

**GOLDEN SIERRA JOB TRAINING AGENCY**

**GOVERNING BODY  
REGULAR MEETING  
MINUTES**

**Wednesday, April 3, 2019 – 10:00 am**

**Golden Sierra Job Training Agency  
Board Room  
115 Ascot Drive, Suite 100  
Roseville, CA 95661**

**Teleconferencing location:**

**Alpine County Administration(1)  
Conference Room  
99 Waters Street  
Markleeville, CA 96120**

**I. ROLL CALL AND INTRODUCTION OF GUESTS**

Quorum was established and meeting was called to order at 10:00 a.m. by Chair Uhler

Kirk Uhler (Chair)                       Katherine Rakow (Vice-Chair) (1)  
 Lori Parlin

GSJTA Staff:

Jason Buckingham                       Terrie Trombley                       Darlene Galipo  
 Lorna Magnussen

Guests:

Tom Keegan

*(#) indicates teleconference location*

**II. APPROVAL OF AGENDA**

**Motion** to approve agenda by Parlin, second by Rakow

**Motion** approved unanimously by roll call

**Aye:            Rakow, Parlin, Uhler**  
**Nay:            None**  
**Abstain:      None**  
**Absent:        None**

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

a) Approval of Minutes from February 6, 2019 GB Meeting

**Motion** to approve consent agenda item a by Rakow, second by Parlin

**Motion** approved unanimously by roll call

**Aye:** Rakow, Parlin, Uhler

**Nay:** None

**Abstain:** None

**Absent:** None

IV. PUBLIC COMMENT – FOR THOSE ITEMS NOT ON THE AGENDA

None

V. FY 2017/2018 FINANCIAL STATEMENTS/SINGLE AUDIT; VAVRINEK, TRINE, DAY & CO.

Buckingham introduced Tom Keegan to the Board; Keegan stated that the audit was completed on February 2019, and in general it was clean.

There were two findings with minimal impacts; one was the leasehold improvements; the second related to reporting.

Uhler stated that he would like a future agenda item to discuss the totality of the pension unfunded liability.

**Motion** to FY 2017/2018 Financial Statements/Single Audit; Vavrinek, Trine, Day & Co. by Parlin, second by Rakow

**Motion** approved unanimously by roll call

**Aye:** Rakow, Parlin, Uhler

**Nay:** None

**Abstain:** None

**Absent:** None

VI. RESOLUTION 18-02 PENSION LUMP-SUM CONTRIBUTION

**Motion** to approve Resolution 18-02 Pension Lump-Sum Contribution by Parlin, Second by Rakow

**Motion** approved unanimously by roll call

**Aye:** Rakow, Parlin, Uhler

**Nay:** None

**Abstain:** None

**Absent:** None

VII. FY 2019/2020 APPROVAL OF ALLOCATION DRAFT PLANNING  
FORMAT AND ASSUMPTIONS

Buckingham outlined the restructured format and reviewed the assumptions.

Uhler stated that due to limited meetings to address the changes he supports flexibility.

**Motion** to approve FY 2019/2020 Approval of Allocation Draft Planning Format and Assumptions by Rakow, second by Parlin

**Motion** approved unanimously by roll call

**Aye:** Rakow, Parlin, Uhler

**Nay:** None

**Abstain:** None

**Absent:** None

VIII. PY 2019/2020 SUBGRANT SIGNATURE AUTHORITY

Approved as Presented

**Motion** to approve PY 2019/2020 Subgrant Signature Authority by Rakow, second by Parlin

**Motion** approved unanimously by roll call

**Aye:** Rakow, Parlin, Uhler

**Nay:** None

**Abstain:** None

**Absent:** None

IX. BONDING

Reviewed and approved as presented to pursue approval to remove bonding from courts.

**Motion** to approve Bonding by Parlin, second by Rakow

**Motion** approved unanimously by roll call

**Aye:** Rakow, Parlin, Uhler

**Nay:** None

**Abstain:** None

**Absent:** None

X. WIOA LOCAL PLAN 2 YEAR MODIFICATION – PY 18/19

**Motion** to approve WIOA Local Plan 2 Year Modification by Rakow, second by Uhler

**Motion** approved unanimously by roll call

**Aye:** Rakow, Parlin, Uhler

**Nay:** None

**Abstain:** None

**Absent:** None

XI. WIOA REGIONAL PLAN 2 YEAR MODIFICATION – PY 18/19

**Motion** to approve WIOA Regional Plan 2 Year Modification – PY 18/19 by Rakow, second by Uhler

**Motion** approved unanimously by roll call

**Aye:** Rakow, Parlin, Uhler

**Nay:** None

**Abstain:** None

**Absent:** None

XII. DIRECTOR'S UPDATE

- Directive to meet administrative requirements due by June 30, 2019; may require a future special meeting for approval.
- Upcoming regional business summit on May 15, 2019. (Handouts were given) At this event it's anticipated to launch the regional business services website.
- P2E (Prison to Employment); planning money was received. The implementation will be for the awarded 1.2 million dollars. In addition to the implementation funding, the partners are currently holding stakeholder meetings funded by the P2E planning funds that were received earlier.
- SB1 funding is for public works projects funded by the new gas tax. \$5 million per year is set aside for workforce development.
- Youth Provider Forum Spring 2020. The theme will be the elements of a comprehensive youth development system.
- AB1111 Breaking Barriers; this is funding intended to enhance relationships between workforce areas and local CBOs who serve targeted populations.

XIII. WORKFORCE BOARD MEMBERSHIP

Magnussen gave a report on membership included in the agenda packet.

XIV. WIOA SERVICE PROVIDER REPORTS

Reports included in the agenda packet.

XV. CLOSED SESSION

PUBLIC EMPLOYMENT: PERFORMANCE EVALUATION  
(Government Code §54957)

TITLE: EXECUTIVE DIRECTOR

*Uhler called the meeting into closed session at 10:50 a.m.*

*Uhler recused himself from the closed session at 11:21 a.m.*

*Rakow assumed the Chair role in Uhler's absence*

XVI. CLOSED SESSION

*Rakow called back the meeting into closed session at 11:23 a.m.*

*Onstott and Galipo not present*

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
(GOVERNMENT CODE 54956.9(b))

AGENCY DESIGNATED REPRESENTATIVES:  
JASON BUCKINGHAM, TERRIE TROMBLEY, DARLENE GALIPO,  
LORNA MAGNUSSEN, KENNETH RUTHENBERG, JR.,  
AND CHRISTOPHER ONSTOTT

*Rakow called the meeting back into open session at 11:42 a.m.*

**Report out of closed session:** Information and continued direction were given.

XVII. FUTURE AGENDA ITEMS/NEW BUSINESS

- Directives: MOU, Subsequent eligibility, board certification, and career services.
- Pension Liability
- Dry Period Financing

XVIII. NEXT MEETING

Wednesday, June 5, 2019 – Golden Sierra Job Training Agency

XIX. ADJOURNMENT

**Motion to Adjourn** by Rakow at 11:44 am.