

GOLDEN SIERRA JOB TRAINING AGENCY

GOVERNING BODY SPECIAL MEETING MINUTES

Thursday, April 9, 2015 – 2:00 p.m.

Golden Sierra Job Training Agency
1919 Grass Valley Hwy, Suite 100
Auburn, CA 95603

(1) Alpine County Administration Bldg.
Board of Supervisors
Conference Room
99 Water Street
Markleeville, CA 96120

(2) Placer County District Office
1700 Eureka Road, Suite 160
Roseville, CA 95661

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and the meeting was called to order at 2:00 p.m. by Chair Rakow

Present: Katherine Rakow (1), Kirk Uhler (2)

Absent: Michael Ranalli

Guests: Jason Buckingham, Terrie Trombley, Lorna Magnussen, Michael Indiveri,
Kristianne Seargeant, Herman Williams, Kathy Spindola

(#) indicates teleconferencing location

II. APPROVAL OF AGENDA

Request to remove agenda items X and XI.

Motion to approve agenda as amended by Uhler, second by Rakow.

Motion approved by roll call vote.

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

A. Approval of Minutes from February 10, 2015 GB Meeting

Motion to approve the consent agenda by Uhler, second by Rakow

Motion approved by roll call vote

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

Rakow congratulated Golden Sierra, Placer County for their Economic Development Award.

Rakow called the meeting into closed session at 2:10 p.m.

V. CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS
(Government Code §54957.6)

AGENCY DESIGNATED REPRESENTATIVES:
JASON BUCKINGHAM; TERRIE TROMBLEY & KRISTIANNE SEARGEANT

Employee Organization: Stationary Engineers Local 39

VI. CLOSED SESSION

PUBLIC EMPLOYMENT: PERFORMANCE EVALUATION
(Government Code §54957)

TITLE: EXECUTIVE DIRECTOR

Rakow called the meeting back into open session at 2:37 p.m.

Report out: Board has given information and direction to labor negotiators.

VII. APPROVE FY 2013/2014 FINANCIAL STATEMENT AND SINGLE AUDIT; VAVRINEK, TRINE, DAY & CO

Buckingham introduced Herman Williams from Vavrinek, Trine, Day & Co. who presented the report from the 2013/2014 financial statement and single audit.

Williams explained that based on their audit, the financial statements are fairly presented in all material respects, and they issued a clean opinion on Golden Sierra's statements. No audit adjustments were added in regard to governance AUC260. Williams gave an overview of the three reports:

- Independent Auditors Report – A clean opinion was issued on the financial statements.

Noted: Rakow did not have a complete agenda packet which included the auditor's report.

- Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance – No deficiencies were found with no findings to report out.
- Independent Auditor's Report on Compliance for each Major Federal Program and on Internal Control over Compliance Required by OMB Circular A-133 – The Agency complied in all material respects with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2014.

Williams reported that the agency's Schedule of Expenditures of Federal Awards (SEFA) numbers were consistent with the financial statements that were audited as a whole. There were no disagreements with management or issues with documentation while performing the audit, therefore; a clean report was given.

Motion to approve the 2013/2014 Financial Statement and Single Audit by Uhler, second by Rakow.

Motion approved by roll call vote.

Indiveri asked for clarification on the decline of the total number of other postemployment benefits (OPEB) figures. Trombley explained that there are employees with retirement potential that are calculated in. The figures were showing 22 active employees and 32 retirees and beneficiaries receiving benefits. It was explained that should someone leave the agency and hire on with a reciprocity agency then eventually Golden Sierra will be responsible for their retirement, so they are included in the 32 calculation. Trombley also explained that there is an actuarial standard assumption put in place when considering whether someone is a full FTE or half FTE.

VIII. APPROVE LOCAL AREA DESIGNATION APPLICATION (WSD14-10)

Buckingham explained that receiving Local Area Designation is the first step in order to provide services under WIOA . The application must be approved by the Workforce Board as well as the Governing Body. The Workforce Board approved the application at their last meeting so the Agency is asking for approval by the Governing Body. It was submitted unsigned by the deadline in accordance with WSD14-10, but will be resubmitted with the final signatures.

Motion to approve Local Area Designation application by Uhler, second by Rakow.

Motion approved by roll call vote.

IX. APPROVE 2015/2016 MEETING SCHEDULE

Motion to approve the 2015/2016 meeting schedule by Uhler, second by Rakow.

Motion approved by roll call vote.

X. APPROVE GOVERNING BODY BYLAWS (removed)

XI. JOINT POWERS AGREEMENT (JPA) – INFORMATION (removed)

XII. GOVERNING BODY/WORKFORCE DEVELOPMENT BOARD (WDB) AGREEMENT

Buckingham explained that the GB/WDB agreement is devised between the Governing Body and the Workforce Board which outlines the responsibilities of the two parties. It has been updated to include the functions of the Workforce Board under the WIOA and makes reference to the WDB, as opposed to the WIB. It will initially go through the Workforce Board for approval, with the Governing Body having the ultimate authority. Buckingham explained that this draft will change the old agreement to a new agreement referencing the WIOA and the new responsibilities.

XIII. DIRECTOR'S UPDATE

A. EVENT REPORT OUTS

CWA Day at the Capitol

Buckingham stated that on March 4th the California Workforce Association (CWA) held the Day at the Capitol Event which he felt was very successful. He believes that the understanding of the workforce system at the state level is better now than in previous years. The success of the system and consistent messaging in California has contributed to this understanding.

NAWB Conference

Buckingham felt that the National Association of Workforce Boards (NAWB) event would have been more beneficial if there were regulations or Notice of Proposed Rule Makings (NPRM) prior to the event. What he found very helpful were the ideas of how to frame the discussions around coming together as partners in the workforce system, both with funding the system and documenting what we all do. He will use this information to reach out to the core partners with WIOA and partners in the One-Stop system.

Rakow said she was informed that there were over 1,400 attendees at this event, and felt it was a great networking opportunity. She said that this was her first time attending and thoroughly enjoyed all the workshops. She came back with a wealth of knowledge, and was pleased with the emphasis on the out of school youth and the long term employed.

B. TEGL 19-14 VISION FOR THE WORKFORCE SYSTEM AND INITIAL IMPLEMENTATION OF WIOA

Buckingham combined Items B and C to report out. Regulations for the new legislation should have been received by the end of January, but notification was received by the Department of Labor that they would not be coming out until the spring. What is being issued are Notices of Proposed Rule Makings (NPRM) which are documents that allow organizations to comment on what the final regulations should include.

The TEGL 19-14 has been issued by the Department of Labor and Buckingham highlighted some of the items as follows:

- They are looking for an integrated job driven workforce system where the needs of business drive workforce solutions.
- America's Job Centers to provide excellent customer service with the focus on continuous improvement.

Buckingham stated that the Federal Government has branded the AJC's as the One-Stop Centers. In California the State Board has taken a different approach, having AJCC's, which are America's Job Centers of California. Buckingham believes there will be a shift in California for that federal branding to take place.

- The workforce system to support strong regional economies and play an active role in community and workforce development.
- Continuous improvements supported through evaluation, accountability, and identification through best practices and data driven decision making.

Buckingham's concern with the wording of this is whether there will be a continuous improvement measure attached.

- Active participation of the business community in the planning process.
- The Workforce Board to focus on strategy and facilitate public/private partnerships that primarily support sector strategies.
- Advance career pathways.
- Advance opportunities for job seekers.
- Foster innovation and streamline operations.
- That plans are closely aligned with economic development.

Working together regionally for procurement and Board management were discussed. Buckingham stated that five NPRMs were received, but the actual regulations may take some time. In the five notices received there are two from the Department of Labor that are directly relevant to the system, one focuses on Title 1 and the other focuses on the combined plan. Golden Sierra will work with the State Association to summarize and analyze.

Buckingham said that locally the Agency has been working on implementation ideas and strategies for moving forward, and will be focusing on the organization's strengths and providing these services to the community. The Agency will likely contract out services to organizations that may be able to be more responsive.

Other areas to focus on:

- Generate income outside of the standard workforce allocation that is received. The Ticket to Work Program has been successful, bringing in between \$15,000 to \$20,000.
- Increase Earn and Learn services by setting target percentages of the Agencies training, like On-the-job Training (OJT).
- Initiate a targeted Veteran's Initiative which the Agency has started the branding for. The brand is going to be "Service First."
- Sector strategies are great, but should likely be regional initiatives. It's difficult to put together a sector strategy for smaller communities. This region has already been established locally and will align with the states defined regional area.
- Expand the Agencies business engagement as part of WIOA, but also expand the NEXT brand identification. In doing so, the Agency should be centralizing Rapid Response activities hopefully eliminating some layers of administration by not subcontracting this money out as is currently done.

Buckingham stated that partner meetings are occurring including conversations centered on Memorandum of Understandings (MOUs) that are require by the Act; there is a 2 year period to accomplish this.

Buckingham stated that one of the responsibilities of the Governing Body is to make sure that the Workforce Board is in membership compliance within one year. Golden Sierra will be working on drafting policies and procedures to help the Board with this.

Rakow added that in one of the NAWB workshops the pressing question was asked....are we ready for WIOA on July 1, 2015; consensus was that a lot of areas may not be ready. Buckingham concurred, but added that the TEGL gives direction to move forward.

Buckingham stated that the One-Stop Operator procurement and defined roles could have an impact on the Agency based on the final rules; this is the key item being watched.

C. WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA)

Combined with Item B above.

Connection was lost with Chair Rakow. There were no other action items on the agenda; therefore, the meeting was adjourned by Uhler.

XIV. REPORT OUT OF TRAINING EXPENDITURES

K491016 – July 1, 2013 – June 30, 2015

XV. WIA PERFORMANCE RESULTS 2013-2014 (WSIN14-29)

XVI. WIA SERVICE PROVIDER PERFORMANCE Q2

XVII. FUTURE AGENDA ITEMS/NEW BUSINESS

None

XVIII. NEXT MEETING: June 3, 2015 – 10:00 am – Auburn Connections

XIX. ADJOURNMENT

Motion to adjourn by Uhler at 3:09

**GOLDEN SIERRA
GOVERNING BODY**

MEMORANDUM

DATE: June 3, 2015
TO: Governing Body (GB)
FROM: Jason Buckingham, GSJTA Executive Director
SUBJ: WIB/WDB Term Extension

Resolution Action Item Information

The term as members on the Workforce Board (WB) will be ending on June 30, 2015, for the following:

Jason Buckingham
Kevin Ferreira
Daniela Devitt.

With the transition from WIA to WIOA we would like to extend their term through the conversion.

**GOLDEN SIERRA
GOVERNING BODY**

MEMORANDUM

DATE: June 3, 2015
TO: Governing Body
FROM: Jason Buckingham, GSJTA Executive Director
SUBJ: Governing Body (GB)/Workforce Development Board (WDB) Agreement

Resolution Action Item Information

Attached for your approval is a revised Governing Body (GB)/Workforce Development Board (WDB) agreement. The document clearly defines the roles and responsibilities of the Workforce Board and the Chief Local Elected Officials (the Governing Body) as it relates to the requirements of the Workforce Innovation and Opportunity Act (WIOA). The document revisions include updating references to the Workforce Investment Act (WIA) to the WIOA. In addition, the agreement updates the functions of the WDB for consistency with WIOA. \

This agreement was approved by the WDB Executive Committee on behalf of the WDB on April 16, 2015.

AMENDED AND RESTATED AGREEMENT OF AUTHORITIES
AND RESPONSIBILITIES BETWEEN
THE GOVERNING BODY OF THE GOLDEN SIERRA JOB TRAINING AGENCY
(as the LOCAL WORKFORCE DEVELOPMENT AREA) AND
THE GOLDEN SIERRA WORKFORCE DEVELOPMENT BOARD

I. PARTIES

This agreement is made and entered into, as of the last date set forth below, by and between the Golden Sierra Job Training Agency (which has been designated as the local workforce development area) Governing Body (“Governing Body”) and the Workforce Development Board (“WDB”) for the three county workforce investment area covering Alpine, El Dorado, and Placer Counties (“Area”).

The “local workforce development area” was formerly referred to as the “local workforce investment area.” The “Workforce Development Board” was formerly referred to as the “Workforce Investment Board.”

II. TERM

This agreement is effective when approved and executed by the Governing Body and the WIB. It shall remain in full force and effect until terminated by either party by giving six months advance written notice to the other party of intent to terminate this agreement. Unless earlier terminated as set forth herein, this agreement shall expire and terminate effective upon sunset of the Workforce Innovation and Opportunity Act (which supersedes the Workforce Investment Act).

III. WDB DUTIES AND FUNCTIONS

The WDB shall take the lead in policymaking in the following areas, but, subject to the required approval of the Governing Body or to the requirement to work in partnership with the Governing Body, as set forth in the Workforce Innovation and Opportunity Act:

- Developing Workforce Innovation and Opportunity Act and other area plans and budgets;
- Conducting research and analysis related to the local workforce and regional labor market
- Establishing performance expectations for the Area’s workforce development system;
- Coordinating with employers and other entities to, among other things, support employer utilization of the local workforce development system, to ensure that workforce investment activities meet the needs of employers, and to develop and implement strategies for meeting the employment and skill need of workers and employers;
- Certifying one-stop career centers and designating their operator;
- Approving youth and adult service and training providers when competitively procured;
- Establishing youth policies, either acting through the Youth Council or the full WDB;
- Developing strategies to use technology to maximize the accessibility and effectiveness of the local workforce development system;
- Coordinating activities with education and training providers in the Area;
- Other duties and functions as authorized by the Workforce Innovation and Opportunity Act, successor legislation or amendments thereto, the State of California or the Governing Body.

The WDB, itself, shall not operate programs.

IV. GOVERNING BODY DUTIES

The Golden Sierra Job Training Agency shall be the grant recipient and administrative entity for the Area.

The Governing Body shall perform those duties set out in the Joint Powers Agreement, among the member counties of the Governing Body, as amended both before and after the execution of this agreement. In addition, the Governing Body shall have the right to review and either approve or reject WDB policymaking decisions under Section III above.

V. WDB TERMS OF APPOINTMENT

Terms of appointment for WDB members, and other related issues, including the process for WDB member resignation and removal for cause, shall be as set forth in the WDB’s bylaws.

VI. STAFF SUPPORT

In recognition of limited administrative funds and the need to make maximum funding available for programs and services, the Golden Sierra Job Training Agency shall provide staff support to both the WDB and the Governing Body. Golden Sierra Job Training Agency staff assigned to WDB responsibilities shall take their direction from, and report to, the WDB and its committees. Notwithstanding the foregoing, such staff shall remain Golden Sierra Job Training Agency employees at all times and shall not engage in activities that conflict with direction from the Governing Body or their roles and responsibilities as employees of Golden Sierra Job Training Agency.

The Governing Body and WDB will maintain consolidated office and material support necessary for both bodies to properly discharge their responsibilities under the Workforce Innovation and Opportunity Act and other relevant federal and state legislation, the Joint Powers Agreement, their respective bylaws, and this agreement.

Final authority for any decision to hire, evaluate or discharge any staff assigned to the WDB shall rest solely with Golden Sierra Job Training Agency and its Governing Body.

VII. INDEPENDENCE OF TERMS

If any terms or provisions of this agreement or the application thereof to any person or circumstances shall, to any extent be held invalid or unenforceable, the remainder of this agreement shall not be affected thereby and every other term and provision of this agreement shall be valid and enforced to the fullest extent permitted by law.

APPROVED FOR THE
GOVERNING BODY:

APPROVED FOR THE
WORKFORCE DEVELOPMENT BOARD:

Chairperson, Governing Body
Date: _____

Chairperson, Workforce Development Board
Date: _____

**GOLDEN SIERRA
GOVERNING BODY**

MEMORANDUM

DATE: June 3, 2015
TO: Governing Body (GB)
FROM: Jason Buckingham, GSJTA Executive Director
SUBJ: 2015/2016 Draft Budget - Consortium

Resolution Action Item Information

Before the Board for review and approval is the he Fiscal Year 2015/2016 Draft Budget starting July 1, 2015. This budget was reviewed and recommended for approval by the Finance Committee and WIB/WDB on May 21, 2015.

Of note are two items listed below in addition to items listed in the budget narrative.

Career Services and Youth Services:

The Workforce Innovation and Opportunity Act (WIOA) requires a competitive process for awarding Career and Youth Services. In order to ensure compliance with these regulations an appropriate mechanism must be in place. Staff will be releasing a request for proposals in late June or July with an estimated timeline for awards as follows:

- Public notice – (1 week)
- RFP – (must be available for 3 weeks)
- Rating (2 weeks)
- Contract Negotiations (2 weeks)

Awarding contract (4 weeks)

- GB and Workforce Board approval

Contract approval (4-12 weeks estimated)

	Jun	Jul	Aug	Sep	Oct	Nov	Dec
4 week				RFP		Award	Contract
12 week		RFP		Award	Contract		

18 month contracts for Career and Youth Services, under the new funding stream, would start January 1, 2016. There will be no disruption of services as current contractors have unspent previous year carryover funding for continued operation.

Affiliate centers would have access to training dollars; however, training contracts and support service payments will continue to be administered by Golden Sierra Job Training Agency.

Rapid Response and Layoff Aversion:

Strategies for the consortium's use of Rapid Response and layoff aversion funds were discussed at the Finance Committee and the full Workforce Board. Because the lifespan of this funding is limited to 12 months, the use of funds and reporting requirements are complex the budget reflects the adoption of the recommendation to implement a central business engagement strategy. This strategy, would serve all counties within the Joint Powers Agreement, reduce duplication, improve communication and ensure service continuity throughout the region. In addition, the strategy will reduce administrative burden (a key tenant of WIOA), enhance awareness of the Board's NEXT suite of business services, ensure that all counties receive an equitable distribution of business services and eliminate the need to recapture unspent funds.

Summary of Approach in Developing the Draft Budget for Fiscal Year 2015/2016									
<p>The model used to develop the Consortium's annual budget is the Priority Based Budget model. The goal is to develop a budget based on the relationship between program funding levels and expected results from that program. The objectives are to obtain cost-efficient and effective ways to meet the requirements of the <i>Workforce Innovation and Opportunity Act</i> while minimizing service interruptions to participants.</p> <p>In the next few months and before the Fiscal Year 2015/2016 Final Budget is presented the Executive Committee and Finance Committee will meet to develop ways for measuring progress and success for each cost center.</p>									
Description of Schedules									
Please note: The schedule numbers in this budget do not correspond to prior year's annual budget presentations.									
Schedule 1	<u>Consortium Sources and Uses</u>	Schedule is based on estimates for funding carry over and new awards. Expenditures have been adjusted based on anticipated cost increases, WIOA spending requirements and newly implemented pension funding requirements.							
Schedule 2	<u>Consortium Cost Center Detail</u>								
	Consortium Administration:	Includes fiscal management, procurement, and human resource functions.							
	Consortium Program Administration:	Includes program oversight and technical assistance to member counties. Staff and consultants have expertise in ADA/EO compliance, program monitoring, WIOA implementation, and database management.							
	Consortium rapid Response and Layoff Aversion:	Includes activities related to business outreach, workshop facilitation, and labor exchange. Staff have expertise in helping affected employees return to work as quickly as possible following a layoff and developing early-warning systems to prevent layoffs altogether.							
	Consortium Comprehensive One-Stop:	Includes the physical location and related operating expenses of the required job center that offers universal access and comprehensive employment-related programs and services.							
	Regional Cost Sharing Administration:	Demonstrates anticipated need to comply with EDD's Draft Directive <u>WSDD 116 Identification of WIOA Regional Planning Units</u> and supports regional planning efforts.							

Approved by:
Finance Committee - 2015-05-21
WDB - 2015-05-21
Governing Board

	El Dorado County Career and Training Services:	Includes PY 14/15 carry-in funds to be administer by El Dorado County HHS and PY 15/16 WIOA funds to be competitively procured (sub recipient TBD).
	Placer County Career and Training Services:	Includes PY 14/15 carry-in funds and PY 15/16 WIOA funds to be administered by GSJTA.
	Alpine County Career and Training Services:	Includes PY 14/15 carry-in funds to be administer by Alpine County HHS and PY 15/16 WIOA funds to be competitively procured (sub recipient TBD).
	Non-Allocation Career and Training Services:	Includes anticipated Disability Employment Accelerator award. Additional non-allocation awards might include National Emergency Grants and Workforce Accelerator Funds (applications pending).
Schedule 3	<u>Consortium Contracted Services</u>	Schedule provides detail for contracts administered by the Agency for newly awarded funds and rebudgeted contracts for Consortium Operations and Programmatic Career Services and Training.
Schedule 4	<u>Consortium Allocation of Subgrant Award</u>	Schedule is based on an estimated funding award for the new WIOA Allocation Awards, Rapid Response and Layoff Aversion. The schedule also separated funding based on the new WIOA legislation.
Schedule 5	<u>Consortium Leverage Requirements</u>	Schedule provides dollar amounts required to be captured as leveraged resources in order to meet the state imposed 25% Direct Training requirement for Adult and Dislocated Working funding streams.

**Approved by:
 Finance Committee - 2015-05-21
 WDB - 2015-05-21
 Governing Board**

Schedule 1
 Consortium Sources and Uses
 Draft Budget FY 2015/2016
 Presented: May 2015

		<u>A</u>		<u>B</u>		<u>C</u>		<u>C-B</u>	<u>C/B</u>
<i>L</i>	<i>i</i>	Fiscal Year		<i>Estimated</i>		Consortium		Difference	Percent of
<i>n</i>	<i>e</i>	2014/2015		Close for		Fiscal Year		from	Change from
<i>#</i>		Revised Final	% of	Fiscal Year	% of	2014/2015	% of	Estimated	Estimated
		Approved	Total	Return of RR	Total	Draft Budget	Total	2014/2015 to	2014/2015 to
		December	Funding	and Layoff	Funding			Draft	Draft
		2014		Aversion				2015/2016	2015/2016
		Funding Sources:							
1	Carry-In Allocation Funds from PY 14	\$ 2,110,965		\$ 2,110,965		\$ 1,850,833		\$ (260,132)	-12.32%
2	<i>Estimated</i> PY 15/16 WIOA Allocations	3,631,369		3,631,369		3,632,603		1,234	0.03%
3	<i>Estimated</i> Rapid Response Funds PY15	291,910		114,192		291,910		177,718	155.63%
4	Carry-In Allocation Rapid Response from PY 14	110,897		110,897		-		(110,897)	-100.00%
5	<i>Estimated</i> Layoff Aversion Funds PY15	72,802		20,129		72,802		52,673	261.68%
6	<i>Estimated</i> Non-Allocation Awards	7,000		7,000		150,000		143,000	2042.86%
7	Total Funding Sources	\$ 6,224,943		\$ 5,994,552		\$ 5,998,148		\$ 3,596	0.06%
		Expenditures:							
		Consortium Operations:							
8	Retiree Benefits	\$ 81,480	1.31%	\$ 61,825	1.03%	\$ 470,890	7.85%	\$ 409,065	661.65%
9	Salaries and Benefits	2,103,417	33.79%	1,967,419	32.82%	1,233,290	20.56%	(734,129)	-37.31%
10	Services and Supplies	661,602	10.63%	664,157	11.08%	439,732	7.33%	(224,425)	-33.79%
11	Professional Services	102,762	1.65%	18,123	0.30%	\$ 122,328	2.04%	\$ 104,205	574.99%
12	Consortium Operations Total	\$ 2,949,261	47.38%	\$ 2,711,524	45.23%	\$ 2,266,240	37.78%	\$ (445,284)	-16.42%
		Career Service:							
13	Placer County	\$ 666,672	10.71%	\$ 703,511	11.74%	\$ 1,260,904	21.02%	\$ 557,393	79.23%
14	El Dorado County	1,606,219	25.80%	1,503,006	25.07%	1,374,454	22.91%	(128,552)	-8.55%
15	Alpine County	114,241	1.84%	112,596	1.88%	80,183	1.34%	(32,413)	-28.79%
16	Career Service Totals	\$ 2,387,132	38.35%	\$ 2,319,113	38.69%	\$ 2,715,541	45.27%	\$ 396,428	17.09%
17	Expenditures Non-Allocation Awards	\$ -	0.00%	\$ -	0.00%	\$ 150,000	17.62%	\$ 150,000	0.00%
18	Committee Budget	\$ 25,000	0.40%	\$ 12,631	0.21%	\$ 15,000	0.25%	\$ 2,369	18.76%
19	Current Year Award Expended in Second Year	\$ 863,550	13.87%	\$ 951,284	15.87%	\$ 851,367	14.19%	\$ (99,917)	-10.50%
20	TOTAL EXPENDITURES	\$ 6,224,943		\$ 5,994,552		\$ 5,998,148		\$ 3,596	0.06%
21	Net Income/(Loss)	\$ -		\$ -				\$ -	

Approved by:
 Finance Committee - 2015-05-21
 WDB - 2015-05-21
 Governing Board

		<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>
<i>L</i>		Consortium	Consortium	Consortium	One Stop	Consortium	Regional Cost
<i>i</i>		Admin	Program Admin	Rapid Response	Operator	Comprehensive	Sharing Admin
<i>n</i>				and Layoff		One Stop	
<i>e</i>				Aversion			
#							
Funding Sources:							
1	Carry-In Allocation Funds from PY 14	\$ 364,546	\$ 504,050	\$ -	\$ -	\$ 13,000	\$ -
2	Estimated PY 15/16 WIOA Allocations	363,259	1,089,781	-	30,000	323,259	10,000
3	Estimated Rapid Response Funds PY15	-	87,573	175,146	-	29,191	-
4	Carry-In Allocation Rapid Response from PY 14	-	-	-	-	-	-
5	Estimated Layoff Aversion Funds PY15	-	21,841	43,681	-	7,280	-
6	Estimated Non-Allocation Awards	-	-	-	-	-	-
7	Total Funding Sources	\$ 727,805	\$ 1,703,245	\$ 218,827	\$ 30,000	\$ 372,730	\$ 10,000
Expenditures:							
Consortium Operations:							
8	Retiree Benefits	\$ -	\$ 470,890	\$ -	\$ -	\$ -	\$ -
9	Salaries and Benefits	306,150	532,721	138,636	-	255,782	-
10	Services and Supplies	58,131	256,790	27,863	-	86,948	10,000
11	Professional Services	-	10,000	\$ 52,328	30,000	30,000	-
12	Consortium Operations Total	\$ 364,281	\$ 1,270,401	\$ 218,827	\$ 30,000	\$ 372,730	\$ 10,000
Career Service:							
Program Year 2014/2015 WIA							
13	Placer County - Agency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
14	El Dorado County - HHS	-	-	-	-	-	-
15	Alpine County - HHS	-	-	-	-	-	-
Program Year 2015/2016 WIOA							
16	Placer County - Agency	-	-	-	-	-	-
17	El Dorado County	-	-	-	-	-	-
18	Alpine County	-	-	-	-	-	-
19	Career Service Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20	Expenditures Non-Allocation Awards	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
21	Committee Budget	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -
22	Current Year Award Expended in Second Year	\$ 363,524	\$ 417,844	\$ -	\$ -	\$ -	\$ -
23	TOTAL EXPENDITURES	\$ 727,805	\$ 1,703,245	\$ 218,827	\$ 30,000	\$ 372,730	\$ 10,000
24	Net Income/(Loss)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Approved by:
 Finance Committee - 2015-05-21
 WDB - 2015-05-21
 Governing Board

Schedule 2
 Consortium Cost Center Detail
 Draft Budget FY 2015/2016
 Presented: May 2015

		<u>G</u>	<u>H</u>	<u>I</u>	<u>J</u>	<u>K</u>
<i>L</i>		El Dorado County Career and Training Services	Placer County Career and Training Services	Alpine County Career and Training Services	Non-Allocation Awards	Total Equals Column C on Funding & Sources Schedule
<i>i</i>						
<i>n</i>						
<i>e</i>						
#						
	Funding Sources:					
1	Carry-In Allocation Funds from PY 14	\$ 702,420	\$ 204,797	\$ 62,020	\$ -	\$ 1,850,833
2	<i>Estimated</i> PY 15/16 WIOA Allocations	672,034	1,126,107	18,163	-	3,632,603
3	<i>Estimated</i> Rapid Response Funds PY15	-	-	-	-	291,910
4	Carry-In Allocation Rapid Response from PY 14	-	-	-	-	-
5	<i>Estimated</i> Layoff Aversion Funds PY15	-	-	-	-	72,802
6	<i>Estimated</i> Non-Allocation Awards	-	-	-	150,000	150,000
7	Total Funding Sources	\$ 1,374,454	\$ 1,330,904	\$ 80,183	\$ 150,000	\$ 5,998,148
	Expenditures:					
	Consortium Operations:					
8	Retiree Benefits	\$ -	\$ -	\$ -	\$ -	\$ 470,890
9	Salaries and Benefits	-	-	-	-	1,233,289
10	Services and Supplies	-	-	-	-	439,732
11	Professional Services	\$ -	-	-	\$ -	122,328
12	Consortium Operations Total	\$ -	\$ -	\$ -	\$ -	\$ 2,266,239
	Career Service:					
	Program Year 2014/2015 WIA					
13	Placer County - Agency	\$ -	\$ 134,797	\$ -	\$ -	\$ 134,797
14	El Dorado County - HHS	702,420	-	-	-	702,420
15	Alpine County - HHS	-	-	62,020	-	62,020
	Program Year 2015/2016 WIOA					
16	Placer County - Agency	-	1,126,107	-	-	1,126,107
17	El Dorado County	672,034	-	-	-	672,034
18	Alpine County	-	-	18,163	-	18,163
19	Career Service Totals	\$ 1,374,454	\$ 1,260,904	\$ 80,183	\$ -	\$ 2,715,541
20	Expenditures Non-Allocation Awards	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000
21	Committee Budget	\$ -	\$ -	\$ -	\$ -	\$ 15,000
22	Current Year Award Expended in Second Year	\$ -	\$ 70,000	\$ -	\$ -	\$ 851,368
23	TOTAL EXPENDITURES	\$ 1,374,454	\$ 1,330,904	\$ 80,183	\$ 150,000	\$ 5,998,148
24	Net Income/(Loss)	\$ -	\$ -	\$ -	\$ -	\$ -

Approved by:
 Finance Committee - 2015-05-21
 WDB - 2015-05-21
 Governing Board

	A	B	C	D	E	F	G	H	
L i n e #				Dislocated					
				Worker	Dislocated	Rapid	Other &		
	Adult	Youth - In	Youth - Out	Tran to Adult	Worker	Response	Layoff Aversion	TOTAL	
Consortium Operations Budgeted and Rebudgeted									
Services and Supplies									
1	Chivalry IT Services (Agency & Placer IT Services)	\$ 9,489	\$ 3,000	\$ 5,000	\$ 2,500	\$ 2,942	\$ 2,500	\$ 1,500	\$ 26,931
2	Geographic Solutions (Agency Case Management System)	10,000	2,000	15,000	5,000	10,000	-	-	42,000
3	Vavrinek, Trine, Day & Co. vtd (Agency Annual Financial Auditing Services)	7,000	2,000	5,004	2,500	1,500	500	500	19,004
4	Bartel & Associates (Agency & Placer County Bi-annual OPEB Actuarial Services)	4,500	1,500	3,500	1,000	1,000	250	250	12,000
5	Outreach & Media Services - (Agency & Placer Outreach Services) - Vendor - TBD	10,000		9,000	5,000	9,000	2,000	5,000	40,000
6	Kronick, Moskovitz, Tiedemann & Girard (Agency & Governing Board Legal Counsel)	6,289	-	6,000	4,000	5,000	500	500	22,289
7	State of California Employment Development Department (Agency Roseville Location)	23,500	5,875	17,625	11,000	12,500	5,498	5,000	80,998
8	Duff Brothers (Agency Auburn Location)	25,000	5,000	20,000	11,000	14,000	6,611	5,763	87,374
Professional Services - (Consortium Programmatic Services)									
9	Mike Indiveri (Agency Workforce Services Consulting Services)	\$ 2,500	\$ 500	\$ 1,000	\$ 2,000	\$ 2,000	\$ 1,500	\$ 500	\$ 10,000
10	Business Engagement Services (Consortium Services)	-	-	-	-	-	40,000	12,328	52,328
11	One Stop Operator (Consortium Contracted Services) - Vendor - TBD	5,000	2,500	15,000	5,000	2,500	-	-	30,000
12	Core Workshops (Consortium Contracted Services) - Vendor - TBD	5,000	2,500	15,000	5,000	2,500	-	-	30,000
13	Consortium Operation Services - Contracted Total	\$ 108,278	\$ 24,875	\$ 112,129	\$ 54,000	\$ 62,942	\$ 59,359	\$ 31,341	\$ 452,924
Consortium Career Services Budgeted and Rebudgeted									
WIA -Career Services PY14/15 Rebudgeted									
14	El Dorado County One-Stop	\$ 134,230	\$ 55,455	\$ 141,526	\$ 90,844	\$ 90,844	\$ -	\$ -	\$ 512,899
15	El Dorado County Direct Training	61,882	16,490	34,659	38,245	38,245	-	-	189,521
16	Alpine County One-Stop	23,980	15,664	9,714	4,462	4,461	-	-	58,281
17	Alpine County Direct Training	1,672	-	-	1,034	1,033	-	-	3,739
18	Placer County - Pride Industries (Youth Out Services)	-	-	70,000	-	-	-	-	70,000
WIOA - Career Services PY15/16 Budgeted									
Career Services									
19	El Dorado County - Awarded via Competitive Procurement	\$ 144,391	\$ 12,648	\$ 113,830	\$ 89,238	\$ 89,238	\$ -	\$ -	\$ 449,345
20	Alpine County - Awarded via Competitive Procurement	3,902	342	3,076	2,412	2,412	-	-	12,144
Direct Training									
21	El Dorado County - Awarded via Competitive Procurement	-	61,881	-	38,248	38,245	-	-	138,374
22	Alpine County - Awarded via Competitive Procurement	-	1,672	-	1,034	1,034	-	-	3,740
Work Based Learning (Youth)									
23	El Dorado County - Awarded via Competitive Procurement	-	8,432	75,886	-	-	-	-	84,318
24	Alpine County - Awarded via Competitive Procurement	-	228	2,051	-	-	-	-	2,279
25	Placer County - Awarded via Competitive Procurement	-	-	70,000	-	-	-	-	70,000
26	Consortium Career Services - Contracted Total	\$ 370,057	\$ 172,812	\$ 520,742	\$ 265,517	\$ 265,512	\$ -	\$ -	\$ 1,594,640
27	Total Contracted Services	\$ 478,335	\$ 197,687	\$ 632,871	\$ 319,517	\$ 328,454	\$ 59,359	\$ 31,341	\$ 2,047,564

Approved by:
 Finance Committee - 2015-05-21
 WDB - 2015-05-21
 Governing Board

			A	B	C	D	E	F	G	H
Allocation Funding Categories										
<i>L</i>								Dislocated		
<i>i</i>								Worker	Dislocated	
<i>n</i>								Transfer to Adult	Worker	Total
<i>e</i>										
#			Rapid Response	Layoff Aversion	Youth In 10%	Youth Out 90%	Adult	Transfer to Adult	Worker	Total
1	Funding Projections for New Fiscal Year Consortium Operations		\$ 291,910	\$ 72,802	\$ 113,944	\$ 1,025,492	\$ 1,114,983	\$ 689,092	\$ 689,092	\$ 3,997,315
2	Administration	10.00%	\$ -	\$ -	\$ 11,394	\$ 102,549	\$ 111,498	\$ 68,909	\$ 68,909	\$ 363,259
3	WDB Support/Legacy Costs/Program Administration	30.00%	\$ 87,573	\$ 21,841	\$ 34,183	\$ 307,648	\$ 334,495	\$ 206,728	\$ 206,728	\$ 1,199,196
4	Consortium Sponsored Cost Centers	10.00%	\$ 29,191	\$ 7,280	\$ 11,394	\$ 102,549	\$ 111,498	\$ 68,909	\$ 68,909	\$ 399,730
5	Consortium Operating Cost Totals		\$ 116,764	\$ 29,121	\$ 56,971	\$ 512,746	\$ 557,491	\$ 344,546	\$ 344,546	\$ 1,962,185
6	Award less Consortium Operating Cost		\$ 175,146	\$ 43,681	\$ 56,973	\$ 512,746	\$ 557,492	\$ 344,546	\$ 344,546	\$ 2,035,130
7	Required Direct Training Adult & DW	15.00%	\$ -	\$ -	\$ -	\$ -	\$ 167,247	\$ 103,364	\$ 103,364	\$ 373,975
8	Work Based Learning (Youth)	20.00%	\$ -	\$ -	\$ 22,789	\$ 205,098	\$ -	\$ -	\$ -	\$ 227,887
9	Allocation for Career Services		\$ -	\$ -	\$ 34,184	\$ 307,648	\$ 390,245	\$ 241,182	\$ 241,182	\$ 1,214,441
Youth - Adult - Dislocated Worker Allocation										
	Career Services									
10	Placer	62.00%	\$ -	\$ -	\$ 21,194	\$ 190,742	\$ 241,952	\$ 149,533	\$ 149,533	\$ 752,954
11	El Dorado	37.00%	\$ -	\$ -	\$ 12,648	\$ 113,830	\$ 144,391	\$ 89,237	\$ 89,237	\$ 449,343
12	Alpine	1.00%	\$ -	\$ -	\$ 342	\$ 3,076	\$ 3,902	\$ 2,412	\$ 2,412	\$ 12,144
	Direct Training									
13	Placer	62.00%	\$ -	\$ -	\$ -	\$ -	\$ 103,693	\$ 64,086	\$ 64,086	\$ 231,865
14	El Dorado	37.00%	\$ -	\$ -	\$ -	\$ -	\$ 61,881	\$ 38,245	\$ 38,245	\$ 138,371
15	Alpine	1.00%	\$ -	\$ -	\$ -	\$ -	\$ 1,672	\$ 1,034	\$ 1,034	\$ 3,740
	Work Based Learning (Youth)									
16	Placer	62.00%	\$ -	\$ -	\$ 14,129	\$ 127,161	\$ -	\$ -	\$ -	\$ 141,290
17	El Dorado	37.00%	\$ -	\$ -	\$ 8,432	\$ 75,886	\$ -	\$ -	\$ -	\$ 84,318
18	Alpine	1.00%	\$ -	\$ -	\$ 228	\$ 2,051	\$ -	\$ -	\$ -	\$ 2,279
				\$ -						
Rapid Response Allocation										
19	Placer	34.00%	\$ 59,550	\$ 14,852	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 74,402
20	El Dorado	33.00%	\$ 57,798	\$ 14,415	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 72,213
21	Alpine	33.00%	\$ 57,798	\$ 14,415	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 72,213
Allocations by County Totals										
22	Placer		\$ 59,550	\$ 14,852	\$ 35,323	\$ 317,903	\$ 345,645	\$ 213,619	\$ 213,619	\$ 1,200,511
23	El Dorado		\$ 57,798	\$ 14,415	\$ 21,080	\$ 189,716	\$ 206,272	\$ 127,482	\$ 127,482	\$ 744,245
24	Alpine		\$ 57,798	\$ 14,415	\$ 570	\$ 5,127	\$ 5,574	\$ 3,446	\$ 3,446	\$ 90,376
25								Check Figure	Check Figure	\$ 3,997,315

Approved by:
 Finance Committee - 2015-05-21
 WDB - 2015-05-21
 Governing Board

Schedule 5
 Consortium Leverage Requirements
 Draft Budget FY 2015/2016
 Presented: May 2015

Funding Categories					
		Adult	Dislocated Worker Transfer to Adult	Dislocated Worker	Total
Estimated Funding Awards PY 2015/2016		\$ 1,114,983	\$ 689,092	\$ 689,092	\$ 2,493,167
Direct Training Requirement*	25.00%	\$ 278,745	\$ 172,273	\$ 172,273	\$ 623,291
Requirement met via:					
Program Year 2015/2016 WIOA Cash	15.00%	\$ 167,246	\$ 103,365	\$ 103,365	\$ 373,975
Program Year 2015/2016 Planned Leverage	10.00%	\$ 111,499	\$ 68,908	\$ 68,908	\$ 249,315
Adult & Dislocated Worker Distribution					
		Adult	Dislocated Worker Transfer to Adult	Dislocated Worker	Total
15% WIA Cash Award					
Placer	62.00%	\$ 103,693	\$ 64,086	\$ 64,086	\$ 231,865
El Dorado	37.00%	61,881	38,245	38,245	138,371
Alpine	1.00%	1,672	1,034	1,034	3,740
10% Leveraged Funds					
Placer	62.00%	\$ 69,129	\$ 42,723	\$ 42,723	\$ 154,575
El Dorado	37.00%	41,255	25,496	25,496	92,247
Alpine	1.00%	1,115	689	689	2,493
Total Required Direct Training (Check Figure)		\$ 278,745	\$ 172,273	\$ 172,273	\$ 623,291
* Employment Development Department Workforce Services Directive 11-9					

Approved by:
 Finance Committee - 2015-05-21
 WDB - 2015-05-21
 Governing Board

**GOLDEN SIERRA
GOVERNING BODY**

MEMORANDUM

DATE: June 3, 2015
TO: Governing Body (GB)
FROM: Jason Buckingham, GSJTA Executive Director
SUBJ: Executive Director Fiscal Year 2014/2015 Budget

Resolution Action Item Information

Attached is a Fiscal Year 2014/2015 budget. This budget is to appropriate Non-WIA Agency funds. Proposed use is for the \$500 Annual Sharon Williams Memorial Award along with non-employee compensation expensed as appropriate by the Executive Director.

**GOLDEN SIERRA
GOVERNING BODY**

MEMORANDUM

DATE: May 21, 2015
TO: Governing Body (GB)
FROM: Jason Buckingham, GSJTA Executive Director
SUBJ: Direct Training Spending Update

Resolution Action Item Information

For your review please find attached the level of spending and allowable leverage for participant direct training within the Adult and Dislocated Worker funding streams for Subgrant award No. K491016 and Subgrant No. K594759.

Both the graphed and numeric presentations provide information for the consortium as a whole and each member county's level of expenditures as of April 30, 2015.

Golden Sierra Job Training Agency
WIA Allocation Award K491016
Award Period - July 1, 2013 - June 30, 2015

Adult and Dislocated Worker Formula Fund Allocations	\$ 2,790,295
Training Requirement = 25% of Allocation with an Allowable 10% for Leverage	\$ 697,573

Budgeted - Expenditure/Leverage Performance Plan

	<u>Percent Share of Target</u>	<u>20% Budget</u>	<u>Percent Share of Target</u>	<u>5% Leverage</u>	<u>25% Total</u>
Placer County	63%	\$ 351,577	63%	\$ 87,895	\$ 439,473
El Dorado County	36%	\$ 200,901	36%	\$ 50,226	\$ 251,127
Alpine County	1%	\$ 5,581	1%	\$ 1,393	\$ 6,973
		\$ 558,059		\$ 139,514	\$ 697,573

Completed Transactions - April 30, 2015 (Cash/Accrued Transactions)

	<u>Target Obtained</u>	<u>Actual Expenditures</u>	<u>Target Obtained</u>	<u>Supported Leverage</u>	<u>Actual Expenditures & Leverage Total</u>
Placer County	102%	\$ 357,926	287%	\$ 252,090 *	\$ 610,016
El Dorado County	76%	\$ 152,433	61%	\$ 30,456	\$ 182,889
Alpine County	6%	\$ 344	0%	\$ -	\$ 344
		\$ 510,703		\$ 282,546	\$ 793,249

Expenditure/Leverage Performance Based on Budgeted Plan as of April 30, 2015

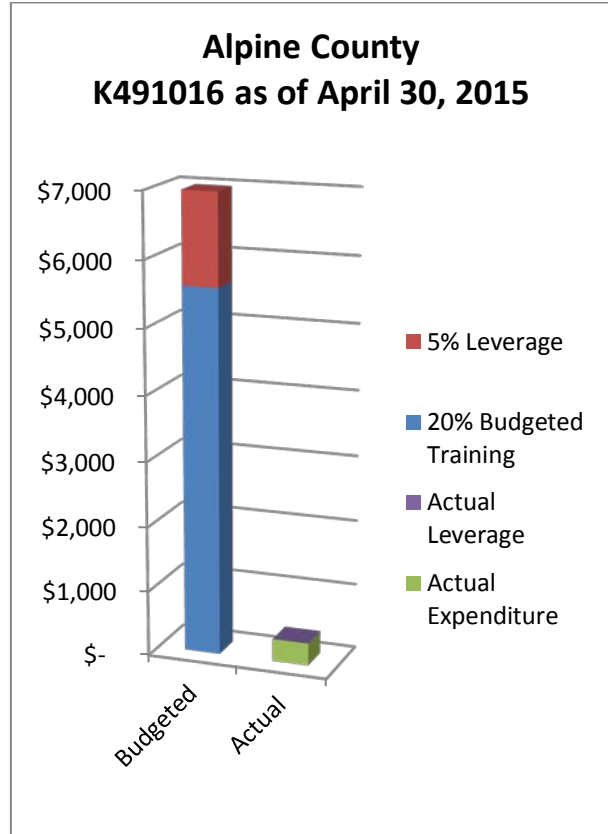
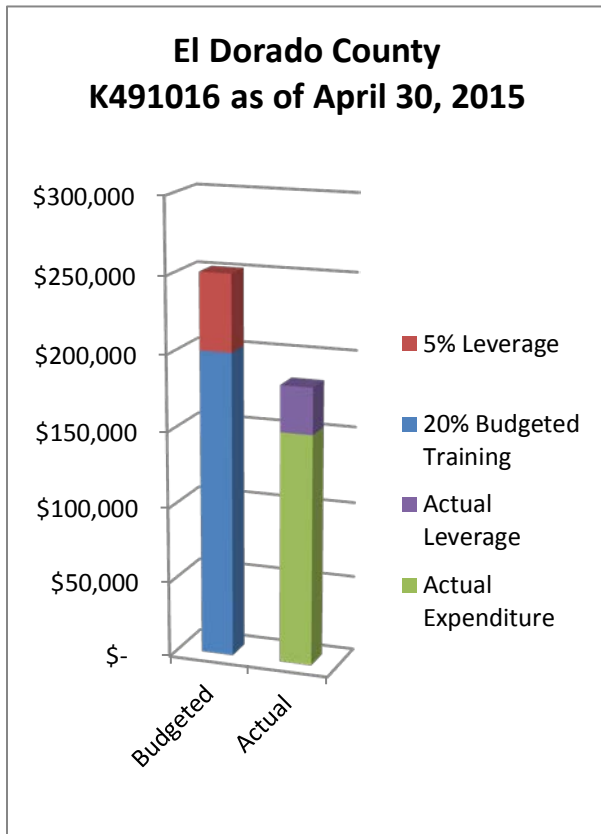
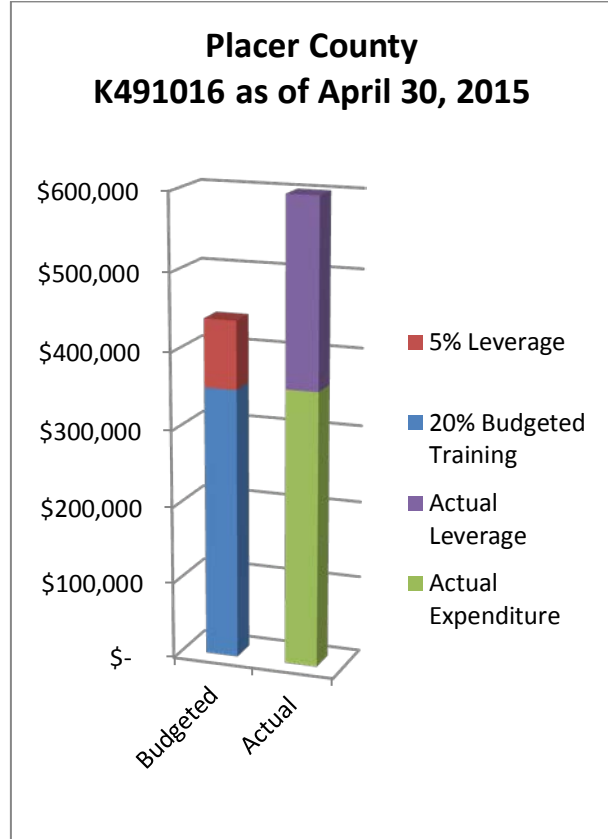
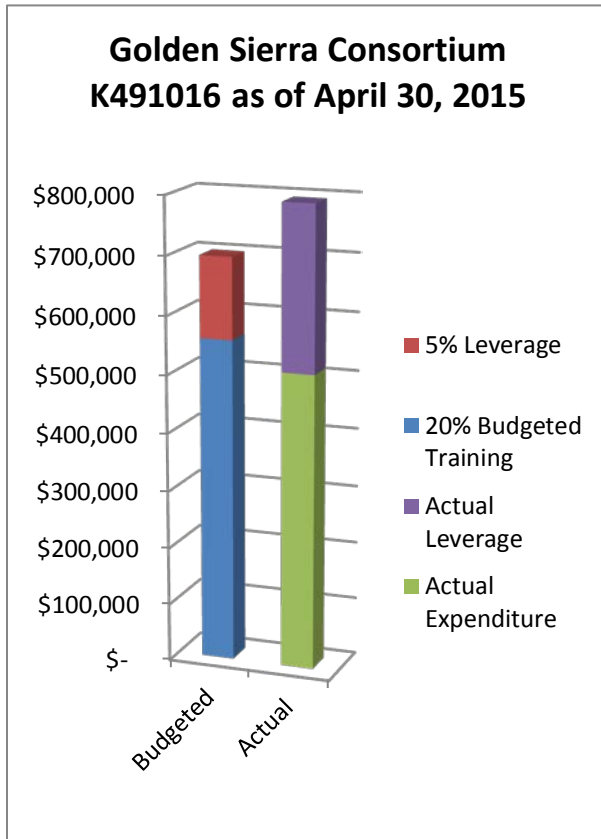
	<u>Actual Expenditures Over/(Under)</u>	<u>Contract Supported Leverage Over/(Under)</u>
Placer County	\$ 6,349	\$ 164,195
El Dorado County	\$ (48,468)	\$ (19,770)
Alpine County	\$ (5,237)	\$ (1,393)
	\$ (47,356)	\$ 143,032

* \$57,125 of Rapid Response used as Additional Assistance for Training.

Recap of Consortium Performance as of April 30, 2015

Formula Fund Training WIA Expenditures Target	\$ 558,059	100%
Training Expenditures Completed	\$ 510,703	91.5%
Remaining WIA Expenditures	\$ 47,356	8.5%

Golden Sierra Job Training Agency
Award Period – July 1, 2013 – June 30, 2015



Golden Sierra Job Training Agency
WIA Allocation Award K594759
Award Period - July 1, 2014 - June 30, 2016

Adult and Dislocated Worker Formula Fund Allocations	\$ 2,491,934
Training Requirement = 25% of Allocation with an Allowable 10% for Leverage	\$ 622,983

Budgeted - Expenditure/Leverage Performance Plan

	<u>Percent Share of Target</u>	<u>15% Budget</u>	<u>Percent Share of Target</u>	<u>10% Leverage</u>	<u>25% Total</u>
Placer County	62%	\$ 231,750	62%	\$ 154,499	\$ 386,250
El Dorado County	37%	\$ 138,303	37%	\$ 92,202	\$ 230,505
Alpine County	1%	\$ 3,737	1%	\$ 2,492	\$ 6,228
		\$ 373,790		\$ 249,193	\$ 622,983

Completed Transactions - April 30, 2015 (Cash/Accrued Transactions)

	<u>Target Obtained</u>	<u>Actual Expenditures</u>	<u>Target Obtained</u>	<u>Supported Leverage</u>	<u>Actual Expenditures & Leverage Total</u>
Placer County	49%	\$ 113,525	60%	\$ 92,817 *	\$ 206,342
El Dorado County	0%	\$ -	0%	\$ -	\$ -
Alpine County	0%	\$ -	0%	\$ -	\$ -
		\$ 113,525		\$ 92,817	\$ 206,342

Expenditure/Leverage Performance Based on Budgeted Plan as of April 30, 2015

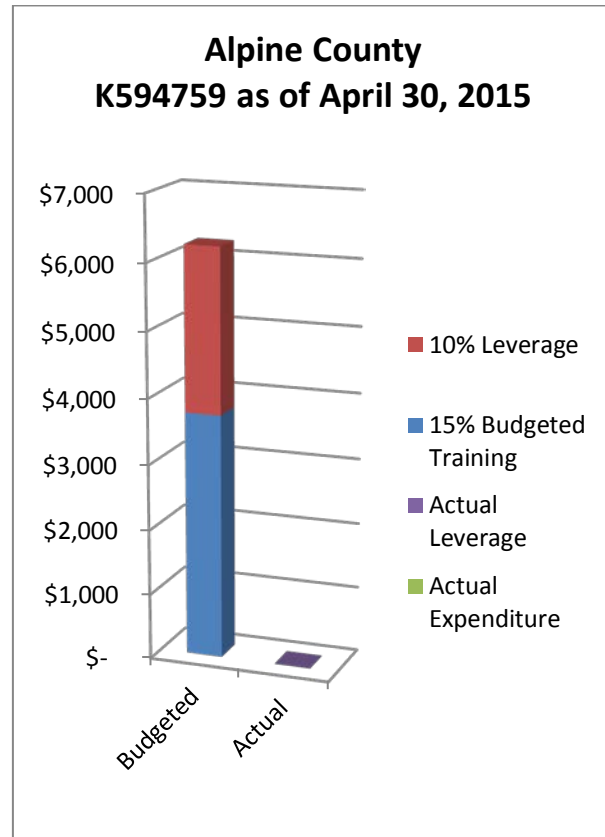
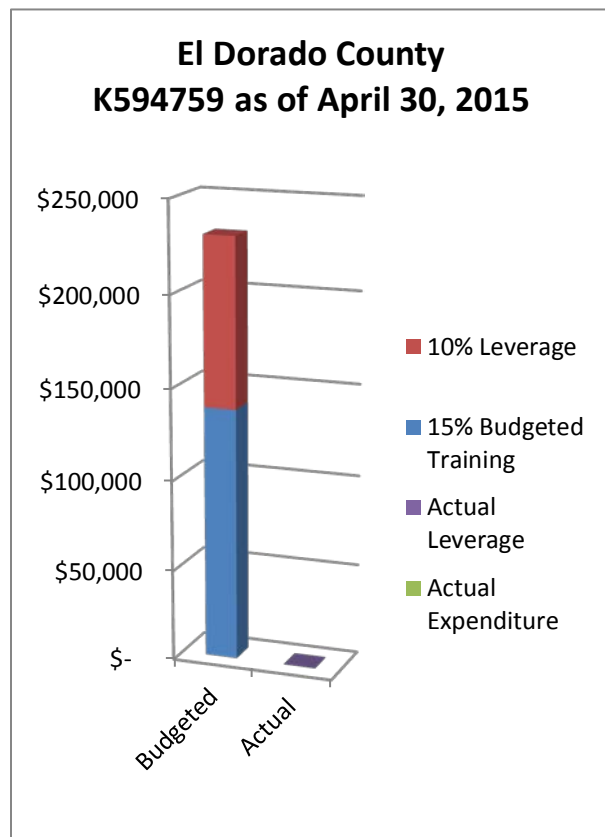
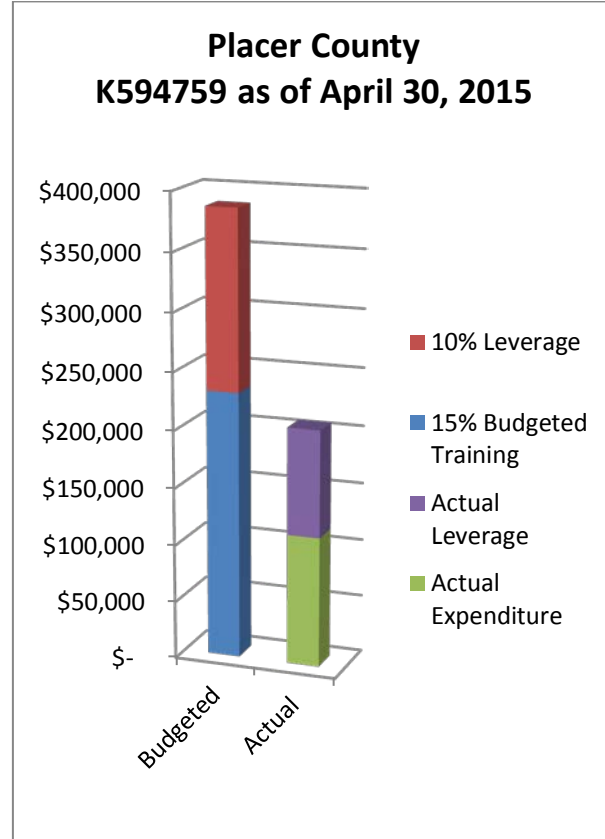
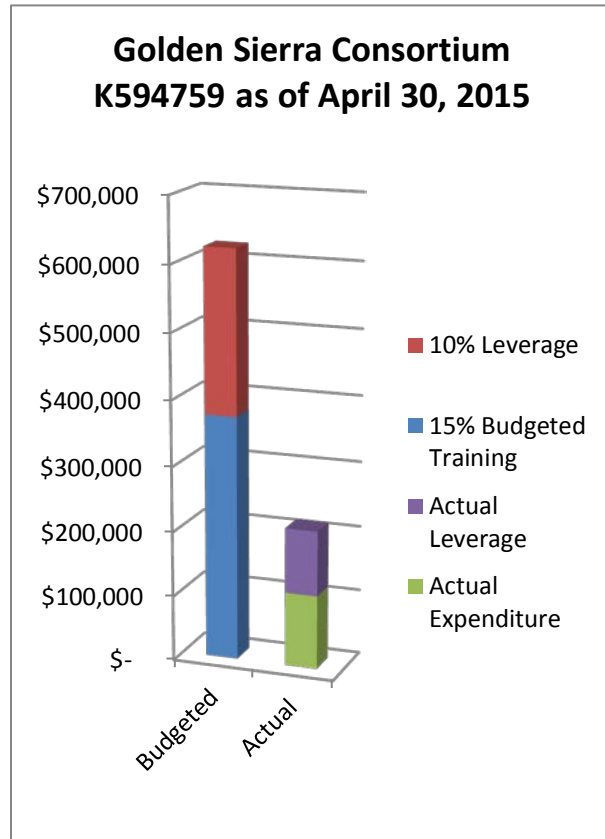
	<u>Actual Expenditures Over/(Under)</u>	<u>Contract Supported Leverage Over/(Under)</u>
Placer County	\$ (118,225)	\$ (61,682)
El Dorado County	\$ (138,303)	\$ (92,202)
Alpine County	\$ (3,737)	\$ (2,492)
	\$ (260,265)	\$ (156,376)

* \$22,914 of Rapid Response used as Additional Assistance for Training.

Recap of Consortium Performance as of April 30, 2015

Formula Fund Training WIA Expenditures Target	\$ 373,790	100%
Training Expenditures Completed	\$ 113,525	30.3%
Remaining WIA Expenditures	\$ 260,265	69.7%

Golden Sierra Job Training Agency
Award Period – July 1, 2014 – June 30, 2016



**GOLDEN SIERRA
GOVERNING BODY**

MEMORANDUM

DATE: June 3, 2015
TO: Governing Body (GB)
FROM: Jason Buckingham, GSJTA Executive Director
SUBJ: WIA Service Provider Performance

Resolution Action Item Information

The attached quarterly information on service provider performance is supplied as requested to assist the board in compliance with WIA 117(d)(2) and WIB Bylaws 2.20(d).

Workforce Investment Act – final law

Section 117: Local Workforce Boards

- (2) Selection of operators and providers.--
 - (A) Selection of one-stop operators.--Consistent with section 121(d), the local board, with the agreement of the chief elected official--
 - (i) shall designate or certify one-stop operators as described in section 121(d)(2)(A); and
 - (ii) may terminate for cause the eligibility of such operators.

WIB Bylaws 2.20(d):

2.20 It shall be the duty of the WIB to do all of the following:

- (d) Select one-stop operators, with the agreement of the local chief elected official, annually review their operations, and terminate for cause the eligibility of such operators.



WIOA Action Matrix

Action	Comments	Responsibility			Status
		WIB	GB/CLEO	CWIB/ Governor	
Establish Local Area					
Revise JPA to reference WIOA			X		<ul style="list-style-type: none"> Ongoing – Working with KMTG should be sent to county counsel in late Feb/March Out to county counsel for review April 1, 2015 (45 day review period) On GB Agenda for review April 9, 2015
Request Designation as Local Area	The Governor is required to designate (initially) local areas who have performed successfully and who have had fiscal integrity for the previous two years. Golden Sierra meets these criteria. No process has been defined but I recommend the WIB, in conjunction with the Governing Body, submit a letter requesting designation.	X	X	X	<ul style="list-style-type: none"> Approved by WIB 11/20/14 Approved by GB 12/15/14 Mailed 12/21/14 Draft Directive WSDD-111 released 1/16/15; Directive WSD14-10 released 2/20/15 (updated 3/9/15) Request approval from WIB 3/19/15 Sent unsigned copy to EDD 3/26/15 GB approved 4/9/15 Application sent to state 4/27/15 Received recommendation for approval letter 5/19/2015
Request approval to remain one-stop operator	According to WIOA each local area is required to have one One-Stop (at a minimum) and that One-Stop must be collocated with EDD staff. Currently, the Golden Sierra region has five centers only one of which is collocated with EDD (Roseville). The designation would eliminate our requirement to competitively procure the operator for the region. This is the most cost effective and efficient scenario.	X	X	X	<ul style="list-style-type: none"> Approved by WIB 11/20/14 Approved by GB 12/15/14 Mailed 12/21/14 According to NRPM must be competitively procured prior to receiving “waiver”. Procurement must be completed by June 30, 2017

Action	Comments	Responsibility			Status
		WIB	GB/CLEO	CWIB/ Governor	
	<i>Action Item = Green</i>				
Workforce Board					
Governance					
Review WIB Functions for gaps/opportunities	WIB (ADA accessibility policies)	X			WDB functions to include partnering with Core agencies, systems alignment and setting local performance indicators
Review Bylaws	Review bylaws for consistency with responsibilities and functions of WDB	X	X		<ul style="list-style-type: none"> Working with KMTG GB Bylaws for review and approval at GB meeting 4/9/15 WDB Bylaws under review
Re-write WIB/Governing Body Agreement	Review current agreement for consistency with WIOA	X	X		<ul style="list-style-type: none"> Working with KMTG Draft completed – GB Review 4/9/15 Approved by WDB Exec 4/16/15 On GB agenda 6/3/15 for approval
Set Qualifications for Director	The WDB will need to set qualifications for the Director. Will probably need to wait for regulations to do so.	X	X		<ul style="list-style-type: none"> Designated to GB since the Agency sets qualifications for and employs Director
Review WIB Directives	Current WIB Directives will need to be reviewed and revised or eliminated for accuracy within the new system.	X			<ul style="list-style-type: none"> Initial Review and Discussion at Exec 4/16/15 WIA Directives expire June 30, 2015 New Directives proposed at WDB Exec in June 2015 based on broad policy issues, alignment etc.
Membership					
Review WIB membership for compliance and strategic direction	Is membership in line with key sectors and new requirements?		X		<ul style="list-style-type: none"> As required by WIOA and as referenced in WSD14-10, the Governing Body will be required to provide direction to staff to develop and approve a recruitment process that identifies and appoints appropriate members as defined by WIOA and state policy. Must be in compliance by July 2016. Membership reviewed, missing one required member (Adult Education) for compliance. Further review and possible restructuring may need to take place to meet requirements of local initiatives.

Action	Comments	Responsibility			Status
		WIB	GB/CLEO	CWIB/ Governor	
Workforce Board (continued)					
Structure					
Review Committee Structure	The WIB should review its committee structure to ensure that it can meet its new role. No youth council is required, new partners included in performance (performance committee), New business engagement metrics, new emphasis on pathways and pathway development, Education and economic development continuous improvement, accessibility...Joint mtgs with SETA? (See initiatives)	X	X		<ul style="list-style-type: none"> Some of this may need to be completed regionally as a part of the regional planning requirements Initial recommendations will be proposed for June Executive Committee
Planning/Service Delivery					
Convene Core Partners to discuss the design of the future system and MOUs	Executive Committee should convene leaders from DOR, EDD, Adult ED to discuss partnering in the new system, MOU's and Cost Sharing Agreements.	X			<ul style="list-style-type: none"> Email intro CWA WIOA Overview – 9/23/14 Letter intro WIOA 10/20/14 First meetings with EDD/Adult Ed April 2015 First meetings held with Adult Ed, EDD, HHS and DOR (April 2015) Coordinating round two meetings currently
Meet with SETA to Consider Joint Committees and policies with SETA and CAIZ group	WIOA will nearly require a regional planning effort. We may want to have our subcommittees start meeting jointly with SETA	X			<ul style="list-style-type: none"> Attending SETA Planning Committee late January. Meeting cancelled; next meeting in February, This meeting has not occurred as of May 2015
Review One-Stop locations and service delivery model	Review service delivery. Should all current locations remain one-stops or should we target special projects in certain areas. Should we open population-specific job centers? Other LWIAs have centers that focus on youth only or business only or sectors. Should we reduce the number of physical centers and set-up remote access instead (the community colleges would be a likely host). (Recommendations to GB)	X	X		<ul style="list-style-type: none"> Met with Alpine County on 1/29/15 to discuss program services needs and model. Consider new model with one comprehensive site, multiple Affiliate sites and designated access points. Only Affiliate and Comprehensive sites have access to Training money. All sites offer some version of Career Services GS manages the payments of contracts etc.

Action	Comments	Responsibility			Status
		WIB	GB/CLEO	CWIB/ Governor	
	<i>Action Item = Green</i>				
Workforce Board (continued)					
Planning/Service Delivery					
Publish RFQ for vender services	Establishing a vendor list for services will greatly enhance our ability to provider services without a full RFP process for each service	X			<ul style="list-style-type: none"> Working with staff to define services – anticipate release 2/10/15 Released 2/10/15
Publish RFQ for Training Services and/or One-Stops	Prepare for competitive bid requirement by obtaining lists of qualified/interested sub-recipients	X			<ul style="list-style-type: none"> In development/ may need to separate “one-Stop Operator” functions from one-stop service delivery (core function = coordination) Deadline for completion July 2017. Do not award “K6” money beginning of program year 2015. Must develop and complete RFP for Services to be awarded Dec/Jan (2016) for 18 months This (K6) implementation plan was reviewed and approved at Finance committee May 20, 2105; approved at WDB May 21, 2015.
Technology	How does the WDB want to address the new emphasis on Technology	X			
Branding	Consider adopting unified Identifier	X	X		<ul style="list-style-type: none"> WIOA NRPMs identify One-stop brand as “American Job Centers” do we want to keep local brand? Will state board enforce “America’s Job Centers of California”
Accessibility	How will we address accessibility				<ul style="list-style-type: none"> Could be a function of the one-stop operator if contracted out.
LMID	How will we ensure we have proper data for planning – Contract that out				<ul style="list-style-type: none"> Save costs by eliminating EMSI and Work closely with LMID consultant

Action	Comments	Responsibility			Status
	<i>Action Item = Green</i>	<i>WIB</i>	<i>GB/CLEO</i>	<i>CWIB/ Governor</i>	
Workforce Board (continued)					
Performance					
Metrix	Review and identify performance metrics for WIA services or initiatives (i.e. expenditures related to OJT vs classroom training?) Training in critical clusters? Pathway development, apprenticeship enrollment – Business engagement etc.	X			<ul style="list-style-type: none"> • Initial local performance metrics to be proposed to Exec June 2015
Initiatives	Brand Initiatives i.e. NEXT, Vital Assets, Youth@Work etc. - maybe reduce committees but have ad hocs that manage the initiatives?	X			<ul style="list-style-type: none"> • Currently Branded “NEXT” for business services/RR • Working on “Service First” for Veterans • Working on Brand for Persons with Disabilities (PWD) • Also need youth brand • Implementing centrally administered RR Services. The RR implementation plan was reviewed and approved at Finance committee May 20, 2105; approved at WDB May 21, 2015.

Michael Rossi, Chair ■ Tim Rainey, Executive Director ■ Edmund G. Brown, Jr., Governor

May 8, 2015

Golden Sierra Consortium
Supervisor Katherine Rakow, Board of Supervisor
P.O. Box 158
Markleeville, CA 96120

SUBJECT: Application for Initial Designation as a Local Workforce Development Area

Dear Ms. Rakow,

The California Workforce Investment Board (State Board) has received and carefully assessed your application requesting initial designation as a Local Workforce Development Area (local area) under the new federal Workforce Innovation and Opportunity Act (WIOA).

This letter is to inform you that the Golden Sierra Consortium met the eligibility requirements for initial designation. This determination was made by applying the criteria and evaluating the specific requirements included in Directive WSD 14-10, dated February 20, 2015.

The recommended action for the State Board at its next scheduled meeting is to advise that the Governor approve your application for initial designation for the period of July 1, 2015, through June 30, 2017.

If you have any questions, please contact your Employment Development Department Regional Advisor.



TIM RAINEY, Executive Director
California Workforce Investment Board

cc: Local Workforce Area Executive Director
 Brian McMahon, Labor and Workforce Development Agency
 Dennis Petrie, Deputy Director – Workforce Services Branch

GOLDEN SIERRA WDB (WIOA REQUIRED MEMBERSHIP)

Based on current membership as of 5/7/15

Category	Required	Current	Vacant
Business Representatives (51%)	10	14	0
Representatives of the workforce (20%)			
<ul style="list-style-type: none"> • labor organizations 	3	4	0
<ul style="list-style-type: none"> • Joint labor-management apprenticeship program or apprenticeship program 	1	1	0
Representatives of education & training activities (2)			
<ul style="list-style-type: none"> • Adult Education/Literacy Representative 	1	0	1
<ul style="list-style-type: none"> • Higher Education Representative 	1	3	0
Representatives of governmental and economic and community development entities (3)			
<ul style="list-style-type: none"> • economic and community development 	1	2	0
<ul style="list-style-type: none"> • Wagner-Peyser Representative 	1	1	0
<ul style="list-style-type: none"> • Vocational Rehabilitation Representative 	1	1	0

