

**GOLDEN SIERRA WORKFORCE BOARD
EXECUTIVE COMMITTEE
SPECIAL MEETING
MINUTES**

Wednesday, September 12, 2018 – 2:00 PM

**Roseville Connections
Conference Room B
115 Ascot Drive, Suite 180
Roseville, CA 95661**

I. ROLL CALL AND INTRODUCTION OF GUESTS

Larkey announced the resignation of Diana Souza.

Quorum was established and meeting was called to order at 2:05 p.m. by Chair Larkey

<input checked="" type="checkbox"/> Rick Larkey (Chair)	<input checked="" type="checkbox"/> Michael Zimmerman (Vice-Chair)
<input checked="" type="checkbox"/> Carol Pepper-Kittredge*	<input checked="" type="checkbox"/> Greg Geisler
<input checked="" type="checkbox"/> Jason Buckingham	<input type="checkbox"/> Laurel Brent-Bumb

GSJTA Staff:

<input type="checkbox"/> Darlene Galipo	<input type="checkbox"/> Terrie Trombley
<input checked="" type="checkbox"/> Lorna Magnussen	<input checked="" type="checkbox"/> Michael Indiveri

**Denotes late arrival or early departure*

II. APPROVAL OF AGENDA.

Motion to approve agenda by Zimmerman, second by Geisler

Motion approved unanimously

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- a) Approval of Minutes from May 17, 2018 EC Meeting
- b) Approval of Minutes from August 28, 2018 EC Meeting
- c) Review of Minutes from May 17, 2018 WB Meeting
- d) Review of Minutes from July 19, 2018 WB Meeting
- e) Attendance Log

Motion to approve consent agenda items a-e by Zimmerman, second by Geisler

Motion approved unanimously

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

None

V. EC MEMBERSHIP

The committee discussed and identified potential board members to replace Diana Souza as business representative on the Executive Committee. Larkey will reach out to proposed members.

VI. WORKFORCE BOARD DIRECTION 2018-2019

a) WORKGROUP RESTRUCTURE

- Integrated Business Engagement

Recommendation: combine Outreach and Business Engagement

- Planning ad hoc WSD18-01

Recommendation: form Ad-Hoc workgroup of 2-3 board members to allow the board to be more involved in the Local Planning process. The planning process runs through March 2019.

- Training

Recommendation: disband

Motion to approve recommendation to full board to restructure workgroups by Geisler, second by Zimmerman

Motion approved unanimously

b) REGIONAL YOUTH CONFERENCE CONCEPT

Larkey commented that the Regional Youth Conference model is where youth providers share what they do; have subject matter speakers, and hold panels on best practices and innovative ideas. Larkey noted that the Employment Development Department (EDD), Sacramento Employment and Training Agency (SETA), North State Building Industry Association (NSBIA), and Mayor Steinberg's office have expressed interest. Pepper-Kittredge added that Sierra College would also like to be kept informed.

Buckingham will bring the Regional Youth Conference concept to the upcoming Regional Director's meeting.

c) CONSTRUCTION TRAINING CENTER

Larkey stated that due to space it would be better to create a regional center to be utilized by all, including Adult education, community colleges, community organizations, high schools, etc. Larkey mentioned that the training center could centrally be located in Placer County; Larkey suggested forming an initiative focused on this concept.

Motion to approve Golden Sierra Workforce Development Board to take a leadership role in forming a partnership to plan and initiate a regional construction training center by Pepper-Kittredge, Second by Zimmerman

The focus would be a private/public partnership for a center to be located in Placer County.

Motion approved unanimously

d) FUTURE OF WORK
REGIONALLY IMPACTED OCCUPATIONS

(handouts distributed). Buckingham stated that since identifying occupations facing dislocation through future technologies is a regional issue he will bring this subject to the next Regional Directors meeting.

VII. ONE-STOP OPERATOR DIRECTION

a) Define and Report on indices of partner integration

Indiveri reported out on Hallmarks and data collected from the MOU partners.

- Hallmarks of Excellence was completed in this the past program year, several areas were identified for partners improvement.
 - ✓ The first item was to create a service inventory for customers as well as a secondary inventory to cross train staff. The process has started and drafts from the partners have been received. Indiveri stated that Galipo and Bettencourt will be taking the lead in cross training staff on career pathways.
 - ✓ Data systems is on next week's meeting; there will be a presentation on Community Pro Suite. In the latest meetings it was discussed that CalJOBS has data system that enables partners to share data and refer customers, track the referrals, share case manager notes, etc.
 - ✓ Integrated business strategy as discussed previously was previously discussed.

Larkey asked if there was any consensus on having links for each partner's website; Indiveri responded that there has not been any opposition to it idea. Larkey also inquired if there had been any discussion about working with something like the 211 model (information and referral agency) to identify all the services that are available in the region. Geisler commented that it is not available in Placer County; currently it's available in Nevada and Sacramento counties.

Indiveri added that this year there should be a report coming out of partner's performance; Indiveri is asking to recommend to the Executive Committee to request reports from the partners.

Buckingham questioned how the data would be actionable and suggested that collecting data which helps the partners measure successful integration practices might be more beneficial and actionable.

Larkey asked how the partners demonstrate compliance; Indiveri answered that they are in compliance now. Larkey also added that the Executive Committee doesn't have the authority to request compliance from the partners.

VIII. FUTURE AGENDA ITEMS

Final Budget

IX. NEXT MEETING

Thursday, October 18, 2018 – 1:00 PM.
Roseville Connections - Board Room B

X. ADJOURNMENT

Motion to adjourn by Zimmerman, Second by Geisler at 3:22 pm