

GOLDEN SIERRA JOB TRAINING AGENCY

**GOVERNING BODY
REGULAR MEETING
MINUTES**

Wednesday, February 7, 2018 – 10:00 am

**Golden Sierra Job Training Agency
Board Room
115 Ascot Drive, Suite 100
Roseville, CA 95661**

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum of the Governing Body was established and the meeting was called to order at 10:05 a.m. by Vice-Chair Rakow

Present: Kirk Uhler – Chair, Katherine Rakow – Vice-Chair

Absent: Michael Ranalli

Guests: Jason Buckingham, Carline Chavez, Lorna Magnussen, Darlene Galipo, Martha Escobedo, Terrie Trombley

II. APPROVAL OF AGENDA

Motion to approve agenda by Uhler, second by Rakow.

Motion approved unanimously

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

a) Approval of Minutes from October 4, 2017 GB Meeting

Item carried over to next meeting as Rakow was not present at October 4th meeting.

IV. PUBLIC COMMENT – FOR THOSE ITEMS NOT ON THE AGENDA

None

V. CHAIR/VICE CHAIR NOMINATIONS FOR 2018

Rakow **motioned** to nominate Uhler as Chair, second by Uhler.

Uhler **motioned** to nominate Rakow as Vice Chair, second by Rakow.

Motions approved unanimously

VI. LEGISLATIVE PLATFORM

Buckingham stated that this platform came out of conversations with the Workforce Board regarding their desire to have a stronger voice relating to legislation. The Workforce Board's legislative platform sets parameters for Board to take positions on proposed legislation and the matrix gives them a tool to rate the position.

Buckingham added that part of the process included forwarding the platform to the respective counties for possible inclusion in their county platforms.

Uhler suggested that Buckingham contact Joel Joyce, who handles the legislative platform in the Placer County CEO's office.

Rakow asked who would be the best advocate; Buckingham stated that it is different in each county; it could be a lobbying firm, the county counsel or the CAO's office depending on how the county structures this type of work.

VII. TICKET-TO-WORK

Buckingham stated that in 2011 the agency was designated as an Employment Network (EN); this allows that the agency to accept milestone payments for successfully assisting those on Social Security Disability meet employment outcomes.

The payments received do not have the same restrictions as WIOA, and allow the Agency to serve other populations or invest funding in ways limited under WIOA.

Over a period of 4-5 years the agency has earned over \$72,000. These funds partially support a Disability Resource Coordinator position, alongside other funding such as Disability Employment Accelerator (DEA) and WIOA. In addition, approximately \$13,000 has been used for miscellaneous expenses as outlined in the memo.

Buckingham stated that future uses could include expenses such as offsetting administrative costs, startup costs for grants, dry period financing, but also to build fee for service programs.

VIII. CAREER SERVICES RFP

Buckingham updated the board that the Agency has been working with Alpine County Health & Human Services Agency (HHSA) to provide services since being informed of HHSA's transition out of service provision. The short-term solution was for Golden Sierra to provide staffing twice a month. The long term solution is to subcontract with a provider in the area to provide services.

Buckingham believes that by the next meeting the competitive process for selecting that provider process will have been completed and will be seeking approval from the Governing Body in order to make the award. Alpine staff has been invited to participate in the RFP review process.

IX. DIRECTORS UPDATE

- Agency currently undergoing annual financial audit; Single Audit will be presented at April Governing Body meeting.

- Funding update:
 - ✓ Federal funding still unknown
 - ✓ Received several state awards:
 - Capital Region Planning Unit (RPU) was awarded \$653,000 to implement 3 regional initiatives. The funding was not awarded directly to the agency, but will help offset costs or eliminate duplication within the region. The 3 areas will be program alignment, employer engagement, and system alignment.
 - 1) Program Alignment – the RPU will be engaging industry sectors at the regional level helping to align advisory groups; the RPU has been working on this for roughly two years.
 - 2) Employer Engagement – work with the “A-Teams” through Align Capitol Region to assist in their coordinated employer engagement
Help expand the small business startup E- Resource Hub created via Slingshot.
 - 3) Systems Alignment – the RPU has been holding regional workforce board meetings with the directors, and will be expanding to include the chairs of the workforce boards to discuss goals and system alignment. Expanded regional staff development is also occurring, the Capital Area Investment Zone (CAIZ) initially served Golden Sierra and Sacramento, but has expanded to include North Central Counties and Yolo County. Additional efforts include a regional workforce summit possibly focused on manufacturing and combining regional administrative expenses.
 - ✓ AB 2060 grant round 3 is about to be released. This is funding to mature current relationships between partners servicing the supervised populations or expand successful components of previous projects. Up to \$2,000,000 will be awarded Applications are limited to current providers of which Golden Sierra is one. The state anticipates 5 awards of \$400,000. The agency received \$300,000 under round 2 and was successful.
- AB 1111 (*handout*) is a piece of legislation that ties community based organizations serving targeted populations with workforce development entities to break barriers to employment, and maintain sustainable employment. The initiative was signed, but there are no appropriations as of yet; we hope to see funding this year to provide workforce services. 15 populations have been identified. Buckingham has met with staff from both Senator Gaines and Assembly member Kiley; he will be scheduling a meeting with Frank Bigelow and Jim Nielson. On March 7 he will be attending the annual CWA Day at the Capitol event where they will be talking with capital staff.
- Local initiative; Sac Valley Manufacturing Initiative – new efforts focused on building a stronger Sacramento Region manufacturing sector driven by industry leaders with the purpose of informing the region’s educational institutions about workforce and training needs. Based on the SlingShot work within the NoRTEC region known as the Grow Manufacturing Initiative.
- The agency recently sponsored and participated in a construction cluster and workforce needs assessment/forum. The work was conducted by Valley Vision and Los Rios Center of Excellence. The greatest demand is electricians; some say not a worker shortage but a wage shortage.
- There is a Tech Forum coming up on Friday 9:30am at Sierra College Fireside Room. The forum will bring together employers, workforce and economic development professionals, education and civic partners to address challenges and opportunities emerging as sectors and businesses adjust to an increasingly automated and technology-oriented work landscape.

- AJCC (America's Job Centers of California) required Baseline certification process was recently completed. There are 2 types of certifications required; the Baseline and the Hallmarks of Excellence. The Hallmarks of Excellence must be completed by June 2018.
- There is no resolution on lease in Roseville. Reduced funding will mean reducing our fixed costs, which may require distributing staff out into community partners.

Rakow asked what has been the reaction from the public with the relocation to Roseville from Auburn; Buckingham answered that there has been no impact on the public in part thanks to Placer School for Adults expanding their services in the Auburn area.

- Preliminary discussions with El Dorado County stakeholders have occurred regarding HHS status as a subcontractor. Due to reduced funding and an increased investment on the part of the County, El Dorado HHS staff has made the recommendation to the CAO not to apply for future WIOA funding. This being the case, it would be the agency's intent to assume the role of the provider at least until there is more stability in the federal funding source.

X. WIOA SERVICE PROVIDER REPORTS

- El Dorado County – El Dorado County HHS
- Placer County - Golden Sierra Job Training Agency
- Consortium Business Engagement / Rapid Response

XI. CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS
(Government Code §54957.6)

AGENCY DESIGNATED REPRESENTATIVES:
Laura Izon, Jason Buckingham & Terrie Trombley

Employee Organization: Stationary Engineers Local 39

Uhler called the meeting into closed session at 10:42 a.m.

XII. CLOSED SESSION

PUBLIC EMPLOYMENT: PERFORMANCE EVALUATION
(Government Code §54957)

TITLE: EXECUTIVE DIRECTOR

Uhler called the meeting back into open session at 11:00 a.m.

Report out of closed session:

- The Governing Body gave direction to staff regarding labor negotiations.
- The Governing Body met with legal counsel regarding the Public Employment Performance Evaluation; it is in fact a contract modification including an extension. Final modifications will be made prior to execution; direction was given to counsel regarding that contract modification and extension. .

XIII. FUTURE AGENDA ITEMS/NEW BUSINESS

XIV. NEXT MEETING

Wednesday, April 4, 2018 10:00 a.m. – Golden Sierra JTA

XV. ADJOURNMENT

Meeting Adjourned by Chair Uhler at 11:05 am.