



Golden Sierra

REQUEST FOR INFORMATION (RFI)

Career & Youth Services

**Golden Sierra Job Training Agency**

*A Proud Partner of America's Job Center of California (AJCC)*

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Jason Buckingham  
Golden Sierra Job Training Agency  
Executive Director

**Background:**

The Golden Sierra Workforce Development Board (GSWDB) is the Governor’s designated Workforce Development Board for the Golden Sierra Workforce Development Area (GSWDA) pursuant to the provisions of the federal Workforce Innovation and Opportunity Act (WIOA). The GSWDA includes Placer, El Dorado and Alpine Counties. Golden Sierra Job Training Agency (GSJTA) is the administrator for these funds.

WIOA requires all WDBs to select Career and Youth Service Providers.

**Introduction and purpose of the Request for Information (RFI)**

This Request for Information (RFI) is NOT intended to serve as a Request for Proposal (RFP). This survey of interest does not in any way guarantee that the GSJTA will issue an RFP or that you would qualify or be selected as a Service Provider if an RFP is issued. It also does not prohibit those failing to respond to the RFI from responding to an RFP if issued. Additionally, GSJTA reserves the right to modify or cancel the terms of the RFI at any time with or without notice.

An RFI can be used as a preliminary step in the competitive procurement process. The purpose of this RFI is to help establish the scope of interest for providing Youth and/or Career Services (as defined in WIOA Title I) within Placer, El Dorado and Alpine Counties. Thank you in advance for your interest.

As stated in WIOA, the Service Provider may be a single entity or a consortium of entities which include a minimum of three of the mandated WIOA partners, including WIOA Title I, Wagner Peyser/Employment Service, Adult Education and Literacy, Vocational Rehabilitation, Senior Community Service Employment Programs, and Temporary Assistance for Needy Families.

Eligible single entity applicants include:

- a. An Institution of Higher Education;
- b. An Employment Service State Agency established under Wagner Peyser;
- c. A Community Based Organization, non-profit organization, or workforce intermediary;
- d. A private-for-profit entity
- e. A government Agency; (i.e., municipality)
- f. Another interested organization or entity capable of carrying out the duties of the Service Provider; may include but is not limited to: Chambers of Commerce; Business Organizations, or Labor Organizations;
- g. Non-traditional public secondary schools such as a night school, adult school, or an area Career and Technical Education Provider

Elementary schools and Secondary schools are not eligible to be selected as the Service Provider.

**Service Provider Scope or Work**

- 1. Adult/Dislocated Worker Career Services in accordance with WIOA 134(c)(2)
- 2. Youth Services in accordance with WIOA 129

The 3 counties to be served by the Service Provider include:

- Alpine
- El Dorado
- Placer

Proposals may be submitted for individual or multiple services and/or counties. Please indicate your interest on the "RFI Response Document" attached.

Information on the GSWDB Labor Market Blueprint, Strategic Plan and other related documents can be found at <http://goldensierra.com/wioa-local-plan-2017-2020/>

Budget estimates for the GSWDB operations will be made available in the RFP.

**Timeline**

- Public Notice ..... Monday August 14, 2017
- RFI Released ..... Monday, August 21, 2017
- Question deadline ..... Wednesday, August 29, 2017; 5:00 pm
- Proposals due ..... Friday, September 1, 2017; 5:00 pm

**RFI procedure**

Any question pertaining to this RFI can be submitted to [info@goldensierra.com](mailto:info@goldensierra.com); responses to all questions will be posted on the on the website at [rfp.goldensierra.com](http://rfp.goldensierra.com). Questions must be submitted no later than Wednesday, August 29, 2017, by 5:00 pm.

If you are interested in submitting a proposal to serve as a Service Provider please confirm your interest not later than close of business, Friday, September 1, 2017, by 5:00 pm by submitting the completed [RFI Response Document](#) to [info@goldensierra.com](mailto:info@goldensierra.com).

RFI Response Document must not exceed 3 pages.

## RFI Response Document

<b>Organization:</b>	
<b>Name:</b>	
<b>Address:</b>	
<b>Phone #</b>	
<b>Email:</b>	

**Services you are interested in providing (check all that apply):**

	Alpine	El Dorado	Placer
Career Services (Adult/Dislocated Workers)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Youth Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If you intend to provide services as a consortium of One-Stop Partners please identify the two additional qualified consortium partners you will be working with:

- 1.
- 2.

**Please answer the following questions**

- A. What are the Mission and Goals of your organization?
- B. Who are the primary customers that you serve?
- C. What are the primary services that you currently offer?
- D. Describe the region you propose to serve.
- E. What experience do you have in providing services listed in the Scope of Work?
- F. What motivates you to consider participating in a formal RFP to become the Service Provider for the GSWDB?
- G. How did you find out about this RFI?
- H. Please provide any other information that you think might be of interest to the GSWDB at this time.

[\[WORD DOCUMENT\]](#)