

**GOLDEN SIERRA WORKFORCE INVESTMENT BOARD  
YOUTH COUNCIL  
REGULAR MEETING  
AGENDA**

**Wednesday, March 19, 2014, 3:00 pm**

**Roseville Connections  
115 Ascot Drive, Suite 180  
Roseville, CA 95661**

*Mission: Golden Sierra WIB's Youth Council commits to working with youth in planning, developing and supporting projects/activities identified by youth advisory groups in our communities consistent with WIA goals (employment, education outreach and training).*

WIB MEMBERS

AL HOLMES  
Department of Rehabilitation

ANETTE SMITH-DOHRING  
Sutter Health Sacramento Sierra Region

BROOKS LOCKHART  
California Indian Manpower Consortium

CAROL PEPPER-KITTRIDGE  
Sierra College

CHRISTINA NICHOLSON  
Whole Person Learning

DANIELA DEVITT  
California Employers Association

DAVID DeLEONARDIS, *Vice Chair*  
Crossroads Diversified Services

DAVID FRAZIER  
B2BCFO

DEBBIE STACK  
El Dorado County

JASON BUCKINGHAM  
Golden Sierra Job Training Agency

JIM HEGARTY  
IBEW Local 340

KATHLEEN BURRIS  
CVS Caremark

KEVIN FERREIRA  
Sacramento Central Labor Council

KIMBERLY PELLOW  
Brandman University

LAUREL BRENT-BUMB  
Bumb Construction

MARCY SCHMIDT  
Placer Co. Business Advantage Network

MARGARITA VALENZUELA  
Unite Here Local 49 Gaming

MARTHA ESCOBEDO  
Employment Development Department

MICHAEL ZIMMERMAN  
MTI College

PANDA MORGAN  
Small Business Development Center

PAUL CASTRO  
California Human Development

RANDY WAGNER  
Sierra Economic Development Corporation

RICK LARKEY  
North State Building Industry Foundation

SHERRI SPRINGER  
Happy Kids Preschool & Childcare

TIM COOK  
Experience Works

TINK MILLER, *Chair*  
Placer Independent Resource Services

VIC WURSTEN  
PRIDE Industries

VINCENT ECHEVERRIA  
District Council 16

WILLIAM REED  
United Domestic Workers

- I. ROLL CALL AND INTRODUCTION OF GUESTS
- II. APPROVAL OF AGENDA 1
- III. CONSENT AGENDA
  - All matters listed under the Consent Agenda are considered to  
Be routine in nature and will be approved by one blanket motion.
  - For Approval
  - A. Approval of Minutes from January 15, 2014 YC meeting 2-4
  - Informational
  - B. Attendance Log 5
- IV. PUBLIC COMMENT-FOR THOSE ITEMS NOT ON THE AGENDA
- V. YOUTH COUNCIL GOALS & STRATEGIC PLAN UPDATE 6-9
- VI. EVENT(S) & COLLABORATIVE PROJECT(S) UPDATE
- VII. REPORT OUTS
- VIII. NEW BUSINESS/FUTURE AGENDA ITEMS
- IX. NEXT MEETING – Wednesday, May 15, 2014 – El Dorado One-Stop
- XII. ADJOURNMENT

EQUAL OPPORTUNITY

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**GOLDEN SIERRA WORKFORCE INVESTMENT BOARD  
YOUTH COUNCIL REGULAR MEETING  
MINUTES**

**Wednesday, January 15, 2014, 3:00 p.m.**

**El Dorado Health & Human Services  
3057 Briw Road  
Placerville, CA 95667**

**I. ROLL CALL AND INTRODUCTION OF GUESTS**

Quorum was established and the meeting called to order at 3 pm by Chair C. Nicholson.

Present: Christina Nicholson, Diane Ferrari, Don Huber, Dori Barrett, Janice Petty, Lucia Nicholson, Maura Kent, Sarah Damerow, and Valaine Hoffman.

Absent: Alisha Jackson, Jim Hall, Jim Hegarty, Melanie Esque,

Guests: Latanya Johnson, Lorna Magnussen, and Randy Wagner

**II. APPROVAL OF AGENDA**

**Motion** to approve agenda as presented by Huber, second by L. Nicholson.

**Motion** approved unanimously.

**III. CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

*For Approval*

A. Approval of Minutes from November 20, 2013 YC meeting

*For Information*

B. Attendance Log

**Motion** to approve Consent Agenda item A & B by Ferrari, second by Barrett.

**Motion** approved unanimously.

**IV. PUBLIC COMMENT FOR THOSE ITEMS NOT ON THE AGENDA**

Kent shared that Compassion Planet is breaking ground and doing renovation on a new facility on Pacific Street in Rocklin (near Kmart and the new Walmart Supermarket). This location will feature an above ground farm where foster and emancipated youth will learn about farming. The organization has also completed a one-year curriculum about job development which was used to apply for a new grant. Occupancy is expected to be completed in February and the grant determination will take place in March.

Wagner was a first-time guest to the Youth Council meeting. He is the CEO of Sierra Economic Development Corporation (SEDCorp) and serves on the Workforce Investment Board (WIB). Located in Auburn, California, SEDCorp is a private non-profit organization dedicated to supporting the economic development of the rural communities north and east of Sacramento. In 2007, SEDCorp created a companion non-profit, Economic Partners in

Change (EPIC), whose goal is to prepare the next generation of business and financial leaders to fill the many positions that will become open as the “baby boom generation” leaders retire. EPIC’s foundation program is the Youth Financial Literacy Program. SEDCorp also offers a Business Boot Camp for small business owners. Wagner’s goal is to expand the Youth Financial Literacy Program and to offer a Business Boot camp in every area the organization services.

V. YOUTH COUNCIL GOALS & STRATEGIC PLAN UPDATE

**Youth Resource Guide** – Magnussen passed around an iPad that had a draft of the guide loaded. The final color and format for the guide is still being decided. Although Alpine County resources were not included in the original draft, the county will be included in the final draft. The estimated time of completion for the final guide is March 2014.

**Basic Skills** – C. Nicholson provided an overview of the progress the council has made. They have diligently worked together to complete the eight goals as assigned under the State plan. C. Nicholson attended the WIB Executive Committee meeting on October 17, 2013 to seek further direction and clarity on the completion of the goals. Direction was given to have the council hone in on a specific need and basic skills was selected.

Statistics show that statewide more than 75% of high school students are not passing basic entry assessments. At the last meeting, Council members were charged with gathering and bringing back information related to basic skills.

Huber met with Chris Moore, Assistant Superintendent of the El Dorado County ROP and CTE programs. Moore provided Huber with a handout which included information about the counties involvement with addressing and helping to improve basic skills. It has been determined that standardized based curriculum is not effective, therefore the education system is moving to a common core model. This model begins next year and starts with 2<sup>nd</sup> graders. Results will not be available for 10-12 years. Hoffman will work on getting a membership list of the Sierra College Advisory Committee and will bring this back to the next meeting.

C. Nicholson asked the council to break out into small groups. Each group was asked to brainstorm programs, organizations, and agencies that provide basic skill training and/or support in the Alpine, El Dorado and Placer counties. The groups spent about fifteen minutes brainstorming and the following list (with member assignments) was collaboratively developed:

PROGRAM, ORGANIZATION OR AGENCY	MEMBER
Adolfo	Valaine
Adult Schools	
Alison.com	Lucia
Apprenticeships	
Bank of America with Community College Foundation	Christina
Boys & Girls Club	
CA Conservation Crop	Valaine
California Employers Association	
Career Center Tutoring	Don
Chapa Dei	

PROGRAM, ORGANIZATION OR AGENCY	MEMBER
Community Colleges	Valaine
Compassion Planet	
El Dorado High School District	Don
GCF Learn Free	Lucia
Hip Hop Congress	Christina
Huntington	
Job Corp / Ameri Corp	
Kahn Academy	Lucia
Kumon	
Mathnasium	
Nevada County Library	Valaine
PALS	Christina
Peer Tutors (Placer)	Valaine
Placer Adult School	Dori
Pride Industries	
Roseville Adult School	Sarah
Salvation Army	
UC Davis System	
Wells Fargo	

Members volunteered and were assigned to gather information about the programs, organizations, and agencies and bring this information to the next council meeting. The following includes information to be gathered:

- o Name of program, organization or agency
- o Location(s)
- o Eligibility/Requirements to receive service(s)
- o Cost
- o Services for youth/basic skills
- o Duration of program (frequency, how long)
- o Level of learning
- o Success rate/outcomes (how success is measured)

VI. EVENT(S) & COLLABORATIVE PROJECT(S) UPDATE - None

VII. REPORT OUTS - None

VII. NEW BUSINESS / FUTURE AGENDA ITEMS –

1. Update on basic skills providers list and information

IX. NEXT MEETING – Wednesday, March 19, 2014 – Roseville One-Stop

XII. ADJOURNMENT

**Motion** to adjourn meeting by Ferrari, second by Nicholson.

Meeting adjourned at 4:59 pm.

Date: 1/16/13 3/20/13 5/15/13 7/23/13 9/18/13 11/20/13 1/15/14  
 Type: CANCELLED NO QUORUM Regular Rescheduled Regular Regular

**Youth Council Members**

							Rate
Christina Nicholson-CHAIR		1	0	1	1	1	80%
Diane Ferrari		1	1	1	0	1	80%
Don Huber					1	1	100%
Dori Barrett		1	1	1	1	1	100%
Janice Petty			1	1	0	1	75%
Jim Hall		1	0	0	0	0	20%
Jim Hegarty					1	0	50%
Lucia Nicholson		1	1	1	1	1	100%
Maura Kent		1	1	1	1	1	100%
Melanie Esque					1	0	50%
Sarah Damerow						1	100%
Valaine Hoffman					1	1	100%
<b>Total</b>		<b>6</b>	<b>5</b>	<b>6</b>	<b>9</b>	<b>9</b>	

Quorum=7/13

## Youth Council Goals & Matrix

**GOAL 1:** Complete the Youth Resource Guide (YRC).

MEETING DATE	ACTION TAKEN/UPDATE
5/15/13	Council members are to review the final draft and send changes to Lucia and Noramah by 5/29/13; YRC will be submitted for printing after all changes have been submitted.
7/23/13	YRC reviewed, finalized and final draft submitted to EMRL.
9/18/13	Printed copy may be available for viewing by next meeting (11/20/13).
10/17/13	Nicholson presented YC progress on goals to the EC; Direction given.
11/20/13	Guide is still with outreach firm; final draft pending.
1/15/14	Electronic version of final draft shared with members; hard copies should be available by next meeting (3/19/14).

**GOAL 2:** Describe the region’s eligible youth population and any special or specific needs they may face which are unique to the local area or region.

MEETING DATE	ACTION TAKEN/UPDATE
5/15/13	Assigned to Maura, Noramah and Joe N.; Council members are to utilize resources such as ECOE, PCOE, EOPS, Free & reduced lunch, CalLearn, CalFresh, TANF, homeless and foster youth to determine eligible youth and their needs;
7/23/13	Joe N. has resigned; Maura & Noramah provided a detailed report which includes statistics and other information. This goal is COMPLETE. See EXHIBIT 1
9/18/13	N/A
10/17/13	Nicholson presented YC progress on goals to the EC; Direction given.
11/20/13	Council identified basic skills as specific area of need for youth population; members will focus on this area.
1/15/14	Council brainstormed on programs, organizations and agencies providing basic skills training and/or support. Assignments were given for members to gather information and report back at next meeting (3/19/14).

**GOAL 3:** Identify critical (competitive and emerging) industries (for youth) and map existing career paths that are in alignment with these industries. Foster new pathways where necessary. This should include working with k-12, post-secondary and apprenticeships and provide students with industry-valued credentials or degrees.

MEETING DATE	ACTION TAKEN/UPDATE
5/15/13	Assigned to Jim and Tim; A list of training and apprenticeship opportunities will be put together and presented at the next meeting (7/17/13).
7/23/13	Tim has resigned; Jim will research and compile a list of youth training opportunities and types of certifications available.
9/18/13	Reassigned to Noramah; Council member will research and compile a list of youth training opportunities and types of certifications available.
10/17/13	Nicholson presented YC progress on goals to the EC; Direction given.
11/20/13	Council identified basic skills as specific area of need for youth population; members will focus on this area.
1/15/14	Council brainstormed on programs, organizations and agencies providing basic skills training and/or support. Assignments were given for members to gather information and report back at next meeting (3/19/14).

**GOAL 4:** Identify bodies designed to guide and inform an integrated vision for serving youth within the context of workforce investment, social services, juvenile justice and education describing the membership, functions and responsibilities of such bodies.

MEETING DATE	ACTION TAKEN/UPDATE
5/15/13	N/A
7/23/13	Assigned to Lucia, Noramah, Christina, Joe & Alisha (by County); Council members will research and compile a list of bodies (organizations, agencies, etc.) who serve youth and their services/programs by next meeting (9/18/13).
9/18/13	Report submitted; See EXHIBIT 2; Council members will continue adding to the list and provide an update as needed; Chair to meet with Executive Committee for further clarification. An update will be provided at next meeting (11/20/13).
10/17/13	Nicholson presented YC progress on goals to the EC; Direction given.
11/20/13	Council identified basic skills as specific area of need for youth population; members will focus on this area.
1/15/14	Council brainstormed on programs, organizations and agencies providing basic skills training and/or support. Assignments were given for members to gather information and report back at next meeting (3/19/14).

**GOAL 5:** Identify youth activities that support the goal of the state plan and the successful providers of such activities.

MEETING DATE	ACTION TAKEN/UPDATE
5/15/13	N/A
7/23/13	Assigned to Lucia, Noramah, Christina, Joe & Alisha (by County); Council members will research and compile a list of activities in the region to support state plan by next meeting (9/18/13).
9/18/13	Report submitted; See EXHIBIT 2; This is a “live” document; Council members will continue adding to the list and provide updates as needed.
10/17/13	Nicholson presented YC progress on goals to the EC; Direction given.
11/20/13	Council identified basic skills as specific area of need for youth population; members will focus on this area.
1/15/14	Council brainstormed on programs, organizations and agencies providing basic skills training and/or support. Assignments were given for members to gather information and report back at next meeting (3/19/14).

**GOAL 6:** Align, coordinate and integrate youth services to meet the needs of critical industries including the development of on-ramps for underprepared students.

MEETING DATE	ACTION TAKEN/UPDATE
5/15/13	Assigned to Sarah D.; Council member will begin research on one chosen industry and provide update at next meeting (7/17/13).
7/23/13	Council member provided report and handout on technology industry. See EXHIBIT 3; Second industry of choice will be selected and a report provided at the next meeting (9/18/13); Survey to be drafted and conducted after all research is completed.
9/18/13	Chair to meet with Executive Committee to define industries of focus; Update to be provided at next meeting (11/20/13).
10/17/13	Nicholson presented YC progress on goals to the EC; Direction given.
11/20/13	Council identified basic skills as specific area of need for youth population; members will focus on this area.
1/15/14	Council brainstormed on programs, organizations and agencies providing basic skills training and/or support. Assignments were given for members to gather information and report back at next meeting (3/19/14).

**GOAL 7:** Develop other strategies to support industry workforce needs and worker career advancement

<b>MEETING DATE</b>	<b>ACTION TAKEN/UPDATE</b>
5/15/13	Assigned to Sarah D.; Council member will research CRANE.
7/23/13	Data search unsuccessful; Council member will connect basic information from Latanya and conduct research again.
9/18/13	Council member has basic information and will collect and gather information about CRANE, its purpose, goals, and how it can help meet YC goals; This is carried over to the next meeting (11/20/13).
10/17/13	Nicholson presented YC progress on goals to the EC; Direction given.
11/20/13	Council identified basic skills as specific area of need for youth population; members will focus on this area.
1/15/14	Council brainstormed on programs, organizations and agencies providing basic skills training and/or support. Assignments were given for members to gather information and report back at next meeting (3/19/14).

**GOAL 8:** Identify a blueprint for attaining these goals

<b>MEETING DATE</b>	<b>ACTION TAKEN/UPDATE</b>
5/15/13	TBD
7/23/13	TBD
9/18/13	Chair will seek further direction from WIB Executive Committee.
10/17/13	Nicholson presented YC progress on goals to the EC; Direction given.
11/20/13	Council identified basic skills as specific area of need for youth population; members will focus on this area.
1/15/14	Council brainstormed on programs, organizations and agencies providing basic skills training and/or support. Assignments were given for members to gather information and report back at next meeting (3/19/14).