



The Department of Personnel Services, Employment Services Division announces the exam for:

Sheriff's Communications Dispatcher Level I/II

Exam # 29009-F

Approximate Monthly Salary: \$5,148.66 - \$6,881.70

DESCRIPTION

Under supervision, the Sheriff's Communication Dispatcher Level I/II operates a control position at a console, the Sheriff's Computer Aided Dispatch System, in the transmission of telecommunication visual images and conventional two-way radio messages to mobile patrol units.

MINIMUM QUALIFICATIONS

LEVEL I: Possession of a valid typing certificate of 40 net words per minute from clear copy. **Copy of certificate must be submitted to be eligible for appointment.**

And

Either: 1. One year of full-time experience as a Sheriff's 911 Call Dispatcher in Sacramento County service

Or: 2. Two years of full-time experience in a private or governmental agency involving extensive public contact in a stressful environment, receiving and resolving complaints, assisting in emergency situations, or coordinating many tasks simultaneously.

LEVEL II: Possession of a valid typing certificate of 40 net words per minute from clear copy. **Copy of certificate must be submitted with application.**

And

Either: 1. One year of full-time experience as Sheriff's Communications Dispatcher (Level I) in Sacramento County service;

Or: 2. Three years of full-time experience in a private or governmental agency involving extensive public contact in a stressful environment, receiving and resolving complaints, assisting in emergency situations, and coordinating many tasks simultaneously. At least one year of the required experience must have involved dispatching to mobile units.

**Please refer to job announcement for cut-off dates.
(Final cut-off is at 5:00 PM on July 2, 2019)**

Please see job announcement for important testing information. This communication is a courtesy announcement only and is not meant to replace the full job announcement. Please view the official job announcement for all requirements and testing information. The full job announcement and online application is available for viewing on our website at www.saccountyjobs.net.