

**GOLDEN SIERRA WORKFORCE BOARD  
EXECUTIVE COMMITTEE  
SPECIAL MEETING  
MINUTES**

**Thursday, January 16, 2020 – 12:00 PM**

**North State BIA  
Conference Room  
1536 Eureka Rd.  
Roseville, CA 95661**

**Teleconference Location:  
El Dorado County Chamber of Commerce  
542 Main Street  
Placerville, CA 95667**

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting called to order at 12:05 pm by Chair Larkey

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Rick Larkey (Chair)   | <input type="checkbox"/> Michael Zimmerman (Vice-Chair) |
| <input type="checkbox"/> Greg Geisler                     | <input checked="" type="checkbox"/> Jason Buckingham    |
| <input checked="" type="checkbox"/> Laurel Brent-Bumb (T) | <input checked="" type="checkbox"/> Robin Trimble       |

GSJTA Staff:

- Darlene Galipo  
 Lorna Magnussen  
 Lisa Nelson

One-Stop Operator:

- Michael Indiveri

*(T) Indicates teleconferencing*

II. APPROVAL OF AGENDA

**Motion** to approve agenda by Trimble, second Brent-Bumb

**Motion** approved unanimously by roll call vote

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- a) Approval of Minutes from October 17, 2019 EC Meeting
- b) Review of Minutes from November 21, 2019 WB Meeting
- c) Attendance Log

**Motion** to approve consent agenda items a-c by Trimble, second by Brent-Bumb

**Motion** approved unanimously by roll call vote

IV. PUBLIC COMMENT – FOR ITEMS ONLY ON THE AGENDA

Brent-Bumb; CA Tourism Summit is Sold-Out for 01/17/2020

V. WORKFORCE BOARD MEMBERSHIP

Proposed membership as outlined in agenda packet for Amy Schulz and David Luke.

**Motion** to recommend both candidates to Governing Body for approval by Brent-Bumb, second Trimble

**Motion** approved unanimously by roll call vote

VI. EXECUTIVE COMMITTEE MEMBERSHIP

Carol Pepper-Kittredge left board December 2019 leaving a vacancy on Executive Committee. Ideal candidates would currently be on board, attend meetings, in the Education, Labor, or Business fields. Executive Board discussed possible candidates and will extend an invitation.

**Motion** to have Executive Director extend an official invitation to candidate to join Executive Committee by Brent-Bumb, second Trimble

**Motion** approved unanimously by roll call vote

VII. EXECUTIVE COMMITTEE MEETING SCHEDULE

**Motion** to move Executive Meetings to same day as Workforce Board Meetings from 12pm-1pm (3<sup>rd</sup> Thursday of Odd Months) by Brent-Bumb, second Trimble

**Motion** approved unanimously by roll call vote

VIII. ONE-STOP OPERATOR PROCUREMENT:

One-Stop Operator (OSO) reports to Executive Committee and Workforce Board. Procurement must take place at least once every four years. Current OSO's, Michael Indiveri, contract expires June 2020. Options: Start procurement now or extend current contract for additional year and procure next fiscal year. Recommendation to start procurement now with new Service Contract to start July 2020.

**Motion** to approve by Brent-Bumb, second Trimble

**Motion** approved unanimously by roll call vote

IX. FUTURE AGENDA ITEMS/NEW BUSINESS

- Framework for One Stop Operator Procurement expectations and specifications
- Review Workforce Board attendance

X. NEXT MEETING

Thursday, February 20, 2020 – 1:00 pm, Golden Sierra Job Training Agency

Future meeting: Thursday March 19, 2020 – 12:00 pm, NSBIA

XI. ADJOURNMENT

**Motion** to adjourn meeting at 12:42pm by Trimble, second by Brent-Bumb

**Motion** approved unanimously