

GOLDEN SIERRA JOB TRAINING AGENCY

**GOVERNING BODY
REGULAR MEETING
MINUTES**

Wednesday, April 5, 2017 – 10:00 a.m.

**Golden Sierra Job Training Agency
1919 Grass Valley Highway, Suite 100
Auburn, CA 95603**

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum of the Governing Body was established and the meeting was called to order at 10.02 a.m. by Chair Ranalli

Present: Michael Ranalli – Chair, Katherine Rakow Vice-Chair Kirk Uhler

Absent: None

Guests: Jason Buckingham, Lorna Magnussen, Carline Chavez, Terrie Trombley, Tom Keegan

II. APPROVAL OF AGENDA

Ranalli requested the following amendment to the agenda: Carry over Item VI: Resolution 16-06 Golden Sierra Job Training Agency amended Employee Handbook to June 7, 2017 meeting.

Motion to approve agenda as amended by Uhler, second by Rakow

Motion approved unanimously

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

A. Approval of Minutes from February 1, 2017 GB Meeting

Motion to approve consent agenda items A by Uhler, second by Rakow.

Motion approved unanimously

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

None

V. RESOLUTION 16-05 DRY PERIOD FINANCING

Motion to approve Resolution 16-05 Dry Period financing by Uhler, second by Rakow

Motion approved unanimously by roll call vote

VI. RESOLUTION 16-06 GOLDEN SIERRA JOB TRAINING AGENCY AMENDED EMPLOYEE HANDBOOK

Item was removed from agenda as noted in amended agenda item II.

VII. FY 2015/2016 FINANCIAL STATEMENTS/SINGLE AUDIT; VAVRINEK, TRINE, DAY & CO

Motion to approve FY 2015/2016 financial statements/single audit; Vavrinek, Trine, Day & Co. by Rakow, second by Uhler

Motion approved unanimously

VIII. SIGNATURE AUTHORITY FOR SUBGRANT PY 2017/2018

Motion to approve Signature authority for subgrant PY 2017/2018 by Uhler, second by Rakow

Motion approved unanimously

IX. DISCUSSION & APPROVAL OF ROSEVILLE CONSOLIDATION

Motion to authorize Executive Director to move forward with Roseville consolidation by Uhler, second by Rakow

Motion approved unanimously

X. CAREER & TECHNICAL EDUCATION INCENTIVE GRANT (CTEIG) SUMMER INTERNSHIP

Motion to approve Career & Technical Education Incentive Grant (CTEIG) summer internship by Rakow, second by Uhler

Motion approved unanimously

XI. WIOA REGIONAL PLAN APPROVAL AND SIGNATURE

Buckingham explained that the Federal planning process for WIOA requires the State to file an “umbrella plan” which requires the Governor’s designated Regional Planning Units [Capital Regional Planning Unit] to submit a Regional Plan in addition to the Local Areas submitting a Local Plan. The Local Plan has already been approved by the Governing Body, and staff are now seeking approval for the Regional Plan. This approval would also allow for the Director to make changes to the Regional Plan as required for State approval.

Motion to approve WIOA Regional Plan by Uhler, second by Rakow

Motion approved unanimously

XII. ONE-STOP OPERATOR AWARD

Buckingham is requesting the board's approval to award Michael Indiveri a contract to serve as the one stop operator.

Motion to approve One-Stop Operator Award by Uhler, second by Rakow

Motion approved unanimously

XIII. SIGNATURE APPROVAL OF PHASE I, WIOA REQUIRED, CAREER & TECHNICAL EDUCATION (CTE) PARTNER MEMORANDUMS OF UNDERSTANDING (MOUs)

Motion to approve Signature approval of Phase I, WIOA required career & technical education (CTE) partner memorandums of understanding by Uhler, second by Rakow

Motion approved unanimously

XIV. REMOVAL/DISMISSAL OF WORKFORCE BOARD MEMBER

Motion to approve removal of Workforce Board member Kevin Ferreira in accordance with Workforce Board Bylaws 3.5 by Uhler, second by Rakow

Motion approved unanimously

XV. DIRECTOR'S REPORT

National Disaster Workforce Grant, emergency money for flood impact. It's a temporary jobs program; the agency would act as the employer of record and place people on worksites. The state approved the funding for the agency but they reduced the cost that the agency proposed. If we accepted this funding it could impact other agency programs. Buckingham suggested not going forward with that funding based on impacts to current programs.

DEA (Disability Employment Accelerator) grant; application submitted; this will assist businesses to hire people with disabilities, and fund our new Disability Resource Clerk (DRC) position. The money is also a conduit for the ticket to work program which will generate additional income.

SlingShot; additional funding from state discretionary funding; the regional group is currently working on an application to conduct 4 tech forms in the Capital Region to allow businesses and practitioners from our technical industries to discuss impacts on the workforce.

Funding; public funding and pension costs will impact us; largest impact by July 2018. Our current competitive process for career and training services is ending so. This will give us an opportunity to redesigned service delivery in our new RFP will incorporate these funding impacts.

- \$150,000 pension increase
- Direct Training – 30% still required
- Required Comprehensive Center
- Redesign may mean only one center in consortium, no subcontracts or subcontract out all services.

XVI. SLINGSHOT UPDATE

Buckingham stated that once the regions compact was approved by the state an RFP was initiated to focus on business mentorship services or maker space activities as well as the development of an online resource to supply information on available services in the region for small businesses. One of the awardees was Hacker Lab. There is additional money coming from the state for this program.

XVII. WIOA SERVICE PROVIDER UPDATES

Buckingham noted that one of the One-Stop Operators future roles will be to work with partners and stakeholders to redesign the reports,

- Alpine County – Alpine County HHS
- El Dorado County – El Dorado County HHS
- Placer County - Golden Sierra Job Training Agency
- Consortium Business Engagement / Rapid Response

XVIII. CLOSED SESSION

PUBLIC EMPLOYMENT: PERFORMANCE EVALUATION
(Government Code §54957)

Title: Executive Director

Ranalli called the meeting into closed session at 10:56 a.m.

Ranalli called the meeting back into open session at 11:04 a.m.

Report out of closed session: process was initiated and will be revised in June.

XIX. FUTURE AGENDA ITEMS/NEW BUSINESS

Draft Budget 2017/2018
Executive Director's Evaluation
Workforce Board membership
Employee Handbook

XX. NEXT MEETING

June 7, 2017 –10:00 am; Golden Sierra Job Training Agency-Auburn

XXI. ADJOURNMENT

Meeting adjourned by Chair Ranalli at 11:06 am.