

**HELIX Environmental Planning, Inc.**  
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## NOW HIRING

HELIX Environmental Construction Group, an environmental construction and habitat restoration company, is seeking to fill a full time Restoration Foreman position in Sacramento County.

The responsibilities of the Foreman position are listed below:

- Responsible for the day-to-day planning and supervision of a project site
- Establish and supervise native habitat construction and maintenance crews
- Establish and maintain effective working relationships with those contacted during work, including the general public
- Create and maintain positive new client interactions
- Evaluate new projects for proposal efforts
- Attend occasional meetings with HELIX and/or client staff and work in a team-based environment to achieve common goals
- Effectively handle multiple priorities and meet strict deadlines
- Removal of unwanted plant material, grading and leveling soil, digging and compaction of irrigation trenches, installation of temporary fences, installation of storm water BMP's, collection and installation of seed
- Coordinate the installation of irrigation systems
- Maintain and submit accurate logs and reports
- Plan reading and take off
- Quality control has been and will continue to be a major focus of our firm. You will be responsible for ensuring that all work products from your department undergo a quality assurance review prior to submittal and meet HELIX's quality standards. You will be responsible for the quality of the work products that you personally manage and prepare, including work generated by others.
- You will also complete other tasks deemed appropriate by HELIX which are necessary for the successful operation of the firm.

### **Requirements:**

#### **Education**

- High school diploma or equivalent preferred

#### **Experience**

- 5 years of landscape experience
- 3 years of irrigation experience (installation and maintenance)

- Experience managing multiple 4-5 person crews and projects simultaneously
- Knowledge of native plants and weed species
- Experience operating equipment such as skip loader, skid steer, mini excavator, etc.

**Licenses or Certificates**

- Valid California Driver's License
- QAL or QAC (or ability to obtain within one year of employment)

**Physical Requirements**

- Able to lift and/or move up to 50 lbs.
- Able to stand extended periods of time
- Able to work in outdoor environment (sun, rain, wind, dust, etc.)
- Able to walk on slopes and uneven surfaces

**Other Desired Skills**

- General report writing skills
- Basic technology skills, specifically use of iPad
- Good organization and communication skills
- Reliable and responsible work ethic
- Bilingual in English/Spanish preferred, but not required

This job description is intended as a summary of the primary responsibilities of and qualifications for this position. The job description is not intended as inclusive of all duties an individual in this position might be asked to perform or of all qualifications that may be required either now or in the future.

Pay range is \$20-22/hour or dependent on experience.

We participate in the E-Verify Employment Verification Program.

All offers of employment are contingent upon satisfactory results of a reference check and drug screening.

Equal Opportunity Employer

**Great benefit package available**

Send your resume via e-mail and/or fax:

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