

**GOLDEN SIERRA JOB TRAINING AGENCY**

**GOVERNING BODY  
MINUTES**

**Wednesday, December 16, 2015 – 10:00 a.m.**

**Golden Sierra Job Training Agency  
1919 Grass Valley Highway, Suite 100  
Auburn, CA 95603**

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and the meeting was called to order by Vice-Chair Uhler at 10:05 a.m.

Present: Kirk Uhler, Michael Ranalli

Absent: Katherine Rakow

Guests: Jason Buckingham, Terrie Trombley, Lorna Magnussen, Kristianne Seargeant, Kathy Spindola

II. APPROVAL OF AGENDA

**Motion** to approve the Agenda by Ranalli, second by Uhler.

**Motion** approved unanimously.

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

A. Approval of Minutes from October 7, 2015 GB Meeting

**Motion** to approve the Consent Agenda by Ranalli, second by Uhler.

**Motion** approved unanimously.

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

None

V. CHAIR & VICE CHAIR 2016 ELECTION

Vice-Chair Uhler accepted the position of Chair for 2016 and nominated Ranalli as Vice-Chair. There were no objections.

**Motion** to approve Chair & Vice-Chair nomination by Ranalli, second by Uhler.

**Motion** approved unanimously.

VI. APPROVE RESOLUTION 15-04 – APPROVAL OF MOU WITH STATIONARY ENGINEERS LOCAL 39

Sergeant stated that significant closed session negotiation changes were made to operations as follows:

- layoff procedure – a shorter notice time-period now
- more streamlined call-back rehire list procedure
- more latitude in regard to budgetary crisis linked to federal funding stream/short order personnel changes
- limited raise compensation was negotiated which included doubling the time it takes to get to the next step level

Trombley commented that the MOU is now more administratively streamlined for the Agency.

**Motion** to approve Resolution 15-14 by Ranalli, second by Uhler.

**Motion** approved by roll call.

**Aye:** Ranalli, Uhler  
**Nay:** None  
**Abstain:** None  
**Absent:** Rakow

VII. APPROVE RESOLUTION 15-05 – EMPLOYER PAID MEMBER CONTRIBUTIONS (EPMC)

Buckingham stated that Resolution 15-05 aligns the employer paid member contributions to the bargaining agreement. This will be effective for three years.

**Motion** to approve Resolution 15-05 by Ranalli, second by Uhler.

**Motion** approved by roll call vote.

**Aye:** Ranalli, Uhler  
**Nay:** None  
**Abstain:** None  
**Absent:** Rakow

VIII. DIRECTOR'S UPDATE

A. State Plan

Buckingham said that the State has released its State Plan which is in alignment with the requirements of WIOA. The plan attempts to bring the four Core Partners from WIOA together with a single goal. The Core Partners are WIOA Title 1 (Golden Sierra), Department of Rehabilitation (DOR), Employment Development Department (EDD) and Adult Education.

The main goal is to realize attainment of 1 million middle-skilled industry-valued postsecondary credentials by 2027. A middle-skill credential is defined as having demonstrable labor market value that requires more than a high school education but less than a 4-year college degree. Focus is on income mobility, moving people from one socio-economic platform to the next. The three main objectives are "Demand-driven Skills Attainment", "Upward Mobility" and "Systems Alignment, Coordination and Integration."

The seven strategies of the plan are:

- Organizing regionally
- Identifying sector strategies
- Developing career pathways
- Utilizing earn-and-learn models
- Providing supportive services
- Building cross system data capacity
- Integrating services and braiding resources

The plan is open for comment until January 15, 2016, and Golden Sierra is compiling their comments to be submitted. The plan should be finalized and submitted to the Department of Labor (DOL) by early March 2016.

Buckingham said that in addition to the State plan, the Act requires a regional and local plan. The Governor identified regional planning areas with Golden Sierra's area being; Sacramento Employment Training Agency, Yolo County and North Central County. The State, regional and local plan requires revision every 4 years.

B. Memorandum Of Understanding (MOU) Draft Directive

Buckingham explained that in addition to the State and regional planning efforts, the state has issued guidance on the finalization of MOU's. These MOU's describe how the Core Partners will work together. Resource sharing agreements will be incorporated into the new system which consists of legal obligation for partners to contribute to the Workforce Development System; this includes contributing to the infrastructure cost. The first phase of the MOU must be completed by July 2016 and describes how the partners will work together prior to developing the plan. Phase 2 and 3 will include costs and partner contribution.

C. FY 2015/16 Revised Budget

Buckingham stated that a budget modification will reallocate a portion of Rapid Response monies due to a rescission in funding. The budget will also modify the original plan to expend 15% WIOA cash and 10% leverage to 20% WIOA cash and 5% leverage. \$60,000 will be transferred from Consortium Program Administration to Placer County in order to meet the consortium's direct training requirement. Last fiscal year's rollover amount will be trued up which means distribution of unencumbered funds between Program Administration and Placer Program.

IX. K5 EXPENDITURE UPDATE

Buckingham explained that this informational item identifies the expenditure rates across all counties. It was agreed that El Dorado County would reach 80% expenditure by December 31, 2015, and at this time they are at approximately 76%. Due to the progress and momentum, Buckingham recommends funding their contract that will begin January 1, 2016.

X. K5 DIRECT TRAINING REPORT

Buckingham said that the K5 report shows where the consortium is with meeting the direct training requirement. The report shows Placer County at 133% and El Dorado County at 88% direct training expended contracts. The report also shows that the actual leverage collected is lower than anticipated; therefore, increasing the training funds will help in meeting the 25% training expenditure requirement.

XI. FUTURE AGENDA ITEMS/NEW BUSINESS

- Draft Employee Handbook
- Management/Employee Contracts

XII. NEXT MEETING: February 3, 2016 – 10:00 am – Auburn Connections

XIII. ADJOURNMENT

Vice-Chair Uhler adjourned the meeting at 10:30 a.m.