

GOLDEN SIERRA JOB TRAINING AGENCY

GOVERNING BODY MINUTES

Wednesday, October 7, 2015 – 10:00 a.m.

Golden Sierra Job Training Agency
1919 Grass Valley Highway, Suite 100
Auburn, CA 95603

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and the meeting was called to order by Chair Rakow at 10:04 a.m.

Present: Katherine Rakow, Michael Ranalli, Kirk Uhler

Absent: None

Guests: Jason Buckingham, Lorna Magnussen, Terrie Trombley, Kathy Spindola

II. APPROVAL OF AGENDA

Motion to approve the agenda by Ranalli, second by Uhler.

Motion approved unanimously.

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

A. Approval of Minutes from August 5, 2015 GB Meeting

B. Approval of WB Application

BILL BETTENCOURT, Placer School for Adults,
Representing Education & Training; Adult Education

Motion to approve consent agenda items A & B by Uhler, second by Ranalli.

Motion approved unanimously.

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

None

V. APPROVE RESOLUTION 15-03 – 2016 PEMHCA

Buckingham explained that this resolution is part of the annual bargaining unit and sets the amount of the employer's contribution for calendar year 2016.

Motion to approve Resolution 15-03 – 2016 PEMHCA by roll call vote.

Aye: Rakow, Ranalli, Uhler
Nay: None
Abstain: None
Absent: None

VI. APPROVE JOINT POWERS AGREEMENT

Buckingham explained that a redline version and clean version of the Joint Powers Agreement (JPA) are included in the packet; the JPA has been reviewed and approved by the Board of Supervisors of Alpine, El Dorado and Placer counties. The JPA has been updated to conform to the federal Workforce Innovation and Opportunity Act (WIOA).

Motion to approve the Joint Powers Agreement (JPA) by Ranalli, second by Uhler.

Motion approved unanimously.

VII. APPROVE GOVERNING BODY BYLAWS

Buckingham stated that the draft amended Governing Body Bylaws will amend the current Governing Body Bylaws to reflect the changes in the agreement's membership, to conform to the requirements of the JPA law and conform to the federal Workforce Innovation and Opportunity Act (WIOA).

Motion to approve the Governing Body Bylaws by Uhler, second by Ranalli.

Motion approved unanimously.

VIII. APPROVE FY 2015/2016 CONSORTIUM FINAL BUDGET

Buckingham explained that this is the final draft of the 2015/16 budget. He referred to page 71, row 16, columns L & M, clarifying that the Disability Employment Accelerator Grant and Sector Partnerships National Emergency Grant will be administered by Agency staff on behalf of Placer, El Dorado and Alpine counties. Fifty percent of Dislocated Worker funding was transferred, as allowed, to the Adult program to make services more accessible.

Uhler complimented the staff for the clarity and design of the budget.

Motion to approve the 2015/16 consortium final budget by Uhler, second by Ranalli.

Motion approved unanimously.

IX. K5 EXPENDITURES UPDATE

Buckingham explained that this report allows for the ongoing oversight of the expenditures for the El Dorado Consortium. It was agreed that El Dorado will meet an 80% expenditure rate by December 31, 2015. Golden Sierra staff is working closely with El Dorado to help them meet this goal.

X. APPROVE RFP AWARD

Buckingham informed the board that the Career & Youth Services Request for Proposal (RFP) was presented through a competitive process; 2 bidders replied with responsive bids; outside raters reviewed the bids and the Workforce Board recommended awarding the RFP to El Dorado and Alpine counties. Awarding El Dorado the contract will be contingent on them reaching their 80% expenditure requirement by December 31, 2015.

Motion to approve and award the RFP contract to El Dorado and Alpine counties by Ranalli, second by Uhler.

Motion approved unanimously.

XI. APPROVE OUT OF STATE TRAVEL

- NAWB Forum

Buckingham explained the importance and benefit of attending the National Association of Workforce Board (NAWB) forum that is scheduled for March 2016, and requested authorization to send 2 board members, 1 Golden Sierra management staff and 1 Governing Body (GB) member to the event.

Ranalli asked if the Agency had attended the forums in the past. Buckingham said that they have for at least the last 6 years.

Rakow commented that she attended this year for the first time. She found it very educational and beneficial. She opened the invitation to the other GB members, as she was not certain she could attend this time.

Motion to approve the out-of-state travel expenditures for the 2016 NAWB forum by Ranalli, second by Uhler.

Motion approved unanimously.

Upon further discussion it was agreed that Supervisor Uhler would attend in March 2016.

XII. DIRECTOR'S UPDATE

- WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA)
 - ✓ ACTION MATRIX
 - ✓ DIRECTORS REPORT
 - ✓ WDB Membership Composition

Buckingham stated that significant progress is being made toward implementation of the new requirements of WIOA, many of which must take place by June 2016. With the WIOA, the focus is on the four core partners; Title I Workforce, Adult Education, Employment Development Department and Department of Rehabilitation. Making sure that sector-based needs are being identified is part of the efforts put forth by the partners.

Buckingham also commented on the survey that was sent out to the members; positive feedback on recent changes as well as positive comments and suggestions were communicated to the Agency.

Productive meetings have taken place with the four core partners with mutual investment from all. Bylaws of the Workforce Board are being drafted, which will outline the mission and vision. In order for the Board to implement the local plan the State plan must be in place, which is expected to be drafted and published by October.

Discussion led to scheduling a joint Governing Body/Workforce Board meeting at the beginning of 2016 after the Workforce Board bylaws are completed.

XIII. FUTURE AGENDA ITEMS/NEW BUSINESS

- Bargaining Unit MOU
- Chair and Vice Chair 2016 Election

XIV. NEXT MEETING: December 2, 2015 – 10:00 am – Auburn Connections

XV. ADJOURNMENT

Chair Rakow adjourned the meeting at 10:35 a.m.