

**GOLDEN SIERRA WORKFORCE BOARD  
REGULAR MEETING  
MINUTES**

**Thursday, July 16, 2015 - 1:00 p.m.**

**Folsom Lake College  
El Dorado Center Community Room  
6699 Campus Drive  
Placerville, CA 95667**

**I. ROLL CALL AND INTRODUCTION OF GUESTS**

Quorum was established and the meeting was called to order by Miller, Chair, at 1:05 pm

Miller announced that the following members had accepted term extension to support the WIOA transition:

David DeLeonardis  
Jason Buckingham  
Kevin Ferreira

Present: Tink Miller (Chair), Rick Larkey (Vice Chair), Anette Smith-Dohring\*, Carol Pepper-Kittredge, Daniela Devitt, Eric Cooper, John Tweedt, Kathleen Burris, Kevin Ferreira, Marcy Schmidt, Mark Frayser, Michael Zimmerman, Paul Castro, Randy Wagner, Stewart Schurr, Tim Cook

Absent: Bob Ward, Christina Nicholson, David DeLeonardis, Jason Buckingham, Kimberly Pellow, Laurel Brent-Bumb, Maggie Valenzuela, Martha Escobedo, Sherri Springer, Victor Wursten,

Guests: Stephen Amezcua, Darlene Galipo, Lorna Magnussen, Alexis Zoss, Michael Indiveri, Kathy Spindola, Erika Valencia, Nichole Williamson

*\*Indicates arrival time*

**II. APPROVAL OF AGENDA**

**Motion** to approve the agenda by Wagner, second by Zimmerman.

**Motion** approved unanimously.

**III. CONSENT AGENDA**

For Approval

A. Approval of Minutes from May 21, 2015 WB Meeting

Informational

A. Review Minutes from June 29, 2015 EC/FC Meeting

B. Attendance Log

**Motion** to approve the consent agenda by Devitt, second by Tweedt.

**Motion** approved unanimously.

IV. PUBLIC COMMENT-FOR THOSE ITEMS NOT ON THE AGENDA

Schmidt announced that registration has started for the Tri-County job fair, and due to cost, there has been discussion to turn it in to a 501C3 event. Sponsorship is being sought. This will be held in Roseville on Friday, August 21, 2015, 9am-1pm. The job fair is free, but if the employer would like to have a link to their hiring page there is a \$150 fee.

*\*1:10pm Anette Smith-Dohring arrived*

Wagner from SEDCorp commented on two successful small business workshops where over 20 agencies conducted a five-hour seminar covering Access to Capital Business Planning and Access to Consultant Resources. Data found that over 80% of the people attending the workshop were already conducting business, but that 70% of these people were operating without a business plan. SEDCorp will focus on helping these individuals.

Devitt announced that California Employers Association put on a series of HR employer forums for Golden Sierra in the month of June. The series included compliance issues in regard to the new sick leave law that became effective July 1<sup>st</sup>, as well as building high performance teams and employee engagement. The employers that attended are looking forward to working with Golden Sierra.

V. CONSTRUCTION & ENERGY SECTOR REPORT

Rick Larkey, Executive Director  
North State Building Industry Association Foundation (NSBIA)

Larkey explained that through partnership with the Sacramento Regional Builders Exchange and the Association of General Contractors of California they have launched a construction and energy sector consortium with the local community colleges.

Other highlights include:

- NSBIA was designated the systems integrator for construction and energy through the CAP and CRANE Community Partnership Trust Grants which was awarded \$21 million. This entails working with 15 regional high school programs.
- The foundation has an OJT Grant through Prop 39, and works with Golden Sierra, SETA, American River College, Sierra College and the Northern California Construction Training (NCCT) folks to place people who have received the MC3 (Multi-Craft Core Curriculum) into pre-apprenticeship training. Some of these placements are connected to the Arena project.
- Trying to develop a regional advisory and planning effort with the high schools that want to align their interests with a particular community college. These high schools will be invited to an advisory committee meeting in the fall with the community colleges. Then in the spring, all the partners and students involved will meet together as one big region to share information and address any community concerns.
- NSBIA has three structure-based committees that focus on curriculum and certification, job and internship development, and advocacy/communication/career awareness work-based learning.
- The association is very supportive of the tri-counties effort and NSBIA's job placement staff is talking about hosting and sponsoring a Trades Job Fair.

- Working closely with the Launch Pad piece, an automated system that allows the employers to be matched with interns in their field of work.
- Developing a generic packet for partners containing career information, and calendar of events to share. Upcoming event – Career GPS in September.
- Idea from Communication and Work-Based learning group is to develop a directory featuring students to showcase to employers.
- Provided a 2015 Calendar of meetings.
- NSBIA has started working with Roseville Adult School and Sierra College and have opened discussions on how to work together and integrate efforts.

Schmidt asked if NSBIA's main focus was on high schools and community colleges. Larkey said no; they are currently working with the Sacramento State University Construction Management Program which is involved in an international competition. They are also working together with the partners to place engineering interns in positions within their field, and are placing high school graduates in summer jobs.

Schmidt asked what the process is for getting students involved with BIA's program; do they have to currently be enrolled in school or be a recent graduate. Larkey said that either is acceptable. Some of the out-of-school programs have a paid internship that is offered through funds received from SETA.

#### VI. PARTNER PRESENTATION

Mark Frayser, M.S. SSMI - Rehabilitation Manager  
Department of Rehabilitation (DOR)

Frayser introduced himself as the Manager of the Roseville Office. He explained that DOR's main focus is to provide services and advocacy resulting in employment, independent living and equality for individuals with disabilities.

With the transition to WIOA beginning July 1, 2015, the department has \$45 million to spend on transitional youth. A slideshow covered the following:

- ❖ Statistics show that people who return to work lead a much happier, healthier lifestyle and healthcare costs are reduced.
- ❖ DOR serves 115,000 consumers annually; our region, Northern Sierra District (NSD) serves over 5,000 annually.
- ❖ Six out of ten people that seek help from DOR must succeed; the success rate of putting people to work through DOR is 80%.
- ❖ The consumer must present medical documentation stating that they have a disability
- ❖ Eligibility is determined within 60 days, sooner if all documentation is submitted by the consumer quickly (disability must be considered permanent).
- ❖ An Individual Plan for Employment (IPE) contract is specific to each individual and covers direct placement, vocational training and educational training
- ❖ DOR pays the equivalent of community college, CSU and UCD rates for the first 2 years or 60 units; certain circumstances may allow individuals with severe disabilities to attend a school which provides the services the individual needs

Cooper asked if DOR would pay for special equipment or accommodations if needed by the individual. Frayser said this would be considered on a case-by-case basis; written documentation is required from the doctor or medical provider stating that it is necessary. The individual's medical service must deny the accommodation before DOR can step in.

- ❖ If the individual is going through rehabilitation, and is at the time too severely disabled, DOR will ask them to continue with treatment and come back when they are a little more stable. This is because the employer is asking for someone who is work ready
- ❖ On-the-Job training is available with DOR, up to \$5,000 per individual
- ❖ Once the individual is hired the case is closed 90 days out. The consumer may return to DOR, if needed

Wagner asked if there were more jobs available than people or more people looking for jobs. Frayser said that there are more people looking for work than jobs available, but it's getting better with organizations working together.

## VII. WORKFORCE INNOVATION & OPPORTUNITY ACT (WIOA)

- ACTION MATRIX

Galipo commented that the Joint Powers Agreement (JPA) has been sent to County Council, reviewed by the Governing Body and is now being reviewed by Alpine, El Dorado and Placer County Board of Supervisors for approval. It is on the agenda for Alpine and El Dorado counties for July 21<sup>st</sup> and will be on Placer County's agenda very soon.

- CAREER & YOUTH SERVICES RFP UPDATE

Galipo commented on the RFP for Career Services and Youth Services as follows:

- RFP released on July 8, 2015
- Bidder's Conference on July 23, 2015
- Interested parties must turn in their application by August 14, 2015
- Partners from the system will review applications in mid to late August
- Approval by the Board in September/October
- Implementation scheduled for January 2016.

- WIB/WDB MEMBERSHIP COMPOSITION

Galipo shared with the Board that due to changes from WIA to WIOA they will begin seeing Workforce Investment Board (WIB) referred to as Workforce Development Board (WDB). She asked the Board to review pages 21-26 of the agenda packet and note any questions they may have of their roles and responsibilities, and to look for a survey that will be coming from board staff. The survey will be asking Board members for their feedback and given to the Executive Committee for further discussions about the composition, and make recommendations to the Governing Body.

VIII. WIA SERVICE PROVIDER UPDATES

- Alpine County Consortium (Nichole Williamson)
  - ✓ In the last quarter ending on June 30<sup>th</sup> they had 51 visits to their One-Stop
  - ✓ One in-school youth is working in their community development department
  - ✓ One participant in the Adult Dislocated Worker program has been offered a position as a nurse at the local hospital
  - ✓ Four new adult participants have been enrolled this month

Miller asked if any of the enrollees are from the Washoe Tribe who reside at Hung-A-Lel-Ti. Williamson said that about one third of their participants are from the Tribe.

- El Dorado County Consortium (Alexis Zoss)
  - ✓ Approximately 1,000 visitors have used the One-Stops in June
  - ✓ El Dorado has put on 11 workshops
  - ✓ 11 people have received their certificates through the NEXT Skills program
  - ✓ Participated in the workshop that SEDCorp hosted
  - ✓ They have been recovering the past year from staff loss. In the next two weeks they will have a long-term staff person retire, and currently have recruitment out for two staff.
  - ✓ Expended approximately 30% of their adult direct service money at this time, and have set an internal goal of enrolling 26 adults by December 31, 2015
  - ✓ Truck driver press release went out and they received 15 responses
  - ✓ Received a call from KCRA wanting to interview a participant of the program

Zoss thanked Golden Sierra for their technical assistance at their One-Stop, stating the information was very valuable. They will continue to evaluate their efforts and make adjustments as needed.

- Golden Sierra Job Training Agency (Darlene Galipo)
  - ✓ New service delivery strategy in the Auburn Connections site is now significantly based on an appointment only approach. It had become difficult for Golden Sierra staff to keep two offices open 8 am to 5 pm Monday through Friday. This strategy allows the staff to have more time to provide individualized career services and appropriate training services to the people who are interested and most likely to benefit. Golden Sierra has been able to bring the two week Get Hired pre-employment workshop series back to the office.
  - ✓ Preliminary performance results for program year 2014/15 showed that Golden Sierra has exceeded all 9 measures under Title 1. This reflects the work of all three counties.
  - ✓ Golden Sierra was awarded a Disability Employment Accelerator funding in the amount of \$166,000. This will be used to administer programs and services to people with disabilities.
- PRIDE Industries – *No Report*

IX. COMMITTEE UPDATES

- Business Services Committee [on hold] *No Report*
- Executive & Finance Committees

Miller commented that the Executive Committee continues to meet and discuss the transition from WIA to WIOA.

- Youth Council [on hold] *No Report*

Miller introduced Stephen Amezcua from EDD, and asked him to share a little about his role with the Agency.

Amezcua stated that he is a regional advisor that has been appointed to Golden Sierra consortium and other local workforce development agencies. His role is to answer questions and concerns that the local agencies have in regard to current rules and regulation.

Smith-Dohring suggested forming a group that could plan and discuss Board composition and operations at future Board meetings. Amezcua suggested researching WIOA, section 107 on the internet which will give Board composition information.

Cooper commented that the Riverside County Board of Supervisors dissolved their workforce board, and is looking at restructuring.

Smith-Dohring asked if the Board had seen the letter on Notice of Proposed Rulemaking (NPRM) from Ron Painter of NAWB that that she received at a Planning/Oversight Committee meeting for SETA. Miller said she had received it, but wasn't sure if the other members had. It was agreed that this information, and any other pertinent information from Amezcua would be sent to Magnussen and then distributed.

Wagner asked about the latest updates to the SlingShot Initiative, and requested that this item be placed on future agendas.

Smith-Dohring commented on a presentation by Valley Vision that covered the SlingShot Initiative. Board members suggested that we ask Valley Vision to present at one of our Board meetings to bring us up to date. It was also suggested that Golden Sierra form a planning committee specifically for the SlingShot Initiative.

Smith-Dohring stated that SETA's next Planning/Oversight Committee meeting is scheduled for September 17<sup>th</sup> which is open to the public.

X. FUTURE AGENDA ITEMS/NEW BUSINESS

- Youth Workgroup report out
- SlingShot Initiative
- Planning/Oversight Workgroup discussion

XI. NEXT MEETING

Thursday, September 17, 2015 – 1:00 PM, Brandman University

XII. ADJOURNMENT

Meeting adjourned by Chair Miller at 3 p.m.