

GOLDEN SIERRA JOB TRAINING AGENCY

**GOVERNING BODY
REGULAR MEETING
MINUTES**

Tuesday, February 10, 2015 – 11:30 .am.

**Golden Sierra Job Training Agency
1919 Grass Valley Hwy, Suite 100
Auburn, CA 95603**

Teleconferencing Locations

**(1) Alpine County Administration Bldg
Board of Supervisors
Conference Center
99 Water Street.
Markleeville, CA 96120**

**(2) Placer County District Office
1700 Eureka Road, Suite 160
Roseville, CA 95661**

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and the meeting was called to order at 11:30 am by Chair Rakow.

Present: Katherine Rakow (1), Kirk Uhler (2)

Absent: Michael Ranalli

Guests: Jason Buckingham, Terrie Trombley, Lorna Magnussen

(#) indicates teleconferencing location

II. CHAIR AND VICE-CHAIR 2014 ELECTION

Uhler nominated Rakow for another term as Chair, and she accepted.

Motion to approve Chair nomination by Uhler, second by Rakow

Motion approved by roll call vote

Rakow nominated Uhler as Vice Chair, and he accepted.

Motion to approve Vice Chair nomination by Rakow, second by Uhler

Motion approved by roll call vote

III. APPROVAL OF AGENDA

Motion to approve the agenda by Uhler, second by Rakow

Motion approved by roll call vote.

IV. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- Approval of Minutes from December 15, 2014 GB Meeting

Motion to approve the Consent Agenda by Uhler*, second by Rakow

Motion approved by roll call vote

* Uhler noted that he was not present at 12/15/14 meeting, but motion was necessary to move minutes forward with new board membership.

V. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

None

VI. APPROVE WIA REVISED 14/15 BUDGET

Buckingham provided the following highlights

- El Dorado County reduced by \$55,000 so that Golden Sierra can provide fiscal support to pay direct participant services bills. In addition to the \$55,000, there will be \$65,000 monies coming back from El Dorado County Youth Contract that expired. These items came from a joint meeting that was held with the Executive and Finance Committee, Norma Santiago and El Dorado County and included concerns with their expenditures and low enrollment.
- Sidefund payment was increased from \$75,000 to \$100,000, which was previously approved by the board
- \$30,000 was removed from moving costs for this program year. This was to cover consolidation of the two sites in Placer County, should this occur.

Motion to approve the WIA revised 14/15 budget by Uhler, second by Rakow

Motion approved by roll call vote

VII. APPROVE PROP 39 REVISED BUDGET

Buckingham noted that PROP 39 funds were awarded to Golden Sierra in collaboration with Sacramento Employment and Training Agency to provide Multi-craft Core Curriculum (MC3) to California Conservation Corps members. This budget revision is necessary to adjust training costs from estimate to actual. Buckingham explained that this is a one-time contract award.

Motion to approve PROP 39 revised budget by Uhler, second by Rakow

Motion approved by roll call vote

VIII. APPROVE DEI ROUND 2 14/15 BUDGET

Buckingham explained that the Disability Employment Initiative (DEI) is a program that Golden Sierra has been running for a little over two years, and is a program that the Federal Government has been awarding monies in rounds. Golden Sierra will not be allowed to receive monies for round three because of being recipients of round two, but was awarded \$7,000 for travel costs that will allow us to mentor round three recipients.

Motion to approve DEI round 2 14/15 Budget by Uhler, second by Rakow

Motion approved by roll call vote

IX. DIRECTOR'S UPDATE

WORKFORCE INNOVATION & OPPORTUNITY ACT (WIOA) UPDATE

Buckingham stated that the regulations were to be published January 22, 2015 and about a week prior to this deadline the Department of Labor stated that they would not be publishing the regulations until spring. There was no definite date given; we will await further communication.

A list of vendor services is being established with a Request for Qualification (RFQ) coming out on February 10, 2015.

A matrix of items to be completed is included in the Board packet. We are currently working on revising the JPA and looking at the Governing Body / Workforce Development agreement and the bylaws. Many meetings are taking place with the partners including local economic development organizations. Next might be the Chambers of Commerce to discuss changes that we foresee in WIOA, and how we can become better partners in this new workforce development system.

Buckingham and Galipo are working on strategies for 2015/16 and will introduce these soon.

A visit was made to Alpine County to gather information as to what their needs may be. Shifting funds so that Alpine County can focus more on youth services instead of adults and dislocated workers is something that Alpine County is interested in.

LEGISLATIVE UPDATES

Buckingham explained that the key is to secure an implementation bill in the state of California. At a minimum, all references to WIA in the UI code need to be changed to WIOA. State policy innovations such as the requirements that came from SB 734 that refer to how much we spend on training contracts will likely remain intact. However, it would serve us better if the definition for training were expanded. Currently, it covers the contract only, and not the efforts to get someone into a contract, supportive service, equipment needed for training or staff time. Rakow stated that she would support this. Buckingham stated that as the Chair of the Legislative Committee for the California Workforce Association he has attended many meetings at the Capitol to discuss implementation and has also met with the EDD Director Patrick Henning. He believes that the California Workforce Association has been proactive in the past two years and has been increasing its visibility and reputation as a good resource for workforce development. CWA is involved as a key partner in the discussion.

LOCAL AREA DESIGNATION

Buckingham stated that, as approved, a letter was drafted and submitted in late December requesting designation as a local area and certification as a One Stop operator. There was no response to the letter. With postponement of the WIOA regulations, the State did submit a draft directive that outlines a process for which we are to apply to receive the Local Area Designation. Several problems with the directive include 1) WIOA requires that the State review performance for the past two full program years prior to accepting a local area for WIOA. One year has been completed by the State, but we are not able to submit the information until completion of the second year has occurred, and 2) 18 assurances; duplicate law, follows SB 734 even in implementation bill changes, and doesn't include provision for One-Stop Operator designation but specifies procurement.

HIGH PERFORMING BOARD (HPB) STATUS

Buckingham stated that additional documentation was submitted at the end of October to the State Board, and unofficially, we understand that the board is being recommended for approval of the HPB designation.

SLINGSHOT UPDATE

Buckingham explained that the purpose of the SlingShot Initiative is (income mobility) to move a person up in economic status. Golden Sierra was a part of a nine county partnership applied for this money and we were one of five awardees in the state. The award occurs in three phases; the first is a \$20,000 award for initial planning, the second is \$100,000 for development of a compact and the final phase is a \$900,000 award for implementation of the plan. We are currently in phase one; phase two should occur in March and phase three to begin in July. SETA is acting as the fiscal agent.

CWA DAY AT THE CAPITOL

Buckingham explained that a group representing the Golden Sierra region will be participating in an annual event with the California Workforce Association at the Capitol. The purpose of this is to educate the State electeds on what the Workforce Development system does for their constituents, and what our concerns may be. Rakow inquired as to who would be attending and Buckingham said that at this time he would attend, along with Galipo, WIB Chair Miller and Vice Chair Larkey. Rakow stated that she may be attending the California Welfare Director's symposium that is also taking place at the Capitol on the same day.

X. WIB MEMBERSHIP REPORT OUT

Buckingham explained that the Workforce Board is required to report to the Governing Body all Board members who have missed three consecutive Board meetings. At this time Kathleen Burris and William Reed have not met their requirements, with Reed stepping down. Changes are taking place with WIOA and possible restructuring of the Board. Therefore, the WIB Executive Committee is not recommending removal of Burris, but are simply reporting, making sure they follow procedure. Burris has agreed to stay on and did attend the last meeting. We are still in compliance with the Labor representation, therefore; there will be no replacement of Reed's position at this time.

XI. JPA UPDATE

Buckingham stated that as a part of the transition to WIOA we will need to take care of structural changes to the JPA, in particular, changing the language from WIA to WIOA. Buckingham has made recommendations on changing the language regarding how we award monies to each local jurisdiction, with the Governing Body still having the authority to determine where the monies go. This document will be sent out to the County Council and the Board will be carbon copied.

XII. REPORT OUT OF TRAINING EXPENDITURES

A. K491016 – July 1, 2013 – June 30, 2015

Buckingham stated that these are documents put together based on input from the Finance Committee, the Workforce Investment Board and the Governing Body that shows compliance with spending on training, which is an SB 734 requirement. The K4 money expires June 30, 2015, so we need to make sure this money is spent in the correct categories. Rakow inquired as to what is considered training. Buckingham explained that the monies come in for Youth, Adults and Dislocated Worker categories. The money that is counted is for contracts with employers and vocational training providers. 30% of the funds must be spent allowing 10% to be matching funds.

XIII. WIA SERVICE PROVIDER PERFORMANCE

Buckingham explained that the graph related to the WIA service provider performance encompasses consortium wide information which shows green and yellow as meeting or exceeding performance outcomes and red as below performance. There may be enrollment with no placement yet so it will show a negative, although this may not be the actual outcome.

Rakow called the meeting into closed session at 12:04 pm

XIV. CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS

(Government Code §54957.6)

AGENCY DESIGNATED REPRESENTATIVES:

JASON BUCKINGHAM; TERRIE TROMBLEY & KRISTIANNE SEARGEANT

Employee Organization: Stationary Engineers Local 39

Rakow called the meeting back into open session at 12:27 pm

Report out: Board has given direction to labor negotiators

XV. FUTURE AGENDA ITEMS/NEW BUSINESS

- Single Audit & Financial Statements
- Executive Director's Review

XVI. NEXT MEETING: April 8, 2015 – 10:00 am – Auburn Connections

XVII. ADJOURNMENT

Motion to adjourn at 12:30 pm by Rakow, second by Uhler

Motion approved unanimously