

**GOLDEN SIERRA JOB TRAINING AGENCY**

**GOVERNING BODY  
REGULAR MEETING  
MINUTES**

**Wednesday, October 7, 2020 – 10:00 am**

In response to the Governor's Executive Order N-29-20 relating to the COVID-19 Pandemic, the Golden Sierra Job Training Agency Governing Body is conducting this meeting on Zoom.

**I. ROLL CALL AND INTRODUCTION OF GUESTS**

Quorum was established and meeting was called to order at 10:03 am by Chair Rakow

- Katherine Rakow (Chair)       Lori Parlin (Vice-Chair)  
 Kirk Uhler

GSJTA Staff:

- Jason Buckingham       Lisa Nelson       Lorna Magnussen  
 Darlene Galipo

GUESTS:

- Rick Larkey, NSBIA       Gina Ganab, GovInvest/OPEB

**II. APPROVAL OF AGENDA**

**Motion** to approve agenda as presented by Uhler, second by Parlin

**Motion** approved unanimously

**III. CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

Parlin requested August 5, 2020 GB minutes be removed for corrections.

- Approval of Minutes from August 5, 2020 GB Meeting

**III.a APPROVAL OF MINUTES FROM AUGUST 5, 2020 GB MEETING**

Correction – Item IX: Reference to Parlin should be changed to Rakow

**Motion** to approve minutes as amended by Parlin, second by Uhler

**Motion** approved unanimously

**IV. PUBLIC COMMENT – FOR THOSE ITEMS NOT ON THE AGENDA**

None

V. OPEB REPORT / GASB 75 JUNE 30, 2020; GINA GANAB, GOVINVEST

Ganab reported out as outlined in agenda (*presentation was given*)

VI. FY 2020-2021 AGENCY BUDGET – FINAL

Buckingham reported out as detailed in the agenda packet

**Motion** to approve final budget as presented by Uhler, second by Parlin

**Motion** approved unanimously

VII. RESOLUTION 19-05 - PENSION PAYMENT

**Motion** to approve Resolution 19-05 as outlined in the agenda packet by Parlin, second by Uhler

**Motion** approved unanimously

VIII. WORKFORCE BOARD MEMBERSHIP

Magnussen reported out as presented in agenda packet.

**Motion** to approve the applications of Brown, Randall, and Snead to the Workforce board by Uhler, second by Parlin

**Motion** approved unanimously

IX. DIRECTOR'S UPDATE

Buckingham reported out on Workforce Board Initiatives:

\$50k for Workforce Board to work on issues relevant to today's workforce being identified as a Workforce Recovery Plan; Focuses on four efforts:

Leveraging work previously funded by the Board and currently being funded by the CARES Act through the City of Sacramento to create a Digital Literacy Action Plan, research occupations at risk of dislocation due to automation and crosswalk the digital literacy skills necessary to transition to more resilient occupations.

Complete the required Local Workforce Plan Evaluating the regions strengths and weaknesses; develop recommendations which meet WIOA requirements, and expand the plan to include actionable direction

Research the changing world of work (telecommuting/health care/new needs) via focus groups and research, interviews, and surveys to identify job seeker, and employer expectations post Pandemic.

Implement a promotional campaign to show efforts of the workforce system and its partnerships.

X. WIOA SERVICE PROVIDER REPORTS

Reported out as detailed in the agenda packet – Positive feedback received by Parlin on new report format

- ADVANCE - Alpine / South Lake Tahoe
- Golden Sierra Job Training Agency - Placer & El Dorado County

XI. FUTURE AGENDA ITEMS/NEW BUSINESS

- 2021 CHAIR/VICE CHAIR NOMINATIONS - Deferred to February 2021
- Budget Modification
- Workforce Board Application

XII. CLOSED SESSION

Rakow called meeting into closed session at 10:55 am

CONFERENCE WITH LABOR NEGOTIATORS  
(Government Code §54957.6)

Uhler excused himself after Agenda Item XII

XIII. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
(GOVERNMENT CODE 54956.9(b))

AGENCY DESIGNATED REPRESENTATIVES:  
JASON BUCKINGHAM, DARLENE GALIPO,  
LORNA MAGNUSSEN, KENNETH RUTHENBERG, JR.,  
AND CHRISTOPHER ONSTOTT

Rakow called meeting back into open session @ 11:09 am

Rakow reported out of closed session that direction was given for Agenda Item XII and that Information was given for Agenda Item XIII.

XIV. NEXT MEETING

Wednesday, December 2, 2020 – Golden Sierra Job Training Agency

XV. ADJOURNMENT

**Motion** to adjourn at 11:10 am by Rakow

**Motion** approved unanimously