

WB MEMBERS

AAMIR DEEN
Unite Here Local 49

BILL BETTENCOURT
Placer School for Adults

CAROL PEPPER-KITTREDGE
Sierra College

CHRISTINA NICHOLSON
Whole Person Learning

DANIELA DEVITT
California Employers Association

ERIC COOPER
California Indian Manpower Consortium

JASON BUCKINGHAM
Golden Sierra Job Training Agency

JOHN TWEEDT
District Council 16

LAUREL BRENT-BUMB
El Dorado Chamber of Commerce

MARCY SCHMIDT
Placer Co. Business Advantage Network

MARK FRAYSER
Department of Rehabilitation

MARTHA ESCOBEDO
Employment Development Department

MICHAEL ZIMMERMAN, *Vice Chair*
MTI College

PAUL CASTRO
California Human Development

RICK LARKEY, *Chair*
North State Building Industry Foundation

TINK MILLER
Placer Independent Resource Services

VIC WURSTEN
PRIDE Industries

**GOLDEN SIERRA WORKFORCE BOARD
REGULAR MEETING
AGENDA**

Thursday, May 18, 2017 – 1:00 PM

**North State BIA
Board Room
1536 Eureka Rd
Roseville, CA 95661**

Mission: The Golden Sierra Workforce Board convenes industry leaders and key partners to identify workforce initiatives, create innovative solutions and measure the success of the systems' ability to meet industry and workforce needs.

- I. ROLL CALL AND INTRODUCTION OF GUESTS
- II. APPROVAL OF AGENDA 1-2
- III. CONSENT AGENDA
All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.
 - a) Approval of Minutes from March 16, 2017 WB Meeting 3-6
 - b) Attendance Log 7
- IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA
- V. 2017-20118 WIOA TITLE I DRAFT BUDGET 8-16
- VI. CTEIG SUMMER INTERNSHIP APPROPRIATIONS 17
- VII. EXECUTIVE COMMITTEE MEMBERSHIP 18
Greg Geisler, Program Manager
Placer County Health & Human Services
- VIII. WIOA YOUTH ELIGIBILITY POLICY 19
- IX. 2017-2018 MEETING SCHEDULE 20
- X. SLINGSHOT PRESENTATION 21-22

PRESENTERS: VALLEY VISION & HACKER LAB

EQUAL OPPORTUNITY

Golden Sierra is an equal opportunity employer/program. Auxiliary aids and services are available upon request. Special requests for services, aids and/or special formats need to be made by calling (530) 823-4635 (Voice). TTY users please call the California Relay Service at 711.

XI.	<u>WIOA LOCAL PLAN UPDATE</u>	23-24
XII.	<u>CAREER SERVICES APPLICATION UPDATE</u>	25-26
XIII.	<u>MEMBERSHIP UPDATE</u>	27
XIV.	<u>WORKGROUP REPORT OUT</u>	28-33
XV.	<u>WIOA SERVICE PROVIDER AND PARTNER UPDATES</u>	34-39
	<ul style="list-style-type: none">• Alpine County – Alpine County HHS• El Dorado County – El Dorado County HHS• Placer County - Golden Sierra Job Training Agency• Consortium Business Engagement / Rapid Response	
XVI.	<u>FUTURE AGENDA ITEMS/NEW BUSINESS</u>	
XVII.	<u>NEXT MEETING</u>	
	Thursday, July 20, 2017 – 1:00 PM. Folsom Lake College – Placerville Campus [contingent upon approval of agenda item IX]	
XVIII.	<u>ADJOURNMENT</u>	

**GOLDEN SIERRA WORKFORCE BOARD
REGULAR MEETING
MINUTES**

Thursday, March 16, 2017 – 1:00 PM

**North State BIA
1536 Eureka Rd
Roseville, CA 95661**

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and the meeting was called to order by Chair Larkey at 1:03 pm.

Larkey announced the following membership changes:

Resignations: Kathy Burris, representing business
Kim Pellow, representing business and education

Present: Rick Larkey (Chair), Michael Zimmerman (Vice-Chair), Bill Bettencourt*,
Christina Nicholson, Daniela Devitt, Eric Cooper, Jason Buckingham,
Laurel Brent-Bumb, Marcy Schmidt, Mark Frayser, Martha Escobedo,
Stewart Schurr, Vic Wursten*

Absent: Aamir Deen, Annette Smith-Dohring, Carol Pepper-Kittredge, John Tweedt,
Kevin Ferreira, Paul Castro, Rustin Johnston, Tink Miller

Guests: Cara Welch, Patty Moley, Steve Dicus, Lorna Magnussen, Michael
Indiveri, Francisco Castro, Robert Highland, Janyce Wong, Alexis Zoss,
Carline Chavez

**Denotes late arrival or early departure*

II. APPROVAL OF AGENDA

Motion to approve agenda by Cooper, second by Zimmerman

Motion approved unanimously

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- A. Approval of Minutes from January 19, 2017 WB Meeting
- B. Review of Minutes from February 6, 2017 EC Meeting
- C. Attendance Log

Motion to approve consent agenda items A-C by Devitt, second by Brent-Bumb

Motion approved unanimously.

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

Devitt commented that she had just returned from a training series for leadership; this is a joint project with Golden Sierra and Placer School for Adults, and is doing very well. Other Workforce Boards have been contacting Golden Sierra to talk about the series as they are looking into doing something similar.

V. WIOA REGIONAL PLAN APPROVAL AND SIGNATURE (min 4:00)

Motion to approve the WIOA Regional Plan by Schurr, second by Brent-Bumb.

Motion approved unanimously

** Bettencourt arrived at 1:10 pm*

VI. ONE-STOP OPERATOR AWARD

Buckingham provided an overview of the process used to procure the One-Stop Operator. The agency is seeking a recommendation from the Board to the Governing Body to approve the award to Michael Indiveri for the One-Stop Operator functions.

Motion to approve the Award to the One-stop Operator by Brent-Bumb, second by Zimmerman

Motion approved unanimously

VII. SIGNATURE APPROVAL OF PHASE I, WIOA REQUIRED, CAREER & TECHNICAL EDUCATION (CTE) PARTNER MEMORANDUMS OF UNDERSTANDING (MOUs)

Buckingham commented that there was a discrepancy between the Phase I MOU and Phase II MOU directives that initially omitted Career & Technical Education (CTE) as a required partner.

Motion to grant signature authority to chair for all Phase I WIOA Career & Technical Education (CTE) MOUs by Cooper, second by Escobedo.

Motion approved unanimously

VIII. MEETING SCHEDULE SURVEY RESULT

Magnussen briefly explained that per the board's request the agency conducted a survey to see what times and dates were most convenient for the members to attend meetings. The results confirmed that the existing dates and times (the third Thursday of every other month from 1:00 p.m. to 3:00 p.m.) are the ones that work best for the majority.

No action was needed

IX. MEMBERSHIP & ATTENDANCE

Buckingham and Magnussen noted that the 5 business members needed could be from any sector but preferably industries that are identified important to our area.

* *Wursten arrived at 1:15 pm*

Larkey informed the board that he reached out to Ferreira, but also acknowledges that Ferreira has missed more than 3 consecutive meetings. The Governing Body is aware that the board would need to take action for removal of board member Ferreira.

Magnussen will continue working with the chambers to recruit executive staff and members for board membership.

Motion to recommend to the Governing Body the removal of Kevin Ferreira from the Workforce Board due to absence in accordance with Workforce Board bylaws 3.50 by Escobedo, second by Cooper.

Motion approved unanimously

X. WORKGROUP REPORT OUT

Leadership (Larkey)

Executive Committee has not met; no update

Best Practices (Larkey)

Buckingham stated that he had reached out to the California Workforce Association (CWA), and was provided links for the best practices from different organizations. Buckingham agreed to forward those links to the members.

Training (Wursten)

Frayser commented that the Training group met two weeks ago; they created a report that he will sent out to the full board.

Marketing (Miller)

Schurr stated that the Marketing group is creating a survey through survey monkey to send out to previous participants for them to respond as how the agency has met their needs and what needs to be done to improve; his group will be working on developing the questions to be asked on the survey (min 25)

Partnership/Business Engagement (Schmidt)

Schmidt said that the partnership/business engagement group met and started to get the initiative list together with the information from each initiative as to what services they provide and as well as an acronyms glossary.

Schmidt and Welch attended a meeting with the SETA Business Engagement Committee with the intent working on regional business engagement

XI. SLINGSHOT UPDATE

Buckingham explained that SlingShot is a regional initiative that the agency has been participating on for the last 2 years; the Capital Regional Planning Unit released \$750,000.00 for competitive bid for business mentorship or maker space activities. Hacker Lab received an award for \$125,000.00 for maker space activities.

XII. TECHNOLOGY IMPACTS AT WORK

Larkey commented that the book written by Thomas Friedman titled "Thank You for Being Late" it reflects on the impact of technology on the workforce and the economy.

Members of the board felt that next steps could include a regional event to gather input from employers regarding the impacts of technology on some of the workforce sectors and how to overcome it.

**Devitt left at 1:55 p.m.*

Buckingham stated that he would reach out to the Capital Region Planning Unit to solicit regional interest and inquire about possible seed funding for an event

XIII. WIOA SERVICE PROVIDER AND PARTNER UPDATES

Larkey noted that the One-Stop Operator will be given the task to solicit input from providers and develop a new report format. The desire of the new report format will be to measure workforce development requirements and board goals.

** Nicholson left at 2:07 p.m.*

XIV. FUTURE AGENDA ITEMS/NEW BUSINESS

Technology Impacts at Work
Board member recruitment
Draft Budget

XV. NEXT MEETING

Thursday, May 18, 2017 – 1:00 PM. North State BIA

XVI. ADJOURNMENT

Motion to adjourn the meeting at 2:15 pm by Cooper, second by Brent-Bumb.

Motion approved unanimously

Date:	5/19/16	7/21/16	9/15/16	11/17/16	1/19/17	3/16/17	Rate
WIB	Regular	Regular	Special	Regular	Regular	Regular	
Aamir Deen					0	0	0%
Bill Bettencourt	1	0	1	1	1	1	86%
Carol Pepper-Kittredge	1	0	1	0	1	0	57%
Christina Nicholson	1	0	1	1	1	1	86%
Daniela Devitt	1	0	1	1	0	1	71%
Eric Cooper	1	1	1	1	0	1	86%
Jason Buckingham	1	1	1	1	1	1	86%
John Tweedt	0	1	0	0	1	0	43%
Laurel Brent-Bumb	0	1	1	1	1	1	71%
Marcy Schmidt	1	1	1	1	1	1	100%
Mark Frayser	0	1	1	1	1	1	71%
Martha Escobedo	1	1	1	1	1	1	100%
Michael Zimmerman	1	1	1	0	1	1	86%
Paul Castro	1	0	1	0	0	0	43%
Rick Larkey	1	1	1	1	1	1	100%
Tink Miller	1	1	1	0	1	0	71%
Victor Wursten	1	1	0	1	1	1	71%

**GOLDEN SIERRA
WORKFORCE BOARD**

MEMORANDUM

DATE: May 18, 2017
TO: Workforce Board (WB)
FROM: Jason Buckingham, GSJTA Executive Director
SUBJ: 2017-2018 WIOA Title I Draft Budget

Before the Board for review is the Title I Fiscal Year 2017-2018 Draft Budget. The budget has been developed with a focus on the goals of the Local Workforce Development System requirements. The WIOA Title I financial resources are limited and unable to meet the full array of the Local System needs. Discussions will need to focus on developing partnerships and Resource Sharing Agreements that assist in filling these system gaps. The Executive Committee is scheduled to approve this budget at their May 15, 2017 meeting.

Budget Introduction and Overview

Golden Sierra Job Training Agency is a Joint Powers Authority (JPA) organized between Placer County, El Dorado County and Alpine County. The Agency's primary purpose is to administer the JPA's Title 1 award from the *Workforce Innovation and Opportunity Act (WIOA)*. Additionally, the Agency administers miscellaneous grants and awards that complement the WIOA Title 1 objectives and stated purpose of the JPA.

Approach in Developing the Draft Budget for Fiscal Year 2017/2018

The model used to develop the Consortium's annual budget is the Priority Based Budget model. The goal is to develop a budget based on the relationship between program funding levels and expected results from that program. The objectives are to obtain cost-efficient and effective ways to meet the requirements of the *Workforce Innovation and Opportunity Act (WIOA)* while minimizing service interruptions to participants.

The Fiscal Year 2017/2018 Draft Budget:

The primary sources of funding for this budget are the *estimated* rollover funding from Subgrant K7102029 and the assumed new award in the form of Adult, Dislocated Worker, Youth, Rapid Response and Layoff Aversion funding. Currently all figures in the draft budget are estimates.

The budget meets mandated funding requirements as follows:

20% of the Adult and Dislocated Worker funding will support *Direct Training* with a planned assumption of 10% leverage in order to meet the full requirement of 30% with a 20/10 ratio of WIOA cash/leverage.

20% of the Youth funding is earmarked to meet the *Work Based Learning* requirement as outlined in the WIOA Title I award.

The remaining cost objectives required of the Title I funding are to maintain a *Comprehensive One-Stop Center* in the *Local Area* while strategically utilizing financial resources to meet obligations of the JPA and while both leading and participating in the continued development of both local and regional *Workforce Systems*.

What we have been able to maintain in spite of reductions in funding:

- Over the past two fiscal years the Agency has scheduled the use of 50% of funding from the new allocation for the combined support of Administration, Program Operations & the Consortium's Comprehensive One-Stop. This percentage has remained the same; however, the allocation has changed. In addition to not filling a vacant position, a 3% reduction in support for the Comprehensive One-Stop is required in order to maintain Program Operations and Administration.
- Continued financial support to member counties for Career Services and Direct Training is being maintained with additional financial resources coming from taking advantage of the allowable 10% for Direct Training Leverage instead of the 5% which has been utilized in the past.

Approved By:
Executive Committee:
Workforce Board:
Governing Body

Description of Schedules		
<u>Schedule 1</u>	<u>Consortium Sources and Uses</u>	Schedule is based on estimates for funding, carry over, and new awards. Expenditures have been adjusted based on anticipated cost increases, WIOA spending requirements, and pension funding requirements.
<u>Schedule 2</u>	<u>Consortium Cost Center Detail</u>	
	Consortium Administration:	Includes fiscal management, procurement, and human resource functions.
	Consortium Program Operations:	Includes program oversight and technical assistance to member counties. Staff and consultants have expertise in ADA/EEO compliance, program monitoring, WIOA implementation, and database management.
	Consortium Rapid Response and Layoff Aversion:	Includes activities related to business outreach, workshop facilitation, and labor exchange. Staff have expertise in helping affected employees return to work as quickly as possible following a layoff and developing early-warning systems to prevent layoffs altogether.
	Consortium Comprehensive One-Stop:	Includes the physical location and related operating expenses of the required job center that offers universal access and comprehensive employment-related programs and services.
	El Dorado County Career and Training Services:	Includes estimated PY 16/17 carry-in funds to be administered by El Dorado County HHS and estimated PY 17/18 WIOA funding.
	Placer County Career and Training Services:	Includes estimated PY 16/17 carry-in funds and estimated PY 17/18 WIOA funds to be administered by the JTA staff.
	Alpine County Career and Training Services:	Includes estimated PY 16/17 carry-in funds to be administered by Alpine County HHS and estimated PY 17/18 WIOA funding.
	Non-Allocation Career and Training Services:	Includes remaining second year training dollars from the Disability Employment Accelerator (DEA) award and third year of the Sector Partnerships National Emergency Grant (SP-NEG). The Disability Employment Initiative technical assistance funding to participate in quarterly meetings. In addition, the Agency continues to expend prior year awarded non-allocation awards AB2060, and Round Two of the Disability Employment Accelerator grant.
Schedule 3	Consortium Contracted Services	Schedule provides detail for contracts administered by the Agency for newly awarded funds and re-budgeted contracts for Consortium Operations and Programmatic Career Services and Training.
Schedule 4	Consortium Allocation of Sub grant Award	Schedule is based on a funding award for the new WIOA Allocation Awards and Rapid Response and Layoff Aversion. The schedule also separated funding based on the new WIOA legislation.
Schedule 5	Consortium Leverage Requirements	Schedule provides dollar amounts required to be captured as "leverage" in order to meet the state imposed 30% Direct Training requirement for Adult and Dislocated Working funding streams.

Approved By:
 Executive Committee:
 Workforce Board:
 Governing Body

Line #		A		B		C		C-B	C/B
		Actual Expenditures and Encumbrances as of June 30th 2016	% of Total Funding	Consortium Final Budget June 30th 2017	% of Total Funding	Consortium Fiscal Year 2017/2018 Draft Budget	% of Total Funding	Difference between Fiscal Year 2016/2017 Final Budget and Fiscal Year 2017/2018 Draft Budget	Percent Change from Fiscal Year 2016/2017 Final Budget to Draft Budget FY 2017/2018
Funding Sources:									
1	Carry-In WIOA Allocation PY 16	\$ 1,888,875		\$ 1,581,830		\$ 2,007,471		\$ 425,641	26.91%
2	Estimated WIOA Allocations PY 2017	2,015,896		3,206,496		2,885,517		(320,979)	-10.01%
3	Carry-In Rapid Response Funds PY16	166,430		-		50,375		50,375	0.00%
4	Estimated Rapid Response Funds PY17	65,401		233,458		210,112		(23,346)	-10.00%
5	Carry-In Layoff Aversion Funds PY16	-		-		-		-	0.00%
6	Estimated Layoff Aversion Funds PY17	-		66,126		59,514		(6,612)	-10.00%
7	Actual Non-Allocation Awards	237,493		997,175		414,738		(582,437)	-58.41%
8	Total Funding Sources	\$ 4,374,095		\$ 6,085,085		\$ 5,627,727		\$ (457,358)	-7.52%
Expenditures:									
Consortium Operations									
9	Retiree Benefits	\$ 516,385	8.35%	\$ 533,354	8.76%	\$ 594,522	10.56%	\$ 61,168	11.47%
10	Salaries and Benefits	1,171,392	18.95%	862,708	14.18%	927,322	16.48%	64,614	7.49%
11	Services and Supplies	364,971	5.90%	411,363	6.76%	489,455	8.70%	78,092	18.98%
12	Professional Services	27,616	0.45%	30,000	0.49%	\$ 60,403	1.07%	30,403	101.34%
13	Consortium Operations Total	\$ 2,080,364	33.65%	\$ 1,837,425	30.20%	\$ 2,071,702	36.81%	\$ 234,277	199.58%
Career & Training Services									
14	Placer County	\$ 1,162,141	18.80%	\$ 1,137,474	18.69%	\$ 1,156,828	20.56%	\$ 19,354	1.70%
15	El Dorado County	813,362	13.16%	1,129,386	18.56%	1,093,162	19.42%	(36,224)	-3.21%
16	Alpine County	72,767	1.18%	104,242	1.71%	103,924	1.85%	(318)	-0.31%
17	Non-Allocation Awards	237,403	3.84%	897,047	14.74%	411,738	7.32%	(485,309)	-54.10%
18	Career & Training Services Total	\$ 2,285,673	36.97%	\$ 3,268,149	53.71%	\$ 2,765,652	49.14%	\$ (502,497)	21.00%
19	Committee Budget	\$ 8,058	0.13%	\$ 10,000	0.16%	\$ 15,000	0.27%	\$ 5,000	50.00%
20	PY 17 Award Expend in Second Year	\$ 1,807,695	29.24%	\$ 969,511	15.93%	\$ 775,373	13.78%	\$ (194,138)	-20.02%
21	TOTAL EXPENDITURES	\$ 6,181,790		\$ 6,085,085		\$ 5,627,727		\$ (457,358)	-7.52%
22	Net Income/(Unexpended)	\$ (1,807,695)		\$ -		\$ -		\$ -	

Approved by:
 Executive Committee:
 WB:
 Governing Board:

L i n e #		<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>	<u>G</u>
		Consortium Admin	Consortium Program Operations	Consortium Rapid Response and Layoff Aversion	Local Area One-Stop Delivery System	El Dorado County Career and Training Services	Placer County Career and Training Services	Alpine County Career and Training Services
Funding Sources:								
1	Carry-In Allocation Funds from PY 16	\$ 286,577	\$ 361,979	\$ -	\$ 181,373	\$ 557,720	\$ 565,898	\$ 53,924
2	Estimated - PY 17 WIOA Allocations	288,552	916,648	-	201,987	535,442	892,888	50,000
3	Carry-In Rapid Response Funds PY16	-	-	50,375	-	-	-	-
4	Estimated Rapid Response Funds PY17	-	69,337	126,067	14,708	-	-	-
5	Carry-In Layoff Aversion Funds PY16	-	-	-	-	-	-	-
6	Estimated Layoff Aversion Funds PY 17	-	19,640	35,708	4,166	-	-	-
7	Actual Non-Allocation Awards	-	-	-	-	-	-	-
8	Total Funding Sources	\$ 575,129	\$ 1,367,604	\$ 212,150	\$ 402,234	\$ 1,093,162	\$ 1,458,786	\$ 103,924
Expenditures:								
Consortium Operations:								
9	Retiree Benefits	\$ -	\$ 594,522	\$ -	\$ -	\$ -	\$ -	\$ -
10	Salaries and Benefits	282,827	397,383	160,316	86,796	-	-	-
11	Services and Supplies	65,034	234,950	36,834	152,637	-	-	-
12	Professional Services	-	-	\$ 15,000	45,403	\$ -	-	-
13	Consortium Operations Total	\$ 347,861	\$ 1,226,855	\$ 212,150	\$ 284,836	\$ -	\$ -	\$ -
Career & Training Services								
Program Year 2016/2017 WIOA/Other - Rebudget								
14	Non-Allocation Awards	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15	Placer County	-	-	-	-	-	565,898	-
16	El Dorado County	-	-	-	-	557,720	-	-
17	Alpine County	-	-	-	-	-	-	53,924
Program Year 2017/2018 WIOA/Other								
18	Non-Allocation Awards	-	-	-	-	-	-	-
19	Placer County	-	-	-	-	-	590,930	-
20	El Dorado County	-	-	-	-	535,442	-	-
21	Alpine County	-	-	-	-	-	-	50,000
22	Career & Training Services Total	\$ -	\$ -	\$ -	\$ -	\$ 1,093,162	\$ 1,156,828	\$ 103,924
23	Committee Budget	\$ -	\$ 7,500	\$ -	\$ 7,500	\$ -	\$ -	\$ -
24	PY 17 Award Expend in Second Year	\$ 227,268	\$ 133,249	\$ -	\$ 109,898	\$ -	\$ 301,958	\$ -
25	TOTAL EXPENDITURES	\$ 575,129	\$ 1,367,604	\$ 212,150	\$ 402,234	\$ 1,093,162	\$ 1,458,786	\$ 103,924
26	Net Income/(Loss)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
27	Cost Center Share of Available Funding	10.22%	24.30%	3.77%	7.15%	19.42%	25.92%	1.85%

Approved by:
 Executive Committee:
 WB:
 Governing Board:

L i n e #		<u>H</u>	<u>I</u>	<u>K</u>	<u>K</u>	<u>L</u>
		Disability Employment Initiative Round Two & Seven	Disability Employment Accelerator Round Two	Sector Partnerships National Emergency Grant	Supervised Population Training Grant AB2060	Total of all Funding Sources and Expenditures
	Funding Sources:					
1	Carry-In Allocation Funds from PY 16	\$ -	\$ -	\$ -	\$ -	\$ 2,007,471
2	Estimated - PY 17 WIOA Allocations	-	-	-	-	2,885,517
3	Carry-In Rapid Response Funds PY16	-	-	-	-	50,375
4	Estimated Rapid Response Funds PY17	-	-	-	-	210,112
5	Carry-In Layoff Aversion Funds PY16	-	-	-	-	-
6	Estimated Layoff Aversion Funds PY 17	-	-	-	-	59,514
7	Actual Non-Allocation Awards	9,000	94,457	97,195	214,086	414,738
8	Total Funding Sources	\$ 9,000	\$ 94,457	\$ 97,195	\$ 214,086	\$ 5,627,727
	Expenditures:					
	Consortium Operations:					
9	Retiree Benefits	\$ -	\$ -	\$ -	\$ -	\$ 594,522
10	Salaries and Benefits	-	-	-	-	927,322
11	Services and Supplies	-	-	-	-	489,455
12	Professional Services	\$ -	\$ -	\$ -	\$ -	60,403
13	Consortium Operations Total	\$ -	\$ -	\$ -	\$ -	\$ 2,071,702
	Career & Training Services					
	Program Year 2016/2017 WIOA/Other - Rebudget					
14	Non-Allocation Awards	\$ 1,000	\$ 94,457	\$ 97,195	\$ 214,086	\$ 406,738
15	Placer County	-	-	-	-	565,898
16	El Dorado County	-	-	-	-	557,720
17	Alpine County	-	-	-	-	53,924
	Program Year 2017/2018 WIOA/Other					
18	Non-Allocation Awards	5,000	-	-	-	5,000
19	Placer County	-	-	-	-	590,930
20	El Dorado County	-	-	-	-	535,442
21	Alpine County	-	-	-	-	50,000
22	Career & Training Services Total	\$ 6,000	\$ 94,457	\$ 97,195	\$ 214,086	\$ 2,765,652
23	Committee Budget	\$ -	\$ -	\$ -	\$ -	\$ 15,000
24	PY 17 Award Expend in Second Year	\$ 3,000	\$ -	\$ -	\$ -	\$ 775,373
25	TOTAL EXPENDITURES	\$ 9,000	\$ 94,457	\$ 97,195	\$ 214,086	\$ 5,627,727
26	Net Income/(Loss)	\$ -	\$ -	\$ -	\$ -	\$ -
27	Cost Center Share of Available Funding	0.16%	1.68%	1.73%	3.80%	100.00%

Approved by:
 Executive Committee:
 WB:
 Governing Board:

L i n e #		A	B	C	D	E	F	G
		Dislocated	Dislocated Worker			Rapid Response		
		Worker	Tran to Adult	Adult	Youth - Out	Layoff Aversion	Non-Allocation	TOTAL
WIOA Allocation Career Services & Direct Training Budgeted and Rebudgeted								
WIOA - Career Services PY16/17 Re-Budgeted								
Career Services								
1	El Dorado County - Awarded via Competitive Procurement	\$ 7,987	\$ -	\$ 220,964	\$ 145,284	\$ -	\$ -	\$ 374,235
2	Alpine County - Awarded via Competitive Procurement	1,787	-	29,505	15,317	-	-	46,609
Direct Training								
3	El Dorado County - Awarded via Competitive Procurement	15,000	-	136,139	-	-	-	151,139
4	Alpine County - Awarded via Competitive Procurement	767	4,746	-	-	-	-	5,513
5	Placer County Agency	11,668	83,731	52,086	-	-	191,588	339,073
Work Based Learning (Youth)								
6	El Dorado County - Awarded via Competitive Procurement	\$ -	\$ -	\$ -	\$ 32,349	\$ -	\$ -	\$ 32,349
7	Alpine County - Awarded via Competitive Procurement	-	-	-	1,802	-	-	1,802
8	Placer County	-	-	-	80,985	-	-	80,985
WIOA - Career Services PY17/18 Budgeted								
Career Services								
9	El Dorado County - Awarded via Competitive Procurement	\$ 61,265	\$ 61,265	\$ 97,753	\$ 106,676	\$ -	\$ -	\$ 326,959
10	Alpine County - Awarded via Competitive Procurement	1,656	1,656	20,428	20,669	-	-	44,409
11	Placer County - Agency	102,661	102,661	163,802	178,754	-	-	547,878
Direct Training								
12	El Dorado County - Awarded via Competitive Procurement	40,844	40,844	65,168	-	-	-	146,856
13	Alpine County - Awarded via Competitive Procurement	1,104	1,104	1,761	-	-	-	3,969
14	Placer County - Agency	68,441	68,441	109,201	-	-	-	246,083
Work Based Learning (Youth)								
15	El Dorado County - Awarded via Competitive Procurement	\$ -	\$ -	\$ -	\$ 98,927	\$ -	\$ -	\$ 98,927
16	Alpine County - Awarded via Competitive Procurement	-	-	-	61,627	-	-	61,627
17	Placer County - Agency	-	-	-	1,622	-	-	1,622
18	Consortium Career Services - Contracted Total	\$ 313,180	\$ 364,448	\$ 896,807	\$ 744,012	\$ -	\$ 191,588	\$ 2,510,035
19	Total Contracted Services	\$ 313,180	\$ 364,448	\$ 896,807	\$ 744,012	\$ -	\$ 191,588	\$ 2,510,035

Approved by:
 Executive Committee:
 WB:
 Governing Board:

Schedule 4
 Consortium Allocation of Subgrant Award
 Draft Budget FY 2017/2018
 Presented: May 2017

			A	B	C	D	E	F	G	
L i n e #	Allocation Funding Categories									
			<i>Estimate</i>	<i>Estimate</i>	<i>Estimate</i>	<i>Estimate</i>	<i>Estimate</i>	<i>Estimate</i>	<i>Estimate</i>	<i>Estimate</i>
		Estimate 2018 would be K8	Dislocated	50% Dislocated		Youth Out	Rapid	Layoff		
			Worker	Transfer to Adult	Adult	100%	Response	Aversion	Total	
1	Funding Awards for New Fiscal Year		\$ 551,940	\$ 551,940	\$ 880,657	\$ 900,979	\$ 210,112	\$ 59,514	\$ 3,155,142	
	Consortium Operations									
2	Administration	10.00%	\$ 55,194	\$ 55,194	\$ 88,066	\$ 90,098	\$ -	\$ -	\$ 288,552	
3	WDB Support/Legacy Costs/Program Operations	33.00%	\$ 182,140	\$ 182,140	\$ 290,617	\$ 297,323	\$ 69,337	\$ 19,640	\$ 1,041,197	
4	Consortium Sponsored Cost Centers	7.00%	\$ 38,636	\$ 38,636	\$ 61,646	\$ 63,069	\$ 14,708	\$ 4,166	\$ 220,861	
5	Consortium Operating Cost Totals		\$ 275,970	\$ 275,970	\$ 440,329	\$ 450,490	\$ 84,045	\$ 23,806	\$ 1,550,610	
6	Award less Consortium Operating Cost		\$ 275,970	\$ 275,970	\$ 440,328	\$ 450,489	\$ 126,067	\$ 35,708	\$ 1,604,532	
7	Rapid Response/Layoff Aversion Cost Center		\$ -	\$ -	\$ -	\$ -	\$ 126,067	\$ 35,708	\$ 161,775	
8	Required Direct Training Adult & DW	20.00%	\$ 110,388	\$ 110,388	\$ 176,131	\$ -	\$ -	\$ -	\$ 396,907	
9	Work Based Learning (Youth)	20.00%	\$ -	\$ -	\$ -	\$ 162,176	\$ -	\$ -	\$ 162,176	
10	Allocation for Career Services		\$ 165,582	\$ 165,582	\$ 264,197	\$ 288,313	\$ -	\$ -	\$ 883,674	
	Youth - Adult - Dislocated Worker Allocation									
	Career Services									
11	Placer	62.00%	\$ 102,661	\$ 102,661	\$ 163,802	\$ 178,754	\$ -	\$ -	\$ 547,878	
12	El Dorado	37.00%	\$ 61,265	\$ 61,265	\$ 97,753	\$ 106,676	\$ -	\$ -	\$ 326,959	
13	Alpine	1.00%	\$ 1,656	\$ 1,656	\$ 2,642	\$ 2,883	\$ -	\$ -	\$ 8,837	
	Direct Training									
14	Placer	62.00%	\$ 68,441	\$ 68,441	\$ 109,201	\$ -	\$ -	\$ -	\$ 246,083	
15	El Dorado	37.00%	\$ 40,844	\$ 40,844	\$ 65,168	\$ -	\$ -	\$ -	\$ 146,856	
16	Alpine	1.00%	\$ 1,104	\$ 1,104	\$ 1,761	\$ -	\$ -	\$ -	\$ 3,969	
	Work Based Learning (Youth)									
17	Placer	61.00%	\$ -	\$ -	\$ -	\$ 98,927	\$ -	\$ -	\$ 98,927	
18	El Dorado	38.00%	\$ -	\$ -	\$ -	\$ 61,627	\$ -	\$ -	\$ 61,627	
19	Alpine	1.00%	\$ -	\$ -	\$ -	\$ 1,622	\$ -	\$ -	\$ 1,622	
	Total Title 1 Allocations by County									
20	Placer		\$ 171,102	\$ 171,102	\$ 273,003	\$ 277,681	\$ -	\$ -	\$ 892,888	
21	El Dorado		\$ 102,109	\$ 102,109	\$ 162,921	\$ 168,303	\$ -	\$ -	\$ 535,442	
22	Alpine		\$ 2,760	\$ 2,760	\$ 4,403	\$ 4,505	\$ -	\$ -	\$ 14,428	
23								Check Figure	\$ 3,155,142	

Approved by:
 Executive Committee:
 WB:
 Governing Board:

Funding Categories						
				<u>Dislocated Worker</u>		
			<u>Dislocated Worker</u>	<u>Transfer to Adult</u>	<u>Adult</u>	<u>Total</u>
Estimated Funding Awards PY 2017/2018		\$ 551,940	\$ 551,940	\$ 880,657	\$ 1,984,537	
Direct Training Requirement*	30.00%	\$ 165,582	\$ 165,582	\$ 264,197	\$ 595,361	
Requirement met via:						
Program Year 2017/2018 WIOA Cash	20.00%	\$ 110,388	\$ 110,388	\$ 176,131	\$ 396,907	
Program Year 2017/2018 Planned Leverage	10.00%	\$ 55,194	\$ 55,194	\$ 88,066	\$ 198,454	
Adult & Dislocated Worker Distribution						
				<u>Dislocated Worker</u>		
			<u>Dislocated Worker</u>	<u>Transfer to Adult</u>	<u>Adult</u>	<u>Total</u>
20 % WIOA Cash Award						
Placer	62.00%	\$ 68,440	\$ 68,440	\$ 109,202	\$ 246,082	
El Dorado	37.00%	\$ 40,844	\$ 40,844	\$ 65,168	\$ 146,856	
Alpine	1.00%	\$ 1,104	\$ 1,104	\$ 1,761	\$ 3,969	
10 % Leveraged Funds						
Placer	62.00%	\$ 34,220	\$ 34,220	\$ 54,601	\$ 123,041	
El Dorado	37.00%	\$ 20,422	\$ 20,422	\$ 32,584	\$ 73,428	
Alpine	1.00%	\$ 552	\$ 552	\$ 881	\$ 1,985	
Total Required Direct Training (Check Figure)		\$ 165,582	\$ 165,582	\$ 264,197	\$ 595,361	
* Employment Development Department Workforce Services Directive WSD 14-1						

Approved by:
 Executive Committee:
 WB:
 Governing Board:

**GOLDEN SIERRA
WORKFORCE BOARD**

MEMORANDUM

DATE: May 18, 2017
TO: Workforce Board (WB)
FROM: Jason Buckingham, GSJTA Executive Director
SUBJ: CTEIG Summer Internship Appropriations

Staff is requesting the approval of an additional cost center to the Agency's annual budget for Fiscal Year 2016/2017. The additional cost center will support the administration of the Career & Technical Education (CTEIG) Summer Internship project awarded thru Placer County Office of Education. The total amount to be appropriated is \$41,000. The length of the agreement is for seven month June 1, 2017 thru December 31, 2017. The Executive Committee is scheduled to approve this appropriation at their May 15, 2017 meeting.

GOLDEN SIERRA WORKFORCE BOARD

MEMORANDUM

DATE: May 15, 2017
TO: Workforce Board (WB)
FROM: Jason Buckingham, GSJTA Executive Director
SUBJ: Executive Committee Membership

The Executive Committee is seeking the Workforce Board's approval to fill the vacant seat on the Executive Committee (non-WDB member) created by the departure of Alexis Zoss in accordance with Golden Sierra bylaws 6.3.

The following candidate has been identified:

Greg Giesler
Client Services Program Manager
Placer County Health & Human Services Agency

The Executive Committee is scheduled to take action on May 15, 2017, recommending Mr. Giesler's appointment to the Executive Committee.

Mr. Giesler has been very active in the partner meetings and will be an excellent resource to the Executive Committee.

The current Workforce Board Chair met with Mr. Giesler and feels he has both the appropriate experience and expertise to serve on the Executive Committee.

- 6.3. Committee members shall be appointed by the WDB.
 - 6.3.1. Committees may include WDB members.
 - 6.3.2. Committees shall be supplemented by non-WDB members who the WDB has determined have the appropriate experience and expertise.

GOLDEN SIERRA WORKFORCE BOARD

MEMORANDUM

DATE: May 18, 2017
TO: Workforce Board (WB)
FROM: Jason Buckingham, GSJTA Executive Director
SUBJECT: WIOA Youth Eligibility

Background

Local Boards are responsible for establishing local definitions and documentation requirements for “requires additional assistance” as it relates to WIOA Title I Youth programs. The local policy should be reasonable, quantifiable, and based on evidence that the specific characteristic of the youth identified in the policy objectively requires additional assistance.

Proposed Local Definition

The local definition for “requires additional assistance” can include any of the following examples. Other characteristics and specific circumstances will be considered if they are reasonable, quantifiable, and based on evidence.

- a) Lacks the employability skills to secure or retain employment.
- b) Lacks access to training opportunities due to geographic challenges.
- c) Have been referred to or are being treated by an agency for a substance abuse related problem.
- d) Have experienced recent traumatic events, are victims of abuse, or reside in an abusive environment as documented by a school official or other qualified professional.
- e) Have serious emotional, medical or psychological problems as documented by a qualified professional.
- f) Have a poor work history (including no work history).
- g) Have been unemployed or underemployed for three consecutive months.
- h) Have been involuntarily released from employment.
- i) Is not attending an education or training program and has no vocational/employment goal.

Proposed Documentation Requirements

Staff must make reasonable efforts to document eligibility with acceptable source documentation such as official records, transcripts, letters from school officials and medical professionals, case notes, telephone verifications, observations, or applicant statements.

Action Item

Staff recommends approval of the proposed local definition and documentation requirements. Approval will help improve the efficiency of the eligibility determination process and will demonstrate the board’s commitment to providing high-quality services for young adults.

References

WIOA Section 129(a)(1)
TEGL 21-16
WSD16-01
20 CFR § 681.300 – 681.310

**GOLDEN SIERRA
WORKFORCE BOARD**

MEMORANDUM

DATE: May 18, 2017
TO: Workforce Board (WB)
FROM: Jason Buckingham, GSJTA Executive Director
SUBJ: 2017-2018 Meeting Schedule

Approval is requested to establish the 2017-2018 Workforce Board meeting schedule.

Current schedule for 2016-2017 is 3rd Thursdays of odd months; 1:00 pm - 3:00 pm

SlingShot – Capital Region: Supporting Entrepreneurship and Small Business

SlingShot will strengthen the ecosystem of resources for entrepreneurs, small businesses, and start-up companies, in order to help them grow jobs, and will increase income mobility in the Capital Region.

What is SlingShot?

SlingShot is an initiative of the California Workforce Development Board (CWDB) to encourage and support regional partnerships across the state to engage in new collective actions that can “move the needle” on workforce challenges.

After an extensive planning and review process, SlingShot implementation began in August 2016, and has created an innovation fund of \$750,000 to provide grant and contract funding to organizations supporting the ecosystem for entrepreneurs, start-ups, and small businesses.

How were the innovation funds distributed?

The \$750,000 innovation fund addresses three priorities-- business mentorships, maker space/incubators, and a web-based e-resource database. A total of 17 proposals were evaluated by an evaluation team made up of employers, content experts, and local WDB leaders. The evaluation team ensured the investments were distributed across the 9-county region and represented several industries.

Business Mentorship Award Winners

Applicant	Workforce Development Area	Amount Requested	# to be served	Cost per Customer	Funding Recommendation
Sac Metro Chamber (SBDC)	Capital Region	\$147,170	1,000	\$147	\$125,000
California Capital	Sacramento	\$100,000	100	\$1,000	\$100,000
TOTAL					\$225,000

Sacramento Metro Chamber SBDC Will educate entrepreneurs and provide them with the resources they need to start or grow their business, resulting in job growth and economic prosperity for our region. The SBDC has a proven model and a track record of business mentorship through consulting and coaching in 1) business creation, 2) how to develop a path to success, 3) how to accelerate the growth of a business, and 4) how to avoid failure. SBDC will mentor 1,000 entrepreneurs on how to accelerate their business growth and track economic metrics.

California Capital Small Business Mentorship program focuses on traditionally underserved and underperforming communities, mainly targeting minorities, women, and veteran-owned small businesses and entrepreneurs. Conduct 4 industry-specific Mentorship Matchmaking events. Small business owners and entrepreneurs will be paired with a more experienced and successful business-owners or CEOs. In addition, California Capital will leverage small business development services to connect mentorship clients with technical assistance, training, and counseling.

Geographic Scope

Alpine, Colusa, El Dorado, Glenn,
Placer, Sacramento, Sutter, Yolo,
Yuba counties

Project SlingShot Partners











Connect. Partner. Impact.

Valley Vision Role

Maker Space/ Incubator Award Winners

Applicant	Workforce Development Area	Amount Requested	# to be served	Cost per Customer	Funding Recommendation
Hacker Lab	Sacramento/ Golden Sierra	\$147,710	200	\$739	\$125,000
CSUS- University Enterprises	Sacramento	\$99,998	550	\$182	\$82,498
Glenn County	North Central Counties	\$100,000	20	\$5,000	\$100,000
Center for Land Based Learning	Yolo	\$91,844	20	\$4,592	\$91,844
Agtech Innovation Alliance	Yolo	\$94,984	440	\$216	\$75,658
TOTAL					\$475,000

Hacker Lab Will Strengthen the network of makerspaces and ecosystem partners within the 9 county-region; develop and pilot a new makerspace model that engages nontraditional and underserved populations as makers and entrepreneurs and accelerate their ability to form new micro-enterprises and achieve financial stability; leverage ecosystem partnerships and resources to serve the region; and document the project as a state and national model for replication (materials and process are open-source and replicable).

CSUS- University Enterprises The Center for Entrepreneurship at Sacramento State will create new venture incubator service; transform current incubator location into a shared workspace; provide startup support such as marketing research, product/service development, financial literacy training, small business contract training, networking with local entrepreneurial community, etc.; and develop educational platforms be open to students and the public.

Glenn County Will expand and enhance services available through the current Business Services office and provide Glenn County residents with a fully equipped maker space/incubator for entrepreneurs as part of business success and support center.

Center for Land Based Learning Will expand and grow the California Farm Academy (CFA) farm business incubator program. The program provides support services and physical resources to establish farm startups in a low-risk environment. Helps farmers access and serve larger and/or better paying markets, achieve profitability sooner, and farmer network support. Training workshops and courses are also built into the program.

Agtech Innovation Alliance Will fully outfit the Woodland based agtech incubator with appropriate office equipment; assist 20 new agtech start-ups with direct connection to 20 regional farms for design and testing of their agtech innovations; graduate at least four start-ups in one year, grown and stabilized at the AIA AgStart program; convene four quarterly group meetings for farmers and agtech entrepreneurs, design and implement four “business basics” education modules for start-up companies; create one large Agtech Showcase event promoting program; and cultivate a professional mentorship network of 30 individuals who are available and willing to offer up to 10 hours of on-on-one mentorship over 12-month period.

E-Resource Database Award Winner

Applicant	Workforce Development Area	Amount Requested	# to be served	Cost per Customer	Funding Recommendation
Sacramento.io Joint Venture	Capital Region	\$50,000-\$75,000	N/A	N/A	\$50,000
TOTAL					\$50,000

The Sacramento.io Joint Venture Will create, host, maintain, and promote a database and web application that will serve as a searchable resource tool for business startups and entrepreneurs throughout the Capital Region. Three partnering entities include I/O Labs Foundation, Code for Sacramento, and Fullstacks Labs.

For more info contact Meg Arnold, meg.arnold@valleyvision.org, (916) 325-160

<http://valleyvision.org/projects/project-slingshot-supporting-a-capital-region-innovation-ecosystem>

**GOLDEN SIERRA
WORKFORCE BOARD**

MEMORANDUM

DATE: May 18, 2017
TO: Workforce Board (WB)
FROM: Jason Buckingham, GSJTA Executive Director
SUBJ: WIOA Local Plan Update

On May 1, 2017 Golden Sierra Job Training Agency received notification from the California Workforce Development Board (CWDB) that the Golden Sierra Regional Workforce Board's recent WIOA Local Plan submission has been "Conditionally Approved" as expected.

As discussed with the Board previously, receipt of a "Conditional Approval" is consistent with CWDB communications regarding Local Plan submissions. This is, in part, due to the required comments in the Local plan with regard to the numerous partner planning activities currently underway within the system.

Current communication (attached) identifies that the CWDB will be providing guidance on what areas of further detail will be required and places a revision due date of June 15, 2017. To date, no further information has been received.

A summary of revisions to the plan will be provided to the board once complete.

Michael Rossi, Chair ▪ Tim Rainey, Executive Director ▪ Edmund G. Brown, Jr., Governor

May 1, 2017

Mr. Jason Buckingham, Executive Director
Golden Sierra Workforce Development Board
1919 Grass Valley Hwy., Suite 100
Auburn, CA 95603

Dear Mr. Buckingham,

Congratulations! Your Local Plan has been conditionally approved, pending re-submission of plan sections requiring additional information.

As you are aware, the State Board encouraged local boards to facilitate a planning process that supported the Governor's vision of an effective workforce system. These plans demonstrate that local WDBs are involved in developing solutions to workforce challenges in communities across the State, and a dedication to regional organization set forth in the WIOA State Plan.

While your plan has been conditionally approved, the State Board, along with the WIOA core partners, have identified sections of each local plan that require additional information or clarification/examples of the work. As this is a conditional approval letter, we would like to provide the opportunity to receive guidance on improving these areas of deficiencies.

The State Board will be sending out a more detailed list of the sections of your local plan for which we will require additional information in the next two weeks. These sections will align with the Local Plan Scoring Rubric, which was provided in the [WIOA Local and Regional Planning Guidance for PY 2017-2020](#). You will have until June 15, 2017 to revise and resubmit the required sections.

We look forward to working with you and providing any assistance that we can to help you reach your program goals. If you have any questions you may contact Carlos Bravo at (916) 651-6392 Carlos.Bravo@cwdb.ca.gov

Sincerely,



Tim Rainey, Executive Director

Cc: Susan Miller, *Chair, Golden Sierra WDB*
Andre Schoorl, *Undersecretary, California Labor and Workforce Development Agency*
Dennis Petrie, *Deputy Director, Workforce Services Division, EDD*
Jaime Gutierrez, *Chief, Workforce Services Division, EDD*

**GOLDEN SIERRA
WORKFORCE BOARD**

MEMORANDUM

DATE: May 18, 2017
TO: Workforce Board (WB)
FROM: Jason Buckingham, GSJTA Executive Director
SUBJ: Career Services Application Update

The Workforce Innovation and Opportunity Act (WIOA) requires that staff to Local Workforce Boards who wish to provide Career Services must gain approval from the Local Board (WDB), the Chief Local Elected Officials (the Governing Body) and the Governor in order to do so. The State's interpretation of the language in the regulations requires the Local Administrative Entities to do the same.

Golden Sierra Job Training Agency, the WIOA Local Administrative Entity for the Golden Sierra Local Workforce Development Area, received approval from the WDB on 3/16/17 and received approval from the Governing Body on 4/5/17 to provide Career Services. The application was then submitted to the Governor, through the State Workforce Development Board, for approval.

On April 27, 2017 the Executive Committee of California Workforce Development Board (CWDB) voted to approve Golden Sierra Job Training Agency's application to provide Career Services.

Question	Golden Sierra
1	The WDB staff are union represented, and have a proven history of results. Contracting our career services would cause a disruption of services to customers, as well as an "unnecessary financial burden" on WIOA funding.
2	The WDB have extensive knowledge of workforce development programs and targeted populations identified in WIOA section 3(24)(a)-(m). Additionally, the WDB has a historical presence in the community.
4	The WDB is a high performing board and consistently exceeds negotiated target levels. However, there are no comparisons to other local areas in the Capital RPU, as two of the areas have implemented the ISD model.
5	Decent number of partner testimonials attached, but a limited amount of customer testimonials.
6	Yes required documentation is included
Recommendation	Conditionally Approve

GOLDEN SIERRA WORKFORCE BOARD

MEMORANDUM

DATE: May 18, 2017
TO: Workforce Board (WB)
FROM: Jason Buckingham, GSJTA Executive Director
SUBJECT: WDB Membership and Attendance

Vacancies

6 Business members
1 Organized Labor
1 Joint Labor

Term Renewals

The following board members terms are schedule to end on June 30, 2017, and have agreed to serve an additional 4 year term:

Carol Pepper-Kittredge; representing Education
Christina Nicholson; representing Business & Workforce-Youth
Eric Cooper; representing Other
John Tweedt; representing Labor
Marcy Schmidt; representing Economic Development
Mark Frayser; representing Vocational Rehabilitation
Michael Zimmerman; representing Business & Education
Paul Castro; representing Workforce-CBO; Education-CBO*
Rick Larkey; representing Business
Vic Wursten; representing Business & Workforce-Youth

Applications

The following individuals have applications on file pending approval by Governing Body on June 7, 2017:

Robin Trimble, Rocklin Chamber of Commerce; representing Business
Jaqui Humerick, Ponté Polmero; representing Business
Diana Souza, NorCal Kenworth; representing Business

Recruitments

- Strong response from recent eblast; currently communicating with 7-8 potential members
- Requested organized/joint labor nominees from Sacramento Central Labor Council.

**GOLDEN SIERRA
WORKFORCE BOARD**

MEMORANDUM

DATE: May 18, 2017
TO: Workforce Board (WB)
FROM: Jason Buckingham, GSJTA Executive Director
SUBJ: Workgroups Report Out

This agenda item contains program reports from the following workgroups:

- LEADERSHIP & BEST PRACTICES WORKGROUP (Rick Larkey/Facilitator):
- MARKETING (Tink Miller/Facilitator):
- PARTNERSHIP/BUSINESS ENGAGEMENT (Marcy Schmidt/Facilitator):
- TRAINING WORKGROUPS (Vic Wursten/Facilitator):

Practical Actions

Focused Question Used: Over the next year, what are practical actions the Golden Sierra Workforce Board can take to convene industry leaders and key partners to identify workforce initiatives, create innovative solutions, and measure the success of systems' ability to meet industry needs.

Best Practices

Team Members

Executive Committee

Proposed at Retreat

1. Identify potential partnerships on the workforce Board & challenge us to see who can implement 1st
2. ID comments, test strategies internally (business model)
3. Look at other successful strategies which accomplish the same or similar goals info from WDBs

Next Steps

November 17, 2016

January 19, 2017

- Connect with CWA for best practices on :
 - Business Services
 - Sector Engagement

March 16, 2017

- Items will be carried over from last meeting due to meeting being rescheduled.

Practical Actions

Focused Question Used: Over the next year, what are practical actions the Golden Sierra Workforce Board can take to convene industry leaders and key partners to identify workforce initiatives, create innovative solutions, and measure the success of systems' ability to meet industry needs.

Leadership & Strategy

Team Members

Executive Committee

Proposed at Retreat	Next Steps
<ol style="list-style-type: none"> 1. Engage Economic Development 2. Follow-Through 3. Development Agenda around completing tasks 4. BOS meet with what are their goals/vision of system 	<ul style="list-style-type: none"> <li style="text-align: center;"><u>November 17, 2016</u> • Create success measures for partnerships • Strategy plan that includes marketing • Clear concise proven value added proposition statement developed • Consider contracting out this work! Strategy action plan implementation • Capital (EQ \$) Necessary to sustain effort to completion <li style="text-align: center;"><u>January 19, 2017</u> • Contact CWA regarding business engagement & sector initiatives • Joint meeting with Governing Body on February 1, 2017 to review board goals and solicit input <li style="text-align: center;"><u>March 16, 2017</u> • Items will be carried over from last meeting due to meeting being rescheduled.

Practical Actions

Focused Question Used: Over the next year, what are practical actions the Golden Sierra Workforce Board can take to convene industry leaders and key partners to identify workforce initiatives, create innovative solutions, and measure the success of systems' ability to meet industry needs.

Marketing

Team Members

Facilitator: Tink Miller

Recorder: Stewart Schurr

Reporter:

Stewart Schurr

Eric Cooper

Proposed at Retreat

1. Bring in one stop users, customers. What are their view/expectations of system.
2. Develop communication Strategy to market successes
3. Marketing "Roadshow" Presentation, customized for each cluster, about what we can offer them.
4. Organize past WDB accomplishments into marketable message.

Next Steps

November 17, 2016

1. Who
Users
Customers (One-stop users)
Business chambers (List of top 25 employers)
Partners (current list)
2. Access business journal for each county (top 25 employers)
Speak to people we currently work with
Gather all info
Look at info, this will drive how to market
3. Marketing road show will result from steps 1-3
"Promotional" aspect will come

January 19, 2017

1. Do an online Survey regarding services provided to former participants of Golden Sierra to identify services used, goals met or not met.
2. What can we do to improve?
Use results to create marketing strategy and message to potential users of our services

March 16, 2017

1. Create questions to ask on survey.

Practical Actions

Focused Question Used: Over the next year, what are practical actions the Golden Sierra Workforce Board can take to convene industry leaders and key partners to identify workforce initiatives, create innovative solutions, and measure the success of systems' ability to meet industry needs.

Partnership Research/Business Engagement

Team Members

Facilitator: Marcy Schmidt

Recorder: Cara Welch

Reporter: Daniela Devitt

Carol Pepper-Kittredge

Proposed at Retreat

1. Meet with SETA's employer outreach committee to determine how we might work together
2. Identify initiatives that we can work with.
3. Engage key employers with specific examples of assistance core partners provide
4. Organize a summit within the industry to look at labor and skill sets needed
5. Step out of comfort zone and engage those people of businesses you normally would not engage
6. Strengthen Regional Partnerships, ie. Data
7. Identify initiatives that we support - don't reinvent/duplicate efforts
8. Contact 2 leaders in each cluster and ask what their emergency/recovery plan includes and what should ours include to help them.
9. Identify Industry Sectors that we want to work with for opportunities (Survey initiatives w/community colleges)
10. Strategic Engagement of Industry Clusters
11. Meet with Greater Sacramento Metro Chamber & Valley Vision to determine their interest I developing a workforce initiative with us.
12. Survey which chambers business improvement Districts & Economic Development organizations are interested in workforce Development & meet with those who are interested.
13. Annual or Bi-annual meetings/summits to measure positive/negative

Next Steps

November 17, 2016

1. Daniela working with SETA on another project, can discuss
 - Rick & Daniela will meet with SETA (Rick met with SETA already so can change to complete)
 - ID initiatives put together w/meet as a WDB and det. Sectors together in Jan.
 - Process compared calendar w/list & grouped on calendar

January 19, 2017

1. Meet with SETA's employer outreach; explore process for Roseville & Sacramento to work together
2. Meet with Valley Vision to discuss SlingShot
3. Map out initiatives: What initiative is it and who is involved to better understand who to reach out to.

March 16, 2017

3. List the initiatives and what services they provide as well as an acronyms glossary.

Practical Actions

Focused Question Used: Over the next year, what are practical actions the Golden Sierra Workforce Board can take to convene industry leaders and key partners to identify workforce initiatives, create innovative solutions, and measure the success of systems' ability to meet industry needs.

Training

Team Members

Facilitator: Vic Wursten
Recorder: Mark Frayser
Reporter: Bill Bettencourt

John Tweedt
Paul Castro
Aamir Deen

Proposed at Retreat

1. Meet with AB86 & Doing what matters / Strong workforce initiative & CRANE to determine the workforce initiatives & How we can work together
2. Work with vocational agencies (college, adult education, etc.) to develop efficient training
3. Reach out to our union reps to discuss workforce & training needs.
4. Find a business partner to develop and deliver training

Next Steps

November 17, 2016

- Align Group with broader range or disciplines and create opportunities and prioritize.
- CTE
- Hospitality, journalism, cyber security, advanced manufacturing, career tech Ed fields
- Stackable certifications including soft skills

January 19, 2017

- Have a group meeting and determine how to network better and get participants the right job and training.

March 16, 2017

- Report on meeting be sent out to the board.

GOLDEN SIERRA WORKFORCE BOARD
SERVICE PROVIDER REPORT

Report Period: February 28, 2017-
 March 31, 2017

Prepared By: Alpine County (RL)

ACTIVITY SUMMARY

<input checked="" type="checkbox"/>	New Enrollments	3 adult enrollments and one youth enrollment
<input type="checkbox"/>	New ITA Contracts	
<input type="checkbox"/>	New OJT Contracts	
<input type="checkbox"/>	New WEX Contracts	
<input checked="" type="checkbox"/>	Total One-Stop Visitors	77 Total One-Stop Visitors
<input checked="" type="checkbox"/>	Unique One-Stop Visitors	9 new One-Stop Visitors

PROGRAM UPDATES

Youth The case manager has been working on youth leadership and has visited the local high school to present WIOA information, has developed interviewing workshops for youth at the Career Center and is providing outreach to youth to discuss career readiness and to provide information on post-secondary degrees

Adult The case manager has been working with a number of adults in the program to update resumes, provide job search assistance and inform adults about upcoming hiring events and assist adult clients in informing them about in-demand positions with employers that are currently hiring.

Dislocated Worker The Career Center case manager is working closely with the dislocated worker population to assist in locating year-round positions. The Alpine County Career Center has many participants who have seasonal work and those participants have been visiting the Career Center to find new positions or to enroll in courses at the colleges.

Prop 39 N/A

Disability Employment Accelerator (Advance) N/A

National Emergency Grant (SP-NEG) N/A

EVENT PARTICIPATION

<u>Date</u>	<u>Event Name</u>	<u>Outcomes</u>
3/31/2017	Tahoe Chamber Business Expo	meeting with both Human Resources Manager and job seekers to discuss employer needs and discussing OJT and WEX opportunities with job seekers
3/9/2017	ADVANCE meeting at LTCC	Discussion of ADVANCE Home parent programs to enhance student/parent learning opportunities
3/22/2017	VITA Volunteer Webinar	VITA webinar to learn how VITA volunteers can assist taxpayers during the tax season
3/15/2017	Wonderlic Employer Engagement Webinar	Learning about connecting credential and developing credential pathways that are not fragmented.

NOTEABLE OUTCOMES

Labor Exchange Services Continued communication with ServPRO, Harrah's/Harveys and local business owner to discuss employer needs

Business Engagement Working with new business owners to assist them in marketing efforts and meeting with owners to discuss potential employment needs as new companies grow in the local area.

Partner Engagement Working with partners at Behavioral Health Services, Live Violence Free, Department of Rehabilitation and Alpine Early Learning Center to discuss stated client need while working with those partners.

Service Delivery Strategies Customers are meeting more with the case manager so that service delivery is conducted in an efficient and streamlined manner. New technology is being utilized to ensure that clients are aware of new programs and workshops delivered at the Career Center and through partner agencies.

WIOA Transition The Alpine County Career Center is reviewing all new WIOA directive and policy changes to ensure that WIOA transition guidelines are being met.

GOLDEN SIERRA WORKFORCE BOARD SERVICE PROVIDER REPORT

Report Period: March and April 2017

Prepared By: El Dorado County (JW)

ACTIVITY SUMMARY

<input checked="" type="checkbox"/>	New Enrollments	9
<input checked="" type="checkbox"/>	New ITA Contracts	5 - Occupations include Web Design, Truck Driving, Commercial Electrician and PMP Certification
<input checked="" type="checkbox"/>	New OJT Contracts	2- Occupations are HVAC and Administrative Assistant
<input type="checkbox"/>	New WEX Contracts	0
<input checked="" type="checkbox"/>	Total One-Stop Visitors	1,255
<input checked="" type="checkbox"/>	Unique One-Stop Visitors	86

PROGRAM UPDATES

Youth

A pilot summer program serving foster youth is in process. A simple application has been developed and pushed out to foster parents, group homes and social workers. Interview dates have been established.

Adult In SLT coordination with the ADVANCE collaborative, WIOA staff are now able to better inform the community about WIOA services.

Dislocated Worker K7 Dislocated Worker (DW) funds have been expended. We coordinate with the Business Services Rep in order to refer dislocated workers to open positions.

Prop 39 N/A

Disability Employment Accelerator (Advance) N/A

National Emergency Grant (SP-NEG) Our county is working with the GSJTA Business Services Rep to try to identify potential participants for this grant.

EVENT PARTICIPATION

<u>Date</u>	<u>Event Name</u>	<u>Outcomes</u>
3/8/17	Transition Night Pondersosa High School	Shared WIOA information with 31 families.
3/10/17	Business Showcase & I love Film	Connected with businesses and let them know about WIOA services
3/13/17	Union Mine Career Fair	Shared WIOA information with graduating students and parents.
3/21/17	Wollborg Michelson Recruiting event	How to create a Federal Resume and then meet with recruiters.
3/27/17 and 3/30/17	US Forest Service	Eight (8) Businesses attended.
3/30/17	Staffed a GSJTA sponsored Employer Workshop /Building Strong & Engaged Teams, in El Dorado Hills.	
	Rural Business Development Workshop sponsored by Valley Vision Go Business Local Expo sponsored by the South Lake Tahoe Chamber of Commerce	Provided WIOA information to participating business. In partnership with Alpine County, provided WIOA

		information to businesses and local non-profits in SLT.
4/ 6/ 17	Trades Fair 2017	Participated with GSJTA to offer WIOA information to Job Seekers
4/6/17	Met with EDC Economic Development staff, CEOs from El Dorado and El Dorado Hills Chamber to develop Small Business Training for El Dorado County	
4/13/17	Harrah's & Harvey's hiring event	Due to the weather very few people attended.
4/20/17	Honor a Hero/Hire a Hero	Participated with GSJTA to let job seekers know about WIOA services.
4/14/17, 4/20/17 and 4/21/17	Visited Rolling Hills and Lake Hills churches as potential venues for the Tri-County Job fair.	The outcome is that Rolling Hills Church was selected for the August 17 th Tri County Job Fair.

NOTEABLE OUTCOMES

Labor Exchange Services Recruitment Events: 1) March 16, 2017 Stanfield Systems, 2) March 21, 2017 Wollborg Michelson, 3) March 27, 2017 and March 30, 2017 US Forest Service, 4) Helped to get the word out about an Early Childhood Recruitment Fair in SLT on March 11, 2017, 5) Harrah's & Harvey's hiring event, 6) March 24, 2017, met with Broderick Corp. in El Dorado Hills to let them know about WIOA and to ask about sponsorship for the Tri-County Job Fair, 7) WIOA staff have been participating on the Tri-County Job Fair Committee.

Business Engagement 1) March 10, 2017 Business Showcase & I love Film, 2) March 31, 2017 Go Business Local Expo in SLT, 3) April 6, 2017, met with EDC Economic Development staff, CEOs from El Dorado and El Dorado Hills Chamber to develop Small Business Training for El Dorado County businesses, 4)

Partner Engagement 1) Monthly joint AJCC meetings with CalWORKs, WIOA, AARP and PHA staff, 2) Monthly meetings with Lake Tahoe Community College ADVANCE Collaborative, 3) Monthly meetings with the FosterCare TCCTF sub committee of the Foster Care Advisory Counsel, 4) Bi-monthly Economic Development Corp (EDC2) advisory group, 5) Monthly Chamber Leadership meetings, 6) March 9, 2017 with new CEO of the South Lake Tahoe Chamber of Commerce

Service Delivery Strategies 1) Working closely with the SLT ADVANCE collaborative, WIOA staff are now better connecting with the SLT community;

WIOA Transition 1) March 29, 2017 GSJTA technical assistance meeting, 2) WIOA Wednesday Webinars sponsored by Workforce GPS focused on One Stop Operations, 3) Conversations, as needed, with GSJTA MIS Coordinator, 4) On-going review of Tegls, Tens, GSJTA Policies and state Directives.

Other Services offered through the AJCC: Each month a series of classes are offered that help to support employment acquisition and retention. Calendars detailing monthly workshops and information sessions are attached.

GOLDEN SIERRA WORKFORCE BOARD
SERVICE PROVIDER REPORT

Report Period: 03/01/17 – 04/30/17

Prepared By: Placer County (DG)

ACTIVITY SUMMARY

<input checked="" type="checkbox"/>	New Enrollments	2
<input checked="" type="checkbox"/>	New ITA Contracts	9 (6Σ, Drug and Alcohol Counseling, Security Officer, MS Office Specialist)
<input checked="" type="checkbox"/>	New OJT Contracts	1 (Yard Crew Apprentice)
<input checked="" type="checkbox"/>	New WEX Contracts	3 (Automotive Technician Apprentice, Facilities, Clerical Support)
<input checked="" type="checkbox"/>	Total One-Stop Visitors	March @ 743 + April @ 609 = 1,352
<input type="checkbox"/>	Unique One-Stop Visitors	Unable to collect via CalJOBS

PROGRAM UPDATES

Youth The case managers organized cohort training with Cokeva to teach young adults how to solder. There is a great opportunity for continued employment after the training period.

Adult The case managers have obligated the majority of 16/17 training funds. A waitlist has been established to determine if additional participants can be served. Priority will go to veterans and eligible spouses.

Dislocated Worker No updates to report at this time.

Disability Employment Accelerator (Advance) Total enrollments = 17/20 (85% of goal). Total work-based learning placements = 5/20 (25% of goal).

National Emergency Grant (SP-NEG) Total OJT placements = 15/25 (60% of goal). Project goals were adjusted by EDD with pressure from DOL to reduce the “cost per participant” amount associated with this project.

AB2060 Total enrollments = 32/20 (160% of goal).

EVENT PARTICIPATION

<u>Date</u>	<u>Event Name</u>	<u>Outcomes</u>
4/4/17	Skilled Trades Job Fair	223 job seekers
4/20/17	Honor a Hero, Hire a Vet	115 employers, 383 job seekers
4/26/17	Resource Fair for Ex-Offenders	Obtained good information for AB2060 participants

NOTEABLE OUTCOMES

Labor Exchange Services Assisted Nevada Irrigation District, AlphaGraphics, Link Source Technology, Maximus, Michael’s Transportation Services, Aramark, Lighthouse Window Cleaning, WSD Wheels, Apex Appraisal, Cokeva, imko Workforce Solutions, Computer Addiction, and Gilmore Heat & Air with job orders and recruitment events.

Business Engagement Outreach efforts include job development and identification of appropriate internship sites.

Partner Engagement Met with adult education providers to establish the 17/18 workshop schedule.

Service Delivery Strategies The time study mentioned in the last report demonstrates the center is underutilized on Fridays, especially after 1pm.

WIOA Transition DOL and EDD continue to release updated TEGLS and directive to aid in policy development.

GOLDEN SIERRA CONSORTIUM

BUSINESS SERVICES AND RAPID RESPONSE REPORT

Report Period: 03/01/17 – 04/30/17

Prepared By: Business Engagement Team

ACTIVITY SUMMARY

<input checked="" type="checkbox"/>	New Placer Contacts	9
<input checked="" type="checkbox"/>	New El Dorado Contacts	7
<input type="checkbox"/>	New Alpine Contacts	
<input checked="" type="checkbox"/>	New Job Orders Received	15
<input checked="" type="checkbox"/>	Total Active Job Orders	50
<input checked="" type="checkbox"/>	Rapid Response Events	Orientation: Placer County Probation / Plan: BeBe

EVENT PARTICIPATION

Date	Event Name	Outcomes
03/07/17	Professional Development (Roseville)	4 employees attended
03/08/17	Job Connections	5 job seekers attended
03/09/17	Professional Development (Auburn)	16 employees attended
03/14/17	Professional Development (Roseville)	23 employees attended
03/16/17	Professional Development (El Dorado)	4 employees attended
03/21/17	Professional Development (Roseville)	3 employees attended
03/23/17	Professional Development (Auburn)	6 employees attended
03/24/17	Hiring Event: Capstone Logistics	5 job seekers attended; 1 hired
03/27/17	U.S. Forest Service Information Session	5 job seekers attended
03/28/17	Professional Development (Roseville)	20 job seekers attended
03/29/17	William Jessup Career Fair	Received new job orders
03/30/17	Job Connections: U.S. Forest Service	8 employees attended
03/30/17	Professional Development (El Dorado)	6 employees attended
04/04/17	Skilled Trades Job Fair	23 job seekers attended
04/06/17	Hiring Event: Aramark	10 job seekers attended; 5 jobs saved
04/13/17	SAHTEA Presentation	11 employers attended
04/20/17	Honor a Hero, Hire a Vet Job Fair	383 job seekers, 115 employers attended
04/27/17	Hiring Event: Cameron Park Comm Dist	8 job seekers attended

ACTIVE JOB ORDER TRENDS

Hospitality and Tourism Red Hawk Casino and Thunder Valley Casino Resort have a variety of openings for summer hiring. Many positions have a career ladder into management.

Retail No updates at this time.

Health Care Services Home health providers continue to indicate a growing need for workers, but the wages remain entry-level. Qualified workers are holding out for better opportunities.

Information Technology No updates at this time.

Construction/Trades Employers continue to indicate they cannot find reliable employees. Openings should increase as the weather improves. Employers are encouraged to register for Trades Job Fair.

Business and Financial Services No updates at this time.

Professional and Technical Services No updated at this time.