

WB MEMBERS

APRIL BALLESTERO
One Light Ahead

BILL BEENCOURT
Placer School for Adults

CAROL PEPPER-KITTREDGE
Sierra College

CHRISTINA NICHOLSON
Whole Person Learning

DANIELA DEVITT
California Employers Association

ERIC COOPER
California Indian Manpower Consortium

ERIC ULRICH
Hacker Lab

JACQUELINE HUMENICK
Ponte Palmero

JASON BUCKINGHAM
Golden Sierra Job Training Agency

JOHN TWEEDT
District Council 16

KEVIN FERREIRA
Sacramento Sierra Building &
Construction Trade Council

LAUREL BRENT-BUMB
El Dorado Chamber of Commerce

LISA HUTCHINSON
Cokeva

MARK FRAYSER
Department of Rehabilitation

MICHAEL ZIMMERMAN, *Vice Chair*
MTI College

PAUL CASTRO
California Human Development

RANDY BLOOMFIELD
Employment Development Department

RICK LARKEY, *Chair*
North State Building Industry Foundation

ROBIN TRIMBLE
Rocklin Area Chamber of Commerce

SHERRI CONWAY
Placer Co. Business Advantage Network

TINK MILLER
Placer Independent Resource Services

VIC WURSTEN
PRIDE Industries

**GOLDEN SIERRA WORKFORCE BOARD
EXECUTIVE COMMITTEE
REGULAR MEETING
AGENDA**

Wednesday, December 20, 2018 – 1:00 PM

**Golden Sierra Job Training Agency
Board Room
115 Ascot Drive, Suite 100
Roseville, CA 95661**

Mission: The Golden Sierra Workforce Board convenes industry leaders and key partners to identify workforce initiatives, create innovative solutions and measure the success of systems' ability to meet industry and workforce needs.

- I. ROLL CALL AND INTRODUCTION OF GUESTS
- II. APPROVAL OF AGENDA 1
- III. CONSENT AGENDA
All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.
 - a) Approval of Minutes from October 18, 2018 EC Meeting 2-4
 - b) Review of Minutes from November 15, 2018 WB Meeting 5-9
 - c) Attendance Log 10
- IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA
- V. WORKFORCE BOARD MEMBERSHIP 11
- VI. LEADERSHIP & COMPOSITION OF WORKGROUPS 12
- VII. WIOA PLANNING UPDATE
- VIII. ONE-STOP OPERATOR REPORT OUT & DIRECTION 13
- IX. FUTURE AGENDA ITEMS
- X. NEXT MEETING
Thursday, February 21, 2018 – 1:00 PM.
Golden Sierra Job Training Agency - Board Room
- XI. ADJOURNMENT

EQUAL OPPORTUNITY

Golden Sierra is an equal opportunity employer/program. Auxiliary aids and services are available upon request. Special requests for services, aids and/or special formats need to be made by calling (916)-773-8540 (Voice). TTY users please call the California Relay Service at 711.

**GOLDEN SIERRA WORKFORCE BOARD
EXECUTIVE COMMITTEE
REGULAR MEETING
MINUTES**

Wednesday, October 18, 2018 – 1:00 PM

**Roseville Connections
Conference Room B
115 Ascot Drive, Suite 180
Roseville, CA 95661**

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting was called to order at 1:04 p.m. by Chair Larkey

<input checked="" type="checkbox"/> Rick Larkey (Chair)	<input checked="" type="checkbox"/> Michael Zimmerman (Vice-Chair)
<input type="checkbox"/> Carol Pepper-Kittredge	<input checked="" type="checkbox"/> Greg Geisler
<input checked="" type="checkbox"/> Jason Buckingham	<input checked="" type="checkbox"/> Laurel Brent-Bumb

GSJTA Staff:

<input type="checkbox"/> Darlene Galipo	<input type="checkbox"/> Terrie Trombley
<input checked="" type="checkbox"/> Lorna Magnussen	<input checked="" type="checkbox"/> Michael Indiveri

II. APPROVAL OF AGENDA

Motion to approve agenda by Brent-Bumb, second by Zimmerman

Motion approved unanimously

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- a) Approval of Minutes from September 12, 2018 EC Meeting
- b) Approval of Minutes from September 20, 2018 EC Meeting
- c) Attendance Log

Motion to approve consent agenda items a-c by Zimmerman, second by Geisler

Motion approved unanimously

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

Update from Buckingham:

- The Capital Region was asked to participate in a statewide application for DOL National Dislocated Worker Grants (NDWG) funds for major industry decline such as automotive, retail, and opioid crisis. The region identified retail and telecommunications for the grant. The region will receive \$1,000,000 and half of that will go to the other local areas in the planning region. Approximately \$150,000 will go to Golden Sierra.

- State released the SlingShot 2.0; \$100,000.00 to \$300,000.00 for implementing part of the regional plan.
- Prison to Employment planning money - the agency received \$142,500.00; currently procuring a consultant.
- Capital Region Planning Unit published the planning calendar for the public meetings *[distributed]*.

V. WORKGROUP RESTRUCTURE

The Executive Committee approved the workgroup restructure on behalf of the full Workforce Board.

Motion to approve Workgroup restructure by Brent-Bumb, second by Zimmerman

Motion approved unanimously

VI. WORKFORCE BOARD MEMBERSHIP

Magnussen is requesting approval to recommend to the Governing Body the new membership application from Sherri Conway representing Economic Development *[distributed application]* and, conditional approval for William Reed representing Organized Labor upon receipt of application.

Motion to approve Workforce Board Membership recommendation by Brent-Bumb, second by Geisler

Motion approved unanimously

VII. REGIONAL MEETING REPORT OUT:

Buckingham stated that he and Larkey presented the 2 following ideas at the recent Regional Director's meeting; there was a general consensus that these were good ideas.

a) REGIONAL YOUTH CONFERENCE CONCEPT

Teri Carpenter from SETA is the appointed person for the coordination of the Youth Summit. There is no timeline yet, as the concept is new.

b) FUTURE OF WORK
REGIONALLY IMPACTED OCCUPATIONS

The purpose is to identify which occupations will be impacted due to technology advancement. It aligns with the SlingShot grant; funding may be available. The group will request a proposal from Valley Vision to see what funding would be needed.

VIII. ONE-STOP OPERATOR REPORT OUT & DIRECTION

Indiveri noted the following correction in agenda packet page 13 under Agency Updates: "Raising People out of Poverty" should be corrected to "Bridges out of Poverty".

Buckingham added that El Dorado is wrapping up their direct provision of services in WIOA and completing the co-location MOU with Golden Sierra. They continue to be strong partners and are assisting in connecting Golden Sierra to other partners in the community to ensure a smooth transition in the delivery of WIOA services.

Indiveri added that currently there is a focus on cross-training the MOU partners during their quarterly meetings. Indiveri is seeking key people from each partner to come to the meetings and provide basic training.

Larkey asked if there is going to be a certification given to staff measuring the success of the cross-training. Buckingham concurred with Larkey on providing some method of verification of competency.

Larkey asked if there any decisions that will need to be made in the future; Buckingham stated that the Regional Plan process will require approval. The public input will occur before December 31st, and the draft plan will be available in January.

IX. FUTURE AGENDA ITEMS

None

X. NEXT MEETING

Thursday, December 20, 2018 – 1:00 PM.
Golden Sierra Job Training Agency - Board Room

XI. ADJOURNMENT

Motion to adjourn by Larkey at 1:44 pm

**GOLDEN SIERRA WORKFORCE BOARD
REGULAR MEETING
MINUTES**

Thursday, November 15, 2018 – 1:00 PM

**North State BIA
Board Room
1536 Eureka Rd
Roseville, CA 95661**

I. ROLL CALL AND INTRODUCTION OF GUESTS

Chair Larkey called to meeting to order at 1:02 pm.

Larkey announced the following membership changes:

Resignations: Martha Escobedo, Diana Souza and Yvette Elam.

New member: Randy Bloomfield

Quorum was established and the meeting was called to order by Chair Larkey at 1:02 pm.

<input checked="" type="checkbox"/> Rick Larkey (Chair)	<input type="checkbox"/> Michael Zimmerman (Vice-Chair)	
<input checked="" type="checkbox"/> April Ballesterio	<input checked="" type="checkbox"/> Jacqueline Humenick	<input checked="" type="checkbox"/> Mark Frayser
<input checked="" type="checkbox"/> Bill Bettencourt	<input checked="" type="checkbox"/> Jason Buckingham	<input type="checkbox"/> Paul Castro
<input checked="" type="checkbox"/> Carol Pepper-Kittredge	<input type="checkbox"/> John Tweedt	<input checked="" type="checkbox"/> Randy Bloomfield
<input checked="" type="checkbox"/> Christina Nicholson	<input checked="" type="checkbox"/> Kevin Ferreira: Proxy: Kevin Brown	<input checked="" type="checkbox"/> Robin Trimble
<input checked="" type="checkbox"/> Daniella Devitt	<input type="checkbox"/> Laurel Brent-Bumb	<input checked="" type="checkbox"/> Tink Miller
<input type="checkbox"/> Eric Cooper	<input type="checkbox"/> Lisa Hutchinson	<input checked="" type="checkbox"/> Vic Wursten
<input type="checkbox"/> Eric Ulrich	<input checked="" type="checkbox"/> Marcy Schmidt	

GSJTA Staff:

<input type="checkbox"/> Darlene Galipo	<input checked="" type="checkbox"/> Lorna Magnussen
<input type="checkbox"/> Terrie Trombley	<input type="checkbox"/> Carline Chavez

One-Stop Operator:

Michael Indiveri

Guests:

Sherri Conway, Lorie Simon, Stacey Cordova, James Corless

**Denotes late arrival or early departure*

II. APPROVAL OF AGENDA

Motion to approve agenda by Miller, second by Schmidt

Motion approved unanimously

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- a) Approval of Minutes from July 19, 2018 WB Meeting
- b) Review of Minutes from August 28, 2018 EC Meeting
- c) Review of Minutes from September 12, 2018 EC Meeting
- d) Review of Minutes from September 20, 2018 EC Meeting
- e) Review of Minutes from October 18, 2018 EC Meeting
- f) Attendance Log

Motion to approve consent agenda items a-f by Schmidt, second by Miller

Motion approved unanimously

**Humenick arrived at 1:04 pm*

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

Larkey announce the upcoming resignation of Schmidt and presented her with a plaque in appreciation for her service to the board.

Buckingham updated the board on the One-Stop move/transition into the new suite, service startup date is still uncertain.

Buckingham provided the following funding updates:

- Prison to Employment planning award
- National Dislocated Worker Grant; the agency will receive about \$187,000 to serve 20 people.
- Might be additional funding for the recent fires.
Larkey added that he would be interested on doing a job fair and include housing assistance. Schmidt offered to send staff to go up and help.
- Disability Employment Accelerator Grant (DEA), focus on college graduates identified with a disability; application in process.
- Workforce Accelerator Funding (WAF); Regional application with Sacramento Valley Manufacturing Initiative (SVMI) and Sierra College.
- Regional Planning Unit funding that is tied to another round Slingshot; funding would help on some projects discussed at the Executive Committee meetings.

**Ballestero and Wursten arrived at 1:16 pm*

Miller and Frayser discussed the opportunity for collaboration on the DEA application.

Larkey requested Buckingham to follow up with those who are interested after the Questions and Answers are published.

Frayser mentioned that he attended the recent Vet Stand Down event, and there was good sponsorship; however there is problem coordinating the services with clients in need.

V. REGIONAL PROSPERITY PLAN PRESENTATION PRESENTATION – JAMES CORLESS

Corless introduced himself; he is the Executive Director of the Sacramento Area Council of Governments (SACOG)

Slideshow presentation will be uploaded to Golden Sierra website.

Schmidt, Nicholson and Frayser commented that transportation is a major issue for workforce needs.

Larkey asked Buckingham if the agency is working with Valley Vision for workforce input; Buckingham responded yes through the regional planning unit.

Buckingham recommended having a follow up presentation after the WIOA draft regional plan modification is complete so this board can have input.

VI. EXECUTIVE COMMITTEE MEMBERSHIP

Motion to approve Trimble as member of the Executive Committee by Miller, second by Pepper-Kittredge.

Motion approved unanimously

**Trimble left at 2:02 pm*

VII. REGIONAL CONSTRUCTION TRAINING CENTER INITIATIVE

Larkey discussed the intent of the regional construction training center initiative, as well as provided an update on the regional technology impacts projects overseen by the regional planning unit.

Technology impacts:

Larkey noted that Walter DiMantova made a statement recently that there would be a great deal of displacement in the trades over the next 5 years due to the adoption of automated building machines. This statement initiated a proposal to complete a study to explore where specifically automation and technology will have dislocating impacts in our region.

Construction Training Center:

Larkey stated that while this is a regional initiative the Golden Sierra Workforce Board is taking a leadership role in partnership with the North State Builder's Industry Association.

Larkey noted that the purpose would be to have a center that's used by the various training agencies (Adult School, Community Colleges, etc.) or private sector trainers focused around construction. This could be a singular center or host sites (public or private) spread throughout the region.

With the board's approval, Buckingham and Larkey would take on the leadership role in developing the initiative.

Pepper-Kittredge stated that a singular site might be challenging, and she likes the host site model idea better. Miller asked if organized labor would be included and Larky stated he will invite everyone and see who is interested in participating. Brown added that his organization (IBEW) would be interested in participating.

Motion to approve Regional Construction Training Center Initiative by Schmidt, second by Pepper-Kittredge.

Motion approved unanimously

VIII. 2018-2019 WIOA TITLE I DW TO ADULT TRANSFER

Motion to approve 2018-2019 Title I DW to Adult Transfer by Schmidt, second by Pepper-Kittredge.

Motion approved unanimously

IX. 2019 LEGISLATIVE PLATFORM ANNUAL REVIEW

Buckingham stated that the platform presented is a draft based on the current platform. He also stated that based on the previous discussion, transportation might be something that the members want to include. All proposed updates/changes can be sent to Buckingham; he will prepare a revised platform for 2019 for review and approval at the January board meeting.

X. LEGISLATIVE WATCH

AB 1743 – Buckingham believes this has passed
AB 2915 – Passed -workgroup formed that will start meeting next week
AB 1428 – signed by the Governor
AB 1904 – is held in suspense.

Ballestero asked if the board is addressing the independent contractor decision, Buckingham said yes, the California Workforce Association (CWA) is keeping an eye on it. Ballestero stated that Cal Chamber is asking for input for future legislation.

XI. 2017-2021 WIOA REGIONAL & LOCAL PLAN INPUT

Buckingham stated that the regional planning units is currently working with partners for input on a two year modification of the four year plan; they are working on areas of concern such as re-entry services, services to non-custodial parents, competitive-integrated employment focused on people with intellectual and developmental disabilities, and CalFresh employment and training services.

There have been three input sessions held with the partners; they had great input on each session. The number one factor is improving communication between the partner stakeholders. The draft plan will be ready by January 2019.

XII. WORKFORCE BOARD MEMBERSHIP

Magnussen referred the board to the agenda for updates on membership and steps taken to fill vacancies.

XIII. EXECUTIVE COMMITTEE ACTION REPORT OUT

Larkey indicated that this is a report out on what the Executive Committee acted on and approved on behalf of the board.

XIV. WORKGROUPS

a) Integrated Business Engagement

Schmidt suggested that in the next meeting in January to bring up the need for members of the workgroup.

b) Planning Ad-Hoc

Buckingham said that he would like one more member to help review the draft plan.

XV. ONE-STOP OPERATOR REPORT OUT & DIRECTION

Indiveri indicated that in the agenda packet is the information regarding the quarterly MOU partners meeting; the meetings are focused on three basic items that are required by the current legislation; alignment, coordination an integration.

At the September 19th partners meeting they reviewed the results on the self-assessment on the Hallmarks of Excellence, and prioritized that the first item to work on is cross training staff.

At the next meeting on December 19th they will start establishing a training schedule, and what activities to cover.

Indiveri sent an email to all the partners, attached to it was a new notice from the State; it explains that the State is promoting co-enrollment between the partners.

XVI. FUTURE AGENDA ITEMS/NEW BUSINESS

- WORKFORCE BOARD
 - Align Capitol Region Presentation in January
 - Revised Legislative Platform
 - Disability topics/issues
 - Prosperity Plan Presentation in March 2019
- EXECUTIVE COMMITTEE
 - Leadership & Composition of Committee

XVII. NEXT MEETING

Thursday, January 17, 2019 – NSBIA - Roseville

XVIII. ADJOURNMENT

Motion to adjourn the meeting at 2:48 pm by Nicholson

Motion approved unanimously

Date:	2/22/18	5/17/18	8/28/18	9/12/18	9/20/18	10/18/18	Rate
Executive Committee	EC	EC	EC	EC	EC	EC	
Meeting Type	Regular	Regular	Special	Special	Special	Regular	
Rick Larkey- CHAIR	1	1	1	1	1	1	100%
Michael Zimmerman- VICE CHAIR	1	1	1	1	1	1	100%
Laurel Brent-Bumb	1	1	0	0	1	1	67%
Jason Buckingham	1	1	0	1	1	1	83%
Carol Pepper-Kittredge	1	1	1	1	0	0	67%
Gregg Geisler	1	1	1	1	1	1	100%

**GOLDEN SIERRA
WORKFORCE BOARD
EXECUTIVE COMMITTEE**

MEMORANDUM

DATE: December 20, 2018
TO: Executive Committee (EC)
FROM: Lorna Magnussen, WDB Analyst
SUBJECT: Workforce Board Membership

Before the board for review are the following Workforce Board membership updates. No action required.

Vacancies (3)

Organized Labor: currently working with Sacramento Labor Council on nominee.

Seat became vacant July 11, 2018 by resignation of Aamir Deen, Unite Here Local 49.

Organized Labor: awaiting application from William Reed, United Domestic Workers of America (UDWA); membership already approved by Executive Committee and Governing Body pending receipt of application.

Seat became vacant October 15, 2018 by resignation of Yvette Elam, United Domestic Workers of America (UDWA)

Business: currently working with Sacramento Valley Manufacturing Initiative (SVMI), Governing Body, Workforce Board and partners to recruit potential member.

Seat became vacant September 13, 2018 by resignation of Diana Souza, NorCal Kenworth.

**GOLDEN SIERRA
WORKFORCE BOARD
EXECUTIVE COMMITTEE**

MEMORANDUM

DATE: December 20, 2018
TO: Executive Committee (EC)
FROM: Rick Larkey, Chair
SUBJECT: Leadership & Composition of Workgroups

Discuss leadership and composition of recently restructured Workgroups.

Integrated Business Engagement:

- Lead – Marcy (need to solicit new lead as Marcy is resigned from the board)
- Members – (old Bus Eng) Daniela Devitt, Lisa Hutchinson, Robin Trimble, Jaqui Humenick (storytelling) Tink Miller, Eric Cooper, Eric Ullrich

Planning Ad-Hoc

- Lead –
- Members – Paul Castro

ONE STOP-OPERATOR (OSO) MEMO

To: WDB Ex. Committee
From: Michael Indiveri, OSO
Subj: December 19, 2018 WIOA Partners Meeting
Date: December 20, 2018

At the December 20, WDB Executive Committee meeting, the OSO will give a verbal update which will include the highlights of the WIOA MOU Quarterly Partners Meeting the day before. Below is the direction given to the WIOA MOU Partners as preparation for the meeting.

At the September 19th MOU Partner's Meeting, the partners reviewed the key results of the Hallmarks of Excellence self-review process. They prioritized the cross training of MOU staff as the first *Continuous Improvement Plan* endeavor. Key questions need to be focused on: the number of training sessions, duration & timing of the sessions, and who should attend so as to not impact staffing and services to customers. The December meeting will establish the framework of this cross training. As the One-Stop Operator, I propose the following initial parameters:

These training sessions should be held as part of the MOU Quarterly meetings. Each MOU agency at some point on the training schedule can present a short (an hour or less) presentation. It is understood that each partner's presentation may differ somewhat from any other partner. Each organization should present those activities that prepare a person for a career and/or obtaining a job. Also highlight any specific service offered to employers.

To keep the training process consistent and uniform, each partner should address the same 4 or 5 key bullet points, such as:

- Service/programs/activities offered and when;
- Specific eligibility issues, paperwork/documents customers need to have;
- Supportive services and any financial aid provided;
- Performance standards/ metrics required by funding source.

The Quarterly meeting on December 19, 2018 should firm up these training subjects and establish a preliminary training schedule. Also at the next meeting, we can also take a deep dive on the current referral form/process and the various customer Release of Confidentiality forms used by Partners, and if this is an issue that hinders customer referrals and co-enrollment opportunities. Attached to this email is the **State Information Notice** on MOU Partners and co-enrollment of participants.

If you have any additional agenda items please contact me.