

GOLDEN SIERRA JOB TRAINING AGENCY

**GOVERNING BODY
MINUTES**

Wednesday, August 5, 2015 – 10:00 a.m.

**Golden Sierra Job Training Agency
1919 Grass Valley Highway, Suite 100
Auburn, CA 95603**

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and the meeting was called to order at 10:00 a.m. by Chair Rakow.

Present: Katherine Rakow, Michael Ranalli, Kirk Uhler

Absent: None

Guests: Jason Buckingham, Lorna Magnussen, Terrie Trombley, Darlene Galipo, Kathy Spindola, Michael Indiveri, Kristianne Seargeant

II. APPROVAL OF AGENDA

Motion to approve agenda by Ranalli, second by Uhler.

Motion approved unanimously.

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

A. Approval of Minutes from June 3, 2015 GB Meeting

Motion to approve the consent agenda by Uhler, second by Ranalli.

Motion approved unanimously.

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

None

V. APPROVE RESOLUTION 15-01 - SIGNATURE AUTHORITY

Motion to approve Resolution 15-01 giving the Executive Director and Deputy Director signatory authority by Uhler, second by Ranalli.

Motion approved by roll call vote.

Aye: Rakow, Ranalli, Uhler
Nay: None
Abstain: None
Absent: None

VI. APPROVE RESOLUTION 15-02 - POSITION ROSTER

Motion to approve Resolution 15-02 budgeted FY 2015/2016 employee salary position roster by Uhler, second by Ranalli.

Motion approved by roll call vote.

Aye: Rakow, Ranalli, Uhler
Nay: None
Abstain: None
Absent: None

VII. APPROVE LETTER REGARDING ONE-STOP OPERATOR PROCUREMENT

Buckingham explained that the Draft Federal Notice of Proposed Rule Making is mandating a competitive process for procurement of the One-Stop Centers and this letter is requesting local Boards, who are responsible for the funds, to have the authority to determine what works best in their area.

Rakow agrees that decision making should be with the local Board.

Motion to approve the letter regarding the One-Stop Operator procurement by Uhler, second by Ranalli.

Motion approved unanimously.

VIII. DIRECTOR'S UPDATE

- WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA)

- ✓ Joint Powers Agreement (JPA)

Buckingham explained that the JPA has been revised, reviewed and approved by County counsel, approved by the Board of Supervisors from Alpine and El Dorado County and should be going to Placer County soon.

- ✓ Action Matrix

Buckingham explained that the matrix reflects the work-in-progress by Golden Sierra and work that has been completed. The updates are displayed in bold.

- ✓ Local Area Designation

Buckingham stated that Golden Sierra has received final approval for Local Area Designation.

- ✓ WDB Membership Composition

Buckingham said that Golden Sierra is in the process of making sure that our Workforce Board membership is in compliance. The new law requires an Adult Education member be on the board, which the Agency is in the process of securing at this time.

He explained that the core partners have been meeting to discuss systems alignment and target populations to understand how the system can better serve the region. The agency is working on drafting Workforce Board bylaws which includes Board composition. Golden Sierra's niche has been with small businesses and we have found a higher success rate employing participants in this area. Buckingham believes that when looking for Board composition, we should look to small businesses.

Buckingham commented on two grants that Golden Sierra was recently awarded:

1. Golden Sierra received \$166,000 for the Disability Employment Accelerator (DEA) Grant.
2. As part of the State awarded grant, National Emergency Grant (NEG); Golden Sierra received \$350,000. This is a sector based grant.
3. The agency applied for a Workforce Accelerator Funding grant which was not successful. Round 3 of this grant will be released soon and Golden Sierra will apply when it becomes available.

IX. K5 EXPENDITURES

Buckingham said that the report reflects the expenditure and enrollment concerns identified with the El Dorado consortium. It has been agreed upon that if 80% expenditure rate is not met by December 2015 the funds will be recaptured.. Staff has been aiding El Dorado with technical assistance, which has been helpful.

Rakow asked if Alpine County's expenditures were adequate at this time and Buckingham stated that it was not a concern. Trombley said that instead of setting aside a certain amount of budgeted money for each program area, Alpine County is spending their Direct Training funds as needed. They will also utilize Golden Sierra's assistance with invoicing and administrative support.

X. CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS
(Government Code §54957.6)

AGENCY DESIGNATED REPRESENTATIVES:
JASON BUCKINGHAM, TERRIE TROMBLEY & KRISTIANNE SEARGEANT

Employee Organization: Stationary Engineers Local 39

Rakow called the meeting into closed session at 10:20 a.m.

The Board reconvened into open session at 10:27 a.m.

Report out: Information was given from Kristianne Seargeant. No action taken.

XI. FUTURE AGENDA ITEMS/NEW BUSINESS

- Final budget
- Adult Education Workforce Board Application
- RFP Recommendation
- Ratification of MOU

XII. NEXT MEETING: October 7, 2015 – 10:00 am – Auburn Connections

XIII. ADJOURNMENT

Meeting adjourned at 10:28 by Chair Rakow.