

**GOLDEN SIERRA WORKFORCE BOARD
EXECUTIVE COMMITTEE
REGULAR MEETING
MINUTES**

Thursday, May 17, 2018 –11:00 AM

**North State BIA
Board Room
1536 Eureka Rd
Roseville, CA 95661**

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting was called to order at 11:00 a.m. by Chair Larkey

<input checked="" type="checkbox"/> Rick Larkey (Chair)	<input checked="" type="checkbox"/> Michael Zimmerman (Vice-Chair)
<input checked="" type="checkbox"/> Carol Pepper-Kittredge*	<input checked="" type="checkbox"/> Greg Geisler
<input checked="" type="checkbox"/> Jason Buckingham	<input checked="" type="checkbox"/> Martha Escobedo
<input checked="" type="checkbox"/> Laurel Brent-Bumb	

GSJTA Staff:

<input type="checkbox"/> Darlene Galipo	<input checked="" type="checkbox"/> Terrie Trombley
<input checked="" type="checkbox"/> Lorna Magnussen	<input checked="" type="checkbox"/> Carline Chavez

**Denotes late arrival or early departure*

II. APPROVAL OF AGENDA.

Motion to approve agenda by Zimmerman, second by Brent-Bumb

Motion approved unanimously

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion

- a) Approval of Minutes from February 22, 2018 EC Meeting
- b) Review of Minutes from March 15, 2018 WB Meeting
- c) Attendance Log

Motion to approve consent agenda items a-c by Zimmerman, second by Escobedo

Motion approved unanimously

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

Brent-Bumb announced that AMGEN Tour of California will be passing through Placerville; they will be doing a sprint on Main Street.

Larkey requested a future agenda items to consider a Regional Youth Conference; it will be focused around providers for 16-24 year olds.

Buckingham recently attended a regional Directors meeting where convening the Chairs of the local boards to discuss proposed regional activities was presented.

Larkey mentioned that PG&E is offering a summer internship program, and noted that they are currently under enrolled.

FY 2017-2018 WIOA TITLE I BUDGET REVISION

Buckingham stated that this item had already approved by the Governing Body; this is not the normal practice but due to time constraints this approval was necessary.

There are 2 items that need revision:

- 32,000 will be added to the Career Services awardee ADVANCE
- 30,000 Increase to CalPERS pension liability

Motion to approve FY 2017-2018 WIOA Title I Budget Revision by Escobedo, second by Zimmerman

Motion approved unanimously

**Pepper-Kittredge arrived at 11:15 am*

V. FY 2018-2019 WIOA TITLE I DRAFT BUDGET

Buckingham stated that staff had met with the Governing Body to seek direction on the strategy to develop the annual budget. The budget is being planned around a 10% reduction.

In addition the following must be funded by the agency, Comprehensive One-stop, agency operations, and legacy costs, training the new Alpine/SLT service provider. There is also a new County-wide system change that is being implemented; the agency is still unsure of the costs associated with the system/

Buckingham noted that the uncertainty of the Comprehensive One-Stop lease Roseville may prompt additional changes. A few scenarios being considered are, 1) relocate staff to partner sites; and having a comprehensive center at a different location; 2) lease additional space in Roseville; 3) break the current administrative lease and move admin staff into the current Comprehensive One-Stop, and 4) subcontract all services. All these scenarios have challenges.

Motion to approve FY 2018-2019 WIOA Title I Draft Budget by Escobedo, second by Pepper-Kittredge

Motion approved unanimously

Larkey requested agenda items at the next meeting to discuss statewide change, as well as a One-Stop Operator work plan for the next year.

VI. 2018-2019 MEETING SCHEDULE

2018-2019 Meeting Schedule proposed at 3rd Thursday of odd months.

Motion to approve Meeting Schedule by Zimmerman, second by Geisler

Motion approved unanimously

VII. WORKFORCE BOARD MEMBERSHIP

Magnussen directed members to proposed membership outlined in memo in agenda.

Magnussen is requesting approval to recommend to the Governing Body the new membership and the 2 term renewals.

Motion to approve Workforce Board Membership by Pepper-Kittredge, second by Zimmerman

Motion approved unanimously

VIII. WORKGROUPS

IX. FUTURE AGENDA ITEMS

- Discussion on the State Mandates
- One-Stop Operator Work Plan
- Youth Conference outline

X. NEXT MEETING

Thursday, June 21, 2018 – 1:00 PM. At Roseville Connections, Conference Room B

XI. ADJOURNMENT

Motion to adjourn by Escobedo, Second by Zimmerman at 11:40 am