

**GOLDEN SIERRA WORKFORCE BOARD
EXECUTIVE COMMITTEE
SPECIAL MEETING
MINUTES**

Thursday, September 15, 2016 – 9:00 a.m.

**CVS Health
4785 Granite Drive
Rocklin, CA 95677**

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting was called to order by Chair Larkey at 9:00 am.

Present: Rick Larkey (Chair), Michael Zimmerman (Vice-Chair), Carol Pepper-Kittridge, Laurel Brent-Bumb, Alexis Zoss, Martha Escobedo, Jason Buckingham (Ex-Officio)

Absent: None

Guests: Lorna Magnussen, Jennifer Kandi, Kathleen Burris, Terrie Trombley, Paul Castro

II. APPROVAL OF AGENDA

Motion to approve the agenda by Brent-Bumb, second by Zimmerman.

Motion approved unanimously.

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

A. Approval of Minutes from August 18, 2016 EC meeting

B. Review Minutes from July 21, 2016 WB meeting

C. Attendance Log

Motion to approve the consent agenda items A-C by Zimmerman, second by Zoss.

Motion approved unanimously.

IV. PUBLIC COMMENT – FOR THOSE ITEMS ON THE AGENDA

None

V. APPROVE 2016/2017 FINAL BUDGET

Terrie Trombley highlighted changes made to the draft budget.

- Rapid Response/Layoff aversion funding was finalized
- Numbers came in a little bit higher than estimated
- Received some non-allocation awards:
\$150,000 Round 2 Disability Employment Accelerator Grant|
\$294,000 AB2060 Recidivism Reduction Grant
- Final budget presents a reduction in administrative expenditures which allowed rollover to reach near full funding

Trombley stated that it is a good solid budget with a nice rollover. She stated that the funds utilization requirement was lifted on the K6 allocation. That took the pressure off to get the K6 program money either in a contract or fully expended. It also allowed an increase in the award to El Dorado and Alpine Counties.

Motion to recommend the Final Budget to the full Workforce Board by Escobedo, second by Zimmerman.

Motion approved unanimously.

VI. FUTURE AGENDA ITEMS/NEW BUSINESS

Future Agenda Items:

- Next steps from the retreat
- Status on Regional Planning

New Business:

- Phase II Cost Sharing Memorandum of Understanding directive (Buckingham)

While Cost Sharing Agreements with all required partners in Phase I are necessary, the focus will be on Cost Sharing Agreements with all collocated partners in the Comprehensive One-Stop Center.

When the directive is released the Executive Committee will be provided a copy, and informed of the necessary action.

Phase I - Received a final signed copy from AARP so all phase I MOUs are taken care of and are in full compliance

- Release the RFI for the One-Stop Operator.

Buckingham stated that the partner meeting had been on hold pending direction on the One-Stop Operator. However, that since that process will take some time it may make sense to reopen those partner discussions

- Regional Planning

The process indicates that the regional plan should be completed prior to the local plan. However, time being short there are many things that will need to be done in concert.

In regards to regional planning efforts, the region has been meeting and discussing the need to work on the regional plan. They have a meeting coming up next week to discuss how to move forward on the regional planning effort.

Buckingham stated that there should be a strategy in place by the end of the meeting. He stated that it may involve hiring someone to do the regional plan writing. He also stated that it would be hard for the four local areas to write the regional plan; they would need someone to take the lead in tying all of the four regions together.

Larkey inquired when there would be opportunities for input. Buckingham does not have a timeframe as to when opportunities for input will occur but does expect some kind of comment period for this input to occur.

VII. NEXT MEETING

October 20, 2016 – 1:00 p.m., Roseville Connections

VIII. ADJOURNMENT

Meeting adjourned by Chair Larkey at 9:30 am.

Motion to adjourn by Zimmerman, second by Larkey.

Motion approved unanimously.