

GOVERNING BODY MEMBERS

KATHERINE RAKOW
Board of Supervisors,
Alpine County

MICHAEL RANALLI, *Vice Chair*
Board of Supervisors,
El Dorado County

KIRK UHLER, *Chair*
Board of Supervisors,
Placer County

JASON BUCKINGHAM
Executive Director

Golden Sierra Job Training Agency
1919 Grass Valley Hwy, Suite 100
Auburn, CA 95603

(530) 823-4635

GOLDEN SIERRA JOB TRAINING AGENCY

**GOVERNING BODY
AGENDA**

Wednesday, August 3, 2016 – 10:00 a.m.

**Golden Sierra Job Training Agency
1919 Grass Valley Highway, Suite 100
Auburn, CA 95603**

Teleconferencing Locations

Alpine County Administration
99 Waters Street
Markleeville, CA 96120

Placer County District Office
1700 Eureka Road, Suite 160
Roseville, CA 95661

**El Dorado County Government Center
Conference Room A**
330 Fair Lane
Placerville, CA 95667

- I. ROLL CALL AND INTRODUCTION OF GUESTS
- II. APPROVAL OF AGENDA 1
- III. PUBLIC COMMENT – FOR ITEMS ON THE AGENDA
- IV. APPROVE WORKFORCE DEVELOPMENT BOARD TERM RENEWALS 2
- V. WIOA SERVICE PROVIDER UPDATES 3-6
 - Alpine County – Alpine County HHS
 - El Dorado County – El Dorado County HHS
 - Placer County - Golden Sierra Job Training Agency
 - Consortium Business Engagement / Rapid Response
- VI. FUTURE AGENDA ITEMS/NEW BUSINESS
- VII. NEXT MEETING

October 5, 2016 – 10:00 am
Golden Sierra Job Training Agency - Auburn
- VIII. ADJOURNMENT

EQUAL OPPORTUNITY

Golden Sierra is an equal opportunity employer/program. Auxiliary aids and services are available upon request. Special requests for services, aids and/or special formats need to be made by calling (530) 823-4635 (Voice). TTY users please call the California Relay Service at 711.

**GOLDEN SIERRA
GOVERNING BODY**

MEMORANDUM

DATE: August 3, 2016
TO: Governing Body Members
FROM: Jason Buckingham, GSJTA Executive Director
SUBJ: Approve Workforce Development Board (WDB) term renewals

Approval is requested as outlined below:

Term renewal for four years (July 1, 2016 to June 30, 2020) for the following WDB members:

Daniela Devit, Business
Jason Buckingham, Workforce
Kathleen Burris, Business
Kevin Ferreira, Organized Labor
Martha Escobedo, Wagner/Peyser

These term renewals were reviewed and endorsed by the Executive Committee on June 16, 2016.

This action is in accordance with WIOA Public Law 113-128 Sect. 107, Golden Sierra Job Training Agency JPA Section 11, and Golden Sierra Workforce Development Board Bylaws Article III.

GOLDEN SIERRA WORKFORCE BOARD
SERVICE PROVIDER REPORT

Report Period: 5/1/2016-6/30-2016

Prepared By: Alpine County (RL)

ACTIVITY SUMMARY

<input checked="" type="checkbox"/>	New Enrollments	No new enrollments-one out of school youth application under review
<input type="checkbox"/>	New ITA Contracts	
<input type="checkbox"/>	New OJT Contracts	
<input type="checkbox"/>	New WEX Contracts	
<input checked="" type="checkbox"/>	Total One-Stop Visitors	29 total visitors-24 for May and 5 for June (June under review as case mgr. was training out of town during much of June).
<input type="checkbox"/>	Unique One-Stop Visitors	

PROGRAM UPDATES

Youth Meeting with youth to work on resumes and for college planning

Adult Resume updating and working with clients on signing up for workshops offered in the career center. Job search assistance to job seekers.

Dislocated Worker No new dislocated workers during May or June of 2016

Prop 39

Disability Employment Accelerator (Advance)

National Emergency Grant (SP-NEG)

EVENT PARTICIPATION

<u>Date</u>	<u>Event Name</u>	<u>Outcomes</u>
5/25/2016	CalSWEC Representative Visit	Discussion of offering advanced degrees in Social Work
6/27/2016	Your Money, Your Goals Financial Workshop	Case Manager taught other agency providers curriculum to offer to clients
6/22/2016	Hard Rock Café' Hiring Event	Met with clients and assisted in resume updates prior to attending the job fair
6/15/2016	<u>Placerville Vocational Education training</u>	Information gathering for Voc. Ed.

NOTEABLE OUTCOMES

Labor Exchange Services Referred potential candidates for local business owners on current positions and posted positions in the career center and reviewed with clients.

Business Engagement Currently working on Economic Development Committee on how to bring more business to the local area and how to engage events that will bring more business during all seasons.

Partner Engagement Partnering with multiple agencies on a referral basis for in and out of school youth to foster education and career success

Service Delivery Strategies Working with TANF for referral process and providing presentations to other agencies on the Career Center. Continued efforts to work with both job seekers and employees on matching job seekers skills to employer open positions

WIOA Transition Review and implementation of current WIOA Directive, attending all WIOA trainings.

GOLDEN SIERRA WORKFORCE BOARD
SERVICE PROVIDER REPORT

Report Period: May-June 2016
 Prepared By: El Dorado (JW)

ACTIVITY SUMMARY

<input checked="" type="checkbox"/>	New Enrollments	17
<input checked="" type="checkbox"/>	New ITA Contracts	14: Commercial Electrical, Vocational Nursing, Truck Driving, Medical Assistant, Web Design, Advanced Security Officer, Medical Billing and Coding.
<input checked="" type="checkbox"/>	New OJT Contracts	3: Web Design, Machine Shop, and Travel Office-Receptionist.
<input type="checkbox"/>	New WEX Contracts	
<input checked="" type="checkbox"/>	Total One-Stop Visitors	962 - One Stop Visitors in Placerville; Twenty four (24) workshops offered through the One Stop; Four (4) WIOA information Sessions and three (3) Department of Rehabilitation Information Sessions.
<input type="checkbox"/>	Unique One-Stop Visitors	

PROGRAM UPDATES

Youth 1) Attended and became a member of Foster Care Advisory Group, 2) Foster Youth From Summitville attended a One Stop Training.

Adult 1) 6/29/16 One Stop Training for Supervisors from the Child Support Unit. Goal is to establish a referral process between the One Stop and Child Support. 2) Twice monthly Job Search Training sessions at Mental Health Wellness Center in Placerville along with a monthly Job Search Training Session in SLT,

Dislocated Worker All Dislocated Workers Dollars for K6 are Obligated

Prop 39 N/A

Disability Employment Accelerator (Advance) N/A

National Emergency Grant (SP-NEG) N/A

EVENT PARTICIPATION

<u>Date</u>	<u>Event Name</u>	<u>Outcomes</u>
5/5/16	SLT Make Tahoe Summit/Sponsored by the SLT Chamber of Commerce	
5/4/16 and 6/1/16	SLTCC / HTRR Work Group	Fine tuning/developing curriculum that meets the needs of employers in SLT. Stackable certificates and transferable credit.
5/18/16	Meeting with HHSa Mental Health Team	Informed/Updated them about WIOA; discussed appropriate referrals for WIOA services; One Stop Services.
6/13/16	Foster Youth From Summitville attended a One Stop Training	One enrollment into WIOA services as well as a solid introduction to One Stop Services.

NOTEABLE OUTCOMES

Labor Exchange Services TRI-County Job Fair Planning Session- May 16,2016

Business Engagement Report completed by Golden Sierra Job Training Agency

Partner Engagement May 2, 2016 - Attended and became a member of EDC Foster Care Advisory Group; Regular monthly attendance at joint WIOA and CalWORKs staff meetings. Focus on One Stop operations. Met with Army Recruiter- Goal is to begin to offer regular workshops about the Armed Services.

Service Delivery Strategies

WIOA Transition Continuing to review new state Directives and Information Notices, Golden Sierra Policies, Federal TENs and TEGs as they become available. Consult with Golden Sierra MIS staff as needed to insure compliance.

GOLDEN SIERRA WORKFORCE BOARD
SERVICE PROVIDER REPORT

Report Period: 5/1/2016 – 6/30/2016

Prepared By: Placer County (DG)

ACTIVITY SUMMARY

<input checked="" type="checkbox"/>	New Enrollments	13
<input checked="" type="checkbox"/>	New ITA Contracts	3
<input checked="" type="checkbox"/>	New OJT Contracts	8
<input checked="" type="checkbox"/>	New WEX Contracts	8
<input checked="" type="checkbox"/>	Total One-Stop Visitors	Unable to collect via CalJOBS ; Manual count = 1,181
<input checked="" type="checkbox"/>	Unique One-Stop Visitors	Unable to collect via CalJOBS ; 30% of all customers are first-time visitors

PROGRAM UPDATES

Youth Case managers conducted outreach at Independent City, an event for foster youth and former foster youth. Local bank agreed to offer Money Management training to youth participants on 06/17/16.

Adult Enrollments and expenditures on track.

Dislocated Worker Enrollments and expenditures on track.

Prop 39 Training scheduled to begin 07/18/16 at Sierra College. It's been difficult to find eligible participants.

Disability Employment Accelerator (Advance) Total enrollments = 31/20 (exceeded goal).

National Emergency Grant (SP-NEG) Total enrollments = 4/20.

EVENT PARTICIPATION

<u>Date</u>	<u>Event Name</u>	<u>Outcomes</u>
05/17/16	Job Connections: Gap	17 candidates participated
05/24/16	Placer Veterans Stand Down	30+ veterans reached
05/26/16	Roseville 2016 (Chamber Event)	2 new OJT sites developed
06/15/16	Independent City	100+ young adults reached
06/15/16	Hiring Event: Ace Hardware	22 candidates participated; 5 hired

NOTEABLE OUTCOMES

Labor Exchange Services We assisted Purveyors Kitchen, Capstone Logistics, HR Management, ReFiber, Sutter Health, Nelson Staffing, Tower Painters, Tenaya Lodge, Progress House, Porter Facilities, API Marketing, Harris & Bruno, and Roseville Auto Spa with job orders and recruitment events.

Business Engagement Provided 12 free workshops on a variety of topics including layoff aversion. Total employers and incumbent workers served = 200+ (see business engagement report for more detail).

Partner Engagement Placer School for Adults agreed to continue providing computer and career development workshops at Roseville Connections.

Service Delivery Strategies Auburn Connections closed to the public on 06/23/16.

WIOA Transition In the process of reviewing the recently released final regulations.

GOLDEN SIERRA CONSORTIUM **BUSINESS SERVICES AND RAPID RESPONSE REPORT**

Report Period: 05/01/16 – 06/30/16

Prepared By: Business Engagement Team

ACTIVITY SUMMARY

<input checked="" type="checkbox"/>	New Placer Contacts	15
<input checked="" type="checkbox"/>	New El Dorado Contacts	6
<input type="checkbox"/>	New Alpine Contacts	
<input checked="" type="checkbox"/>	New Job Orders Received	8
<input checked="" type="checkbox"/>	Total Active Job Orders	300+
<input type="checkbox"/>	Rapid Response Events	1 official on-site event; Sports Authority was contacted about services

EVENT PARTICIPATION

<u>Date</u>	<u>Event Name</u>	<u>Outcomes</u>
05/03/16	Business Service Workshop (Placer)	11 employers attended
05/05/16	Business Service Workshop (EDC)	9 employers attended
05/26/16	Roseville 2016 Chamber Event	85+ employers reached
06/01/16	Hiring Event: Harris & Bruno	18 candidates participated
06/02/16	Rapid Response: Moe's BBQ	4 affected workers reached
06/07/16	Business Service Workshop (Placer)	27 incumbent workers trained
06/08/16	Business Service Workshop (EDC)	7 incumbent workers trained
06/09/16	North Lake Tahoe Business Walk	
06/14/16	Business Service Workshop (Placer)	34 incumbent workers trained
06/14/16	Business Service Workshop (EDC)	6 employers attended
06/15/16	Business Service Workshop (Placer)	15 incumbent workers trained
06/15/16	Business Service Workshop (Placer)	8 employers attended
06/21/16	Business Service Workshop (Placer)	42 incumbent workers trained
06/28/16	Business Service Workshop (Placer)	26 incumbent workers trained
06/29/16	Business Service Workshop (Placer)	7 incumbent workers trained
06/30/16	Business Service Workshop (EDC)	10 incumbent workers trained

ACTIVE JOB ORDER TRENDS

Hospitality and Tourism We saw an increase in openings in the Tahoe area likely due to better travel conditions.

Retail Tahoe area retail employers state they have difficulty hiring/retaining employees due to lack of affordable housing for local residents.

Health Care Services The greatest number of openings are for entry level positions such as Medical Assistant.

Information Technology Recent downsizing at Intel; staff participated in a hiring event to save jobs.

Construction/Trades Employers state they cannot fill their open positions fast enough.

Business and Financial Services No information to report.

Professional and Technical Services No information to report.