

WB MEMBERS

AAMIR DEEN

Unite Here Local 49

ANETTE SMITH-DOHRING
Sutter Health Sacramento Sierra Region

BILL BETTENCOURT
Placer School for Adults

CAROL PEPPER-KITTREDGE
Sierra College

CHRISTINA NICHOLSON
Whole Person Learning

DANIELA DEVITT
California Employers Association

ERIC COOPER
California Indian Manpower Consortium

JASON BUCKINGHAM
Golden Sierra Job Training Agency

JOHN TWEEDT
District Council 16

KATHLEEN BURRIS
CVS Health

KEVIN FERREIRA
Sacramento – Sierra Building and
Construction Trades Council

LAUREL BRENT-BUMB
Bumb Construction

MARCY SCHMIDT
Placer Co. Business Advantage Network

MARK FRAYSER
Department of Rehabilitation

MARTHA ESCOBEDO
Employment Development Department

MICHAEL ZIMMERMAN, *Vice Chair*
MTI College

PAUL CASTRO
California Human Development

RICK LARKEY, *Chair*
North State Building Industry Foundation

RUSTIN JOHNSTON

IBEW Local 340

STEWART SCHURR
Doctor PC

TINK MILLER
Placer Independent Resource Services

VIC WURSTEN
PRIDE Industries

**GOLDEN SIERRA WORKFORCE BOARD
EXECUTIVE COMMITTEE**

**SPECIAL MEETING
AGENDA**

Monday, February 6, 2017 – 2:30 pm

**Golden Sierra Job Training Agency
1919 Grass Valley Hwy, Suite 100
Auburn, CA 95603**

Teleconferencing Locations

NSBIA
1536 Eureka Rd.
Roseville, CA 95661

MTI
5221 Madison Ave.
Sacramento, CA 95841

El Dorado County Health & Human Services
3057 Briw Road, Suite A
Placerville, CA 95677

Roseville Connections
Quiet Room
115 Ascot Dr., Ste. 180
Roseville, CA 95661

Sierra College
Room B-1
5000 Rocklin Road
Rocklin, CA 95677

- I. ROLL CALL AND INTRODUCTION OF GUESTS
- II. APPROVAL OF AGENDA 1
- III. CONSENT AGENDA
All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.
 - A. Approval of Minutes from November 09, 2016 EC meeting 2-4
 - B. Review Minutes from November 17, 2016 WB meeting 5-6
 - C. Attendance Log 7
- IV. PUBLIC COMMENT – FOR THOSE ITEMS NOT ON THE AGENDA
- V. LOCAL WORKFORCE PLAN APPROVAL AND SIGNATURE 8-9
- VI. FUTURE AGENDA ITEMS/NEW BUSINESS
- VII. NEXT MEETING
Thursday, April 20, 2017 1:00 pm – Roseville Connections
- VIII. ADJOURNMENT

EQUAL OPPORTUNITY

Golden Sierra is an equal opportunity employer/program. Auxiliary aids and services are available upon request. Special requests for services, aids and/or special formats need to be made by calling (530) 823-4635 (Voice). TTY users please call the California Relay Service at 711.

**GOLDEN SIERRA WORKFORCE BOARD
EXECUTIVE COMMITTEE
REGULAR MEETING
MINUTES**

Wednesday, November 09, 2016 – 9:00 am

**Roseville Connections
115 Ascot Dr., Ste. 180
Roseville, CA 95661**

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting was called to order by Chair Larkey at 9:02 am.

Present: Rick Larkey (Chair), Michael Zimmerman (Vice-Chair), Martha Escobedo, Carol Pepper-Kittredge, Alexis Zoss, Jason Buckingham (Ex-Officio)

Absent: Laurel Brent-Bumb

Guests: Lorna Magnussen, Darlene Galipo, Carline Chavez

II. APPROVAL OF AGENDA

Motion to approve the agenda by Zimmerman, second by Pepper-Kittredge.

Motion approved unanimously.

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

Request to amend Consent Agenda to remove agenda item B; carry over to next meeting.

A. Approval of Minutes from September 15, 2016 EC meeting

B. Review Minutes from September 15, 2016 WB special meeting [Removed]

C. Attendance Log

Motion to approve the consent agenda items A & C by Zimmerman, second by Zoss.

Motion approved unanimously.

IV. PUBLIC COMMENT – FOR THOSE ITEMS NOT ON THE AGENDA

Larkey stated that North State Building Industry Foundation is initiating the “5K in 5 Years Jobs Initiative”. Targeting the 18-24 year old population to find them jobs in different industries. Also to set up a network to place the applicants that are not fit for the different sectors to a better suited sector. Handouts were provided.

V. NEXT STEPS FROM RETREAT

Larkey reviewed the results of the retreat and inquired about additional comment or suggestions, Buckingham stated that 3 people provided feedback; comments listed on page 12 of agenda packet.

Buckingham suggested to have WB members breakout into groups in upcoming WB meeting on 11/17/16 and discuss the practical actions that were established at the retreat meeting and how to come up with the best strategies for them to be achieved. Members will then come back into session and discuss what they came up with.

Larkey suggested that the EC will be in charge of the Leadership, Strategy, and Best Practices categories; also he will work on an agenda for the upcoming WB meeting workshop.

VI. UPDATE ON REGIONAL/LOCAL PLAN
– [WSD16-07 ATTACH 3](#) & TIMELINE

Buckingham explained that the regional plan is supporting the strategic elements of the state plan. The regional plan supports the sectors initiatives that align, labor market information, sector needs with services.; and the local plan is supposed to filter people into those sector initiatives so they can meet the regional labor market demands. This will support the strategies that the state has identified.

Buckingham is putting a draft of the local plan together to be submitted to the Regional Planning Unit (RPU) leader by December 15, 2016; the RPU will then draft the regional plan. Both plans are due without signatures by March 15, 2017. The local draft will incorporate local labor marketing information and the strategies that the board has developed from the retreat. These will be incorporated into the plan as upcoming elements to use as a strategy to support the regional plan as well as the states strategies.

Buckingham mentioned that the states goals are one million middle skilled industry valued credentials between the years 2017-2027 and doubling the number of apprenticeships, as well as the WIOA defined performance measures.

Buckingham also commented on the timeline (for deadlines view attachment)

Pepper-Kittredge stated that initiatives such as the Strong Workforce Initiative need to better align with the plan. Buckingham concurred.

VII. SELECTION OF ONE-STOP OPERATOR/CAREER SERVICES
PROVIDERS DRAFT DIRECTIVE
– [WSDD-153](#) & [ATTACH 2](#)

Buckingham explained that in previous legislation the One Stop Operator essentially operated the physical location where the services were provided. The new role under WIOA is to facilitate bringing the partners together and align services and has to be done through a competitive process. He also explained that because the final legislation and rules had not been released, GSJTA separated out Career Services Providers procurement and awarded contracts to El Dorado and Alpine counties. Now GSJTA is going through the competitive process of procurement for the One-Stop Operator.

Buckingham added that the way the Career Services portion is written it must be awarded through contracts by the local board; it doesn't state it has to be competitively procured. The way the law is written it allows the subrecipient staff to provide career services. However, the way the draft directive is written they have added the term "administrative entity" not currently in the law or further defined. If this language remains in the final directive then Golden Sierra will need to go through the application process to provide career services. For a more detailed explanation view Attachment.

VIII. UPDATE ON ONE-STOP OPERATOR REQUEST FOR INFORMATION (RFI)

Buckingham stated that there was no response to the RFI that was released on October 24, 2016 and closed November 7, 2016.

Recommended next steps would be to release an RFQ for these services with clearly defined roles and activities as outlined below:

1. Convene partners on a quarterly basis to discuss systems alignment, integration, establish projects to be worked on in between meetings.
2. Attend Workforce Board meetings as needed to share information
3. enforce mou commitments

IX. WORKFORCE BOARD MEMBERSHIP & RECRUITMENT

Magnussen gave an update on the status of the recruitment, and stated that staff are working on getting more business members by drafting letters to the chamber of commerce, flyers, and an e-blast to the entire business engagement database informing them of WB and what the board is looking for.

She will coordinate with Larkey to see if the recruitment will be targeting specific sectors or general businesses.

X. FUTURE AGENDA ITEMS/NEW BUSINESS

- Follow up on committee process
- Work Groups WIB
- Recruitment
- Regional Local plan
- Career Services
- RFQ/RFP update

XI. NEXT MEETING

December 15, 2016 – 1:00 p.m., Roseville Connections

XII. ADJOURNMENT

Meeting adjourned by Chair Larkey at 11:09 am.

Motion to adjourn by Zimmerman, second by Zoss.

Motion approved unanimously.

**GOLDEN SIERRA WORKFORCE BOARD
REGULAR MEETING
MINUTES**

Thursday, November 17, 2016 – 1:00 PM

**North State BIA
1536 Eureka Rd
Roseville, CA 95661**

I. ROLL CALL AND INTRODUCTION OF GUESTS

***Information was shared prior to quorum being established and prior to meeting being called to order.*

Quorum was established and the meeting was called to order by Chair Larkey at 2:00 pm.

Larkey announced the resignation of Maggie Valenzuela as of 10/12/16 she represented Organized Labor; her replacement will be Aamir Deen.

Randy Wagner Announced he will be resigning the WDB and this will be his last meeting.

Present: Rick Larkey (Chair), Bill Bettencourt, Christina Nicholson, Daniela Devitt, Eric Cooper, Jason Buckingham, Laurel Brent-Bumb, Marcy Schmidt, Mark Frayser, Martha Escobedo, Randy Wagner, Stewart, Schurr, Vic, Wursten.

Absent: Annette Smith-Dohring, Carol Pepper-Kittredge, John Tweedt, Kathleen Burris, Kevin Ferreira, Kimberly Pellow, Michael Zimmerman, Paul Castro, Tink Miller.

Guests: Lorna Magnussen, Carline Chavez, Alexis Zoss, Brad Deeds, Frank Gerderman, Cara Welch.

II. APPROVAL OF AGENDA

Brent Bumb requested that all action items be moved to front of agenda.

Motion to approve agenda as amended by Brent-Bumb, second by Devitt

Motion approved unanimously

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

A. Approval of Minutes from September 15, 2016 WB Meeting

B. Review Minutes from September 15, 2016 EC Meeting

C. Attendance Log

Motion to approve consent agenda items A-C, by Schurr, second by Brent-Bumb

Motion approved unanimously.

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

**Brad Deeds introduced himself; he is the new Dean for workforce development for Lake Tahoe Community College. He wanted to reach out and connect and support the WDB.

Frank Gerderman introduced himself; he is the Director for Adult Education for ADVANCE in Lake Tahoe and Alpine County.

Alexis Zoss representing El Dorado County Human Services commented that last year due to funding cuts they had to close their WIOA site in South Lake Tahoe and since then she has been collaborating with Gerderman to keep the WIOA presence alive in that area.

V. SELECTION OF ONE-STOP OPERATOR/CAREER SERVICES PROVIDERS DRAFT DIRECTIVE – [WSDD-153](#) & [ATTACH 2](#)

**Buckingham provided information regarding WSDD-153. No action was necessary

VI. ONE-STOP OPERATOR REQUEST FOR QUOTE (RFQ)

Motion to approve the OSO RFQ by Wagner, second by Escobedo

Motion approved unanimously

VII. WORKFORCE BOARD MEMBERSHIP & RECRUITMENT

Board provided staff direction to release letters to chamber to recruit business members.

Buckingham and Magnussen will clarify with state board if chamber executives can serve under the category of business on the board.

VIII. UPDATE ON REGIONAL/LOCAL PLAN – [WSD16-07 ATTACH 3](#) & [TIMELINE](#)

**Buckingham confirmed that unsigned Regional/Local plans will due on March 15, 2017, Signatures will be required by September 15, 2017. May require a special meeting of the Executive Committee to secure signatures prior to July 1, 2017.

IX. NEXT STEPS FROM RETREAT

Of the 6 areas defined at the retreat, the following areas will be the responsibility of the Executive Committee: Leadership, Strategy and Best Practices. The remaining 3 will be the responsibility of the full board: Partnership/Business, Training and Marketing.

Board members broke into 3 groups: Partnership Research/Business Engagements, Training and Marketing. Each group came up with ideas on how to get their goals met. They reconvened and reported back to the board with a strategic plan and timeline.

X. FUTURE AGENDA ITEMS/NEW BUSINESS

No future agenda items were established

XI. NEXT MEETING

Thursday, January 19, 2016 – 1:00 PM, TBD

XII. ADJOURNMENT

Chair Larkey adjourned the meeting at 3:02 pm.

Date:	8/18/16	9/15/16	11/9/16	12/15/16	Rate
	EC	EC	EC	EC	
Executive Committee	Regular	Regular	Regular	No Quorum	
Rick Larkey- CHAIR	1	1	1		100%
Michael Zimmerman- VICE CHAIR	1	1	1		100%
Laurel Brent-Bumb	1	1	0		67%
Jason Buckingham	1	1	1		100%
Martha Escobedo	0	1	1		67%
Carol Pepper-Kittridge	1	1	1		100%
Alexis Zoss	1	1	1		100%

GOLDEN SIERRA EXECUTIVE COMMITTEE

MEMORANDUM

DATE: February 6, 2017
TO: Executive Committee (EC)
FROM: Jason Buckingham, GSJTA Executive Director
SUBJECT: 2017-2020 WIOA Local Plan

Before the Board for review and approval is the required WIOA Local Plan for the period of 2017-2020. The request includes allowing Golden Sierra Job Training Agency (GSJTA) staff to make adjustments to the plan, as necessary, in order to ensure that the plan meets state requirements.

WIOA Local Plan: <http://goldensierra.com/wioa-local-plan-2017-2020/>

The plan has been made publicly available and open for comment for the required 30 day period. The Governing Body approved the plan at their meeting on February 1, 2017. Agency staff now seek approval from the Executive Committee of the WDB in order to meet the submission due date of March 15, 2017.

The plan ensures that the local WIOA partners, with Local Board oversight, will assist the state in meeting its planned goals of 1 million industry valued credentials and doubling the number of apprenticeships statewide over the next 10 years. It does this by adopting the state policy framework which includes:

Three policy objectives:

1. Demand Driven Skills Attainment
2. Enabling upward mobility, and
3. Aligning, coordinating and integrating programs and services

Seven strategies:

1. sector strategies
2. career pathways
3. organizing regionally
4. earn and learn models
5. supportive services
6. building cross system data capacity
7. integrating services and braiding resources

And two primary goals:

1. Producing a million “Middle Skill” industry valued and recognized postsecondary credentials
2. Doubling the number of apprenticeships statewide (between the years of 2017 and 2027)

The plan further ensures that the local system will organize regionally, through the Capital Region Planning Unit (RPU), in order to identify regional sector needs and career pathways. The local system partners will then respond to these needs by creating onramps to these pathways, in part, through the use of earn and learn models and through providing financial support services that assist in the successful completion of individual training plans.

The One-Stop Operator:

The local One-Stop Operator (OSO), with Board oversight and direction, plays a key role in facilitating the integration of services and the braiding of resources. The OSO will meet regularly with the system partners to facilitate system discussions that elevate outcomes for all while bringing efficiencies to the system. The OSO will also report to the Board on the progress of these meetings.

Outcomes:

The WIOA Core partners will assist the state in meeting its two aspirational goals though meeting the WIOA required measures which include for Adults and Dislocated Workers:

- Entered Employment
- Employment Retention
- Median Earnings
- Credentials
- Measurable Skills Gain

And, for youth:

- Placement in employment, training or education
- Retention in employment, training or education
- Median earnings
- Credentials
- Measurable Skills Gain

There is also a to be determined business measure or measures

The Local Board will provide oversight by applying its adopted framework which applies practical actions leading to annual goals in the areas of:

- Leadership and Strategy
- Business Engagement
- Training
- Best Practices
- Outreach