

**GOLDEN SIERRA WORKFORCE BOARD  
EXECUTIVE COMMITTEE  
REGULAR MEETING  
MINUTES**

**Thursday August 20, 2015 – 1:00 pm**

**Roseville Connections  
115 Ascot Drive, Suite 180  
Roseville, CA 95661**

**I. ROLL CALL AND INTRODUCTION OF GUESTS**

Quorum was established and the meeting was called to order by Chair Miller at 1:04 p.m.

Present: Tink Miller, Rick Larkey, Kevin Ferreira

Absent: Laurel Brent-Bumb, Martha Escobedo

Guests: Jason Buckingham, Darlene Galipo, Lorna Magnussen, Terrie Trombley, Kathy Spindola, Michael Indiveri

**II. APPROVAL OF AGENDA**

**Motion** to approve the agenda by Larkey, second by Ferreira.

**Motion** approved unanimously.

**III. CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

For Approval

A. Approval of Minutes from June 29, 2015 EC/FC meeting

Informational

B. Review of Minutes from July 16, 2015 WIB meeting

C. Attendance Log

**Motion** to approve the consent agenda items A-C by Ferreira, second by Larkey.

**Motion** approved unanimously.

**IV. PUBLIC COMMENT – FOR THOSE ITEMS ON THE AGENDA**

Indiveri commented that according to an article he read, the Federal Government has not passed their 2015/2016 budget; they will have until the end of September to do so.

Miller handed out flyers for the Annual Assistive Technology Exposition sponsored by Placer Independent Resource Services that will take place on September 9, 2015, from 9am-1pm.

Thirty vendors will be attending at Placer County Fairgrounds in Roseville, CA; the expo is free and open to the public.

V. APPROVE LETTER REGARDING ONE-STOP OPERATOR PROCUREMENT

Buckingham explained that current interpretation of the law states that local areas can be One Stop Operators only after they have gone through the procurement process and the process has failed. The California Workforce Association, working on behalf of local areas and State Legislators, are requesting a letter be drafted by local agencies asking that the current interpretation be altered to read that local areas can be the One Stop Operator provided that the chief elected official, which would be the Governing Body and the Governor, agree since the law does not include a requirement for failed procurement.

Larkey asked if there was opposition to the proposed requested regulation change. Buckingham said that there were parties both for and against it.

**Motion** to approve the One-Stop Operator procurement letter by Larkey, second by Ferriera.

**Motion** approved unanimously.

VI. WIOA IMPLEMENTATION

Topics below are reported and discussed out of order.

• WDB MEMBER SURVEY RESULTS

Buckingham explained that a Workforce Board Survey was sent out to members requesting their feedback on where the Board stands currently with WIOA. The general consensus of the members who responded was favorable. Buckingham then asked the Executive Committee for their feedback on the responses which are noted as follows:

- one-on-one conversations with members indicate that they are in the process of understanding WIOA. The information is there; the individual needs to take the initiative to find the answers and be engaged
- of the responses received, the majority seem to understand what the workforce board is trying to accomplish and are actively involved
- it would have been helpful if the members responding with “undecided” or “disagree” could have offered insight as to how to resolve the situation
- the matrix that is included in the Board packets offers information that relates to implementing WIOA; this may not be apparent to the members
- a visual presentation of the matrix may be helpful that walks the members through the process, reviewing items that are currently outstanding and items that have been completed since the last meeting
- invite industry leaders to our board meetings to share their needs and ideas of how to better unify the partners to reach our goal of serving the community at a higher level
- meeting with industry sectors and learning about their needs will lead the board into defining our mission, vision and values

- ACTION MATRIX

Buckingham explained that the matrix reflects certain items in blue meaning that they have been completed. Though not this board's responsibility The Joint Powers Agreement (JPA) has been approved by Alpine and El Dorado counties, and will be going through Placer county in September.

- LOCAL AREA DESIGNATION

Buckingham stated that the final approval letter for local area designation was received by Golden Sierra.

- PARTNER MAPPING MEETINGS

Larkey recommended that the partners meet and discuss mapping of the business leadership councils that have been formed. It would be beneficial and effective to have local businesses meet and work with the local counties.

Buckingham stated that he has met with the core partners individually and additional meetings with the Core Partnership Group have been held; aligning of services and partner strengths were discussed. Adult schools are very interested in the discussions, and are looking to partner with the system.

Galipo said that Golden Sierra shared a draft of the Memorandum of Understanding (MOU) with the core partners, which will be used to enter into agreements with the board.

- WDB BYLAWS

- WDB MEMBERSHIP COMPOSITION

- SUBCOMMITTEES

Buckingham explained that if the board chooses to move in the direction of developing subcommittees, they must be chaired by a current board member, and have additional members that are not members of the local board.

Larkey stated that it may be helpful to involve the local Chambers along with various local industries to form a working partnership.

Buckingham suggested the board move in the direction of forming Ad hoc committees. He also emphasized the importance of having the partners work together to serve the public.

- MISSION & VISION STATEMENT

Buckingham commented that additional engagement with board members explaining the direction of the board's mission, vision and values may be helpful. The Board should aim at identifying which sectors initiatives to spearhead and which to support.

Buckingham will draft an overview of this meeting to have Chair Miller report out to the Workforce Board in September.

VII. CAREER & YOUTH SERVICES RFP STATUS

Buckingham stated that the Career & Youth Services Request for Proposal (RFP) was released; proposals were due and received August 14, 2015; rating committee is reviewing proposals and will return findings to Golden Sierra by August 28, 2015; a report will be made to the Workforce Board at the September 17, 2015, meeting and then Workforce Board recommendations presented to the Governing Body at their next scheduled meeting on October 7, 2015.

VIII. FUTURE AGENDA ITEMS/NEW BUSINESS

- Labor Market Information Division (LMID) presentation at next Workforce Board (WB) Meeting – 9/17/15
- Sector presentations
- SlingShot

IX. NEXT MEETING

October 15, 2015 – Joint Executive & Finance, Roseville Connections

Chair Miller announced that Michael Zimmerman, Director of Operations - MTI College, will be joining the Finance Committee as a board member. The committee is scheduled to meet on September 17<sup>th</sup> at 12:00 p.m. at Brandman University in Roseville.

X. ADJOURNMENT

**Motion** to adjourn by Larkey at 2:25 p.m.

Meeting adjourned.