements outlined in [Workforce Services Directive WSD18-01](#).

On behalf of the California Workforce Development Board (CWDB), your Regional Plan Modification has been approved. I want to thank you for your efforts to meet the goals outlined in the California Workforce Development Strategic Plan by facilitating a planning process that supports the Governor's vision of an effective and aligned regional workforce system. The plan submitted by your RPU demonstrates that you and your partners are involved in developing solutions to workforce challenges in your region.

If you have any questions, please contact Marissa Clark at Marissa.Clark@cwdb.ca.gov.

Sincerely,



Tim Rainey, Executive Director

ONE-STOP OPERATOR MEMO

To: Workforce Development Board Executive Committee

From: Michael Indiveri, One-Stop Operator (OSO)

Date: January 17, 2021

Subj: Progress Report

Introduction

There have been significant developments since my last update. The first is the most recent quarterly meeting of the MOU One-Stop Partners. The second, and quite important, is the December release by the Employment Development Department's Workforce Services Division of the draft Directive on the 2021 Certification of the local One-Stop System and the Comprehensive Career Center. This memo will highlight the key takeaways from both developments.

Use of terms.

AJCC: America's Job Centers of California

WIOA: Workforce Innovation and Opportunity Act of 2014

MOU: Memorandum of Understanding between One-stop Partners and the Golden Sierra
Workforce Development Board (WDB)

MOU Partner's Update

The OSO and the MOU One-Stop Partners conducted their quarterly meeting on December 16, 2020, via Zoom. In addition to the OSO, participating partners were the California Indian Manpower Consortium (CIMC), Advance Program from South Lake Tahoe, Placer School for Adults (PSA), California Conservation Corps (CCC), Golden Sierra Job Training Agency (GSJTA) and Rick Larky, WDB Chair. This is notable in that this was first time that CIMC have participated. The State Department of Vocational Rehab could not participate but did provide updates via email to the OSO. EDD also could not participate but the OSO had obtained EDD information from the prior week's Yolo County Meeting. The OSO will also request information from the other partners who did not participate.

The OSO gave an update on the national and state labor market conditions. To sum up, we had a summer and early fall of job growth. In recent months that growth has stalled. Weekly Unemployment Insurance claims, while falling a bit, are still historically high. And with the 2nd (or 3rd) wave of Covid-19 upon us, the improvement in labor market conditions will be impacted.

The general takeaway regarding the Partner's services and activities, is that due to the ups and down of the pandemic situation, many program changes are being "made on the fly". Enrollment levels have been down compared to a year ago, but some programs were seeing enrollment growing. There are

little on-site in-person services. Schools were doing a hybrid mix of in-person and distance learning and this approach is constantly being adjusted. The group shared resources on the Zoom chat room relating to childcare and housing issues for customers/clients/students.

Advance reported on the activities and economic conditions at the Lake. Their economic base of restaurants, hotels, casinos, and hospitality have been severely affected. They are working with the local Chamber and the Tahoe Prosperity Center to make sure that all local businesses are aware of Covid-19 resources. They have seen some increase in enrollments. They have generated some new apprenticeship opportunities. They are also refining their Skill Match tools and Case management systems. They shared several resources with the group in the Zoom chat room, including WOIA Holistic Case Management

PSA: With the increase in COVID-19 restrictions they are ramping up their on-line and distant learning activities. They are also moving ahead with their “Goal 4 It” assessment screening tool. This is being done in conjunction with Sierra College. It is a possibility that other Partners can also use this tool, thus assisting in the integration of MOU Partner services, a goal of WIOA. The Placer Employment Group has been introduced to this tool. PSA is revamping the Office training courses, a dual program with Sierra College. They have seen an increase in their High School Diploma program.

California Indian Manpower: While coping with the pandemic, they have brought on board a new staff person for the region, David Karr. He will be covering the El Dorado and Placer County regions. They have been currently enrolling 3-4 persons a month in Career Skills and Job Training & Job retention.

CCC: They are continuing with their year-round service mission. After the California wildfire firefighting season, they are working with the various entities responsible for trail maintenance and erosion control. They currently have 14 corps members enrolled in ETM training. Their current enrollment has remained steady.

GSJTA: They are working with several initiatives of Valley Vision, including the Workforce Recovery Plan. This interacts with regional partners with a focus on communities of need. As far as service issues, as the One-Stop Resource Room is still closed, they are providing their services on-line and in virtual formats. They are also focusing on Work based learning and enhancing their Rapid Response services to employers who are affect by the pandemic and the slowdown in the economy.

North State Building Industry Foundation: Rick reported that they are working with 500 plus construction industry employers. They have an immediate need of many dozens of new employees. Many of the jobs start at the \$15-16 per hour with advance opportunities. Their current experience is that many of the current job applicants have challenges, including an “out-of-sorts’ resume.

State DOR Update:

All DOR offices are open for business and are considered “essential services”. Therefore, our physical sites are open. That said, we encourage people to call ahead of time as many times we may be closed for lunch, breaks, etc.... as many offices may only have one staff member minding the store. We are also encouraging phone and Zoom intakes and meetings.

1. Application paperwork (see attached) and most all documents needed to apply for services can be sent to clients via email (and vice versa). We are attaching client emails along with application paperwork in lieu of a signature.
2. John Pillsbury, counselor of 25 years in the South Lake Tahoe office is retiring. Pamela Buck and Thuy Luu from the Auburn and Grass Valley offices, respectively, will be covering John's

caseload until a new counselor is hired. New referrals will continue to be done by South Lake Tahoe Service Coordinator, Charles Bowyer. Advertising for the replacement counselor position will likely be published on Cal Careers within the next 2-3 weeks.

3. The Auburn office will soon be advertising for a "Work Incentives Planner" that will assist DOR clients with understanding their Social Security Work Incentives as they transition to work. This position/classification will be under the "Staff Services Analyst" (SSA) and will also likely be advertised in the next 2-3 weeks.
4. The Auburn office will also be advertising for an Office Technician (OT) position. This position like the above WIP position will be housed at the Auburn DOR location.

EDD Update: Jeff Richard is the new EDD representee to the local Workforce Development Boards. He will be keeping us informed on the latest from EDD. Currently the Workforce Services Division is basically close with staff folks working mostly from home. For much of the year they helped to staff the UI claim processing side of EDD to help deal with the huge onslaught of pandemic UI claims. Most of their services to customers are now remote. Many laid off persons are using Cal JOBS to seek employment.

AJCC Certification of the One-Stop System

Federal and State policy requires that the local One-Stop System and the Comprehensive One-Stop Career Center in Roseville to be certified every three years. The process this time appears to be like the one from 3 years ago with one major difference. There is no required rating matrix on the required eight rating areas. This local assessment of our system must be completed by and submitted to the State by April 30, 2021.

AS OSO, I will be conducting the assessment in January and February of this year, hopefully with vital input from all system partners. The WDB must review and approve this assessment. *The WDB is also encouraged to give input and feedback to the assessment.* I will be sharing the EDD draft Directive to all the partners early in January. Shortly after that, I will be preparing and sending to the partners a concise and easy to complete feedback form for them to give their views of the current system and interactions among the partners and their suggestions on improvements. As to be expected, some of forthcoming assessment and analysis will speak to the current Covid-19 situation, but the assessment areas from the State are looking to a non-COVID-19 future.