

**GOLDEN SIERRA WORKFORCE BOARD  
EXECUTIVE COMMITTEE  
REGULAR MEETING  
MINUTES**

**Thursday, December 20, 2018 – 1:00 PM**

**Golden Sierra Job Training Agency  
Board Room  
115 Ascot Drive, Suite 100  
Roseville, CA 95661**

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting was called to order at 1:00 p.m. by Chair Larkey

<input checked="" type="checkbox"/> Rick Larkey (Chair)	<input type="checkbox"/> Michael Zimmerman (Vice-Chair)
<input checked="" type="checkbox"/> Carol Pepper-Kittredge	<input checked="" type="checkbox"/> Greg Geisler
<input checked="" type="checkbox"/> Jason Buckingham	<input type="checkbox"/> Laurel Brent-Bumb <input checked="" type="checkbox"/> Robin Trimble

GSJTA Staff:

<input type="checkbox"/> Darlene Galipo	<input type="checkbox"/> Terrie Trombley
<input checked="" type="checkbox"/> Lorna Magnussen	<input checked="" type="checkbox"/> Michael Indiveri

II. APPROVAL OF AGENDA

**Motion** to approve agenda by Trimble, second by Pepper-Kittredge

**Motion** approved unanimously

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion

- a) Approval of Minutes from October 18, 2018 EC Meeting
- b) Review of Minutes from November 15, 2018 WB Meeting
- c) Attendance Log

**Motion** to approve consent agenda items a-c by Trimble, second by Geisler

**Motion** approved unanimously

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

Larkey asked Buckingham if there is any news regarding the Camp fire, they held a meeting on December 19th. Buckingham stated that Alliance for Workforce Development (AFWD) are keeping the assistance centers open for another month or so. Golden Sierra committed to sending staff assistance as available through the month of December. Placer County has also been sending staff.; Larkey & Buckingham will coordinate efforts and give a report to the Workforce Board at the next meeting under regional updates.

Placer County Health and Human Services is planning a resource/job fair on March 8, 2019 called “Fair Chance Employment Summit”. The intent is to recruit employers who are willing to hire those who have been incarcerated and to provide information regarding the benefits available to employers who do so.. Handouts were given.

The Prison to Employment planning grant contract was received and signed yesterday. The award was made on September 18, 2018.

V. WORKFORCE BOARD MEMBERSHIP

Buckingham stated that Magnussen is in communication with Sacramento Labor Council for a nominee; she is also waiting for the application from William Reed to represent Organized Labor; and on the Business vacancy, Buckingham is asking Board members and the Governing Body to continue recruit efforts for potential members.

VI. LEADERSHIP & COMPOSITION OF WORKGROUPS

Larkey is asking for suggestions on the lead position for the Integrated Business Engagement workgroup since the retirement of Schmidt; Trimble suggested Conway. Trimble will contact Conway and report back if there is interest.

Buckingham stated that the Ad-Hoc group is set, with Castro and himself.

VII. WIOA PLANNING UPDATE

Buckingham commented that the data and notes from the sessions were collected, and his efforts are now focused on drafting the plan. He anticipates the draft plan to be out for public comment in January; it will require approval in March from the full board.

VIII. ONE-STOP OPERATOR REPORT OUT & DIRECTION

Indiveri noted that there were 2 main take-away from the partner meeting on December 19, 2018; 1) local area business services needs a defined strategy, and 2) Rapid Response should be addressed at a regional level.

Indiveri added that cross training of the partner staff was discussed. It was decided to convene a meeting with the workforce partners. The meeting will be held on Friday March 15 or 29 of 2019; there will be presentations on key issues that need to be addressed, and information such as types of services, enrollment, documents, application processes will be provided to partners.

Indiveri stated that Bettencourt (PSA) has a large room available for the meeting and the purpose is to include a many partners as possible.

Larkey asked if the end result would be a resource directory; Buckingham stated that the intent would be to create a forum or electronic resource for partners to access.

Larkey said that Roseville Chamber of Commerce has a resource fair available for employers; Larkey suggested using the chambers a means to advertise what the partners are doing.

IX. FUTURE AGENDA ITEMS

- Align Capitol Region presentation (January WB)
- Regional updates (standing item WB & EC)
- Construction Training Center Initiative update (standing item for WB & EC)

Potential future presentations:

- Arts Council of Placer County (TBD, EC meeting. Pepper-Kittredge will coordinate)
- 3 Strands Global Foundation
- Insurance Presentation- Impacts from the recent fires

X. NEXT MEETING

Thursday, February 21, 2018 – 1:00 PM  
Golden Sierra Job Training Agency - Board Room

XI. ADJOURNMENT

**Motion** to adjourn by Larkey, Second by Trimble at 2:08 pm