

**GOLDEN SIERRA WORKFORCE BOARD
EXECUTIVE COMMITTEE
REGULAR MEETING
MINUTES**

Thursday, February 22, 2018 –1:00 PM

**Roseville Connections
Conference Room B
115 Ascot Drive, Suite 180
Roseville, CA 95661**

Teleconferencing Locations

**El Dorado County Chamber of
Commerce (1)**
542 Main Street
Placerville, CA 95667

MTI College (2)
5221 Madison Avenue
Sacramento, CA 95841

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting was called to order at 2:30 p.m. by Chair Larkey

Present: Rick Larkey (Chair), Michael Zimmerman (Vice-Chair) (2),
Martha Escobedo, Carol Pepper-Kittredge*, Laurel Brent-Bumb (1),
Greg Geisler, Jason Buckingham

Absent: None

Guests &
GSJTA Staff**: Carline Chavez, Gabriel Garcia, Michael Indiveri

**Denotes late arrival or early departure*

***Golden Sierra Job Training Agency*

(#) Indicates teleconference location

II. APPROVAL OF AGENDA

Motion to approve agenda by Escobedo, Geisler

Motion approved unanimously by roll call vote

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- A. Approval of Minutes from December 21, 2017 EC Meeting
- B. Review of Minutes from January 18, 2018 WB Meeting
- C. Attendance Log

Motion to approve consent agenda items A-C by Zimmerman, second by Escobedo

Motion approved unanimously by roll call vote

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

Indiveri mentioned an article in the Wall Street Journal regarding industries and private sector attempting to get younger people interested in blue collar jobs; he brought a copy of the article for members to read.

Indiveri also gave an update on the national budget; though there are reductions proposed in the federal budget there is also a supplemental that maintains funding at PY 17 levels for PY 19 How that would work with the local formulas is to be determined.

Brent-Bumb mentioned that the Annual Business Showcase & I Love Film mixer will take place in March 9, 2018 from 4:00pm to 8:00 pm in Placerville at the exhibition hall at the El Dorado County Fairgrounds. It is free to the public; there will be food and wine tastings. The speaker for the film mixer will be one of the producers of the film Ladybird. There will be over 80 businesses in attendance.

V. DRAFT WDB BYLAWS

Buckingham stated that the proposed bylaw changes are based on final regulations, legal counsel input, as well as a few changes in operational procedures. One such operational change is noted in 3.5 to amend the automatic removal, and grant more flexibility if the members have valid excuses for not attending.

**Pepper-Kittredge arrived at 1:10 pm*

Larkey requested an amendment on page 21 second paragraph on section 6.9.1, after: communications to and from the Governing Body, he would like to add: “review and make recommendations on Workforce Board memberships to the Governing Body” this is based on a decision made on May of last year, on membership review process.

Motion to approve Draft WDB Bylaws as amended by Escobedo, second by Zimmerman

Motion approved unanimously by roll call vote

VI. ONE-STOP OPERATOR REPORT OUT & DIRECTION

Indiveri said that the progress report mentions that he is in the second stage of certification for the comprehensive job center. The summary on the Hallmarks of Excellence lists 8 review areas; this is reduced from the original 28 page report.

As part of the review process Indiveri will be conducting interviews with line staff, and supervisors who provide services to the public. He will also conduct interviews with the partner agencies; these interviews will be held in person, or over the phone. Based on the information he collects Indiveri will come up with the first draft of the Hallmarks.

First part of the assessment is what is currently happening; second will be a numerical ranking from 1-5, 5 being the optimum; and the third part is a crucial part containing continuous goals and recommendations. Indiveri noted that any score below 5 should be discussed for implementation ideas and concepts to improve the ranking.

He is asking the committee to share any ideas they have with him.

Larkey asked if the evaluation will be based on each county separately, or is it the whole area. Indiveri explained that the State wants the review process to be of the comprehensive center for the first year. The following year it will be of the affiliated and satellite centers.

Indiveri added that he wants the completed draft done by early April to be added to the agenda packet for the next workforce board meeting.

Escobedo asked if the program outcomes will be from mandated partners or all partners. Indiveri stated that mandated partners will be the required ones, but any other partners that provide information will be accepted.

Buckingham commented that the Storytelling workgroup would like data that helps reinforce the telling of the good work being done

VII. WORKGROUPS

Buckingham stated that the Employer Outreach group has been working with the Greater Capital Region and about how to align the various services; there is a training coming up on how to use the CalJobs system on the customer relationship management piece. On the last board meeting Schmidt handed out a flyer she obtained from the last Rapid Response roundtable meeting listing all the different one-stop locations in the neighboring areas for layoff events; Buckingham brought that to the regional group and talked about how to implement something similar to this on a regional level.

Larkey gave an update on the Integrated Training and Best Practices group is focused on the pre-apprenticeship training. Larkey is asking the Leadership & Strategy group what they think about the recent networking session, and what they feel would be an appropriate follow up to the session.

Brent-Bumb asked Buckingham if he was meeting with John Kreuger from The Greater Sacramento Economic Council on February 28; Buckingham stated he had to postpone and will reschedule at a later date.

Larkey is asking the members if they felt there should be a report out from the networking session at the next Workforce Board meeting; the members agreed.

Buckingham updated the members on the Storytelling group, and stated that he had met with them and discussed how the Golden Sierra website could be improved to capture better information from its visitors.

Buckingham also added that it might make sense to establish a small level of funding and have somebody compile stories for publication on behalf of the workforce system.

Larkey stated that if enough of the members are doing their own storytelling within their own networks the board could republish those in addition to other relevant work. For example, one of NSBIA publications picks up articles and stories from other organizations and sources. He asked if this could be something that can possibly be done in an inexpensive way.

Buckingham suggested that one way would be to draft an RFP (Request for Proposal) and not tie it to a dollar amount. This would allow us to find out how much it would cost to have it done.

Larkey asked Buckingham to bring this topic to the Storytelling workgroup and see if they have recommendations.

VIII. FUTURE AGENDA ITEMS

Workforce Board

- Networking Follow-up
- Revisit/review Retreat outcomes

IX. NEXT MEETING

Thursday, April 19, 2018 – 1:00 PM. At Roseville Connections

X. ADJOURNMENT

Motion to adjourn the meeting at 1:53 pm by Escobedo, second by Brent-Bumb

Motion approved unanimously