

**GOLDEN SIERRA JOB TRAINING AGENCY
GOVERNING BODY
SUMMARY MINUTES**

Wednesday, June 1, 2016 – 10:00 a.m.

**Golden Sierra Job Training Agency
1919 Grass Valley Highway, Suite 100
Auburn, CA 95603**

I. ROLL CALL AND INTRODUCTION OF GUESTS

Present: Kirk Uhler – Chair, Michael Ranalli – Vice Chair, Katherine Rakow

Absent: None

Guests: Jason Buckingham, Lorna Magnussen, Terrie Trombley, Kathleen Franklin

II. APPROVAL OF AGENDA

Uhler called for opposition to the agenda; hearing none he moved on to the consent agenda.

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

A. Approval of Minutes from April 6, 2016 GB Meeting

Motion to approve consent agenda item A by Ranalli, second by Rakow.

Motion approved unanimously

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

Buckingham announced that the newly elected Workforce Board Chair is Rick Larkey, and Vice Chair is Michael Zimmerman.

V. APPROVE RESOLUTION 15-07 – POSITION ROSTER

Buckingham requested the board's approval of the amended Position Roster. The revision incorporates a 1.5% salary increase negotiated by the bargaining unit.

Motion to approve Resolution 15-07 by Ranalli, second by Uhler.

Motion approved by roll call.

Aye: Uhler, Ranalli, Rakow
Nay: None
Abstain: None
Absent: None

VI. APPROVE RESOLUTION 15-08 - 2016/2017 MEETING SCHEDULE

The board will continue meeting the first Wednesday of the even months of the year. Approve as amended to add schedule to resolution.

Motion to approve Resolution 15-08 by Rakow, second by Ranalli.

Motion approved by roll call.

Aye: Uhler, Ranalli, Rakow
Nay: None
Abstain: None
Absent: None

VII. APPROVE RESOLUTION 15-09 – SACRAMENTO EMPLOYMENT & TRAINING AGENCY (SETA) CONTRACT AUTHORIZATION

Buckingham explained that this is a resolution that allows Golden Sierra to receive funding from SETA when the funds are awarded to SETA as a regional or partner grant administrator. It eliminates the need for Golden Sierra to come to GB with individual resolutions.

Motion to approve Resolution 15-09 by Rakow, second by Ranalli.

Motion approved by roll call.

Aye: Uhler, Ranalli, Rakow
Nay: None
Abstain: None
Absent: None

VIII. APPROVE 2016/2017 DRAFT BUDGET

Buckingham stated that while the California workforce development system received about a 5% increase, the Golden Sierra region received a 7.25% reduction (Adult, Dislocated Worker and Youth). A few contributing factors include:

- 1) The governor is allowed to hold more money for discretionary programs than in the past. Roughly 8% for the last few years, and that has increased to 15%.
- 2) Unemployment rates (with Alpine County being the outlier) are low. Placer County is just below 5%. Eldorado County is just above 5%.
- 3) Increase in Golden Sierra's direct training requirements from 25%-30% which impacts the funds available for staffing and infrastructure.

While we move forward there are going to be some significant impacts to how we operate in Placer County. Those will include reducing staff in addition to closing the Connections Center in Auburn. Placer School for Adults is interested in subleasing that space, and hopes to continue some of the employment type services that are currently offered. In the budget, those impacts will be carried over to everybody. The subcontractors are going to be reduced by the same percentages. In order to maximize funding available Golden Sierra has not increased program administration costs or percentages associated with running the comprehensive One Stop.

Discretionary funding will be released, but there is no knowing what the focus/target will be. Golden Sierra is going to fund their programs based on the allocation received and the other grants will be administered separately. Ranalli stated that Buckingham really didn't have a choice to make the necessary cuts. Uhler commented that Buckingham gave a good narrative that explained the numbers, and adequately addressed how the Agency was going to achieve the reductions. The final budget will be adopted on October 2. Trombley stated that rollover might be a little more robust since the state has lifted fund utilization on the last year's award.

Motion to approve the draft budget by Ranalli, second by Rakow.

Motion approved unanimously

IX. APPROVE ADDITIONAL COST CENTER – SIERRA COLLEGE

Buckingham stated that the request was for an additional cost center to be added to the Fiscal Year 2015/2016 budget. Sierra College was part of a Los Rios College grant for participants in the Northern California Community College Apprenticeship Initiative. The funding for this cost center will be via a pass-thru contract between Sierra College and Golden Sierra. The total award is \$85,000; the first year funding of \$5,000 will cover the Planning component of the grant with the remainder of funding for years two to five covering the costs of Employer Outreach and Job Readiness Skills Instruction within Placer County.

Uhler asks why the specific dollar amounts were not included in the request. Terrie Trombley stated that Golden Sierra does not have the contract yet. Uhler requested that future request contain some estimate of funding. Rakow asks if they are approving the \$5,000 or the entire amount of the grant. Buckingham stated that the approval is to add the cost center to the current budget which is the \$5,000, and future budgets will include the entire amount.

Motion to approve of the additional cost center by Ranalli, second by Uhler.

Motion approved unanimously

X. SIGNATURE APPROVAL OF PHASE I, WIOA REQUIRED, PARTNER MEMORANDUMS OF UNDERSTANDING (MOUs)

Buckingham stated that before the board for signature approval is the completed Phase I, WIOA required partner MOUs. The Board is responsible for 17 total partner MOUs locally, however, there are a number that have been combined as the partner operates multiple programs. Golden Sierra, for example, operates 3 programs while the Employment Development Department operates 4. This reduces the number of required documents to 11.

Of those 11 documents, 8 of them are complete and 3 are outstanding; Eldorado, California Indian Manpower Consortium, and AARP which is Title V, the Older Americans Act.

Golden Sierra is asking the GB for signature authority. Uhler will sign them as they come in as opposed to holding a special meeting to have those signatures finalized. Golden Sierra will have 8 of them finalized and the remaining 2-3 will be done on time.

Motion to approve Uhler to sign MOUs as they come in by Ranalli, second by Rakow.

Motion approved unanimously

XI. DIRECTOR'S UPDATE

- WIOA Matrix

Buckingham explained that there was much activity occurring but no changes to the matrix document.

Buckingham stated that there were at least five grant applications due in late April or early May; 2 were specifically for regional planning efforts. Golden Sierra is part of the Capital Regional Planning Unit. The region put together 2 regional grant applications. So far the region has received one. The grant is for \$75,000 to incorporate what is called the A-H planning requirements of WIOA. The A-H requirements are the regional planning requirements that are duplicated in the local planning requirements. The region has also applied for a grant for \$250,000 to assist in part with developing a regional plan but will also be used to assist in building regional sector pathways. At this time, they have not heard on the success of that application.

Locally, the Agency has applied for three grants. The first is a Workforce Accelerator 3.0 grant, which would fund entrepreneurial training through Hacker Lab, but it was not awarded. The second was a Disability Employment Accelerator grant for \$150,000 to continue the work to serve the region's persons with disabilities; the DEA grant was awarded. The last was a grant for AB2060 which is funding via the Recidivism Reduction Act for \$294,000. This application was put together in concert with the Placer Re-entry Program (PREP) and North State Building Industry Foundation. The AB2060 grant was awarded to the Agency and will provide on-the-job training type activities for people that have gone both through the PREP program and their construction training with Northern California Construction Training (NCCT). The funding can supply additional training as well.

SlingShot update, the Capital Region was required to submit a compact as part of that planning process which the group has been working on for 2 years. The compact was submitted in January 2016 and has undergone 2 revisions. We are awaiting approval on the final revision and Valley Vision, who has been coordinating that regionally, believes they will have an answer by the end of this week but basically they are on hold until the approval is received.

NEG Sector Grant. The regional partnership has procured a new labor market information report that should be complete by mid-June. It will umbrella the Capital Region Planning Unit but will also break out individually the labor market information for each of the partner local areas. It is intended to support the next economy clusters which were just updated by a grant that was awarded to Valley Vision by J P Morgan Chase in addition to providing information on clusters not covered in the Next Economy update.

In addition, the region has contracted with Valley Vision to do an inventory of the business advisory groups within the Region with the hopes of leveraging their expertise

Finally, Buckingham stated that the Capital Region Planning Unit is working on completing a Regional MOU. The MOU will solidify our commitments to do systems alignment planning, updating policies, interagency procedures, and also doing staff and board development regionally.

XII. WIOA SERVICE PROVIDER UPDATES

- Alpine County
- El Dorado County
- Golden Sierra Job Training Agency
- PRIDE Industries
- Business Engagement / Rapid Response

XIII. CLOSED SESSION

PUBLIC EMPLOYMENT: PERFORMANCE EVALUATION
(Government Code §54957)

TITLE: EXECUTIVE DIRECTOR

Uhler called the meeting into closed session at 10:55 a.m.

Uhler called the meeting back into open session at 10:55 a.m.

Uhler reported out of Closed Session that the Executive Director has received his performance evaluation. He will continue on in his role as the Executive Director of the organization with a little bit of constructive feedback being provided by the board. Overall the GB is very happy with the direction of the organization.

VIII. FUTURE AGENDA ITEMS/NEW BUSINESS

Uhler asked if there are any items that the board would like to raise for consideration at future board meetings. No items raised.

IX. NEXT MEETING

August 3, 2016 – 10:00 am – Auburn Connections

X. ADJOURNMENT

Meeting adjourned by Chair Uhler at 11:00