

GOLDEN SIERRA JOB TRAINING AGENCY

GOVERNING BODY REGULAR MEETING MINUTES

Wednesday, June 4, 2014 – 10:00 a.m.

California Conservation Corps
Tahoe Center
1949 Apache Ave
South Lake Tahoe, CA 96150

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and the meeting called to order at 10:05 am by the Chair Rakow

Present: Katherine Rakow, Norma Santiago, Kirk Uhler

Absent: None

Guests: Ron Hames, Nichole Williamson, Jenny Wilson, Michael Indiveri,
Terrie Trombley, Lorna Magnussen

II. APPROVAL OF AGENDA

Motion to approve the agenda as presented by Santiago, second by Uhler.

Motion approved unanimously.

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

For Approval

A. Approval of Minutes from April 2, 2014 GB Meeting

B. Approval of WIB Applications;

1. JULIA BURROWS, Enable Energy
Representing Local Business (Placer County)
2. STEWART SCHURR, Doctor PC
Representing Local Business (Placer County)
3. JOHN TWEEDT, District 16 Council
Representing Labor Organization
4. MARK FRAZIER, Department of Rehabilitation
Representing One-Stop Partner

Motion to approve Consent Agenda items A & B by Uhler, second by Santiago.

Motion approved unanimously.

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

Trombley notified the board that Golden Sierra had just received notification from the state this morning that fund utilization for the K4 funding has been waived and Rapid Response will be given another year on the K4 funding.

Williamson shared that Alpine has been running their program for about 3 years now; key staff person Elyse Neiman has been with us from the beginning, but will be leaving shortly. We are currently recruiting for her replacement.

V. APPROVAL OF FISCAL YEAR 2013/2014 BUDGET REVISIONS

Trombley presented a budget revision that allow for the release of sequestered funding and adjusted line items to reflect actuals.

Motion to approve the 2013/2014 budget revisions by Uhler, second by Santiago.

Motion approved unanimously.

VI. APPROVAL OF FISCAL YEAR 2014/2015 DRAFT BUDGET

Trombley presented the following highlights:

- 9.5% cut in K5 funding for 2014/2015
- SB 734 required 30% of WIA funding to be spent on direct training for adult and dislocated workers. To implement this change up until 2016/2017 only 25% of the requirement needed to be met and 10% could be used for leverage. K3 funding was at 25%, K4 20% and K5 will be at 15%. The goal for the next fiscal year is to expend 15% of WIA funds for direct training and 10% for leverage. Finance Committee will be monitoring this.
- Schedule 5L figures need to be corrected. The funding allocation should say 15/10% and not 20/5%.
- If funding is further reduced or impacted by WIOA, all the One Stops may not be able to be maintained. The Roseville office is currently collocated and subleased from the EDD and may be required in the reauthorization of WIOA.
- Schedule 1 is an estimate of roll over.
- Prop 39 is not included
- Incorporated the assumption that Rapid Response would be extended. Schedule 1 \$60,000.
- Schedule 1 reflects the plan to carry over \$770,763 into the first quarter of 2015/2016.

Motion to adopt the draft budget with the 5L correction by Santiago, second by Uhler.

Motion approved unanimously.

VII. APPROVAL OF OPEB ACTUARIAL UPDATE

Information Only

Trombley met with John Bartel, who calculates the actuarial liabilities for healthcare for retirees. He recommended that the report be revised prior to presenting. Actuarial standards have changed and they are requiring that an "Implied Liability" be reflected. While the standards do not go into effect until 2015, our actuarial period includes the implementation period; therefore, we have applied the new standards now to provide a better picture of our true liability. The impacts of these changes are currently being researched and a conference call special meeting of the Governing Body will take place by the end of the month to approve the revised report.

APPROVAL OF OUT OF STATE TRAVEL

- *2014 National Employment Network Association (NENA) Annual Training Conference*
September 16, 2014 – September 18, 2014
Las Vegas, Nevada
- *In-Depth Review of OMB's New Super Circular*
August 5, 2014 – August 6, 2014
Seattle, Washington

Motion to approve out of state travel by Santiago, second by Uhler.

Motion approved unanimously.

VIII. UPDATE RESOLUTION FOR SIGNATURE AUTHORITY

Magnussen presented annual Resolution #13-06 for approval.

Motion to approve Resolution #13-06 by Santiago, second by Uhler.

Motion approved unanimously by roll call vote.

IX. WIA SERVICE PROVIDER PERFORMANCE

Magnussen noted that the performance reports included in the packet contained the requested changes from the last meeting to incorporate time periods as well as numerators/denominators. A few of the areas are in the red, like Auburn and South Lake Tahoe could be due to small pools. Wilson stated that El Dorado has been working very closely with the MIS to review any inconsistencies in these areas, as well as meeting with Jason and Darlene monthly. It was discovered that some of the activity information was entered incorrectly and has been identified. We will be doing some training as well as developing operating manuals. The more recent reports are already reflecting the corrections and are looking better. Williamson noted that while she has not been exposed to the report Alpine numbers are most likely also impacted by small pools.

Santiago inquired on how are we doing with the Long Term Unemployed (LTU); are we capturing or measuring this information. She stated that this seemed to be a focus at the recent NAWB conference. Magnussen stated that this was also a strong theme at the CWA Meeting of the Minds Conference Trombley noted that we received a \$50,000 award from SETA targeting LTU Veterans, but are not necessarily tracking outside of this. The labor market analysis that comes from EDD might provide some LTU information. Magnussen stated there is a WIB meeting taking place on July 17th at Folsom Lake College in Placerville where the EDD Labor Market Information Division will be providing a report out; we can inquire if LTU data can be included. Magnussen will attempt to bring back information.

X. DIRECTOR'S REPORT

El Dorado County (Wilson):

- In the last 2 months in the Placerville & South Lake Tahoe One Stops, over:
 - 2,000 people have been served.
 - 50 workshops were offered, including the NextSkills program which is tied into the DEI Grant. It is a soft skills training program which was developed by Los Rios Community College. It consists of about six, one week training modules, including diversity, employability and communication skills. At the end of the program a certificate is awarded to the students that complete the program and it has been very popular.
- The Business Services staff participated in:
 - Elevate El Dorado in May - The Economic Development group invited 250 brokers to participate to showcase what El Dorado had to offer; 50-60 people attended this event.
 - Skill Trades Job Fair in Sacramento and offered resume help.
 - Syncing with all the Chambers and trying to tie in with Economic Development Departments through the county.
 - Two business walks in Camino and El Dorado Hills that took place, that provided a lot of valuable information. Businesses Services is meeting one on one with businesses and helping them with things like referrals to SEDCorp for business loans and providing them with information about job training programs.
- A NextSkills training was rolled out to veterans onsite at the Veteran's office but no one attended. A meeting is set up to explore other options and other strategies to get the word out to veterans to increase attendance. About 18-26 year old veteran population is at 18% unemployment, nationally.
- Currently working with realignment funds to serve people recently released from correctional facilities. The goal is to coordinate bringing this population into the One Stop, providing services to them and also providing training programs onsite.

Placer County (Magnussen):

- Participated in three job fairs. Two of these fairs were multi-regional. The Tri-County Job Fair was very successful, serving El Dorado, Sacramento and Placer counties. Also, there was a Placer County only job fair that was at the Roseville Connections and the final job fair was the Skilled Trades Job Fair held at McClellan. There were 41 employers, 8 training providers and community partners, 200 job seekers. The partners included Golden Sierra, Sacramento Works and BIA.
- National Emergency Grant, \$50,000 was awarded to help with the Long Term Unemployed targeting veterans. Emphasis on Healthcare (Pharmacy Tech, Medical Assistant and Home Health Aides).
- Working on a collaborative effort with neighboring LWIA and North Lake Tahoe Family Resource Center to expand job seeker and business service in the north part of Placer County. Will be assisting in a job fair in October.

- Projects include: working with CVS to help with recruitment assistance; partnering with Julia Burrows from Enable Energy to create some paid summer internships; and employer based seminars through the DEI grant. These seminars are to provide some information and tools for working with persons with disabilities.
- An application has been submitted for a Workforce Accelerator funding

Consortium (Magnussen):

- Still working with EDD, at the Equal Employment Opportunity Compliance Division, as far as accessibility for the One Stops and are still trying to resolve issues at the South Lake Tahoe and Alpine locations. If this is unable to be resolved, the EDD funding could be impacted for the centers that are not able to comply. The main issue at Alpine is that one of the center's parking lots would need to be resurfaced due to a slope that could cause a snowmelt issue and it is not wheelchair accessible. Alpine has provided supporting documentation to the EDD and are hopeful that they will grant a waiver.
- Slingshot is currently putting together stakeholder groups. The three topics discussed are business assistance and layoff aversion, youth employment and adult skill building. SlingShot is a multi-regional approach to identify and address issues.

Hames inquired if this could be used for collaboration between California & Nevada. Magnussen stated that this was state funding so she doesn't believe this would be an option. Santiago noted that the Lake Tahoe Sustainability Collaborative has several working groups that have been holding workforce roundtables; one of the efforts is to collaborate with Nevada LWIA counterparts to leverage dollars.

- There were 17 attendees at the Roseville 2014 BOSS Workshop, but due to lack of sign-ups, the Auburn BOSS Workshop was cancelled. The next workshops coming up are: June 12th in Lincoln, June 19th in El Dorado Hills and June 26th in Shingle Springs.
- DEI - there have been significant increases in both identified registered, as well as those receiving services through DEI. The increase could be either more incoming traffic or the outreach to the population with disabilities is more successful. Those registered have gone from 8% to 10%. The WIA enrollment has gone from 5% to 16%. 30 Tickets assigned to through Employment Network.

XI. FUTURE AGENDA ITEMS/NEW BUSINESS

Indiveri provided the following Workforce Innovation & Opportunity Act (WIOA) information.

Summary/history:

- WIA passed in 1998, was operational in 2000, the House passed reauthorization in 2005.
- The committee and sub-committee responsible for WIA in the House and Senate have received clearance from the Senate Majority Leader and the Speaker that WIOA is being put on the calendar, as early as next week.
- WIAO does make possible Workforce Investment activities.

Significant changes in the local areas:

- The 49 workforce development areas will be local areas in the new bill. The state is required to consult with local elected officials and local WIB Boards that are in existence now in order to identify local areas and planning regions that are in alignment with labor markets and regional economic development.
- The bill allows for initial and subsequent designation based on performance, fiscal integrity and participation in regional coordination activities, including regional planning, information sharing, pooling of administrative costs and coordination of service delivery. The Golden Sierra region would fit in with the Sacramento region. They will not force any local area to join or leave a region.
- While they are retaining the local area designation criteria of 500,000 political jurisdictions, the state will provide incentives to areas to encourage them to join regions.

Significant changes to the One Stop infrastructure:

- Maintains requirements for mandatory One Stop partners in a local area, to reach a voluntary agreement to fund the costs of the One Stop. There will be mandatory partner program contributions at a state level. The state core programs like adult education, rehabilitation for disabilities and employment service, EDD, will have to submit one unified plan to the Federal Board.
- Current Law (WIA): Universal access for all Core services for anyone in the community is light touch. For Intensive services and tracking of members, they must currently be eligible and enrolled.
- New Law (WIOA): Program is called Career Services Strategy and will facilitate people going through the centers faster and to get into training faster. They can also get incumbent worker training. Right now to go into the intensive program you have to meet the adult dislocated worker eligibility. The new program will not be as restrictive and will have universal access and may be eligible for one on one job coaching.

Youth Services:

- 75% of the funds are for out of school youth. This could include drop-outs or youth that are beyond high school age. New age is up to 24.
- The manager's statement of the bill states it is aimed towards drop out recovery efforts and educational training that leads to diploma or secondary credential.

Local Workforce Boards:

- Still have to have a majority of private sector members with chair being from private sector.
- Only the core groups that are mandated representing community colleges, economic development and or community development are required community members.
- Workforce representatives must make up 20% of your board (bargaining unit, trade agent or other entity representing workers). There is also an emphasis on defined industries and focused sectors.
- All the partners have the same performance metrics for evaluation.

As far as use of funds, the act does not break out businesses as a specific customer but the language of the activities that the bill has, businesses will be involved. The term layoff aversion has made it in to the act. In addition to incumbent worker training, customized training is emphasized. The employer may have to provide some of these services.

There may be some mandates regarding colocation with EDD but it is not clear yet. SB 734 and SB 293 are not in the new act, so it is uncertain if these will remain the same. In the manager's statement it states they encourage pay for performance contracts utilizing non-federal funds but it is not clear where the funding will be allocated from.

XII. NEXT MEETING: August 6, 2014 – Auburn Connections

- Special Meeting - conference call; OPEB & Side Fund
- Invitation to July 17th WIB meeting from 1-3pm at the Placerville Folsom Lake College campus.

XIII. ADJOURNMENT

Motion to adjourn at 11:56 am by Rakow, second by Santiago.

Motion passed unanimously