

# GOLDEN SIERRA JOB TRAINING AGENCY

## GOVERNING BODY REGULAR MEETING MINUTES

Wednesday, October 1, 2014 – 10:15.am.

Golden Sierra Job Training Agency  
1919 Grass Valley Hwy, Suite 100  
Auburn, CA 95603

### I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and the meeting was called to order by Katherine Rakow, Chair at 10:16 am.

Present: Katherine Rakow, Norma Santiago

Absent: Kirk Uhler

Guests: Jason Buckingham, Terrie Trombley, Lorna Magnussen, and Traci Cummings.

### II. APPROVAL OF AGENDA

**Motion** to approve the agenda by Santiago, second by Rakow.

**Motion** approved unanimously.

### III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- Approval of Minutes from August 6, 2014 GB Meeting

**Motion** to approve Consent Agenda, by Santiago, second by Rakow.

**Motion** approved unanimously.

### IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

None.

### V. APPROVE PEMHCA RESOLUTION 14-01

Buckingham stated that this is a resolution that Golden Sierra has to do annually and it sets the amount of the employer's contribution for the calendar year 2015 and it is based on the CalPERS 2015 rate. Buckingham corrected language in the memo to remove Tentative Agreement and replace with MOU.

**Motion** to approve PEMHCA Resolution 14-01 by Rakow, second by Santiago

**Motion** approved unanimously by roll call vote.

VI. APPROVE POSITION ROSTER RESOLUTION 14-02

Buckingham stated that the change in the Position Roster indicates the rates negotiated in our current MOU.

**Motion** to approve Resolution 14-02 amending the Position Roster by Santiago, second by Rakow.

**Motion** approved unanimously by roll call vote.

VII. APPROVAL OF MOUs

- Project GO, Inc. (CSBG)
- Placer County HHS; Employment Services & Housing Authority

Buckingham stated that the MOU's are modified or added based on the requirements for WIA with regards to our required One-Stop Partners.

**Motion** to approve MOU's by Santiago, second by Rakow.

**Motion** approved unanimously.

VIII. APPROVE WIA FINAL 14/15 BUDGET

Trombley reviewed page 28 in the Agenda Packet and stated there is not any significant changes from draft to final. Golden Sierra has an increase of 2.81% and the expenditures are on target with how Golden Sierra spends the funding.

Buckingham explained that there was a conversation at the Finance Committee meeting in regards to El Dorado County's expenditures and low enrollments. Buckingham pointed out on page 32, that El Dorado County had \$964,847 awarded last year and a carryover of \$450,031 totaling \$1.3 million awarded last year. Out of that \$1.3 million they had \$631,000 in total expenditures for last year and/or money that has been recouped. This leaves a carryover of \$783,000 going into the current year and they have a new award of \$931,000 rounding their total for this year to be \$1.7 million. In order for El Dorado County to spend that money, they will have to increase their enrollments by 2¾. The Finance Committee, Executive Committee, would like to invite Santiago to go over their concerns with the El Dorado Consortium and develop a strategy that assists them with getting back on track.

Santiago stated she was under the impression that El Dorado County owed Golden Sierra money and had not paid the bills current.

Trombley confirmed that the vendor's invoices are not being paid in a timely manner and the county cannot invoice her until there has been a cash disbursement.

Santiago will escalate this information to the Director of the Department, Don Ashton. Santiago agreed to attend the meeting with Don Ashton in El Dorado County, location and time TBA. Santiago confirmed that October 23, 2014 in the afternoon is best for her.

**Motion** to approve WIA Final 14/15 Budget by Santiago, second by Rakow.

**Motion** approve unanimously.

IX. APPROVE DEI FINAL 14/15 BUDGET

Trombley referred to page 39 and stated that these are the remaining funds that are left in the different funding streams. On September 30, 2014, Flex Funding was closed out and there will be money coming back from El Dorado for unexpended WEX Program funds. This is a project based budget and Trombley asked for approval for the remaining expenditures.

**Motion** to approve DEI Final 14/15 Budget by Santiago, second by Rakow.

**Motion** approved unanimously.

X. APPROVE PROP 39 FINAL 14/15 BUDGET

Buckingham reviewed Prop 39 Final 14/15 Budget and stated the budget needs to be approved in order to finalize our contract with Sacramento Employment and Training Agency (SETA). Golden Sierra received this award in partnership with SETA, and this is money that is going to assist the California Conservation Corps (CCC) members to receive the MC3 Certification and move them into Energy Efficiency or Construction related trades.

**Motion** to approve Prop 39 Final 14/15 Budget by Santiago, second by Rakow.

**Motion** approved unanimously.

XI. DIRECTOR'S UPDATE

WORKFORCE INNOVATION & OPPORTUNITY ACT (WIOA) UPDATE

Buckingham stated that he attended an invitation from the Department of Labor to discuss the readiness for WIOA implementations and that Golden Sierra is well positioned, but will not be fully implemented by July 1, 2015. The Department expects that most areas will not be fully implemented by that date.

Buckingham believes there are some key things to be done in preparation:

- 1) Finalizing our JPA – revision was in final stages to send to County Legal Counsel's when legislation was approved; will be revised to integrate WIOA.
- 2) Certify our Workforce Development Board (WDB) – review membership
- 3) Request permission to be a One-Stop Operator; this requires the following:
  - o Approval must go through Governing Body (CLEO), and the Governor for a Local Area to be the One-Stop Operator.
  - o Will get a formal recommendation from the WIB and have letter on next agenda.
  - o The comprehensive One-Stop Center has to be co-located with EDD.
  - o Should the approval not be granted, procurement will be a requirement..

Buckingham announced there is a WIOA Training on October 30, 2014, in Sacramento. Golden Sierra invited the Governing Body to attend the Training.

### HIGH PERFORMING BOARD (HPB) STATUS

Buckingham reported that the High Performing Board Status may be suspended pending implementation language for WIOA. If not, it was written that if you didn't have HPB status, then you would not be able to access Governor's discretionary money. Currently, the Governor is allowed to hold back 8% for discretionary programs. Under WIOA the Governor can hold up to 15%. Therefore, the HPB status is of greater importance. If the Board receives the HPB status it they will receive additional points for discretionary funding proposals. Golden Sierra, though not originally seeking the designation received its rating and was only 4 points away from the designation. The Board will be providing additional information to receive the designation.

### REPORT OUT OF SB734 TRAINING EXPENDITURES

- o July 1, 2012 – June 30, 2014
- o July 1, 2013 – June 30, 2015

Buckingham reviewed the Adult Dislocated Worker Money report out for SB734 training expenditures. Golden Sierra can use up to 10% leverage to meet the training requirement. (Leverage funding includes items like Pell Grants and employers contribution to On-The-Job Training contracts) Golden Sierra is currently exceeding this requirement.

## XII. CLOSED SESSION

**Chair Rakow called the meeting into closed session at 11:00am.**

### CONFERENCE WITH LABOR NEGOTIATORS

(Government Code §54957.6)

AGENCY DESIGNATED REPRESENTATIVES:

JASON BUCKINGHAM

*Employee Organization: Stationary Engineers Local 39*

Information and direction were given. Chair Rakow called the meeting back into open session at 11:18am.

**Motion** to approve amended agenda, to add Kristianne Seargeant and Terrie Trombley to agenda item XII as agency designated representatives by Rakow, second by Santiago.

**Motion** approved unanimously.

## XIII. WIA SERVICE PROVIDER UPDATES

Informational handout was given from Alpine County.

## XIV. FUTURE AGENDA ITEMS/NEW BUSINESS

- Letter requesting permission to operate a One-Stop Center.
- JPA progress.
- Out of state travel for Washington D.C. NAWB.
- WIB Certification
- December 3, 2014 will be Santiago's last GB Meeting.

XV. NEXT MEETING: December 3, 2014 – Auburn Connections

## XVI. ADJOURNMENT

Meeting adjourned at 11.33 am by Rakow.