

**GOLDEN SIERRA WORKFORCE BOARD  
REGULAR MEETING  
MINUTES**

**Thursday, January 19 – 1:00 PM**

**North State BIA  
1536 Eureka Rd  
Roseville, CA 95661**

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and the meeting was called to order by Chair Larkey at 1:15 pm.

Larkey announced the following membership changes:

Resignations: Randy Wagner, representing business, as of 11/17/16  
Bob Ward, representing organized labor, as of 12/4/16;  
replaced by Rustin Johnson

New appointments: Aamir Deen and Rustin Johnston, representing organized labor,  
approved by the Governing Body on December 5, 2016.

Present: Rick Larkey (Chair), Michael Zimmerman (Vice-Chair), Bill Bettencourt,  
Carol Pepper-Kittredge\*, Christina Nicholson, Jason Buckingham,  
John Tweedt, Laurel Brent-Bumb, Marcy Schmidt, Mark Frayser,  
Martha Escobedo, Stewart Schurr, Tink Miller, Vic Wursten

Absent: Aamir Deen, Annette Smith-Dohring, Daniela Devitt, Eric Cooper,  
Kathleen Burris, Kevin Ferreira, Kimberly Pellow, Paul Castro,  
Rustin Johnston.

Guests: Cara Welch, Patty Moley, Mabelle Rae, Steve Dicus, Lorna Magnussen,  
Carline Chavez.

*\*Denotes late arrival or early departure*

II. APPROVAL OF AGENDA

**Motion** to approve agenda by Schurr, second by Miller

**Motion** approved unanimously

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- A. Approval of Minutes from November 17, 2016 WB Meeting
- B. Review of Minutes from November 9, 2016 EC Meeting
- C. Attendance Log

**Motion** to approve consent agenda items A-C by Brent-Bumb, second by Miller

**Motion** approved unanimously.

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

Patty Moley introduced herself; she represents HHSA in El Dorado County

Machelle Rae introduced herself; she represents HHSA in El Dorado County

Steve Dicus introduced himself; he was invited by Carol Pepper-Kittredge to attend this meeting

Schmidt announced that Align Capitol Region will be having orientations to learn about the organization and what they do; orientation will take place in the sierra region (Nevada, Placer, and El Dorado counties) starting February 1<sup>st</sup>

Larkey provided handouts regarding 5K in 5 (hiring 5,000 people in the construction sector the next 5 years) and commented on the initiative, there are four ways to participate; sponsor, partner, promoter, or participants (employers). They will be conducting the 3<sup>rd</sup> annual job fair, it will take place in Citrus Heights on April 4th; they will be integrating the internship programs.

Buckingham added that the Draft Regional Workforce plan has been published, and it's open for comments.

Brent-Bumb announced that on March 10, 2017 there will be an event called Business Showcase & I Love Film Mixer in El Dorado County.

V. APPLICATION TO PROVIDE CAREER SERVICES – DIRECTIVE WSD16-14

**Motion** to approve the Application to provide Career Services by Miller, second by Zimmerman.

**Motion** approved unanimously

VI. WORKFORCE BOARD RECRUITMENT POLICY

**Motion** to approve the Workforce Board Recruitment Policy by Schurr, second by Brent-Bumb

**Motion** approved unanimously

VII. 2017-2020 WIOA LOCAL PLAN – PUBLIC COMMENT

Buckingham provided information regarding the WIOA local plan as outlined in agenda item memo. No action was necessary.

VIII. FUNDING RESCISSION

Buckingham commented that the agency received notice of funding rescissions for WIOA Title I. The total reduction in funding is around \$10,000. The agency will absorb the loss through program administration so that it will not impact the subcontractors' awards.

IX. STATUS OF ONE-STOP OPERATOR RFQ

Buckingham updated the board on the One Stop Operator RFQ, bidder's conference, rating and award process, and options if non-responsive. No action was necessary.

*\*1:25 Carol Pepper-Kittredge departed.*

X. HIGH PERFORMING BOARD INCENTIVE AWARD INFORMATION NOTICES WSIN16-27 (minute 38.10)

Buckingham stated that the agency was granted an incentive award of \$55,000 for being a High Performance Board. Appropriate portions of these funds will be awarded to the subcontractors.

XI. WIOA SERVICE PROVIDER AND PARTNER UPDATES

Magnussen explained that the Partner Roundtable is a new item that was added to allow partners to report out to the board. In the near future a standardized report format will be developed for partners to utilize.

XII. EXECUTIVE COMMITTEE REPORT OUT FOR WB

There were no updates or further comments on this item.

XIII. NEXT STEPS FROM RETREAT

The members broke into designated workgroups to develop next steps; group came back together with the following report outs.

Partnership/Business Engagement (Marcy Schmidt/Facilitator):

- Planning to meet with SETA and their employment outreach committee to pursue partnership with them on business engagement, and create a process on how Roseville and Sacramento can work together.
- Meet with Valley Vision regarding SlingShot.
- Mapping out the initiatives [future].

Bettencourt inquired what the initiatives are and requested a broad explanation. Larkey and Schmidt gave examples of the initiatives and what they do such as NSBIA 5k in 5, Strong Workforce, Doing What Matters, etc. Schmidt added that description of the acronyms and initiatives, what service they provide, who on the board is involved, and who to contact with any questions would be helpful.

Marketing (Tink Miller/Facilitator):

- Develop online survey to be sent out to former users and current participants asking a few questions on why they needed the agency's services, where they helped and what can the agency do better to help them reach their goals.

Training (Vic Wursten/Facilitator):

One of the group's primary goals is to meet with AB86/AEBG and determine how to work together with all the groups involved in the initiative, identify any gaps and establish short term goals to work together.

- Training group will meet to communicate what they can do together and network with partners more efficiently.

Leadership, Strategy & Best Practices (Rick Larkey/Facilitator):

- Contact CWA regarding business engagement and sector initiatives
- Joint meeting with the Governing Body on February 1, 2017 to review board goals and solicit input from Governing Body

XIV. FUTURE AGENDA ITEMS/NEW BUSINESS

Larkey suggesting that the board conducts a survey to identify the best date and time for future board meetings.

XV. NEXT MEETING

Thursday, March 16, 2017 – 1:00 PM. North State BIA

XVI. ADJOURNMENT

Motion to adjourn the meeting at 3:00 pm by Brent-Bumb, second by Frayser

**Motion** approved unanimously