

**GOLDEN SIERRA WORKFORCE BOARD
REGULAR MEETING
MINUTES**

Thursday, November 17, 2016 – 1:00 PM

**North State BIA
1536 Eureka Rd
Roseville, CA 95661**

I. ROLL CALL AND INTRODUCTION OF GUESTS

***Information was shared prior to quorum being established and prior to meeting being called to order.*

Quorum was established and the meeting was called to order by Chair Larkey at 2:00 pm.

Larkey announced the resignation of Maggie Valenzuela as of 10/12/16 she represented Organized Labor; her replacement will be Aamir Deen.

Randy Wagner Announced he will be resigning the WDB and this will be his last meeting.

Present: Rick Larkey (Chair), Bill Bettencourt, Christina Nicholson, Daniela Devitt, Eric Cooper, Jason Buckingham, Laurel Brent-Bumb, Marcy Schmidt, Mark Frayser, Martha Escobedo, Randy Wagner, Stewart, Schurr, Vic, Wursten.

Absent: Annette Smith-Dohring, Carol Pepper-Kittredge, John Tweedt, Kathleen Burris, Kevin Ferreira, Kimberly Pellow, Michael Zimmerman, Paul Castro, Tink Miller.

Guests: Lorna Magnussen, Carline Chavez, Alexis Zoss, Brad Deeds, Frank Gerderman, Cara Welch.

II. APPROVAL OF AGENDA

Brent Bumb requested that all action items be moved to front of agenda.

Motion to approve agenda as amended by Brent-Bumb, second by Devitt

Motion approved unanimously

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

A. Approval of Minutes from September 15, 2016 WB Meeting

B. Review Minutes from September 15, 2016 EC Meeting

C. Attendance Log

Motion to approve consent agenda items A-C, by Schurr, second by Brent-Bumb

Motion approved unanimously.

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

**Brad Deeds introduced himself; he is the new Dean for workforce development for Lake Tahoe Community College. He wanted to reach out and connect and support the WDB.

Frank Gerderman introduced himself; he is the Director for Adult Education for ADVANCE in Lake Tahoe and Alpine County.

Alexis Zoss representing El Dorado County Human Services commented that last year due to funding cuts they had to close their WIOA site in South Lake Tahoe and since then she has been collaborating with Gerderman to keep the WIOA presence alive in that area.

V. SELECTION OF ONE-STOP OPERATOR/CAREER SERVICES PROVIDERS DRAFT DIRECTIVE – [WSDD-153](#) & [ATTACH 2](#)

**Buckingham provided information regarding WSDD-153. No action was necessary

VI. ONE-STOP OPERATOR REQUEST FOR QUOTE (RFQ)

Motion to approve the OSO RFQ by Wagner, second by Escobedo

Motion approved unanimously

VII. WORKFORCE BOARD MEMBERSHIP & RECRUITMENT

Board provided staff direction to release letters to chamber to recruit business members.

Buckingham and Magnussen will clarify with state board if chamber executives can serve under the category of business on the board.

VIII. UPDATE ON REGIONAL/LOCAL PLAN – [WSD16-07 ATTACH 3](#) & [TIMELINE](#)

**Buckingham confirmed that unsigned Regional/Local plans will due on March 15, 2017, Signatures will be required by September 15, 2017. May require a special meeting of the Executive Committee to secure signatures prior to July 1, 2017.

IX. NEXT STEPS FROM RETREAT

Of the 6 areas defined at the retreat, the following areas will be the responsibility of the Executive Committee: Leadership, Strategy and Best Practices. The remaining 3 will be the responsibility of the full board: Partnership/Business, Training and Marketing.

Board members broke into 3 groups: Partnership Research/Business Engagements, Training and Marketing. Each group came up with ideas on how to get their goals met. They reconvened and reported back to the board with a strategic plan and timeline.

X. FUTURE AGENDA ITEMS/NEW BUSINESS

No future agenda items were established

XI. NEXT MEETING

Thursday, January 19, 2016 – 1:00 PM, TBD

XII. ADJOURNMENT

Chair Larkey adjourned the meeting at 3:02 pm.