

**GOLDEN SIERRA WORKFORCE BOARD
REGULAR MEETING
MINUTES**

Thursday, March 16, 2017 – 1:00 PM

**North State BIA
1536 Eureka Rd
Roseville, CA 95661**

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and the meeting was called to order by Chair Larkey at 1:03 pm.

Larkey announced the following membership changes:

Resignations: Kathy Burris, representing business
Kim Pellow, representing business and education

Present: Rick Larkey (Chair), Michael Zimmerman (Vice-Chair), Bill Bettencourt*,
Christina Nicholson, Daniela Devitt, Eric Cooper, Jason Buckingham,
Laurel Brent-Bumb, Marcy Schmidt, Mark Frayser, Martha Escobedo,
Stewart Schurr, Vic Wursten*

Absent: Aamir Deen, Annette Smith-Dohring, Carol Pepper-Kittredge, John Tweedt,
Kevin Ferreira, Paul Castro, Rustin Johnston, Tink Miller

Guests: Cara Welch, Patty Moley, Steve Dicus, Lorna Magnussen, Michael
Indiveri, Francisco Castro, Robert Highland, Janyce Wong, Alexis Zoss,
Carline Chavez

**Denotes late arrival or early departure*

II. APPROVAL OF AGENDA

Motion to approve agenda by Cooper, second by Zimmerman

Motion approved unanimously

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- A. Approval of Minutes from January 19, 2017 WB Meeting
- B. Review of Minutes from February 6, 2017 EC Meeting
- C. Attendance Log

Motion to approve consent agenda items A-C by Devitt, second by Brent-Bumb

Motion approved unanimously.

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

Devitt commented that she had just returned from a training series for leadership; this is a joint project with Golden Sierra and Placer School for Adults, and is doing very well. Other Workforce Boards have been contacting Golden Sierra to talk about the series as they are looking into doing something similar.

V. WIOA REGIONAL PLAN APPROVAL AND SIGNATURE (min 4:00)

Motion to approve the WIOA Regional Plan by Schurr, second by Brent-Bumb.

Motion approved unanimously

** Bettencourt arrived at 1:10 pm*

VI. ONE-STOP OPERATOR AWARD

Buckingham provided an overview of the process used to procure the One-Stop Operator. The agency is seeking a recommendation from the Board to the Governing Body to approve the award to Michael Indiveri for the One-Stop Operator functions.

Motion to approve the Award to the One-stop Operator by Brent-Bumb, second by Zimmerman

Motion approved unanimously

VII. SIGNATURE APPROVAL OF PHASE I, WIOA REQUIRED, CAREER & TECHNICAL EDUCATION (CTE) PARTNER MEMORANDUMS OF UNDERSTANDING (MOUs)

Buckingham commented that there was a discrepancy between the Phase I MOU and Phase II MOU directives that initially omitted Career & Technical Education (CTE) as a required partner.

Motion to grant signature authority to chair for all Phase I WIOA Career & Technical Education (CTE) MOUs by Cooper, second by Escobedo.

Motion approved unanimously

VIII. MEETING SCHEDULE SURVEY RESULT

Magnussen briefly explained that per the board's request the agency conducted a survey to see what times and dates were most convenient for the members to attend meetings. The results confirmed that the existing dates and times (the third Thursday of every other month from 1:00 p.m. to 3:00 p.m.) are the ones that work best for the majority.

No action was needed

IX. MEMBERSHIP & ATTENDANCE

Buckingham and Magnussen noted that the 5 business members needed could be from any sector but preferably industries that are identified important to our area.

** Wursten arrived at 1:15 pm*

Larkey informed the board that he reached out to Ferreira, but also acknowledges that Ferreira has missed more than 3 consecutive meetings. The Governing Body is aware that the board would need to take action for removal of board member Ferreira.

Magnussen will continue working with the chambers to recruit executive staff and members for board membership.

Motion to recommend to the Governing Body the removal of Kevin Ferreira from the Workforce Board due to absence in accordance with Workforce Board bylaws 3.50 by Escobedo, second by Cooper.

Motion approved unanimously

X. WORKGROUP REPORT OUT

Leadership (Larkey)

Executive Committee has not met; no update

Best Practices (Larkey)

Buckingham stated that he had reached out to the California Workforce Association (CWA), and was provided links for the best practices from different organizations. Buckingham agreed to forward those links to the members.

Training (Wursten)

Frayser commented that the Training group met two weeks ago; they created a report that he will sent out to the full board.

Marketing (Miller)

Schurr stated that the Marketing group is creating a survey through survey monkey to send out to previous participants for them to respond as how the agency has met their needs and what needs to be done to improve; his group will be working on developing the questions to be asked on the survey (min 25)

Partnership/Business Engagement (Schmidt)

Schmidt said that the partnership/business engagement group met and started to get the initiative list together with the information from each initiative as to what services they provide and as well as an acronyms glossary.

Schmidt and Welch attended a meeting with the SETA Business Engagement Committee with the intent working on regional business engagement

XI. SLINGSHOT UPDATE

Buckingham explained that SlingShot is a regional initiative that the agency has been participating on for the last 2 years; the Capital Regional Planning Unit released \$750,000.00 for competitive bid for business mentorship or maker space activities. Hacker Lab received an award for \$125,000.00 for maker space activities.

XII. TECHNOLOGY IMPACTS AT WORK

Larkey commented that the book written by Thomas Friedman titled "Thank You for Being Late" it reflects on the impact of technology on the workforce and the economy.

Members of the board felt that next steps could include a regional event to gather input from employers regarding the impacts of technology on some of the workforce sectors and how to overcome it.

**Devitt left at 1:55 p.m.*

Buckingham stated that he would reach out to the Capital Region Planning Unit to solicit regional interest and inquire about possible seed funding for an event

XIII. WIOA SERVICE PROVIDER AND PARTNER UPDATES

Larkey noted that the One-Stop Operator will be given the task to solicit input from providers and develop a new report format. The desire of the new report format will be to measure workforce development requirements and board goals.

** Nicholson left at 2:07 p.m.*

XIV. FUTURE AGENDA ITEMS/NEW BUSINESS

Technology Impacts at Work
Board member recruitment
Draft Budget

XV. NEXT MEETING

Thursday, May 18, 2017 – 1:00 PM. North State BIA

XVI. ADJOURNMENT

Motion to adjourn the meeting at 2:15 pm by Cooper, second by Brent-Bumb.

Motion approved unanimously